

**MINUTES OF MEETING
MUNICIPAL BUDGET COMMITTEE
February 3, 2007**

A meeting of the Municipal Budget Committee was called to order at 9:00 AM in the Meeting Room at the Conway Town Hall with the following members present: Chairman Melissa Stacey, Robert Drinkhall, Maureen Seavey, Pat Libby, Phil Dighello, Doug Swett, Crow Dickinson, Rick Paquette, Bill Jones, Etienne Vallee, Betty Boucher, Deb Deschenes, Bill Aughton, Karen Umberger, James LeFebvre and Kirk Smith. Also present: Larry Martin, Dave Weathers, Gary Webster and Earl Sires.

TRI COUNTY COMMUNITY ACTION - FUEL ASSISTANCE

Marge Webster, Director of Development, made the presentation to the Committee. Ms. Webster stated they were asking for \$12,000.00 (level funding). Total benefits to Conway residents was \$579,645.00; had 5,109 People Contacts; 469 Fuel Applications. James LeFebvre asked for a definition of "Contact" and Ms. Webster stated telephone call or come in; could call two or three times.

Bob Drinkhall asked how many individual people does 5,109 represent and Ms. Webster stated she couldn't tell; there is no way to break down; no way to know. Bob asked what "WX" was and Ms. Webster stated winterization. Bob stated for installation, are there other requirements for eligibility and Ms. Webster stated the Winterization Program has no administration fees, done on fuel application. Only one crew in Carroll County and there is a large waiting list. Bob asked who pays, who determines how much is paid, do recipients pay a portion. Ms. Webster stated they are in partnership with Public Service of New Hampshire.

Bill Jones stated these building improvements are being completed on structures not sometimes owned by tenants, no recourse of funds from owner. Ms. Webster stated that is correct; putting fuel assistance in a home with plastic on windows. Bill stated frustrating because giving money to people who can well afford it, there should be a way to charge those people with properties in Conway. Ms. Webster stated that is how the system is set up, benefits the client who filed the application.

Phil Dighello asked if Ms. Webster could roughly tell the Committee how many structures with landlord/tenant relationship. Ms. Webster stated she would estimate in excess of 50%; didn't have a break down. Phil stated he would be interested in seeing how many buildings affected.

Karen Umberger asked where does fuel assistance stand and Ms. Webster stated currently okay, not in crisis; have been able to serve everyone that has applied. Karen asked if go back and look at people waiting and Ms. Webster stated pretty fast turn around.

Rick Paquette asked if there are multiple family units involved or single or two-family units. If wealthy individual has 30 apartments, are you upgrading his complex. Ms. Webster stated once had a wealthy landlord.

Bill Jones asked how many are repeat; can you check those, there must be a way to stop this leakage of taxpayer funds. Ms. Webster stated Winterization only once in 10 years. Bill stated how many landlords own property involved in program and Ms. Webster stated she didn't know.

Betty Boucher stated no backlog on fuel and Ms. Webster stated another percentage discount took everybody off last year.

Chairman Stacey stated other agency support would be Berlin Office; if served 469 for Conway and take all of your revenue out, there is still \$312,240.00 left overall from the main office. Ms. Webster stated that was right. Chairman Stacey gave Ms. Webster a friendly reminder that Petitions are due on the 13th and that no letter will be sent out next year; applications will be on-line. Chairman thanked Ms. Webster for her presentation.

CHILDREN UNLIMITED, INC.

Jackie Sparks, Executive Director, made the presentation to the Committee. Ms. Sparks began by thanking the Committee for inviting her and for the support over the years. They are the only portion of Children Unlimited that comes to the Town; services are for developmental delays, birth to 3 years, who might be at risk. They serve 39 children, 58% of the population; serve all 9 towns.

Bill Jones stated in Administrative Salary for 05/06 actual for this year is higher and Ms. Sparks stated they hired another Speech Pathologist as opposed to contracting, which increased the budget. Increase in children, unanticipated hire.

Chairman Stacey asked if change in legislation and new rules effected funding. Ms. Sparks stated level funded at this point; he actually helped put more money back in Early Support and Services. Ms. Sparks stated funds are going toward children with no ability to pay; only Anthem gives. There is legislation that is being sent to study about looking at other insurance companies.

Crow Dickinson stated asking for \$10,000.00; other towns contribute and Ms. Sparks stated others contributed. Crow asked for a list and Ms. Sparks stated she could have a copy made. Crow stated in the budget have listed Administrative Salary spent \$112,000.00 and then back to just a little more for this year. Don't quite understand why. Ms. Sparks stated as she had just mentioned, hired a Speech Pathologist. Budget is prescribed, State gives us a budget. This year that Speech Pathologist not necessary at this point but can't tell. Crow stated bottom line expenditures \$203,000.00 now budgeting \$210,000.00, have spent more because of Speech Pathologist. Ms. Sparks stated Early Intervention Program often suffers a small loss; Children Unlimited has a Day Care and Grants help; get reimbursement from some private insurance and Medicaid.

Bill Jones stated on Page 6 listing Benefits, does Total Compensation include benefits and Ms. Sparks stated only benefit is health insurance and employee picks up some of the cost. Bill asked about Transportation-Staff and Ms. Sparks stated price of gas. Early Intervention are all home based covering from Conway to Freedom, Jackson, Bartlett, so this is really mileage; use own cars and reimbursement not at Federal level. Bill asked what the rate was and Ms. Sparks stated \$.39. Bill stated Federal is \$.48.

Betty Boucher stated under your expenses Building Maintenance Supplies come up to \$5,250.00. Ms. Sparks stated she thought it was building, oil, utilities and also the building is old; limping furnace along, had for 20 years. Betty stated as for oil and Ms. Sparks stated in maintenance of building; repairs that would involve the heating system and any other structure, siding, roof repair.

