

**Minutes of Meeting  
CONWAY BOARD OF SELECTMEN**

December 5, 2006

The Selectmen's Meeting convened at 4:08 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen Larry Martin (Chair), David Weathers, Karen Umberger, Gary Webster, and Mark Hounsell; Town Manager, Earl W. Sires; and Recording Secretary, Karen Hallowell

PLEDGE OF ALLEGIANCE

Chairman Martin led the Board in the Pledge of Allegiance to the Flag.

SIGNING OF DOCUMENTS

The Board reviewed and signed various documents contained in the signature folder.

APPROVAL OF BILLS

The Board reviewed and signed the manifest dated December 7, 2006.

APPROVAL OF MINUTES

**Ms. Umberger moved, seconded by Mr. Weathers, to approve the minutes of 10/24/06 and 10/31/06 as written. The motion carried 5-0-0.**

PUBLIC HEARING ON THE PROPOSED ACCEPTANCE OF PROPERTY FROM THE DEPARTMENT OF THE ARMY/OFFICE OF NATIONAL DRUG CONTROL POLICY, COUNTER DRUG TECHNOLOGY ASSESSMENT CENTER TO THE TOWN OF CONWAY POLICE DEPARTMENT FOR THE FOLLOWING: VIDEO DETECTIVE PORTABLE REAL TIME ENCHANCEMENT SYSTEM (VALUE \$48,000)

Lt. Faia of the Conway Police Department joined the meeting.

Chairman Martin read aloud the public hearing notice and opened the Public Hearing at 4:10 p.m.

Lt. Faia explained the Video Detective Portable Real Time Enhancement System can be used both at the Police Station or on the road. An officer will receive 16 hours of training on how to operate the system. The training will take place in St. Louis. Lt. Faia explained the system will greatly enhance the ability of the Police Department to do surveillance. Lt. Faia further explained that this is a piece of equipment that they do not presently have at the station but can certainly use.

Chairman Martin asked for questions or comments. Ms. Umberger questioned if the equipment actually takes the video or if you put video into the machine. Lt. Faia advised that the machine is used for viewing surveillance videos and would allow the Department, through digitizing, to enhance images. Ms. Umberger questioned how many times in the past year could the Police Department have used this machine to

catch someone. Lt. Faia advised, from what he is aware, the department could have used the equipment three or four times to enhance a face or emblem, etc.

Mr. Martin questioned where the money would come from to send the officer to St Louis for training. Officer Faia advised that this is part of the grant.

Mr. Sires questioned if the equipment is available for neighboring police departments as well. Officer Faia replied in the affirmative.

There were no more Board comments and there were no public comments and Mr. Martin closed the public hearing at 4:14 p.m.

**Ms. Umberger moved, seconded by Mr. Webster, to accept the video detection portable real time enhancement system. The motion carried 5-0-0.**

PUBLIC HEARING ON THE PROPOSED CHANGES TO  
CHAPTER 113 OF THE CODE OF THE TOWN OF CONWAY  
PERTAINING TO SOLID WASTE DISPOSAL

Present for the Public Hearing were the following: Public Works Director, Paul DegliAngeli; Representatives of the Town of Albany: Selectman, Dorothy Solomon and Bob Matthieu and Town Administrator, Diane Falcey.

Mr. DegliAngeli advised that the Town of Eaton was notified of the Public Hearing however, no representative was present today from Eaton for this public hearing.

Chairman Martin read aloud the public hearing notice regarding the Public Hearing on the Proposed Changes to Chapter 113 of the Code of the Town of Conway pertaining to Solid Waste Disposal and opened the Public Hearing at 4:15.m.

Chairman Martin asked for public comments.

Mr., DegliAngeli advised that Don Philbrick attended a meeting held at the Town office prior to this Board meeting and he has concerns that there may be companies springing up for the purpose of e-waste disposal.

There were no further comments and the public hearing was closed at 4:20 p.m.

The second public hearing in this matter is scheduled for January 9, 2007.

BUDGET DISCUSSION

Capital Reserve Funds – Public Works Director, Paul DegliAngeli, distributed and reviewed info concerning the government building capital reserve budget to the board for review. There was discussion regarding borrowing from other accounts in order to do the service garage next year.

Mr. DegliAngeli also distributed and reviewed budget information regarding highway vehicle replacement and solid waste vehicle replacement and reviewed same with the Board.

PUBLIC HEARING TO DESIGNATE A SPECIFIC PURPOSE FOR THE USE OF  
UNANTICIPATED REVENUE AS FOLLOWS: \$15,024 FROM THE STATE OF NEW  
HAMPSHIRE TO THE TOWN OF CONWAY; AND \$25,000 FROM THE CONNIE DAVIS  
WATSON FOUNDATION TO THE TOWN OF CONWAY

At 4:50 p.m., Chairman Martin read aloud the Public Hearing Notice to designate a specific purpose for the use of unanticipated revenue and opened the hearing.

Mr. Sires advised that the grant money in the amount of \$15,024 was received by the Town from the State of New Hampshire to do pandemic planning. The money funds two contractors, Mr. Duffy, our Emergency Management Director and another separate contractor. Ms. Umberger questioned if the figure received is what they promised and does it carry over to the next year. Mr. Sires advised it is the figure they said we would receive and we will have to encumber the funds.

Mr. Sires next advised that \$25,000 has been received by the Town from the Connie Davis Watson Fund for the roof for the Whitaker Barn. The bids are out and the Town has asked for prices for both steel and shingled roofs. Mr. Sires also noted that the shed on the Connie Davis Watson property would have a brown steel roof.

