

**MINUTES OF MEETING  
MUNICIPAL BUDGET COMMITTEE  
January 5, 2009**

A meeting of the Municipal Budget Committee was called to order at 6:30 PM in the Meeting Room at the Conway Town Hall with the following members present: Chairperson Melissa Stacey, Karen Umberger (arrived at 7:12 PM), Doug Swett, Jim LeFebvre, John Edgerton, David Jensen, Ben Kane, Daniel Bacon, Sheryl Kovalik, Phil Dighello, Bill Aughton (arrived at 6:38 PM), Bob Drinkhall, Betty Boucher and Mike Gilmore. Also present: Earl Sires, Lucy Philbrick, John Eastman. Paul DegliAngeli and members of the public.

Chairman Stacey welcomed everyone back and stated that Mr. Jones had stopped her recently and stated that he misses everyone, but won't be coming back. Chairman proceeded to pass out documents received from Dr. Nelson for the meeting on Wednesday, January 7, 2009, for all to review prior to the meeting and passed out documentation from the Town. Chairman further stated that she had Sheryl Kovalik's response on behalf of the School Board for questions from the Budget Committee; she could copy same or e-mail if members didn't receive them. Sheryl stated that she thought the response was also in the books.

APPROVAL OF MINUTES

**Sheryl Kovalik moved, seconded by Ben Kane, to approve the Minutes of September 24, 2008. In favor: 10; Opposed: 0; Abstain: 2 - Betty Boucher and Bob Drinkhall.**

There was one correction e-mailed by Phil Dighello stating Page 6, third paragraph, fifth line, should read: Phil Dighello stated that he wanted to touch on what Doug said about benefits. A person hired at \$27,000.00 with \$18,000.00 in health insurance plus retirement, etc. can have benefits that actually equal pay which is astounding.

Chairman Stacey reviewed the Schedule & Other Important Dates with the Committee reminding that there are some meetings that will be held at the Conway Rec Center, specifically January 21<sup>st</sup> and February 18<sup>th</sup>. The Deliberative and Public Hearing will be at the High School in the Cafeteria.

Sheryl Kovalik advised that before the Conway School Board meeting on the 12<sup>th</sup> at 5:30 PM, they were hosting a Public Hearing for input on charging for parking and a user fee for co-curricular activities. Jim LeFebvre asked if the Public Hearing was before the Board meeting and Sheryl confirmed the Public Hearing would be at 5:30 PM with the Board meeting following at 6:30 PM.

Chairman Stacey reminded all members that the same rules are to be followed: keep side conversations to a minimum, no personal attacks and work through the Chair before speaking.

TOWN

Earl Sires stated that he usually does the same routine. This year the Selectmen used a different approach. This year they asked the Town and myself to have the budget represent what it takes to run the Town and with the idea of a zero based budget approach. They then take what we recommend and work their proposal. He submits to the Selectmen and in early November proposed \$9.5 Million, increased by \$208,000.00 or a 2% increase. We got lucky with health insurance, went down less than 1%, we did not experience an increase. Selectmen took a concerned look at income; project a down turn of 20% or \$500,000.00 to \$650,000.00, very concerned. Every swing effects the tax by seven cents. So the Selectmen took what we gave them and the budget you have tonight represents a decrease of \$175,000.00 or about 4%; dropped by about \$400,000.00 or 4% below 2008 by \$175,000.00. As noted in the Narrative in the budget book, the Narrative explains in summary the changes. Exhibit 1, Page 8 has a summary of the various departments, what was submitted and what is being recommended. Each tab has a departmental detail, most have back up information. Please return your budget books for use next year.

Earl Sires proceeded by stating that Paul DegliAngeli saw big decreases in his departments. His budget decreased by \$56,000.00; increased in 2008, but dropped down for 2009. The Selectmen are looking at turning out some street lights on the strip. Parks and Recreation decreased in funding for the Teen Center, open for 2 days instead of 4 days. Most significant is in the Capital Reserve accounts: Infrastructure account, Highway Equipment, Solid Waste with \$238,500.00 reduced from those accounts. This reduction will have shortfalls in future projects by not funding this year.

Earl Sires stated that the Selectmen, he thought, are very concerned about raising taxes and are trying to mitigate any increase which takes in a number of things. This budget will have a tax increase, but not nearly as much as the cost of living increase.

Jim LeFebvre asked on the zero based budget, were staff/personnel examined. Earl Sires replied that staff is status quo, they undertook the exercise of a zero based budget. The budget being presented anticipates reduction of one position by 60%.

