

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN**

July 11, 2006

The Selectmen's Meeting convened at 4:02 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen Larry Martin (Chair), Karen Umberger, Dave Weathers, Gary Webster, and Mark Hounsell; Town Manager, Earl W. Sires; and Recording Secretary, Karen Hallowell

PLEDGE OF ALLEGIANCE

Chairman Martin led the Board in the Pledge of Allegiance to the Flag.

SIGNING OF DOCUMENTS

The Board reviewed and approved various documents contained in the signature folder.

APPROVAL OF BILLS

The Board reviewed and signed the manifest dated May 13, 2006.

APPROVAL OF MINUTES

Ms. Umberger moved, seconded by Mr. Webster to approve the minutes of 5/30/06 and 6/09/06 as written. The motion carried unanimously.

CONSIDERATION OF EASTERN SLOPE
AIRPORT BOARD APPOINTMENT

Carl Thibodeau was present for discussion. Mr. Sires reviewed Carl Thibodeau and Ed Bergeron have put their names forward for the position to serve as a representative on the Eastern Slope Airport Board.

Mr. Thidobea spoke briefly about his activities and interest in the airport and his willingness to serve on the Board. After brief discussion with the Board, **Mr. Hounsell moved, seconded by Mr. Weathers, to nominate Carl Thidodeau for the position on the Eastern Slope Airport Board.** Ms. Umberger stated she has no objection to Mr. Thibodeau being on the Board but had concerns that this Board did not have the opportunity to hear from Mr. Bergeron in person before making a decision. There was no further discussion. **The motion carried 4-0-1 with Ms. Umberger abstaining.** Mr. Thibodeau advised the Airport Authority is meeting this evening and he would be in attendance.

CONSIDERATION OF OFFER OF GIFT OF LAND

Mr. Sires advised that a landowner has offered to gift a lot on I (Map/Lot 277-10) Street in Cranmore Shores. This offer was sent to staff and the Planning Board and Conservation Commission for recommendations and the recommendations came back to decline this offer as there seems to be no public benefit to accept the lot. **Mr. Webster moved, seconded by Ms. Umberger, to accept lot 277-10 offered to the town as a donation.** There was a brief discussion regarding the assessment of the property and tax sales. **The motion failed 0-5-0.**

FINANCIAL REPORT

Finance Director, Lucy Philbrick, joined the meeting. Ms. Philbrick distributed copies of the town's revenue and expenditure financial reports dated through the end of June to the Board. Mr. Sires and Ms. Philbrick reviewed the reports with the Board.

CONSIDERATION OF STATE EMERGENCY MANAGEMENT TRAILER AGREEMENT

Center Conway Fire Chief, David Pandora, joined the meeting.

Mr. Sires reviewed there was discussion of storing a State of NH Emergency Management trailer at the Center Conway Fire Station. Mr. Sires reviewed the responsibilities of the Town and the State with regard to the trailer. Mr. Sires also reviewed the supplies that would be contained in the trailer. Mr. Sires next reviewed the proposed Agreement with the Board.

Mr. Hounsell questioned inspections and records for the trailer. Mr. Sires advised that Center Conway Fire would keep records of inspections and David Pandora confirmed same. There was next brief discussion as to who is authorized to use the trailer and who will deliver the trailer in one hour. The Board agreed a written policy on procedures should be developed regarding these issues.

Ms. Umberger moved, seconded by Mr. Webster, to sign the Agreement with the stipulation that with the next three weeks that we develop procedures and that we authorize the Chair to sign the Agreement. The motion carried 5-0-0.

TOWN MANAGER REPORT

Letter from Dan Noel – Mr. Sires reported the Town received a letter from Dan Noel who is concerned over the condition of the Whitaker Parking area and the construction equipment etc. Mr. Sires advised that he has contacted Blair Moody of the NHDOT regarding this matter who advised that they won't be using this as a staging area anymore this summer for their construction equipment and they will cease using it this week.

Letter from Jim Bowles/NHDOT - Mr. Sires reviewed a letter with the Board received from District Construction Engineer Jim Bowles which was a recap of the June 13 meeting.

Adelphia – Mr. Sires reported receiving a letter from Adelphia advising that Eileen Martin is the new General Manager for this area and is based out of Gorham, Maine.

Valley Vision – Mr. Sires reported Jeff Flint, Station Coordinator, for Valley Vision will be at the next meeting to discuss the current state of affairs with communities, etc.

Construction Information Meeting – Mr. Sires reported that Executive Councilor Ray Burton and NHDOT Commissioner, Carol Murray, will be at Town Hall July 26, at 9:00 a.m. for a meeting regarding the construction in North Conway.