Bill Jones asked what would happen if not level funded and Ms. Sparks stated would not cover increase in number of children serving already, our numbers are actually 32 to 34 children per month. Our costs continue to increase, does not decrease. This is a cost effective program for early identification actually decreasing the school budget in a sense because of some of the early intervention that we run; have children that do graduate and reach school not needing special needs; pre-school coded, but uncoded because of the start they got. Bill asked about the tax abatement and Ms. Sparks stated \$3,990.00.

Bob Drinkhall questioned the rationale for not being allowed to charge and Ms. Sparks stated that it is mandated services that they can not charge a family for any other additional money. Bob asked state or federal and Ms. Sparks stated federal to state to local.

Rick Paquette asked the possibility that a child might be receiving overlapping services. Ms. Sparks stated there probably are very few children that they see that any agency other than Visiting Nurses might see. Not a lot of overlapping. There is no other agency for early support services.

Bill Jones asked if program was federally funded. Ms. Sparks stated State funded, but some funds comes from federal, mostly state funding, insurance or Medicaid.

Chairman Stacey gave Ms. Sparks a friendly reminder that Petitions are due on the 13th and that no letter will be sent out next year; applications will be on-line. Chairman thanked Ms. Sparks for her presentation.

CENTER CONWAY CEMETERY ASSOCIATION

Evelyn Peare, president, made the presentation to the Committee. Chairman Stacey gave Ms. Peare a friendly reminder that Petitions are due on the 13th and that no letter will be sent out next year; applications will be on-line.

Mrs. Peare stated they need some financial help and the Committee had all reports on what they take in and what is spent out. They are struggling to keep up with everything. If can't get some help, the Association is going to disband and turn over to the Town and the Town will have to take care of. There are very few of us. She is president and treasurer, only have 3 maybe 4 directors now, should have 5, hard to get anybody.

Bill Jones stated income of \$2,742.00, where does it come from and Ms. Peare stated Trustees fund and people who pay privately for their lot. Somewhere you have list of lots not paid for, especially the oldest part of the Cemetery.

Karen Umberger asked about the charge for plots and Ms. Peare stated 4 plot/lot get \$25.00. Karen asked if the Association discussed raising the price and Mrs. Peare stated bills going out this year price is up. Karen asked change to what and Mrs. Peare stated \$25.00 to \$35.00. Karen asked one-time or yearly and Mrs. Peare stated yearly. Karen asked what do you charge for the plot and Mrs. Peare stated \$100.00 per plot.

Betty Boucher stated on page 3, two maintenance men at \$12.00 for one and \$10.00 for the other for a total of \$3,471.00, but on page 5 under Salary you have nothing. Mrs. Peare stated Maintenance is Chris and Terry all together received \$3,471.00, no benefits. Chairman Stacey stated no health insurance and Mrs. Peare stated no.

Larry Martin asked if Association looked at raising the selling price and Mrs. Peare stated no. Larry stated should be the first place to look at.

Earl Sires stated Town has a certain number of abandoned cemeteries. There is a process. State law states when abandoned for 20 years. There is a process for Selectmen in taking, but to say Cemetery handed to Town, Association obligated to maintain. Mrs. Peare stated if the Association disbanded there would be no one to take care of it. Earl stated Town has no legal obligation; would Selectmen from a moral perspective: maybe; there would be no obligation. Ms. Peare stated she hated to see the Cemetery go unmaintained.

Chairman Stacey stated it would be up to 5 years until it is accepted and Earl stated 20 to potentially never. We haven't been through process, have quite a list probably two dozen that have been abandoned from 6 plots to quite a lot. There are several out there.

Crow Dickinson asked if \$2,000.00 was going to allow the coverage of expenses and Mrs. Peare stated will allow them to do more than what they do now. It takes hours and we don't get paid. Crow stated costs could be increased; maintenance fees are not asked for. Mrs. Peare stated went up 4 years ago used to be \$20.00. Crow stated it would be helpful to have an income and not just an expense sheet.

Maureen Seavey suggested looking into ways for fundraising. Mrs. Peare stated they could do that. As far as Trust Funds go, did have one that set up a Trust Fund. Maureen stated have fundraising in the Community to

help with maintenance. Mrs. Peare stated they could do that, but it takes a lot of work. Chairman Stacey stated talk with Fire Department and see what they can help with. Mrs. Peare stated Center Conway will probably help.

Phil Dighello stated on lot fees you show 82 lots paid for, \$704.00 collected, less than \$10.00 per lot. Chairman Stacey stated \$8.75 per lot. Phil asked about lot maintenance fees and Mrs. Peare stated don't have, some of them may have two plots. Phil stated definitely lot fees are really low.

Doug Swett stated other bigger Cemetery in Town must have a bigger budget, more contributions. Don't know answer, fees are low.

Earl Sires stated to set the record straight, there is a provision in State law on abandoned Cemetery; Association can petition but does require a Town meeting vote. There is a process that will carry it out. Larry Martin asked if approaching as a single request to get over the hump or long term. Mrs. Peare stated she thought to get them through this spot and maybe do fundraising. Larry stated basically just a one-time request and Mrs. Peare stated as far as she knew right now.

Rick Paquette stated is there some reason why you can not raise price per lot; is there some document that would not allow you to raise price per plot. Mrs. Peare stated not that she knew of. Rick stated if a Conway resident were to expire, where would that person's remains go and Earl Sires stated it depends, obligated by law to assist. It would depend on their wishes for final burial; need to look at a Cemetery considered to be municipal. Mrs. Peare stated they do have one small section that are paupers; there may be 6, maybe 12 plots. Earl stated we would certainly at that rate consider it.

Maureen Seavey stated North Conway Cemetery have plots for Veterans.