Daniel Bacon questioned the talk about cutting; with Retirement Fund at 12.68% and on top of that another 9.09%, he would like to know why the town proceeded to give salary increases. We all live here; thankful to have a job; think everybody has to understand and be thankful they have a job. That is a lot of money and he didn't figure in Social Security or Medicare. Why increase salaries? Earl Sires stated this is the Selectmen's budget; he is presenting their position. Philosophy of the Town is they have relatively few employees, have a high quality work force and the philosophy is to keep the good people; have very low turn over. Dan stated the point is times are tough, why should some feel the crunch, some pay and others not. Fact is we need to all take a step back. Earl stated it should be taken up with the Selectmen. Dan stated budget actual expenses, but don't take last year's. Earl stated line item by line item; if you would like, there will be answers that will make sense.

Jim LeFebvre asked Bob Drinkhall if the Selectmen are looking at freezing salaries and Bob stated it was discussed. Bob agreed with what Earl has said; have a very experienced crew and he didn't think any of the increases by any means were extravagant. He does believe it is going to get worse in the future and there may have to be cuts.

Daniel Bacon stated the salary increases, actual \$93,101.00; next year \$105,430.00 which is an increase of \$12,329.00 for the year. Earl Sires stated that was not his salary. Dan stated it says Town Manager and Earl stated that is a total of all. Chairman Stacey stated Lucy has not closed the books for the year. Earl stated last year's budget, actual was \$103,520.00, 2008 was \$105,000.00; haven't closed out the year, that is what is being proposed. If you want, \$87,774.00 last year and \$88,630.00 is proposed. Every year we have to get used to how it works. Chairman stated next year's revised will be what Earl presented and revised is what the Selectmen chose. Daniel proposed a change to the format.

Earl Sires passed out a sheet requested by Crow Dickinson that shows 2004 to 2007 and asked that the Committee compare and see which one the Committee wanted or preferred.

Jim LeFebvre asked Bob Drinkhall if there was any possibility of raising the issue at the next Selectmen's meeting. Bob stated yes, tomorrow's at 4:00 PM. Bob further stated that he felt very strongly about watching the budget, the economy is going to get worse; can't keep spending and borrowing. The Selectmen were very careful, extremely diligent and thought it was a very fair budget. They made a lot of changes, not all Bob wanted, but it was a compromise.

Sheryl Kovalik asked about the salary increase maximum percentage, and if it was performance based. Earl Sires stated 3% average pay plan; largely based on performance, look at employee's performance and can get anywhere from zero to 5.5% increase. It was proposed 10 to 12 years ago that if you do well, you will score on the front end and kind of fall off as the years go on. Earl did not have numbers for this year.

John Edgerton stated the Consumer Price Index was already down; this is going to be a real tough year. Phil Dighello stated under the 30-Town Survey, Town is kind of stuck, not too much regular room where it falls on the matrix chart; don't have a lot of control. Chairman Stacey asked Earl to present the 30-Town Survey and Earl stated he could have copies for the next meeting or whenever the Committee wanted it.

Jim LeFebvre asked if there had been talk about a possible 4 day work week. Earl Sires stated they did look at it; couldn't justify, still open 10 hours a day, still heating for 40 hours. Some towns are doing it to keep commuting and pollution down; couldn't figure out any actual benefit from it.

Betty Boucher asked when PEG would be coming up and Chairman Stacey stated it hadn't been scheduled. Earl Sires stated the Selectmen should get the budget next week.