BOARD REPORTS AND COMMENTS

Fourth of July Parade - Mr. Webster commented that the Fourth of July Parade was great. Mr. Martin added that he heard nothing but positive comments from the public about the parade.

Valley Vision – Mr. Hounsell commented that he received e-mail from a concerned citizen about what they felt was alarming programming that may have appeared on Valley Vision. Mr. Hounsell questioned if Valley Vision is just taking tapes or do they examine them before airing. Mr. Webster stated they generally review the tapes before airing but the ones in question were provided free of charge from and are being aired all over the country. Mr. Sires commented that the Bylaws have some standards and information about balancing standards and freedom of speech etc and he would check into this as the programming must at least meet the standards of the bylaws.

Shared Information Policy – Mr. Hounsell questioned if the Town has heard back yet from the School District regarding the Shared Information Policy. The Town has not yet heard back.

Conservation Commission – Mr. Weathers reported the Conservation Commission meets tomorrow night, July 12, at 6:30 p.m. at the Whitaker Meeting House.

Town Landfill Employees – Mr. Martin sent kudos to the Town landfill employees. Mr. Martin commented on how busy they are on Saturdays and Sundays and the volume of public they are in contact with and they are not always recognized for the fine job they do.

PUBLIC COMMENTS / MEDIA QUESTIONS

There were no public comments or media questions.

NON-PUBLIC SESSION: RSA 91-A:3,II(c)/TAX MATTER

At 4:55 p.m. **Mr. Hounsell moved, seconded by Mr. Weathers, to go into non-public session under RSA 91-A:3,II(c) for a tax matter.** The non public session would include Town Manager, Earl Sires, Tax Collector, Rhoda Quint, one citizen who requested the session, and Recording Secretary, Karen Hallowell. **The motion carried by unanimous roll call vote.**

At 5:21 p.m. the Board returned to regular session. A motion to seal the minutes of the non public session was made a carried in non public session.

DISCUSSION WITH TOWN CLERK/TAX COLLECTOR

Ms. Quint reviewed that in May she was in to speak with the Board regarding the rolls and responsibilities of the Town Clerk and Tax Collector and to request and discuss a raise. **Mr. Hounsell moved, seconded by Mr. Webster, that the current motion be taken off the table. The motion carried 5-0-0.**

Mr. Hounsell moved, seconded by Mr. Webster, that the annual rate of salary for the Town Clerk/Tax Collector be established at \$50,000 annually beginning July 1, 2006 and that any increases in any future budget years will be presented as part of the budget process during the budget season. Mr. Webster questioned if this was for existing or all future Town Clerk/Tax Collectors. Mr. Hounsell stated this is for the existing Town Clerk Tax Collector. **Mr. Hounsell amended the motion, seconded by Mr. Webster, that the annual rate of salary for the existing Town Clerk/Tax Collector, Rhoda Quint, be established at \$50,000 annually beginning July 1, 2006 and that any increases in any future budget years will be presented as part of the budget process during the budget season.** Ms. Umberger stated that elected official salary increases have gone to the voters for decision. There was discussion. It was pointed out that the position of Town Clerk/Tax Collector is elected but is also a full time job. There was further discussion about the wording of the motion and Mr. Webster pointed out that that due to the way it is worded there could still be a warrant article during budget season. Mr. Hounsell agreed there was flexibility with it in this regard. Ms. Umberger next stated that the motion on the table should be two separate motions. **Ms. Umberger moved, seconded by Mr. Webster, to divide the motion.** Ms. Umberger stated the first motion would be "That the annual rate of salary for the existing Town Clerk/Tax Collector, Rhoda Quint, be established at \$50,000 annually beginning July 1, 2006" and the second would be "That any increases in any future budget years will be presented as part of the budget process during the budget season." **A vote was taken on the motion to divide and the motion carried 5-0-0.** The Board next proceeded to vote on the two motions. The first motion "That the annual rate of salary for the existing Town Clerk/Tax Collector, Rhoda Quint, be established at \$50,000 annually beginning July 1, 2006." **carried by a vote of 5-0-0.** The second motion "That any increases in any future budget years will be presented as part of the budget process during the budget season." **carried by a vote of 4-1-0 with Ms. Umberger voting in the negative.**

NON-PUBLIC SESSION: RSA 91-A:3,II(a)/TOWN MANAGER REVIEW

The Board agreed to carry this agenda to another meeting.

AMBULANCE

Ms. Umberger questioned if the Town has paid North Conway Ambulance. Mr. Sires replied in the affirmative. Ms. Umberger next stated the Town did not receive all the ambulance information recently requested from Conway Village. Mr. Sires advised he has contacted them and will follow up for the information.

ADJOURN

Mr. Weathers moved, seconded by Ms. Umberger, to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 5:43 p.m.

Respectfully submitted,

Karen J. Hallowell
Executive Secretary