Bill Aughton stated it was an interesting problem to look at; burial rate increasing more and more; there should be enough money to take care of plot; uncomfortable with the Town assuming a permanent role for new plots and maintenance. Chairman thanked Mrs. Peare for her presentation.

VAUGHAN COMMUNITY SERVICE, INC.

Christine Dias, Program Administrator, made the presentation to the Committee. Chairman Stacey gave Ms. Dias a friendly reminder that Petitions are due on the 13th and that no letter will be sent out next year; applications will be on-line.

Ms. Dias stated that they are requesting \$3,000.00. Crow Dickinson asked for a quick review. Ms. Dias stated Food Pantry, Clothing Depot and the Day Care Program. Food Pantry took over Town's responsibility. They have about 300 clients of the Food Pantry, some come on a monthly basis, some once a year; 766 people serviced in the Food Pantry, some more than once. Clothing Depot provides free clothing, small household items, toys, some dishes, donated things; have volunteers that staff - open Wednesday and

Friday mornings. Do a lot resource and referral when one doesn't qualify and don't know where to go. Help make connections; depends on their abilities and their needs. Also do prom, essentially benefits those who can't afford to pay \$800.00 for a prom dress; \$10.00 for student's for dresses, accessories. Fundraising for that is Vaughn, but goes to this.

Betty Boucher asked if Town still helps with the Food Pantry and Earl Sires stated \$600.00 or \$800.00. Ms. Dias stated \$850.00 goes directly into purchase of food, it was \$650.00 increased to \$850.00; not getting as many donations. Betty asked in Miscellaneous under Resources what is \$500.00 for and Ms. Dias stated she would have put under General Contributions.

Chairman Stacey asked if still getting USDA and Ms. Dias stated every other month. Basically, she has to give what her statistics are, but only on USDA food.

Karen Umberger stated Ms. Dias might mention the Food Drive. Ms. Dias stated the Food Drive with WMWV in November is actually divided between Vaughan and 5 other Food Pantries. Also get regular donations in food, sometimes money.

Bill Jones stated as Program Administrator, what is your hourly commitment and Ms. Dias stated commitment is 32 hours a week, sometimes work more than that. James LeFebvre asked on her benefits and Ms. Dias stated none. Bill Jones stated on page 5 at bottom gives Miscellaneous \$1,131.25, what is it and Ms. Dias stated she doesn't do the bookkeeping and couldn't really say what was booked into that column, could be a variety of things. They don't pay phone, Church pays. They pay electric; need new phone system. Bill stated might do different next year; only budgeting for \$500.00. Miscellaneous covers a lot of things. Crow Dickinson stated for \$3,000.00 you do a lot of good stuff.

Chairman Stacey asked if Church gets an exemption and Earl Sires stated their building is exempt. Karen Umberger stated building owned by Church. Earl stated they have a very close working relationship with the Town. The Food Pantry, for new members, that relationship benefits us, freed up probably two days a month in managing our own in taking food, stocking and distribution.

Rick Paquette stated looking at operating expenses on page 5 and notice a \$7,000.00 change; which areas would you say on that page is the one less likely to manage; seems to be insurance. Ms. Dias stated she would say least control would be utilities.

Bob Drinkhall stated it might be helpful in the future if tax exemption or abatement were stated.

Crow Dickinson stated Maintenance Supplies \$800.00 this year and you had \$1,200.00, spent over \$1,200.00, why reduce and Ms. Dias stated when doing budget few things go into that on a regular basis.

Bill Jones stated confused on page 5 Miscellaneous expenses \$59,660.98 and Ms. Dias stated that the comma was in the wrong place, should be \$5,966.98. Karen Umberger stated that the Food Pantry and Clothing Depot work is done primarily by volunteers and Christine of course assists. Also, in this past year Christine has done a very good job in managing clients that come in. Chairman thanked Ms. Dias for her presentation.

NORTH CONWAY DAY CARE

Jackie Howe, director, made the presentation to the Committee. Chairman Stacey gave Ms. Howe a friendly reminder that Petitions are due on the 13th and that no letter will be sent out next year; applications will be on-line.

Ms. Howe began by stating that she had been running North Conway Day Care since 1972 and the Day Care is part of Vaughan, but do have separate budgets. Open Monday through Friday, always keep affordable. Very low income assist program, agreement with state. Town funds used to assist families who have lost state assistance.

Chairman Stacey stated on page 4 in Sources of Revenue-Grants in kind and Ms. Howe stated in kind specified by State because no rent, we would not exist without that. The Grants or Grants have to go through Vaughan, keeping maintenance down. Just had new floors in 1997, all the windows replaced for \$12,000.00 from the Ham Foundation. Karen Umberger stated Grant for new stove and refrigerator. Ms. Howe stated very healthy food program, USDA committed, serve breakfast, lunch and snacks.

Betty Boucher asked if request was up from last year and Ms. Howe stated no.

Phil Dighello stated salary column, Professional increased and Ms. Howe stated they were given a 3% increase. Phil stated total up 8% and Ms. Howe stated their numbers were up, had to hire more staff; part-time afternoons have High School students work from 3:00 PM to 5:00 PM and work vacations and holidays. Chairman thanked Ms. Howe for her presentation.

GIBSON CENTER FOR SENIOR SERVICES, INC.

George Cleveland, Executive Director, made presentation to the Committee. Mr. Cleveland stated that he was thrilled to be back asking for same amount as last couple of years. Served 56,000 meals this year and on track for 57,000; provide meals in building and Meals on Wheels, transportation, social and educational programs.

Rick Paquette stated transportation issues, do you expect the new bus service to have an impact and Mr. Cleveland stated not in a way, wish it did. On demand service, set routes from Bartlett to Madison, take to lunch, doctors, shopping; go directly to house.