## PARKS AND RECREATION

John Eastman stated every year we break down Parks and Parks Maintenance. Parks personnel fix lights, parks and do Whittier property. Office expenses and programs are anything that have to do with kids; have programs down to the dollar. Parks and Maintenance in large serves as our main budget. We have 3 parks people, one full-time and two part-time. As Earl had told you, I requested pretty much what we had last year. There are some changes like the reduction of \$40,000.00. As you can see, we breakdown employees in categories: (A) is myself, the Assistant Director and the Teen Center Coordinator. (B) is bus drivers; school session, summer session and trips with the Teen Center; even though not required, during school we transport kids from Conway School to Rec Center. (C) Part-time staff. (D) Administrative person for 24 hours per week. (E) T-Ball - we hire a high school age student at \$7.50 per hour; very little but it is there for you to see. (E) Summer Staff - numbers are driven by number in attendance; working off last year's numbers, we were down about 48 kids, but daily attendance was up slightly; we try to have 7 or 8:1 ratio; Summer Councilors are over the age of 18 and does not include the Teen Coordinator or my assistant. Swim instructors: have a pretty successful program, but the toughest positions to fill. We have to have a Life Guard when swimming lessons are going on, one person is not allowed to do both. New Hampshire state law states we can not have a Life Guard alone, need two people at all times; keeping money the same, but cutting Life Guard hours down. It is okay to post when there is no Life Guard on duty. We are keeping a daily log; weekends are big, Mondays are low. We have Life Guards usually from the 3<sup>rd</sup> week in June and stop Labor Day; lose Life Guards 3 or 4 days before that. (F) Parks Crew is one full-time for 7.5 months; 4.5 months he works plowing snow. We pay for 7.5 months and Paul pays for 4.5 months. We have 52 parks and cemeteries in Conway. Second person works usually from April 15<sup>th</sup> to November 5<sup>th</sup>. Third person is seasonal; comes in June and works to about September doing trash removal, mowing grass, sprinkler repairs - there are four parks with underground sprinkler systems; planting trees.

John Eastman proceeded with the Teen Center. When the Teen Center portion was reduced by \$40,000.00, presented a plan to Earl, it is not in writing, plans are still under way. The plan is to be open two nights, Thursday and Friday, with Jim. Jim has agreed to that for awhile along with three part-time staff. Jim will work 16 hours. He will do a lot of administration work and Thursday is Meal Night; he picks up food; average 21 to 32 kids; last Friday there was 27 or 28 going to the Ham Arena; need supervision at both places. There are some costs, but almost everything is donated. We have a working kitchen, a gymnasium. Jim took kids to Sherman Farm this summer - they donate tons of food to Pantries - they approached us and Jim took kids and picked vegetables and did old fashioned canning. So, with \$20,000.00 we can staff two nights.

Chairman Stacey asked what Jim does when he is not doing the Teen Center. John stated he is part of the summer staff during the summer. They had tried to do the Teen Center in the summer, but found kids are attending summer camp. Jim is rolled into summer staff and works directly with kids, primarily with the older kids; he assists with T-Ball; helps with

volunteers; plus picks vegetables; he is the best kept handyman this Town has ever seen. Jim also assists with Bingo and Scrabble.

Sheryl Kovalik asked if it was possible to have the Teen Center open every night if fully staffed. John Eastman stated they had never been open more than 4 nights per week. The Teen Center was started 10 years ago with a Grant; voters said yes to 4 days. We stopped doing Saturday as it didn't seem cost effective; Mondays and Tuesday are tough days; do Thursday, Friday and Saturday. What we have done is Wednesday through Friday and Saturday. Wednesday and Thursday average 25 to 30; Friday parents drop kids off.

Jim LeFebvre asked if he was understanding correctly that they had 25 to 30 kids on their busiest night and John Eastman stated yes; 2 nights a week. Jim asked where the recreation fees charged go. Earl Sires stated fees collected go in the Recreation Revolving Fund. Bill Aughton asked if it was the same kids that come both nights and John stated not necessarily; we have 97 kids registered; John calls them the Rec Rats - the kids that like to go to the Teen Center. One thing about the Teen Center is the ability to not focus on sports; a place for kids to hang out; draws non-athletes. All others are sports related programs. Summer camp is not necessarily sports and the draw is high.

John Edgerton asked about the Miscellaneous Labor. John Eastman stated most of it, not all of it, is for running softball. They run the leagues and other towns compensate for it. At the end of the season the other towns are billed and we get reimbursed; also reimbursed for balls and split the electric; charge 110%, 10% is the administrative fee.

Karen Umberger stated the Teen Center Coordinator is presently getting 16 hours, but 34 hours are showing. Earl Sires stated this is what he (John Eastman) submitted, it hasn't been revised. As an example, if you take the Teen Center cost, it is actually \$40,000.00 less. Karen requested that a new page be provided. Chairman Stacey asked if there was any program that loses money and John stated that was a tough question to answer.

John Edgerton asked what things were charged for and Chairman Stacey stated for swim lessons they charge residents \$35.00 and non-residents \$50.00; Cranmore is more than double that. John Eastman stated the Fryeburg Rec has a program that is open to the public that is similar to this program. John Eastman stated that for the Summer program last summer they charged \$110.00; kids come for 4 days with one day trip; 8:00 AM and leave as late as 5:00 PM. The program runs 9:00 AM to 4:00 PM, but they have staff to accommodate families; don't know anyone who works 9:00 AM to 4:00 PM; have three people in early and 3 stay later. Earl Sires stated all of the adult stuff is made to be fully funded. Primarily for youth recreation; seems to work better to have someone who knows what is going on; charge is to cover all costs.

