

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN**

June 26, 2007

The Selectmen's Meeting convened at 4:08 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen Larry Martin (Chair), David Weathers, Gary Webster, Mark Hounsell and Howard C. Dickinson; Town Manager, Earl W. Sires; and Recording Secretary, Karen Hallowell

PLEDGE OF ALLEGIANCE

Chairman Martin led the Board in the Pledge of Allegiance to the Flag.

SIGNING OF DOCUMENTS

The Board reviewed and signed various documents contained in the signature folder.

CONSIDERATION OF BILLS

The Board reviewed and signed the manifest dated May 24, 2007.

CONSIDERATION OF MINUTES

Consideration of minutes was carried to the next meeting.

PRESENTATION OF ANNUAL AUDIT

Greg Colby of Plodzick and Sanderson joined the meeting. Mr. Colby reviewed the annual audit of the Town of Conway with the Board. (Copies of the Audit are available Town Hall).

CONWAY VILLAGE FIRE DISTRICT COMMISSIONERS: LETTER TO DOT DIRECTOR
O'LEARY ASKING FOR DOT PARTICIPATION IN THE CVFD UTILITIES PROJECT
ON ROUTE 16

Carl Thibodeau, Chair of the Board of Commissioners for the Conway Village Fire District (CVFD) was present for discussion.

Mr. Sires briefly reviewed the discussion held at the meeting of two weeks ago wherein a proposed joint letter by the Town of Conway and the CVFD to the New Hampshire Department of Transportation regarding water and sewer extension and wastewater improvements was discussed and the Board asked that a Commissioner be invited to a meeting to talk about and explain same.

Mr. Thibodeau discussed CVFD connecting with NCWP and installing the first phase of wastewater collection. Mr. Thibodeau also discussed the CVFD working extensively with the Town in the past to coordinate on projects to make them more economical. Mr. Thibodeau stated they are now asking the state to take over this project at a certain point to finish same and CVFD will bear the expense of tearing up for the project and the state will do the work of putting it back together. Mr. Thibodeau

requested to have the Town forward this letter on behalf of both the Town and the CVFD (a copy of the letter is attached hereto) and requested the Board's support for the joint letter. **Mr. Martin moved, seconded by Mr. Webster, to have the Town forward the letter to the NHDOT on behalf of the Town and the Conway Village Fire District. The motion carried 4-1-0 with Mr. Hounsell voting in the negative.**

DISCUSSION WITH THE MWVPA – GRANITE PAVER
PROJECT IN NORTH CONWAY VILLAGE

Peter Edwards and Cindy Briggs of the Mount Washington Valley Preservation Association (MWVPA) joined the meeting.

Ms. Briggs advised that the North Conway Village Association (NCVA) is a 501c3. Mr. Edward reviewed how the monies were spent on the streetscape project. Mr. Edwards explained there is \$85,000 left to do improvements on the side streets. Mr. Edward advised that no future fundraising is anticipated.

There was no action taken by the Board.

REQUEST FROM CITIZEN TO DONATE A BENCH
TO PLACE IN SCHOULER PARK

Recreation Director, John Eastman, advised the Town received a letter and telephone call from Paula Noonan stating she would like to donate a bench in her husband and son's name to the Town for Schouler Park. Mr. Eastman advised that it was explained to her that the Schouler Park just went through upgrades and benches are in place; however, this matter would be brought before the Board for consideration. Mr. Eastman further advised that Ms. Noonan was also asked if she would consider another location in town and she advised she would get back to him on that but to please take her request for Schouler Park to the Board.

The Board held discussion with staff regarding the condition of benches in Schouler Park and whether there was a need for any additional benches. It was pointed out that the benches made by Hot Rod Holmes have held up well and do not need to be replaced. **Mr. Martin moved, seconded by Mr. Webster, that we allow the bench to be placed in Schouler Park.** Mr. Dickinson commented on the wonderful offer by Ms. Noonan and asked if we should continue conversation with her to see if she would be agreeable to putting the bench in another location and explain to her that there are enough benches at Schouler Park now but that it may be useful at another location. **The motion failed 0-5-0.**

Mr. Webster moved, seconded by Mr. Dickinson, that we asked John Eastman to continue discussions with Paula Noonan regarding an alternate site or an alternate donation. The motion failed 2-3-0.

Mr. Hounsell moved, seconded by Mr. Martin, that the town send a thank you to Mrs. Noonan for her offer and advise that we have decided not to accept this offer. The motion carried 5-0-0.

UPDATE ON IMPROVEMENTS TO REDSTONE PARK

Recreation Director, John Eastman, advised that the new flag pole for Red Park will not be here in time for the Fourth of July. Mr. Eastman next reported the trees in

Redstone Park have been removed and the Town is looking at new trees to plant at the location. They will be replacing the trees with smaller trees. The project is moving forward but we are awaiting the pole to ship.