Crow Dickinson stated Salary, page 5, notice benefits is quite low compared to many other organizations, what have you left out. Mr.

Cleveland stated they changed benefits substantially because price went up. Notice on Note 2 health increased by 10% and dental by 6%. Change to employees had 90/10, then 80/20, and 50/50 on dental. He would easily say that year was the most difficult time they have ever had.

Chairman Stacey gave Mr. Cleveland a friendly reminder that Petitions are due on the 13th and that no letter will be sent out next year; applications will be on-line. Chairman thanked Mr. Cleveland for his presentation.

STARTING POINT

Suzette Indelicato, Executive Director, made the presentation to the Committee. Chairman Stacey gave Ms. Indelicato a friendly reminder that Petitions are due on the 13th and that no letter will be sent out next year; applications will be on-line.

Ms. Indelicato stated they are the agency that provides 24-hour support, emergency shelter, support group. They are level funding, Conway 28% of services. Crow Dickinson asked area covered and Ms. Indelicato stated all of Carroll County. Betty Boucher stated tax abatement from Conway, any shelters from any other town and Ms. Indelicato stated no.

Phil Dighello stated on page 5 bottom line shows a 16% increase in budget. Ms. Indelicato stated received Grant source to maintain services. Grant requested increased services, adds \$10,000.00 for new services.

James LeFebvre asked if request Food Pantry and Ms. Indelicato stated they do; emergency food services until they can get assistance.

Crow Dickinson stated benefits on page 6, you have kept reasonably low. Ms. Indelicato stated health insurance 100% single coverage; basic option of paying dental insurance. Crow stated deductions and Ms. Indelicato stated \$2,000.00 and \$4,000.00.

Bill Jones stated on additional information Miscellaneous Expenses \$4,500.00; why is there an expense that is a federal fund. Ms. Indelicato stated they have to pay to the New Hampshire Coalition. This is their piece, they need to provide a cash match in order to provide a year of services. Bill stated agency insurance, where is office and Ms. Indelicato stated in North Conway and Ossipee.

Ms. Indelicato stated 2,700 contacts divided into program budget would be 80% of \$320,000.00 for a cost of \$94.82 per unit. Doesn't include school work or community action.

Rick Paquette stated fundraising expense went from \$3,300.00 to \$5,000.00. Ms. Indelicato stated \$3,300.00 spent on a different activity, more expense. Jim LeFebvre stated cost effective and Ms. Indelicato stated yes.

Bill Jones stated spending \$3,300.00 to raise \$16,000.00 not a very good percentage. Ms. Indelicato stated annual appeal in October mailing and

then run ad in paper to recognize citizens; season ornaments produced; Golden Goose auction every year. Chairman thanked Ms. Indelicato for her presentation.

CONWAY VILLAGE AREA CHAMBER OF COMMERCE

Sean Bossie, president, made the presentation to the Committee. Chairman Stacey gave Mr. Bossie a friendly reminder that Petitions are due on the 13th and that no letter will be sent out next year; applications will be on-line.

Chairman Stacey stated that she thought they had disbanded and Mr. Bossie stated they had disbanded; in a rebuild stage trying to find their niche. Focus more towards Conway Village, sort of different focus - looking to focus on Conway Village and needs of that area. Probably have noticed brackets on poles, have wrought iron pulley installed; 10 to 12 years repairing on our own; can't keep up and a safety concern as one came down. Looking to put up utility friendly poles with standard brackets. Mr. Bossie showed a sample banner to put 20 feet up on pole.

Phil Dighello asked how many members and Ms. Bossie stated 80.

Karen Umberger stated request for \$2,500.00 basically for 15 banners and 15 arms. Mr. Bossie stated that they did a pole audit, checked others. Karen stated if Town going to pay for this she had a problem personally seeing "Conway Village" or "Welcome to Conway" because that is what we are. From her point of view, "Welcome to Conway" specifically, she has some issues with it. Mr. Bossie stated doesn't have to say "Conway", can simply say "Welcome" with a back drop of Conway Village. Karen stated nothing specific to Village.

Bill Jones stated on page 5, Consultant & Part-Time Professional \$15,600.00, this year \$7,034.00. Mr. Bossie stated right now work part-time, looking to get back into that. Chairman thanked Mr. Bossie for his presentation.

BUDGET BUSINESS

Phil Dighello moved, seconded by James LeFebvre, to add to Recommendations not hiring two Reading Specialists. In Favor: 14; Opposed: 0; Abstain: 1 - Deb Deschenes. Phil stated on Wednesday night we made suggestions to the School Board to take items out of the budget. Adding two Reading Specialists is adding a cost of \$90,000.00. From what he heard, they are not necessary and one of the Principals said he didn't see a change. Deb Deschenes stated she had the list adding the Reading Specialists.

Chairman Stacey read the proposed letter of Recommendations to the Committee. Crow Dickinson asked if we can expand on that letter a bit. Chairman stated we are just asking them to take a look; Martha took notes for a re-look. Rick Paquette stated when talking about positions being added to the budget, if Town commits to a teacher, Town has more than one year looking at \$500,000.00 over 10 years; a commitment from the Town to

that teacher of a much higher number over time, much larger. Phil Dighello stated good point, adding almost \$964,000.00 over 10 years. Another reason to look at this was in the defining of adequacy. Decision expected by July 1st of what will define a proper education in New Hampshire. Same Board saying increase only 1%, that is bogus, doesn't include all Articles. Based on what we get from the State may change this revenue; may drop substantially. He would rather wait on any appointments when this thing will be in play. Rick stated give opportunity to adjust to new schedule where sending towns paying a different percentage. Deb Deschenes stated at Wednesday night's meeting believe Board voted against that. Chairman stated had hard time with what was voted down. Karen Umberger stated she had said to recommend no increase in personnel through various schools.