Sheryl Kovalik questioned the possibility of charging for a weekly or monthly pass to help give access to the Center. If kids don't go there, they will go some place without supervision; can't there be a fee? Earl stated he would refer Sheryl and remind the Budget Committee about

providing a letter to the Selectmen to get the Selectmen's view; that issue is for the Selectmen. Sheryl asked what the feeling was on a small fee and Earl stated we are not here to talk about that, but here to represent the Selectmen's budget.

Jim LeFebvre requested that John Eastman elaborate on the 52 Parks and Cemeteries. John stated there are a lot of small cemeteries; some of the cemeteries require work. Stark Road gets mowed, take care of the monument on East Conway Road, West Side Cemetery; we mow those cemeteries behind White Deer Hotel - many don't know they exist, but they are actually very nice with a nice granite wall. There is a cemetery on West Side which has a lot of history. Earl Sires stated usually we only take care of once or twice a season. John Eastman stated there are some we take care of on a regular basis.

John Eastman proceeded with the Park portion stating there is an enormous amount of parks; there is a lot of irrigation. We do the Library, Washington Street Park, Town Hall, Police Station, and the Transfer Station; mostly mowing and maintenance. The Cemetery Trust Fund receives funds. Lucy Philbrick stated most of the Trust Funds are money set aside by individuals for care of their own plots.

David Jensen asked about revenue generated by the 4<sup>th</sup> of July celebration or Bark in the Park. John Eastman stated the Town has budgeted so much for Patriotic Purposes, about \$7,000.00 for fireworks. Letters have been generated to local businesses for donations; there is a sign in Schouler Park with names of those who donated; that Revenue pays for everything else, such as stage lights and entertainment. This year the plan is based on what the community can do; although we do have money for fireworks. John further stated that there is a vendor fee charged to non-profits, most are 502(c)(3); they pay \$125.00 to vend certain things. He requires portable toilets for events; contract electrical and when costs come out, he bills the appropriate organizations. David asked about passing a donation plate on the 4<sup>th</sup> of July. John stated Earl had that idea two years ago; last year we did do that and made about \$1,009.00. Everything this year will not necessarily be the same as last year.

Chairman Stacey asked about the Friends of Rec contribution and John stated they do scholarships, close to \$3,000.00 for kids to go on trips. They sponsored over 30 kids last summer. All of the money they raise goes to scholarships. Chairman asked about the total cost for swim lessons and John stated based on numbers \$75.00 to \$80.00 per kid; two four week program for 5 days. Chairman asked if there were kids using scholarships and John stated yes. Chairman asked how many last year and John stated under 10 out of 157.

Betty Boucher asked if the Friends of Rec were lost, what would happen and John Eastman stated he did not know; he did know that the Friends of Rec were on board for 2009; pretty solid. Betty stated that she would like it put on record that she would like to thank them.

Chairman Stacey thanked John Eastman for coming in.

## PUBLIC WORKS

Paul DegliAngeli stated last year he came to the table and thought it was Jim who started right off on him. Usually staff makes presentation and then answer questions. Paul stated that he was feeling smug this year and went to the Board with his budget 1.2% below last year's. Paul asked this Committee what is your pleasure? Ask questions, sing Frank Sinatra.

Sheryl Kovalik asked where the cuts were made. Paul DegliAngeli stated cuts were street lights; requested \$92,000.00 trimmed to \$87,000.00. He believes they want some street lights off on the strip. Bob Drinkhall stated that is it; felt some could be cut back. Earl Sires stated \$5,000.00 reduced; kind of a place to start; staff challenged to look at strip, specifically doing a survey and mapping project to see where the lights are; are there lights that can be taken out. Bob stated if you notice, the color has changed to either pink or orange. It is more efficient, but the electric company did it on their own without coming to the Town.

Karen UMBERGER asked if Highway Labor had been reduced and Paul DegliAngeli stated it was adjusted last year at Town Meeting; we were not going to make it, needed more money. Karen asked what the figure was before it was adjusted and Paul stated he would have to get the figure. Chairman Stacey stated last year at the Deliberative, Paul was concerned they would be unable to plow.