SUMMER RECREATION PROGRAM

Mr. Eastman reported the summer recreation program started yesterday. The program broke the single day record with 139 children on site yesterday. Mr. Eastman further reported that today they took 72 children to Storyland and if they had another bus they would have taken more children. Mr. Eastman commented he is very pleased with the staff and they are doing a great job.

OLYMPIC LANE LOT LINE ADJUSTMENT APPLICATION

Doug Burnell of H.E. Bergeron Engineers joined the meeting to discuss an Olympic Lane lot line adjustment application with the Board.

Mr. Sires briefly reviewed that the school submitted this application for line line adjustment and Mr. Burnell is her representing the school.

Mr. Burnell first reviewed some history of the area with the Board. Mr. Burnell reviewed that as far as he can find in records the road (Olympic Lane) is owned by the Railroad and the state owns a small part at the beginning of it. Mr. Burnell next stated they are now they are now proposing a lot line adjustment and the land will become land of the school. There was next discussion with town staff and Mr. Burnell that since 1984 this was a town road in the inventory book and that it is still not clear that it is not a town road and this is no evidence that demonstrates this fact.

Pat Sell was present and asked that they not disturb the trees and that they move over seven feet toward the road.

After further brief discussion, **Mr. Hounsell moved, seconded by Mr. Webster, to instruct, Larry Martin as Planning Board Representative, to advance the Board of Selectmen position of a 7' adjustment back to the east side of that boundary.** Mr. Burnell agreed this is reasonable and would take this back to the School. Mr. Webster stated we should not be getting involved with private property owners and thinks that Mr. Burnell understands Pat Sells concerns and requests. Planning Director Tom Irving, suggested not giving instruction to Mr. Martin before he hears the presentation at a planning board meeting. **Mr. Hounsell moved to table the motion, seconded by Mr. Martin. The motion to table carried 5-0-0.**

AMENDMENT TO ROAD AGREEMENT BETWEEN THE TOWN OF CONWAY AND ROCK DEVELOPMENT

Mr. Sires advised there is no agreement to present today. There was no discussion held by the Board on this agenda item.

DISCUSSION OF PROPOSED LARGE WATER WITHDRAWAL OFF OF WEST SIDE ROAD

Mr. Sires reviewed that Pennichuck is applying to NHDES for a large water withdrawal off of West Side Road. There is no mechanism for the town to stop the withdrawal but they would have to go through zoning for the structure, etc. An

application will be considered by Governor and Council tomorrow. Mr. Hounsell feels the Board should go on record and ask the Governor and Council to table Pennichuck's request for a state revolving loan fund due to there has never been a public hearing held on this matter. **Mr. Dickinson moved, seconded by Mr. Hounsell, that town staff prepare a letter asking that the request by Pennichuck for a state revolving loan fund be tabled when it comes before Governor and Council on June 27 due to the fact there was never a public hearing on the intended use. The motion carried 4-1-0 with Mr. Webster voting in the negative.**

TOWN MANAGER REPORT

Public Health Emergency Response – Mr. Sires reported he has been invited to be on a Committee regarding Public Health Emergency Response. The first meeting is scheduled to be held in August.

NHDES – Mr. Sires reviewed there is a River Advisory Committee and Tom Burack has asked that if anyone is interested in participating and serving on this committee to please advise.

NH Chartable Committee – Mr. Sires reported that if there is anyone you would like to nominate for a leadership award there is a nomination form available.

Pandemic Plan – Mr. Sires reported that Phase One of the Pandemic Plan has been approved by the State.

Town Manager Evaluation – Mr. Sires distributed a packet regarding the Town Manager Evaluation to the Board for review.

BOARD REPORTS AND COMMENTS

Sidewalk – Mr. Hounsell requested that Mr. Sires have town staff look at the sidewalk on Mechanic Street on the north side as the top edge seems porous.

Meeting Schedule – Mr. Weathers reviewed there is no Selectmen's meeting scheduled next week.

Fourth of July – The Board reviewed the Conway Fourth of July parade will be held on the 4th. Anyone participating in the parade should gather on Hillside Avenue in Conway. Further, anyone interested in participating in the parade needs to contact John Eastman ahead of time.

PUBLIC COMMENTS / MEDIA QUESTIONS

David Carkhuff, reporter for the Conway Daily Sun, advised that he will be leaving the area and moving to California to work for a daily paper. Mr. Carkhuff stated it was a pleasure working with the Board and town staff here in Conway. The Board thanked Mr. Carkhuff for his work.

NON PUBLIC SESSION / RSA 91-A,II(c) / TAX MATTER

It was agreed that this non public session would be carried to the next meeting.

ADJOURN

At 6:30 p.m. **Mr. Webster moved, seconded by Mr. Martin, to adjourn the meeting. The motion carried unanimously.**

Respectfully submitted,

Karen J. Hallowell
Executive Secretary