Mr. Hounsell questioned who is overseeing the Connie Davis Watson Park. Mr. Sires advised the Selectmen, Town Manager and Recreation Department and, also, the Selectmen gave the nod to the Committee to take care of the park. There was brief discussion regarding the Connie Davis Watson Park Committee continuing to maintain and watch out for the park for the time being.

There was next brief discussion regarding the Whitaker Barn and whether the Town should continue to maintain same. There was discussion regarding possible future maintenance needs for the building or, if the town does not continue to maintain it, an alternate storage site for the equipment, etc., stored in the barn. There was also discussion regarding the decision by the voters in the past not to support article for repairs.

**Ms. Umberger moved, seconded by Mr. Weathers, to accept \$15,024 from the State of New Hampshire for emergency management activities dealing with pandemic flu planning for the seven communities in Northern Carroll County. The motion carried 5-0-0.**

**Ms. Umberger moved, seconded by Mr. Webster, that we accept the \$25,000 from the Connie Davis Watson Foundation for the purpose of a new roof on the Whitaker Barn.** Mr. Weathers stated concerns that by accepting the money and putting a new roof on the barn they may say we put the money into the building and now the Town needs to make it structurally sound. Mr. Webster pointed out that if this should happen, it would be a warrant article for the voters to decide. **The motion carried 5-0-0.**

BUDGET DISCUSSION – continued

Recreation - Assistant Recreation Director, Mike Lane, joined the meeting.

Mr. Sires distributed and reviewed information regarding the summer recreation budget and reviewed same with the Board. There was next a discussion regarding

charging fees for programs. Mr. Sires suggested looking into a recreation revolving fund. Ms. Umberger agreed this is something the Board should look at.

Mr. Lane next distributed information to the Board regarding summer swim lesson and Mr. Sires and Mr. Lane reviewed same with the Board.

Ms. Umberger asked that the Recreation Department take another look at the increase to the fifty two week position for the Administrative position.

Budget Changes – Ms. Philbrick reviewed budget total changes. Ms. Philbrick advised there have been changes to employee benefits, Police, and fire.

Revenues – Mr. Sires distributed estimated revenues for 2006 and reviewed same. It was noted these are projected revenues.

Tax Rate Worksheet – Mr. Sires distributed a tax rate worksheet and reviewed same. Mr. Sires noted the worksheet contained conservative estimates.

Default Budget – Mr. Sires distributed and reviewed information concerning the default budget. Mr. Sires advised this information would be forwarded to the Budget Committee as well, as they set the default budget.

Budget Bottom Line – There was next brief discussion regarding voting on the budget. **Mr. Hounsell moved, seconded by Mr. Webster, to approve the bottom line withholding library, police and recreation, and authorizing the Finance Director, Lucy Philbrick, to insert the other numbers as directed. The motion carried 5-0-0.**

#### TOWN MANAGER REPORT

CDBG Public Hearing – Mr. Sires reported a CDBG Public Hearing will be held on December 19, 2006 regarding a application for the CVFD to help with the connection for the water line down Route 16. Donna Lane will be here to discuss the application.

Route 16 Construction Update Meeting – Mr. Sires reported a meeting with Councilor Burton and Commissioner Murray regarding Route 16 construction is scheduled for Friday, December 8, 2006 at 9:00 a.m. in the Town Hall meeting room.

Meeting Schedule – Mr. Sires reviewed the Board will be meeting Thursday, December 7, 2006 at 3:00 p.m.

Union Negotiations – Mr. Sires reported Union negotiations have wrapped up for the year. There will be discussion with the Board on Thursday. It is anticipated that there will be no cost increases to the contact.

#### BOARD REPORTS AND COMMENTS

School Building Steering Committee – Ms. Umberger reported the ribbon cutting for the new High School has been set for August 23, 2007. Also, they have invited people to tour the building and would like to set something up in the near future with the Board of Selectmen.

Schiavi Property – Mr. Webster commented that as the Schiavi property makes the transition to town property, concerns have been raised that the land keep the same uses when the town takes over the land as Corridor 19 crossed the property and people would like it on record that the Town supports the same use. **Mr. Webster moved, seconded by Mr. Martin, to maintain the uses of the property. The motion carried 5-0-0.** Mr. Weathers advised that he would convey this information at the Conservation Commission meeting next week.

Abenaki Site – Mr. Hounsell commented on fine job the Town did in taking care of Abenaki site that recently sustained storm damage. Mr. Sires advised that Mr. Obamsawim is scheduled to be here on Monday.

Non Precinct Fire – Ms. Umberger reported that a meeting was held last week to discuss non precinct fire and there are also meetings scheduled for December 13 and 14 with the Precincts to discuss same.

Scenic Overlook Cutting – Mr. Weathers reported he met with Highway Foreman, Andrew Smith, at the scenic overlook in Conway just north of the Elks Club. People have been concerned with loosing the view in this area. The Town crew will be doing some light cutting in this area so there will be a picturesque view.

Meeting Schedule – Mr. Martin polled the Board regarding holding a meeting the week of Christmas. It was agreed by all there would not be a meeting the week of Christmas.

Budget Committee – Mr. Hounsell reported he attended the Budget Committee meeting on December 4, 2006. The Committee had one seat open and three people expressed interest in serving on the Committee. The Committee voted to make three appointments -they filled the vacant seat and also filled openings for two of three vacant precinct representative positions.

PUBLIC COMMENTS / MEDIA QUESTIONS

There were no public comments or media questions.

ADJOURN

At 6:30 p.m., **Ms. Umberger moved, seconded by Mr. Webster, to adjourn the meeting. The motion carried unanimously.**

Respectfully submitted,

Karen J. Hallowell  
Executive Secretary