

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN**

August 23, 2005

The Selectmen's Meeting convened at 4:05 p.m. in the meeting room of Conway Town Hall with the following present: Selectmen Larry Martin (Chair), Karen Umberger, Gary Webster, David Weathers, and Mark Hounsell; Town Manager, Earl W. Sires; and Recording Secretary, Karen Hallowell

PLEDGE OF ALLEGIANCE

Chairman Martin led the Board in the Pledge of Allegiance to the Flag.

SIGNING OF DOCUMENTS

The Board reviewed and signed various documents contained in the signature folder.

APPROVAL OF BILLS

The Board reviewed and approved the manifest dated August 24, 2005.

APPROVAL OF MINUTES

Mr. Hounsell moved, seconded by Ms. Umberger, to approve the minutes of 6/28/05, 7/12/05 regular and non-public, and 7/22/05 PEG meeting, as written. The motion carried unanimously.

PUBLIC HEARING TO ACCEPT UNANTICIPATED REVENUE

Mr. Martin read aloud the public hearing notice regarding accepting unanticipated revenue and opened the public hearing at 4:07 p.m.

Lieutenant Faia of the Conway Police Department joined the meeting. Lt. Faia explained that \$1,075.95 has been received from the State of New Hampshire for the Police seatbelt patrol. Lt. Faia explained that this patrol has been done for a number of years. This money could be used to help pay for shifts.

Mr. Martin asked for any questions or comments from the public. There were none.

Mr. Webster moved, seconded by Mr. Weathers, to accept the grant from New Hampshire Highway Safety Administration awarded to the Conway Police Department in the amount of \$1,075.95 for the purpose of seatbelt patrols. The motion carried 5-0-0.

Paul Pinkham, Chairman of the Conservation Commission, joined the meeting. Mr. Pinkham reviewed \$1,050.00 was received from the State of New Hampshire. Mr. Pinkham explained that after the ice storm of 1998 the Conservation Commission did work off of Hurricane Mountain Road and applied for a grant from Fish and Game and it

has been approved. The Conservation Commission would like to apply this money toward wildlife improvement fund. There was brief discussion with the Board.

Mr. Martin asked for any questions or comments from the public. There were none.

Mr. Weathers moved, seconded by Mr. Hounsell, to accept the check from NH Fish and Game for brush clean up purposes in the amount of \$1050. The motion carried 5-0-0.

CONSERVATION COMMISSION BUDGET

Conservation Commission Chair, Paul Pinkham, requested the Board of Selectmen reinstate the appropriation of money to fund the work of the Conservation Commission and, further, to allow unspent funding to accumulate year to year. Mr. Pinkham advised that NH RSA 36-A:5 allows for this and provides the flexibility and ability to Conservation Commissions to manage money from year to year.

Mr. Pinkham reviewed that several years ago the Board voted to use all the money in the account. The Conservation Commission would like to ask that money be appropriated and to allow the fund to accumulate year to year. Mr. Weathers explained that the account has gone down over the last few years and that the Conservation Commission is not looking to keep accumulating an unlimited amount of money, but they would like to have enough to fund the work of the Conservation Commission. Mr. Pinkham reviewed the RSA gives the Conservation the ability to accumulate money year to year to provide flexibility for doing work such as seeding, harvesting, etc., as it is a matter of timing. Mr. Weathers further added that the work done by the Conservation Commission is governed by weather conditions and if the funds are not expended by December 31, then they will lose the money. The way the budget is now they wouldn't be able to accomplish any work if the work had to carry over to the next year. The Commission is looking to build the fund back up.

There was a discussion with the Board. The Board agreed to reschedule this matter for one month to give time for further review. Mr. Pinkham agreed.

Mr. Martin asked for public comments regarding this matter. There were no comments.

MOUNT WASHINGTON VALLEY PRESERVATION ASSOCIATION STREETSCAPE PROJECT

Ben Wilcox from the Mount Washington Valley Preservation Association (MWVPA) joined the meeting. There were also several other members of the MWVPA present as well.

Mr. Wilcox reviewed a letter sent to the Board advising that the MWVPA has voted to adopt the Plan B approach to the Streetscape Project in North Conway. (A copy of the letter is attached hereto).

Mr. Wilcox next advised that fundraising is ongoing. Mr. Wilcox advised that donors have been advised that the MWVPA voted to go with Plan B and that the still need to raise money.

Mr. Wilcox introduced Doug Holmes, the current project manager for the Streetscape Project, to the Board and advised that Mr. Holmes is communicating with Public Works Director, Paul DegliAngeli, on the project.

Mr. Hounsell stated that he admires all of the hard work the MWVPA has put into this and for staying with the project. Mr. Hounsell stated that he does still have concerns regarding the use of Schouler Park for running conduit. Mr. Sires advised that it is his understanding that the crosswiring plan of Plan B reduces wires and Mr. Martin confirmed same. Mr. Hounsell stated that he would like to know what, if any, impact there will be to Schouler Park.

Ms. Umberger next questioned if the MWVPA can meet the deadlines established by the Board of Selectmen. Mr. Wilcox stated they feel optimistic that they will be able to meet the budget. Mr. Wilcox further stated that they have the money for the large items and there are some small items that can be changed, if necessary.

Mr. Martin commended the MWVPA for all the hard work they have done on this project and also commended them for reaching middle ground.