Rick Paquette stated don't want to keep reading report in the newspaper confused again. Thought the net was this committee would like the School to look at positions. If must, cross level first, come back to us and then new teachers. First go to where already have equipment and then go somewhere else. Deb Deschenes stated not only cross leveling, moving Middle School teachers to High School if able, but because of certification may have to look at High School and decide don't need at all.

Bill Aughton stated his understanding was we would like it to be lower and requested they take another real hard look, don't like figures as are. Come back with something lower; take another look and come back. There was a comment to ask the Budget Committee where those cuts can be made; not qualified; ultimate decision is School Board.

Pat Libby stated speaking on Phil's motion on Reading Specialists, have gotten different information; State mandate, School Board interpreting it is but looking at Statute and Regulation it is not. James LeFebvre stated the Reading Specialists discussion, the principals couldn't measure any effectiveness at all. Phil stated talking about cuts, talking about additional staffing positions and say hold off staffing increases with what you have now, same number of students, not asking for cuts, roll back some of the positions. Deb Deschenes stated that one Reading Specialist already in the budget, that would stay new positions. Rick Paquette called the question.

Bob Drinkhall moved, seconded by Bill Jones, that a letter be prepared stating the position of the Budget Committee. In Favor: 11; Opposed: 1 - Pat Libby; Abstained: 2 - Karen Umberger and Deb Deschenes. Crow Dickinson stated that at some point it might be beneficial to writing a press release explaining what our position is. Chairman Stacey stated that is where the public hearing comes into effect. Rick Paquette stated he intends to state his views on what has transpired. Bob Drinkhall stated it is a good idea to have a Board letter.

Deb Deschenes stated she doesn't normally stand up and make excuses but she was there and questions were asked to Jack on his budget; consensus in the room, she felt Jack had a lot of support. She would have probably left feeling the Budget Committee supported Jack's budget and would take

back to look at Middle School and Elementary School. Chairman Stacey stated she didn't think that is the problem; not just this one meeting. Problem is not just Monday night, every meeting since. She has seen at least four articles and doesn't remember being at that meeting. Bill Aughton stated he thought the whole problem is Jack's budget looked very good but, as Karen said, it is not standing alone. Bill Jones stated Monday's presentation was excellent, documented what he wants, not our opportunity at that meeting to tell where to cut. Take issue strongly of headline in the paper, offense that 18 citizens applauded, not citizens school top to bottom plus students. This Committee's job is to suggest where, when or how to cut. My job is, the best I can, to analyze given information and come up with a reasonable cost to taxpayers.

TRI-COUNTY COMMUNITY ACTION - CARROLL YOUTH ALTERNATIVES

Lance Zack, Program Director, made the presentation to the Committee. Chairman Stacey gave Mr. Zack a friendly reminder that Petitions are due on the 13th and that no letter will be sent out next year; applications will be on-line.

Crow Dickinson asked if the program was new and Mr. Zack stated that was correct. Youth Alternatives has existed for 14 years; at one point left Tri-County and began independent but not in best interest; under umbrella program; Diversion Program offering accountability for first time offenders. Carroll County has highest rate for substance related, alcohol and marijuana. Crow stated don't have any figures on previous years and Mr. Zack stated been sparse, run program 6 times per year. To fund one happening of this program actual cost is \$1,100.00.

James LeFebvre stated budget not listed for next year. Mr. Zack stated apologize \$73,000.00; last projected budget roughly \$76,000.00. James stated numbers do not add up and Mr. Zack stated the reason roughly \$70,000.00 for another program that provides marital mediation, parenting plans, can't cross over. He was not the money person, thought they would be here.

Betty Boucher asked why come now, funding that low. Mr. Zack stated there are two studies going on pointing to issues in this county: number of youth with drug and alcohol related charges put in placement. Betty asked if Court makes mandates and Mr. Zack stated volunteers in all matters. Youths in Diversion Program offers if youths successful after 3 months their court record no longer exists. Try to re-engage with community. In general, 100 to 120 kids average, get 99.5% great kids who made a mistake.

Chairman Stacey stated \$13.17 without volunteer doing the math challenge numbers serving 75 kids with your budget only serving 60. Mr. Zack stated operated at a loss last year. Chairman stated charge \$45.00 to cover program. Mr. Zack stated actual cost is \$50.00. Chairman stated look at loss every time and Mr. Zack stated roughly \$1,100.00 to run course, loss comes from what used to be a grant.

Maureen Seavey stated Program Director full salary detail and Mr. Zack stated he believes he is 20 hour employee and he also receives 20 hours of funding.

Crow Dickinson asked why only \$800.00. Mr. Zack stated looking for match monies, usually scrimp and save.

Karen Umberger stated it is apparent Juvenile Justice Grants received in the past didn't do their job and the Town and/or the School have received money to assist with this and Mr. Zack stated Police and Project Succeed. Karen stated she was not arguing with the program; gets very concerned and upset when money spent in past probably wasn't focused on the right issues. Mr. Zack stated to answer your question those are generally geared toward general population. Chairman thanked Mr. Zack for his presentation.

WHITE MOUNTAIN COMMUNITY HEALTH CENTER

Chairman Stacey gave Ms. McMurry a friendly reminder that Petitions are due on the 13th and that no letter will be sent out next year; applications will be on-line.

Ms. McMurry, Executive Director, and June, Business Manager, gave the presentation to the Committee. Ms. McMurry stated they are a non-profit located in Conway; services list in Schedule D. Mission Statement to provide high quality primary health care with a fee scale. Fiscal year July 1st to June 30th. In 06 provided over \$285,000.00 in free services; 50% uninsured, underinsured not bad debt, free care. Attachment D shows services provided to patients. Also have Partners In Health through State of New Hampshire, Healthy Smile for the last 3 years in Conway elementary schools through Grants. Their patients have needs other than medical ones. Have 6 years level funding although growth 12%; 2001 - 6,000 visits; last year 12,000 visits. Asking for 7% equates to \$25.93; projected volume 1,918 patients at \$25.93 per patient at \$49,733.00. If didn't exist, many patients would go without medical services; would impact employers; people will start coming to the Town looking for help. Provide a real valuable service, don't want to ask for more.

