

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN**

May 4, 2006

The Selectmen's Meeting convened at 4:15 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen Larry Martin (Chair), Karen Umberger, Dave Weathers, Gary Webster, and Mark Hounsell; Town Manager, Earl W. Sires; and Recording Secretary, Karen Hallowell

PLEDGE OF ALLEGIANCE

Chairman Martin led the Board in the Pledge of Allegiance to the Flag.

SIGNING OF DOCUMENTS

The Board reviewed and signed various documents contained in the signature folder.

APPROVAL OF BILLS

The Board reviewed and approved the manifest dated May 4, 2006.

APPROVAL OF MINUTES

Ms. Umberger moved, seconded by Mr. Webster, to accept the minutes of 2/28/06 and 3/21/06, as written. The motion carried unanimously.

SCENIC BYWAYS ELIGIBILITY APPLICATION PROCESS

Toni Seger of the Western Maine Cultural Alliance joined the meeting. Ms. Seger distributed information to the Board regarding an effort to determine the eligibility of Route 113 and Route 2 for a scenic byway designation; and 2) an effort to use Community Development Block Grant Funds to assess regional economic development opportunities for the Route 113 Corridor. Ms. Seger explained that a portion of the Byway would pass briefly through New Hampshire. Ms. Seger further advised they are in the eligibility phase and need support letter from all towns. If they get designation from the state they will put together a corridor management plan and if the plan is accepted by all towns then it is submitted for national designation and grant funding is then available.

Ms. Seger next advised that on May 10 there will be an information meeting at the Gould Academy in Bethel, Maine, and she would like to have representatives from all towns present.

The Board thanked Ms. Seger for the presentation and will take the matter under advisement.

AMBULANCE CONTRACT

Mr. Hounsell moved, seconded by Mr. Webster, that the Conway Board of Selectmen direct the Town Manager to prepare the appropriate one year extension

to the current emergency ambulance service contracts with both the Conway Village Fire District (CVFD) and North Conway Ambulance, Inc. (NCA, Inc) and that such contracts shall only be in force if all of the criteria, listed below are contained there-in and agreed upon by all three parties, specifically being, the Conway Board of Selectmen, CVFD and NCA, Inc.

Criteria;

1. The maximum combined total amount of the funding level paid by the town to the CVFD and NCA, Inc. shall not exceed the sum of \$203,125, annually.
2. All terms, including the maximum combined total amount of funding level paid by the town, shall be exactly as what currently is provided for in the existing emergency ambulance service contracts.
3. The one year extension to the current emergency ambulance service contracts with both the Conway Village Fire District (CVFD) and North Conway Ambulance, Inc. shall be by contracts consistent with current practices and shall be effective January 1, 2007. In order for said contracts to be effective the Town of Conway, the CVFD and NCA, Inc. shall be required to have each signed the appropriate documents.
4. In the event that all parties have not signed the one year extension to the current emergency ambulance service contracts, as out-lined here-in by December 31, 2006 at 11:59 PM. est no opportunity for said extension shall exist under this action.
5. The word "exactly" used in criteria #2 above shall mean. "*The same in all aspects of language and intent without any deviation in meaning and interpretation.*"
6. Any proposed deviation to the current terms and current practices, including funding levels, to either of the current emergency ambulance service contracts shall require additional approval from the Conway Board of Selectmen.

Mr. Hounsell explained he is making this motion because of the votes at town meeting. He feels this is reflective of the vote of the town. Ms. Umberger stated she feels this gives a year to look at this and that we also need to set up an ambulance contract committee and work out something we all can agree on. Mr. Sires clarified that he would reformat offers to providers as before and the Board confirmed same. **The motion carried 4-1-0 with Mr. Weathers dissenting.**

Mr. Webster next stated that he would like the Board to strongly consider turning this issue back over to the precincts to decide how they want their areas covered. Let the Commissioners decide at the precinct level.

AEROBALLOON SPECIAL EVENT PERMIT

Doran Donovan of AeroBalloon and Ryan Somer of North Conway Community Center joined the meeting.

Mr. Donovan advised he would like to apply for a Special Event Permit for Balloon rides this summer at the North Conway Community Center. Mr. Donovan gave a verbal presentation to the Board explaining what his plans were for the balloon rides.

The Board reviewed information provided by Mr. Donovan regarding this event and by Mr. Sires regarding special events in general. After a discussion, **Ms. Umberger moved, seconded by Mr. Webster, that we approve the special event permit for the AeroBalloon permit. The motion failed 0-5-0.**

NORTH-SOUTH ROAD TRAFFIC IMPROVEMENTS

Rob Barsamian and Roger Williams of Rock Development joined the meeting.

Mr. Sires advised that staff had met with Mullins regarding the North-South Road traffic improvements. Mr. Sires next advised that Mullins responded via e-mail to the Town and requested until May 16 to come to a decision. (A copy of the response was distributed to the Board). There was a discussion.