Mr. Martin asked for public comments. There were none.

DISCUSSION OF TRAFFIC RELATIVE TO NEW COMMERCIAL DEVELOPMENT ALONG THE NORTH-SOUTH ROAD

Public Works Director, Paul DegliAngeli, was present for discussion along with a representative of KGI Development and Attorney Randy Cooper.

Mr. Sires first reviewed that the Board of Selectmen had tasked staff with looking at traffic on the North-South Road.

Paul DegliAngeli reviewed aerial photos of development proposed for the southern end of the North-South Road as well as a schematic drawing of the roadway with the Board. DegliAngeli questioned if the Board would like to see a proposal for roundabouts on the North-South Road to help with traffic. Mr. DegliAngeli advised that traffic studies would need to be done. Mr. DegliAngeli next reviewed that when developer KGI first heard that a light on the North-South Road would not be acceptable, they also prepared a schematic with the idea of using roundabouts. Mr. DegliAngeli next reviewed information received by the town regarding further possible development of various tracts of land along the North-South Road. Mr. DegliAngeli next explained that any traffic analysis of this area will show that you can only go north on the North-South Road and, further, there would also be problems if driveways are located across the street from one another such as at the intersection with Walmart and Mountain Valley Mall.

There was a brief discussion regarding roundabouts as opposed to rotaries and circles. It was explained that roundabouts are much smaller in diameter and it is thought that single lane roundabouts would be best suited for this location but, as previously stated, a traffic analysis would need to be done.

Mr. DegliAngeli next reviewed two roundabouts are being suggested, one at Common Court and one at Mountain Valley Boulevard. Mr. Sires pointed out that the

town would work with the developers and there would be no cost to the town for the roundabouts. Mr. DegliAngeli advised the developers have offered to invest in traffic studies if the Board is interested in the concept. The Board questioned if all of the developers are interested in this concept and Mr. DegliAngeli replied in the affirmative that all four developers are interested.

Attorney Cooper advised that he was at this meeting on behalf of KGI and would like direction today from the Board to further look into the roundabouts since the Board has said no traffic lights. Attorney Cooper stated he agrees that roundabouts function well. Attorney Cooper next stated that he would like to come back before the Board in September with a design for roundabouts and he would like the Board to direct them to proceed at this point.

Mr. Martin asked for further comments. There were none.

Mr. Webster moved, seconded by Ms. Umberger, to authorize town staff to continue to work with developers on this roundabout plan, to complete the feasibility studies, and come back to the Board. KGI agreed they could come back before the Board with this information next month. Attorney Cooper advised he could submit information to the town by September 7. Mr. Cooper stated he would like to bring this back before this board prior to the Planning Board meeting. **The motion carried 5-0-0.**

Attorney Cooper stated he also wanted to clarify that on the design plan that was distributed at the meeting, there was a restaurant pad and he wanted to make clear that this was gone and no longer on the plan.

TOWN MANAGER REPORT

Cable Television – Mr. Sires reported that as per previous discussions he has contacted the coalition regarding cable television services and joined same.

Teen Center Coordinator – Mr. Sires reported that interviews were recently conducted for the Teen Center Coordinator position and the position has been offered to Jim Rozzel. Mr. Rozzel has worked in this position before and has a lot of experience. Mr. Rozzel will start work at the Teen Center on September 6, 2005.

First River Bridge – Mr. Sires reported that the ongoing concerns regarding First River Bridge, i.e. bridge jumping, kids in travel way, etc., are still being considered and this matter will appear on a future agenda.

Vacation – Mr. Sires thanked the Public Works Director, Paul DegliAngeli, for his work as acting Town Manager while he was on vacation.

BOARD REPORTS AND COMMENTS

Ad Hoc School/Town Committee – Mr. Hounsell reviewed this Committee was formed to discuss safety issues between the School and Town. A meeting of the Committee was held earlier today. At the next meeting in September they will be looking at a draft policy and expect that in October they will have something to bring before the Board of Selectmen.

Ms. Umberger requested that a copy of the letter from Upton and Hatfield to the School be distributed to the Board of Selectmen.

Infrastructure Committee – Ms. Umberger reviewed that a meeting of the Infrastructure Committee was held earlier today. The focus of the meeting was to discuss an interconnection between Conway Village and North Conway and to improve infrastructure. Ms. Umberger further reviewed that Conway Village is also proposing new water lines from the library up to North Conway. They will be changing the 6 inch line to a 12 inch line.

School Building Steering Committee – Ms. Umberger reported the School Building Steering Committee is scheduled for Thursday, August 25, 2005 and she is unable to attend. Mr. Webster advised he would check his schedule to see if he can attend and will advise.

PUBLIC COMMENT/MEDIA QUESTIONS

There were no public comments or media questions.

NON PUBLIC SESSION: NHRSA 91-A:3,II(a)
TOWN MANAGER EVALUATION

At 5:44 p.m., **Ms. Umberger moved, seconded by Mr. Webster, to go into non-public session under NH RSA 91-A, II(a). The motion carried by unanimous roll call vote.**

The Board returned to public session at 6:15 p.m. A motion to seal the minutes was made and carried.

ADJOURN

Mr. Weathers moved, seconded by Ms. Umberger, to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 6:16 p.m.

Respectfully submitted,

Karen J. Hallowell
Executive Secretary