Bill Jones stated tenants of that facility, who owns and Ms. McMurry stated Memorial Hospital. Bill stated qualifications and Ms. McMurry stated Masters and she runs it like a business. Bill stated on benefits and total cost benefits, almost 50%. Ms. McMurry stated many are health care providers and are part-time, therefore not fully on health insurance. Bill stated Medical Secretary benefits and pay a total of \$25,613.85, that is a 25% benefit. Ms. McMurry stated person has been there since opening; would have higher salary and additional duties. Bill stated Medical Secretary part-time benefits \$11,000.00 total \$28,000.00, 48% in benefits. Ms. McMurry stated we are 6 years old; as a result of a merger came employees and those people have continued to stay, have been in system for a long time. June stated part-time should be \$11,000.00; full-time and part-time are reversed.

Phil Dighello stated under expenses show budget of \$1.2 Million, request \$1.4 Million; 15% increase. Salary budgeted \$668,000.00, asking \$798,000.00, a 20% increase; benefits \$130,000.00, asking \$169,000.00, a 30% increase. Pretty heavy salary and benefits. Ms. McMurry stated new positions. Board has asked to try to maintain. Phil stated as a budgeter, if increase have to look at this. Ms. McMurry stated look at what services are needed, currently have a psychiatrist once a month seeing some patients, but not going to New Hampshire services. Request is level funding.

Chairman Stacey stated Northern Human Services supports Carroll County Mental Health, duplicating services and Ms. McMurry stated some patients don't or won't go there. Chairman stated still see as overlapping of service. Ms. McMurry stated do have patients in common that go there.

Bill Jones stated last year made a large donation and Ms. McMurry stated Partners In Health is a Grant we have through Dartmouth and State of New Hampshire.

Karen Umberger stated as she understands it no one in this Valley should not have access to health care. Everyone in the Valley has access people need to understand that. No health insurance, White Mountain Community Health Center provides.

James LeFebvre stated fundraising estimate \$24,000.00, the cost to raise. Ms. McMurry stated \$3,400.00; actually focusing efforts on Grant money.

Chairman Stacey stated person in Partners in Health contract with Northern Human Services and Ms. McMurry stated Partners In Health just recently have which will have psychiatrist paid through Dartmouth. Chairman stated Northern Human Services has Family Support. Ms. McMurry stated different services. Chairman stated why aren't they providing funding. Ms. McMurry stated different services. Chairman stated they have a Coordinator specifically there for what was Partners In Health. Question is with their discretionary flex funds, why not pay for services. Ms. McMurry stated she didn't know. June stated what they are doing internally she didn't know. Chairman stated overlapping services and Ms. McMurry stated she didn't know. Chairman stated with Carroll County Mental Health a lot of overlapping. Ms. McMurry stated she didn't know what they were doing; unaware of overlapping.

Rick Paquette stated back to page 6 or 7, help me understand how many hours. RN Case Manager in your building and Ms. McMurry stated Partners In Health person and she is totally outreach. Rick stated never in building and Ms. McMurry stated total outreach. Rick stated RN above and Ms. McMurry stated 35 hours. Rick stated Registered Dental Hygienist and Ms. McMurry stated 35 hours full-time; Nurse Practitioner works 4 days per week for 7 hours, varies some. Rick stated Teen Intern and Ms. McMurry stated trained through us to work with Teen Coordinator. They come into Clinic, work with signing kids up also in school for questions or concerns. Rick stated how much to you know about High School proposed CNA Program and Ms. McMurry stated nothing. Rick stated Attachment D - Pharmacy Fund and Medication Bridge Program, Pharmacy Funding where do

they come from and Ms. McMurry stated totally through fundraising; have contracted 20% with Hospital when need medication.

Bill Jones stated it looks almost a 10% increase in Operations Expenses. Current 6-month first of all a little alarming transportation going to double \$6,987.00 to \$12,800.00. Ms. McMurry stated that is Partners In Health, we receive funding from another source. Bill stated why double and Ms. McMurry stated totally an outreach program and serves all of Carroll County. Bill asked what is cost and Ms. McMurry stated \$.36. Chairman Stacey stated \$.48 is what we have been told.

Betty Boucher stated Office Supplies covers what and June stated supplies are paper, medical record forms, toner cartridges, paper goods and the cost of electronic billing. Betty stated she took the Operation Expenses and deducted income to come up with \$311,415.00 that will be left over and June stated for half a year. Chairman thanked Ms. McMurry and June for their presentation.

AMERICAN RED CROSS/MWV CHAPTER

Chairman Stacey gave Mr. Garrick a friendly reminder that Petitions are due on the 13th and that no letter will be sent out next year; applications will be on-line. Greg Garrick, Executive Director, gave the presentation to the Committee. Chairman stated that Mr. Garrick could give a quick overview then move to questions.

Mr. Garrick stated he was the Executive Director of the local Chapter of the Red Cross; jurisdiction is 9 towns of Northern Carroll County; provide full gamut of Red Cross services: CPR training, provide Armed Services contacting soldiers. Largest disaster is house fires, nationally 170,000 house fires already since beginning in July 1; 3 or 4 fires including one at Silver Mine Store. Do work with Town Resource Officer put up in hotel, vouchers to Wal-Mart and Hannaford.