Mr. Weathers left the meeting at 5:20 p.m. due to another commitment.

Mr. Hounsell moved, seconded by Mr. Webster, that we deny the request for additional time for the Mullins Company to respond. Mr. Hounsell made clear that he was referring to the May 16 day referred to in the e-mail sent to the Town. There was further brief discussion by the Board. **The motion carried 3-1-0 with Messrs. Webster, Hounsell and Martin voting in the affirmative and Ms. Umberger voting in the negative.**

Mr. Sires next requested time for staff to get a draft together of a list of what the plan would include and bring same back to a future meeting for the Boards consideration. Mr. Sires briefly summarized that the plan would include the following:

- All improvements from Barnes Rd/16 intersection through to the Common Court Connector
- Construct right turn only from Common Court Connector onto N-S Rd.
- Bond for all improvements including roundabout-full value
 - Proportional cost share upon further development of adjacent parcels
- Median from CC Connector south to Mountain Valley Mall Blvd.
- Construct northbound left turn lanes etc. at Mountain Valley Mall Blvd.
- No bonding for southern roundabout
- No requirement to address mall exit at Wal Mart intersection
- Rt. 302 intersection improvements
- Road Agreement and bonding in place prior to issuance of building permit
- All improvements identified in agreement to be completed prior to CO being issued and store opening

Mr. Hounsell moved, seconded by Ms. Umberger, to develop the appropriate documents to facilitate the building permit being issued. The motion carried 4-0-0.

TOWN MANAGER REPORT

Emergency Management Planning – Mr. Sires distributed a packet of information to the Board concerning emergency management planning and requested the Board review same for next Tuesday's meeting

CVFD Proposed Charter Amendment – Mr. Sires distributed a copy of a letter from Attorney Tom Dewhurst regarding a proposed Amendment to the CVFD Charter. Mr. Sires advised this matter would be scheduled for consideration on the next agenda.

Recreation Funding/Eaton – Mr. Sires reported the Eaton Selectmen asked to meet with the Board and questioned when the Board would like this scheduled. The Board agreed to invite them to the meeting on May 16th.

NCWP – Mr. Sires briefly reviewed the request by NCWP for the building on Seavey Street. The Board requested that this matter be scheduled for discussion for May 16, 2006.

Oil – Mr. Sires reported that the School has decided to lock in with a local oil company at \$2.24. Mr. Sires stated he feels a little early to do this for the town and feels we could wait a little longer. The Board agreed.

Unanticipated Revenue – Mr. Sires suggested holding a public hearing for unanticipated revenue in the amount of \$992,000 from the State of NH Department of Transportation to the Town of Conway on May 23, 2006. This money is for the North Conway Village project. The Board agreed.

BOARD REPORTS

School Building Committee – Ms. Umberger reported the School Building Committee met last week. The Committee is happy the bonds passed. The next meeting will be held the end of May.

Budget Committee – Ms. Umberger reported the Budget Committee met and talked about cost of insurance. The Committee decided to reactivate the Joint Town School Committee to look at insurance. The Budget Committee recommended Phil Dighello and Pat Swett to represent the Budget Committee.

Valley Vision – Mr. Webster reported he attended a meeting of Valley Vision. Valley Vision is concerned with revenues.

Striping/Crosswalks – Mr. Hounsell stated the striping and crosswalks need to be done and hopes to see it done as soon as appropriate.

Trucking and Traffic Concerns – Mr. Hounsell stated he heard from a concerned citizen that a town truck was using the North-South Road. Mr. Sires stated that this may have been connected to a project the Town was doing and, further, in speaking with the Public Works Director, the road is constructed to withstand this activity, however, it is posted for no commercial activity.

There was next a general discussion regarding traffic during the construction season. There was also discussion regarding the detail work performed during construction and private detail versus police detail. Mr. Sires advised the Police will be addressing this issue in a letter to the Board. The Board next requested a CDRC meeting be scheduled.

Colleen Doe - The Board agreed it was time to schedule a site visit to Colleen Doe's house in Conway.

PUBLIC COMMENTS/MEDIA COMMENTS

There were no public comments or media questions.

NON PUBLIC SESSION – NH RSA 91-A:3,II(c)/Tax Matter

At 6:30 p.m. **Ms. Umberger moved, seconded by Mr. Webster, to go into non public session under NH RSA 91-A:3,II(c) for a tax matter. The motion carried by unanimous roll call vote.**

At 6:39 p.m. the Board returned to public session. A motion to seal the minutes was made a carried in non-public session.

ADJOURN

Mr. Webster moved, seconded by Hounsell, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 6:40 p.m.

Respectfully submitted,

Karen J. Hallowell
Executive Secretary