Paul DegliAngeli stated that they record what the snow falls are; looked at snow fall last year and it was really big. They have 12 years of data; evaluation is inches and it doesn't move by that much. Last year the temperature did not fluctuate. Snow fall is not the only indicator of overtime. When it rains in the winter, if don't apply chlorides, then you can skid. He budgets on what he thinks is a normal year and last year was a normal one.

Daniel Bacon stated at the Deliberative increased to \$514,273.00, have actual \$432,040.00. Paul DegliAngeli stated to look at the report date. Dan further stated now in next year's budget you are looking for \$60,000.00 more to carry salaries to \$483,410.00. Paul stated which is behind last year's budget; the year is not over, we are at January 5<sup>th</sup>. Earl Sires stated have almost another full month. Dan stated he was trying to understand. Paul stated we take individual salaries, hours worked, submitted over time; for instance, someone just resigned so my budget request could be less; that is how it is done; effects benefits, labor. Someone may have retired and a single is hired, labor line goes down but benefits go up. Chairman Stacey stated the numbers are not solid yet; Lucy will produce new sheets.

Paul stated there was a question on what are highs and lows; start with the eliminated intern position for \$2,500.00; reduced paving by \$15,760.00. You will note that the paving request is a significant increase. Paving went up with fuel. The life expectancy of roads is based on traffic. When he was hired, he was asked to fix the roads in town and not let it happen again. Chairman Stacey asked how far behind on the road projects and Paul stated they were doing pretty well because they are

dependent on precinct and district work being done. Philosophy is not to touch when infrastructure needs to be done.

Karen Umberger asked if money had come out of the Capital Reserve and Paul DegliAngeli state maintenance. Karen stated these are all other roads and Earl Sires stated discussing two different things. Paul stated he needed to get around to the roads once every 10 years; that which is not in disrepair; 10 need paving, 10 need reconstruction; 60 miles to maintain; reconstructed roads go into the must maintain pile.

Sheryl Kovalik asked Paul DegliAngeli if they had looked at the new material for paving, better drainage, expansion and contraction; not sure of the cost. Paul stated there are sections of I-95 between here and Boston which have been done with this pavement and the entire UNH parking lot. At the UNH parking lot they pumped 3 inches on the parking lot watched the result; sections on I-95 you can see where paving was used and not used and it seems to be working very well. How it will freeze or how long it will last, don't know. The cost is 5 times more. Sheryl stated but if it lasts and Paul stated regionally doing a better job; it is more expensive. Paul further stated he realizes he is squarely in the middle; he now has pavements that were expected to last 12 years that are looking pretty ratty at 7. Pavement put down this year is not the pavement put down 5 years ago.

Jim LeFebvre asked about the fill in the crack program. Paul DegliAngeli stated use material specified in DOT's; it is kind of rubbery, buy it in blocks, can push thumb in to it. We hired a company, contracted it out. This materials is heated and applied through lines going to the bottom and filling the crack back up.

Paul DegliAngeli stated that the next line that is different is salt; requested \$180,000.00, approved budget of \$170,000.00. Bob Drinkhall stated we trimmed down by \$10,000.00. Paul stated some communities saved 25% by not treating flat roads. Karen Umberger asked what the salt sells for. Paul stated we are paying \$62; contractors paying close to \$100 per ton; low \$60, high \$120.00. Paul further stated the State changed the statute this year, changed "shall" to "may". District 3 pays less for salt and fuel then District 1. We are purchasing fuel for less than District 3 averages. There are salt suppliers in Portland.

John Edgerton asked if sand was better than salt. Paul DegliAngeli stated sanding a road is out of date. Stopped doing the North-South Road, West Side Road; sand applied to the road gets blown off. During a freezing rain, we may choose to sand but normally apply chlorides. Obviously, if you don't use sand, you will use more salt. First storm less slippery if salted.

Betty Boucher stated back to the beginning, on the first page Highway Intern asked for \$2,500.00 but the Selectmen decided zero. Paul DegliAngeli stated the Selectmen eliminated. Betty stated Inventory this year \$13,000.00 but back down to \$3,000.00. Paul stated Highway Inventory is the parts for all of the vehicles. The Town Garage is a sub-setting of the Highway Department, reason: Town Garage does maintenance for other departments; takes care of Police, School buses; buy all parts into this

account and money is subtracted from this account and applied to each department.