Chairman Stacey stated requesting \$7,298.00 of level funding; her concern is same as last year, sending \$9,308.00. Mr. Garrick stated National Assessment; general liability insurance replaced a lot of our mannequins and equipment. National organization helps local Chapters. If don't have to pay save money; budget \$1,500.00, have already spent over \$3,500.00 because of the Silver Mine Store fire. Chairman stated Red Cross Reserve \$7,795.00 this fiscal year. Mr. Garrick stated Reserve comes from excess fundraising; received some money from Jackson years ago there is a little bit of reserve. Chairman stated if we are paying for Life Guard training, how do you need funds for it from the Town. Mr. Garrick stated refer to Operation Expenses. Chairman stated but that is how you are listing them, supplies, etc. and aquatics. Mr. Garrick stated that is what we provide.

Phil Dighello stated on page 4, how many Conway residents total and Mr. Garrick stated total number is about 3,000. Phil stated should have been on the bottom and Mr. Garrick stated around 3,000; 780 for swim lessons, about 706 people First Aid, CPR, bought work packages, includes blood

drive; add all those together 3,000. Also give out a lot of brochures. Conway has more than one-third of the population of Towns served.

Karen Umberger stated mentioned calls for armed forces and Mr. Garrick stated helped this fiscal year 4 or 5 families with disasters; made about 5 calls and then work with Ed on Pandemic Flu thing, but you are right it is probably 50 people total aside from taking swimming lessons. Karen stated personally she had no problem with specific service to families that lose homes, but did have problem when it goes into same budget. Mr. Garrick stated the way Red Cross going right now went from 3,000 to 800 Chapters; now reinventing themselves. One Red Cross with more community relations, same administrative stuff.

Rick Paquette stated on page 4, what is your understanding of United Way. Mr. Garrick stated my understanding in a lot of communities big fund raising; that money is strictly deducted from pay check; a lot of Chapters look at our Town request as being like the United Way. Rick stated on the spread sheet earlier no tax abatement, Conway property taxes left blank. Mr. Garrick stated they pay rent.

Mr. Garrick stated blood drives are handled out of Manchester; Blood Centers are in Burlington, Vermont and Manchester. They are the ones who provide, we do the advanced advertising work, work with RSVP that staff the canteen, we get press release, get posters, do leg work.

Bill Aughton stated on page 5, National Assessment how does that percentage work out and Mr. Garrick stated it is a formula; total number of residents and median income of the area and factor into things like disaster expense, disaster history, part of that again goes towards helping Chapters.

Maureen Seavey stated full-time 40 hours and Mr. Garrick stated at least; Office Administrator was 40 hours. Chairman thanked Mr. Garrick for his presentation.

EASTERN SLOPE AIRPORT

Carl Thibodeau, member of the Airport Authority, gave the presentation to the Committee. Karen Umberger stated that Mr. Thibodeau was actually appointed by the Selectmen to represent the Town of Conway at the Airport Authority.

Mr. Thibodeau stated you have the form submitted to you. Interesting thing to know, the number of operations that take place are quite extensive; about 50% of operations. He continues to believe the Airport is viable for Mount Washington Valley. \$119,000.000 budget includes \$12,000.00 hoping to get. Look at getting contributions from the Town and other sources for capital plan expansion of the runway to allow larger twin engines to get in. Interesting to note you get 95% federal funding; can get \$975,000.00: \$950,000.00 from federal and \$25,000.00 from state. This is the most bank for your buck. All hangars owned by Airport Authority or leased. Authority has gained control of all hangars. It is

your Airport, does service Mount Washington Valley. It is part of the transportation infrastructure.

James LeFebvre stated how do you determine amount and Mr. Thibodeau stated basically determined on population and he believes there was also an agreement made by the Board of Selectmen and Town fathers back in the 1960's that stated they agreed to support the Airport in equal amounts. Bill Aughton asked if this deal of 95% is a continuing deal or one time and Mr. Thibodeau stated that it is ongoing monies earmarked for projects; you submit capital improvements plan to FAA and they will tell you what the contribution is. First year \$750,000.00.

Gary Webster stated one of the issues is being available 24 hours. At present time, Airport lacks navigational equipment; one of the reasons is need 5,000 feet to attract more aircraft.

Bill Aughton stated how much support from other towns and Mr. Webster stated in the budget see what was asked and would hope to be actual.

Chairman Stacey asked if considered lower request and Mr. Thibodeau stated they did; applied for \$5,000.00, defeated 445 to 1126; following year asked for \$5,000.00, defeated but not any where near as bad; following year margin got close for \$12,000.00, 602 to 682. If you want to support \$10,000.00 then by all means. Gary Webster stated if the discussion comes up, will not turn a deaf ear.

Betty Boucher asked how many planes, classified as to who they belong to and Mr. Thibodeau stated don't have a good way of knowing. Betty stated about 6 years ago asked and got who they belong to and Mr. Webster stated can get you a list; open 24 hours a day; office only open 8:00 AM to 6:00 PM, planes come and go 24 hours a day.

Rick Paquette stated on spread sheet notice Bartlett gave \$500.00, can you tell me Bartlett and Jackson \$500.00, then Conway \$12,000.00, how do you know what to ask for. Mr. Webster stated some numbers Towns have agreed to. Generally felt Conway and Fryeburg are the biggest benefactors. Mr. Webster stated a lot of motor homes cost as much as a single airplane.

Karen Umberger asked if planes that are left here are registered to people who live in the Valley and Mr. Webster stated we can get that number. He didn't know off the top of his head, but thought the majority of the people actually live in Conway.

Betty Boucher stated over the last 6 years Town has not supported what has happened. Mr. Thibodeau stated projects go undone, improvements don't get done.

Karen Umberger stated she thought the finance of the Airport has significantly improved over the last 3 years. The key thing to her is to understand the money is going to the Airport, is for long term improvements to the Airport. Not one penny to daily operation, all for

long term improvements. She thought a corner had been turned that was not there 3 or 4 years ago.

