

## **Minutes of Meeting CONWAY BOARD OF SELECTMEN**

December 19, 2006

The Selectmen's Meeting convened at 4:13 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen Larry Martin (Chair), David Weathers, Karen Umberger, Gary Webster, and Mark Hounsell; Town Manager, Earl W. Sires; and Recording Secretary, Karen Hallowell

### PLEDGE OF ALLEGIANCE

Chairman Martin led the Board in the Pledge of Allegiance to the Flag.

### SIGNING OF DOCUMENTS

The Board reviewed and signed various documents contained in the signature folder.

### CONSIDERATION OF BILLS

The Board reviewed and signed the manifest dated December 21, 2006.

### APPROVAL OF MINUTES

**Ms. Umberger moved, seconded by Mr. Weathers, to approve the minutes of 11/09/06 as written. The motion carried 5-0-0.**

Consideration of the minutes of 11/14/06 was carried to the next meeting.

### CARBON COALITION

Chuck Henderson and Roger Stephenson joined the meeting. Mr. Henderson and Mr. Stephenson thanked the Board for the opportunity to speak about the environment.

Mr. Henderson read aloud a resolution (see attached) and explained the Carbon Coalition goal of trying to get Selectmen in the State of New Hampshire to sign same and recognize climate changes. Mr. Henderson advised they are also collecting signatures for a warrant article but are also looking for the recommendation from the Board of Selectmen. Mr. Henderson advised that it is their intention to use the NH Primary to create focus on the issue of climate changes and global warming. There was next a discussion with the Board regarding climate changes. With regard to the Carbon Coalition Resolution, **Mr. Hounsell moved, seconded by Mr. Weathers, that the Board of Selectmen take the position to recommend its passage. The motion carried 5-0-0.**

### PUBLIC HEARINGS

Donna Lane, Community Development Block Grant (CDBG) Administrator, joined the meeting along with Tom Steele, Superintendent of the Conway Village Fire District (CVFD), and Michael Theriault of Underwood Engineers.

1. PROPOSED APPLICATION TO THE COMMUNITY DEVELOPMENT FINANCE AUTHORITY FOR UP TO \$500,000 IN COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS. THE FUNDS WILL FINANCE THE WATERLINE AND/OR WASTEWATER LINE UPGRADE ALONG ROUTE 16 BETWEEN CONWAY LIBRARY AND BURGER KING (WASTEWATER TO TOP OF HILL ONLY). THE MAJORITY OF RESIDENCES SERVICED BY THIS LINE ARE OCCUPIED BY LOW AND MODERATE INCOME HOUSEHOLDS.

Chairman Martin opened the Public Hearing at 4:37 p.m.

Donna Lane gave explanation of Community Development Block Grant Funds and the proposed application. Community Development Block Grant funds are available to municipalities for economic development, public facility and housing rehabilitation projects and feasibility studies that primarily benefit low and moderate income persons. Conway is eligible for up to \$500,000 a year for public facility/housing rehabilitation, up to \$500,000 a year for economic development projects, as well as up to \$500,000 a year in emergency funds. Feasibility Study funds are available for up to \$12,000 per year.

The proposed application to the Community Development Finance Authority is for up to \$500,000 in Community Development Block Grant funds. The funds will finance the waterline and/or wastewater line upgrade along Route 16 between the Conway Library and Burger King (wastewater to top of hill only) The majority of residences serviced by this line are occupied by low and moderate income households.

This project conforms with Conway's Housing and Community Development Plan's Goal of: Encourage public and private water and wastewater systems that are safe, sanitary and meet DES regulations.

Donna Lane advised the funding request is for \$500,000.

Chairman Martin asked for public comments.

State Representative, Thomas Bucu, stated that he supports the application.

There were no further public comments and Chairman Martin closed the Public Hearing at 4:40 p.m.

2. THE HOUSING AND COMMUNITY DEVELOPMENT PLAN.

Chairman Martin opened the Public Hearing at 4:41 p.m.

Ms. Lane reviewed that the Housing and Community Development Plan comes from the Town's Master Plan and needs to be updated every three years. A goal has been added to the Town's Housing and Community Development Plan under the "Transportation" section. Ms. Lane reviewed the updated Housing and Community Development Plan dated December 2006 with the Board. (A copy of the updated plan is attached hereto).

Mr. Martin asked for public comments. Ms. Umberger asked about adopting the change to the Housing and Community Development Plan to the Master Plan. Mr. Sires

advised this could be addressed separate from this hearing. Mr. Hounsell suggested making the Planning Board aware of the change. The Board agreed.

There were no further public comments and the public hearing was closed at 4:45 p.m.

### 3. THE RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION ASSISTANCE PLAN.

Chairman Martin opened the Public Hearing 4:45 p.m.

Donna Lane explained the Residential Antidisplacement and Relocation Assistance Plan. Ms. Lane advised that no one is anticipated to be displaced by this project but it is a required part of the application.