#### SOLID WASTE

Paul DegliAngeli stated that there was no difference. Solid Waste increased 1.6% over last year. Karen Umberger stated also funded by Albany and Eaton. Paul stated we pay for 90% and Albany and Eaton pays the balance; they change their positions every year. Karen asked how the recycling money was coming in. Paul stated income is off; our numbers stay constant. We have a strong percentage of over 60%. Facility should last 60 years. There are commercial haulers and fills willing to take anything. Overseas recycling markets are basically overseas. Paper products there is no recycling; not going to Asia; not being used. Income not slowed but has stopped.

David Jensen stated doesn't Britain recycle, looking at same things. Paul DegliAngeli stated he believes they are going somewhere; seen photos of large plastic dumps. San Francisco has a City Ordinance prohibiting the sale of bottled water.

Chairman Stacey asked about metal prices, Revolving or General Fund. Lucy Philbrick stated goes into the General Fund. Paul DegliAngeli stated scrap \$60.00 a ton, was \$200.00. Lucy Philbrick stated \$250.00 per ton not too long ago.

Betty Boucher asked about the man hired to work at the dump; has it helped. Paul stated he is working well; in a two year period 20,000 tons to 4,000 tons, currently 3,700 tons. Last three years tonnage has dropped. Mike Gilmore stated going to Berlin; aluminum problem, why throw in the trash. Paul stated he couldn't speak for the actions of others.

John Edgerton asked which makes most money and Paul DegliAngeli stated metal and aluminum most valued; scrap still is a roller coaster; #2 light iron. Cardboard has been a pretty steady market, still able to move magazines and news print. Mixed paper is the one having trouble with; glass has not been a good market in years, stock piling and crushing it.

Betty Boucher asked if in the Spring, did there seem to be much trash on the road side and Paul DegliAngeli stated not any different than before. Betty asked how cardboard is hauled and Paul stated they have a contract.

Karen Umberger asked who was going to do the Capital Reserve Funds. Chairman Stacey stated Earl. Earl Sires stated it can be done tonight or at a later date. Paul DegliAngeli stated the Highway and Solid Waste were cut and he believed they needed to be reinstated and make up for lost time. Earl stated after conversing with Lucy, should do the Capital Reserves later, don't have the adjusted sheets. If you don't mind; do in a week or two.

Chairman Stacey thanked Paul for his presentation.

Chairman Stacey asked the Committee about the letters that go out to the School Board and the Selectmen. Karen Umberger stated before we do that,

are we going to get revenue. Earl Sires stated will have shortly or will e-mail to everyone. Chairman stated we have requested to see Conservation, Police and Library; is there anybody else this Committee wants to see. Chairman stated Precincts are on the 26<sup>th</sup>.

Sheryl Kovalik asked if she could be given a rough draft before the Public Hearing. Chairman Stacey stated yes, we vote after the Public Hearing; typically stay that night and usually the following meeting. Karen Umberger stated we should be able to get the letters out by the 7<sup>th</sup>. Sheryl stated she didn't show any special meetings. Chairman asked if it was possible to have the recommendations ready to go on the 26<sup>th</sup> for the Town and School on the 28<sup>th</sup> with responses back by the 4<sup>th</sup> or the 7<sup>th</sup>. Karen stated the question is whether or not we will be able to finish up the Town and then do the questions that same evening and finish up the School. If we go through no significant problems, then yes.

Chairman Stacey stated she assumed Carl (Nelson) will be here on Wednesday. Sheryl Kovalik stated the 26<sup>th</sup> was a Board Meeting and she wouldn't have any input. Chairman stated the letter is drafted ahead of time. Sheryl stated she wouldn't have any of the reviews from the Precincts. Chairman stated doing again at the Public Hearing. Sheryl stated she was going to miss the Police and Library and requested that her apologies be expressed.

Chairman Stacey suggested doing a joint meeting. Karen Umberger stated we have found over time that is not best. Betty Boucher stated we'd be lucky to get all of the Selectmen or all of the School Board.

Karen Umberger questioned the scheduling of the Capital Reserves. Chairman Stacey stated have only scheduled these two. Chairman reminded everyone that the non-profits hearing is a Saturday at 9:00 AM on the 7<sup>th</sup> of February and that members should not plan to leave until 3:00 PM or 4:00 PM.

John Edgerton stated he would miss Monday's meeting. Doug Swett asked if East Conway had their paperwork and Chairman Stacey stated it should be out tomorrow. Karen (Hallowell) did call Mike and as we know, if it snows the East Conway commissioners are plowing the roads.

**Sheryl Kovalik moved, seconded by Betty Boucher, to adjourn the meeting at 9:15 PM. Motion carried unanimously.**

Respectfully Submitted,

Iris A. Bowden, Recording Secretary