Mr. Thibodeau stated monies getting used for capital improvements. Some projects put off for a year or two. If continue to get from two Towns, will start showing some growth.

Betty Boucher stated snow removal \$25,950.00, actual \$4,021.00 asking for \$12,000.00, what happened to the rest of \$25,000.00. Mr. Thibodeau stated he would say it was still there somewhere. Mr. Webster stated not through full year, any charge goes back into the budget. Betty stated some left over and Mr. Webster stated should be at the bottom.

Chairman Stacey gave Mr. Thibodeau a friendly reminder that Petitions are due on the 13th and that no letter will be sent out next year; applications will be on-line. Chairman thanked Mr. Thibodeau for his presentation.

NORTH CONWAY COMMUNITY CENTER

Chairman Stacey gave Mr. Sommer a friendly reminder that Petitions are due on the 13th and that no letter will be sent out next year; applications will be on-line.

Ryan Sommer, Executive Director, and Barbara Harmon, president, gave the presentation to the Committee. Mr. Sommer stated that he had been on staff for 18 months or so and was pleased about where the Center was going with new programs. Flat funding request; that money is distributed to help offset \$176,000.00 budget for this year; raised over \$100,000.00 to continue operation; worked with Wal-Mart to raise \$20,000.00. They are losing a couple of fundraisers, Arts Jubilee contracted with Cranmore, losing \$5,000.00 to \$6,000.00. They need to make sure all fundraisers are weather permitted since everything is outside.

Barbara Harmon stated reason they come to the Town is originally Conway Village and North Conway Village 20 years ago, they decided to create a rec department, joining Conway Rec and North Conway Community Center. After they voted to do it, the Center could not be absorbed directly into the Town because the land it is on had been donated. We are still part of the Conway recreation solution, and we want people to understand why we come to the Town for funding.

Rick Paquette stated on page 3, Day Camp during the summer - 2,925 children and after school 18 children for \$3,500.00; on Page 4 Summer Day Camp pay \$175.00 for 9 weeks and Mr. Sommer stated \$18.44 per week. Rick stated on spreadsheet fiscal went 22.4% and Mr. Sommer stated look at Operational Expenses fiscal employees reason why; projected 45 kids increased fees, close to number. Philosophy had more staff to accommodate the kids about 100 kids sign up; 50 and 70 Monday through Friday. Five staff members and if he needs to add more, he will. Rick stated in this case, revenue is going to face expenses and Mr. Sommer stated yes sir.

Crow Dickinson stated on revenue budget have 07 there is no actual revenue showing. Mr. Sommer stated because if you go back it is on page 4 requirements you asked have everything was roughly pretty much in \$13,000.00 in Grants to offset fees. Crow stated Grant figure and Mr. Sommer stated \$13,000.00. Crow stated same situation this year and Mr. Sommer stated have other projects: computer 7 years old, re-wire the garage because wiring done 15 to 18 years ago and not up to code.

Maureen Seavey stated biggest thing is convenience; most are from North Conway going to John Fuller; 92% from North Conway; makes no difference anybody can go and Mr. Sommer stated yes. Bill Jones stated some comments stated you capped programs last year and Mr. Sommer stated no he did not.

Chairman Stacey stated she called to ask for numbers with abatement, \$84,813.00. Mr. Sommer stated ballpark, yes. Chairman stated concern is this Article for Wal-Mart, raised \$20,000.00 in 60 hours; her concern if you raised this amount, why not lower your request. Mr. Sommer stated the \$20,000.00 was being on a roof in sub-zero weather. Community Center got \$6,000.00 and Wal-Mart donated \$14,000.00. Chairman stated kind of a hard time where raised \$20,000.00 and Mrs. Harmon stated to start a new program. Chairman stated cut if off the top, ask for \$50,000.00, having a hard time understanding. Mr. Sommer stated they raised \$20,000.00 for that program; if drop down to \$50,000.00 still need \$70,000.00 to operate budget. Chairman stated how can you justify starting a new program and Mr. Sommer stated his philosophy for recreation in the Valley is program start up is going to cost; he wants to have set for 25 to 30 years. Chairman stated this new program has no cost until you buy new equipment and Mrs. Harmon stated it will fund itself through fees.

Mark Miller stated we look to get \$70,000.00 as a taxpayer of this Town; we know it is a tough budget time, but going out and fundraising allows not to ask for more.

Chairman Stacey stated Revenue changes and Mr. Sommer stated lost 3 concerts. Karen Umberger stated she thought the Community Center set up over at Cranmore and Mr. Sommer stated they used to; Cranmore will be setting up now.

Maureen Seavey stated RSVP and Mr. Sommer stated we pay them. Mrs. Harmon stated pay them \$4,000.00; they help out at all fundraisers and provide volunteers. Chairman thanked Mr. Sommer and Mrs. Harmon for their presentation.

Chairman Stacey stated there will be no meeting on the 5th for simple reason School will not be here, have their own meeting. Betty Boucher stated could vote on non-profits and Chairman stated no, reason being will be here on the 7th at 6:30 PM to review recommendations from Town and School. There will be a meeting on the 12th at 6:30 PM here to go over last things. Public hearing on the 14th begins at 6:00 PM with Precincts; 6:30 PM for the Town and 7:00 PM for the School. Have another meeting on the 19th, it is a holiday, President's Day, and it is also School vacation week. If out of town, let her know; not meet again until March.

Karen Umberger stated Valley Vision on the 7th or 12th and Chairman Stacey stated Valley Vision budget before the public hearing.

Bill Jones moved, seconded by Betty Boucher, to adjourn the meeting at 3:20 PM. Motion carried unanimously.

Respectfully Submitted,

Iris A. Bowden, Recording Secretary