Chairman Martin asked for public comments. There were no public comments and the public hearing was closed at 4:46 p.m.

**Mr. Hounsell moved, seconded by Mr. Webster, to adopt the updated Housing and Community Development Plan. The motion carried 5-0-0.**

**Mr. Hounsell moved, seconded by Mr. Weathers, to adopt the Residential and Antidisplacement and Relocation Assistance Plan. The motion carried 5-0-0.**

**Mr. Hounsell moved, seconded by Mr. Weathers, to approve the submittal of the application and vote authorize the Town Manager to sign and submit the application, and upon approval of the CDBG application, authorize the Town Manager to execute any documents which may be necessary to effectuate the CDBG contract. The motion carried 5-0-0.**

Ms. Umberger questioned if Mr. Martin would take the change to the updated Housing and Community Development Plan to the Planning Board. The Board agreed this should be done and Mr. Martin advised he would take it to the Planning Board.

### BUDGET DISCUSSION

Mr. Webster questioned if there would be a presentation regarding the proposed warrant article for a fence at the transfer station. Mr. Sires advised this will be brought to a future meeting.

Ms. Philbrick advised that Paul Pinkham, Chair of the Conservation Commission, has requested the Board encumber \$1500 for the Conservation Commission for signs and trail work. There was a brief discussion. **Mr. Webster moved, seconded by Mr. Hounsell to encumber \$1,500, \$1,000 for trail work and \$500 for signs. The motion carried 5-0-0.**

Mr. Sires reported that, due to the fact that our highway crew has not been called out so far this year for storms, the 2006 highway budget for year end has not been exhausted as in years past.

### TOWN MANAGER REPORT

Ambulance – Mr. Sires reported he received responses from both Conway Village and North Conway Ambulance. Conway Village will accept the term and North Conway Ambulance advised they will be able to accept.

Municipal Agent Automation Project – Mr. Sires advised the Town Clerk asked for the Board's review and consideration of an agreement with the State regarding a Municipal Agent Automation Project for vehicle registrations. **Ms. Umberger moved, seconded by Mr. Webster, that the Chair, Larry Martin, sign the agreement with the state for the automation project for vehicle registrations. The motion carried 5-0-0.**

NHDES Commissioner – Mr. Sires reported he met with the new NHDES Commissioner, Thomas Burack, yesterday along with Councilor Burton, Bill Hounsell, Karen Umberger, et al, and took a tour of the area and talked about area projects.

### BOARD REPORTS

School Tour – Ms. Umberger reported the Selectmen's tour of the new High School has been scheduled for January 9, 2007 at 2:30 p.m. She would also like to invite Valley Vision along to tape same.

Budget Committee – Ms. Umberger reported the Budget Committee met December 18, 2007 and reviewed the town budget. The Budget Committee will meet again on Wednesday, December 20, 2007 with various department heads.

Mount Washington Valley Economic Council (MWVEC) – Mr. Hounsell stated that he is the Selectmen's representative to the MWVEC. Mr. Hounsell advised that his attendance at the MWVEC meetings has been less than satisfactory and, as such, he did not know that an item was coming before the Board of Selectmen last week as an agenda item. Mr. Hounsell stated that, if necessary, he would have no problem with someone else taking over as the representative to the MWVEC. Mr. Sires pointed out that he was at the MWVEC meeting when the matter was discussed and it was just conceptual and when it was brought to the Board it was the first opportunity to hear about it.

Conservation Commission – Mr. Weathers advised that he was asked by the Conservation Commission to approach the Highway Foreman through the Public Works Director, Paul DegliAngeli, to look at the scenic overlook on Route 16 north of Conway Village and cutting some trees. Mr. Weathers advised that the Highway Department performed the cut to maintain the view. No clear cut was done, but a few select trees. Mr. Weathers thanked the Highway Department for the work done.

Ms. Umberger questioned if Mr. Weathers took the snowmobile issue recently voted on by the Selectmen to the Conservation Commission. Mr. Weathers advised that he did advise the Conservation Commission on this and they had no problem with it.

PEG Account – Mr. Hounsell questioned when the Board will be discussing this matter and is this going to be based on the amount we receive. Mr. Sires advised the Town received a check for seven months so far and we typically don't take action until January when all of the money is received. The reason for receiving a partial payment was probably due to Adelphia clearing out accounts.

Meeting Schedule – Mr. Martin advised the Board will not be meeting again until January 2, 2007. Mr. Martin, on behalf of the Board, wished everyone Happy Holidays.

PUBLIC COMMENTS / MEDIA QUESTIONS

There were no public comments or media questions.

ADJOURN

At 5:22 p.m. **Mr. Webster moved, seconded by Mr. Weathers, to adjourn the meeting. The motion carried unanimously.**

Respectfully submitted,

Karen J. Hollowell  
Executive Secretary