

**Minutes of Meeting  
CONWAY BOARD OF SELECTMEN**

July 24, 2007

The Selectmen's Meeting convened at 4:10 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen C. David Weathers (Chair), Mark Hounsell, Larry Martin Gary Webster, and Howard C. Dickinson; Town Manager, Earl W. Sires; and Recording Secretary, Karen Hallowell

PLEDGE OF ALLEGIANCE

Chairman Weathers led the Board in the Pledge of Allegiance to the Flag.

SIGNING OF DOCUMENTS

The Board reviewed and signed various documents contained in the signature folder.

CONSIDERATION OF BILLS

The Board reviewed and signed the manifest dated July 24, 2007.

CONSIDERATION OF MINUTES

**Mr. Webster moved, seconded by Mr. Martin, to accept the regular meeting minutes of 5/15/07 and 5/22/07 as written. The motion carried 5-0-0.**

Consideration of the minutes of the non public minutes of 5/15/07 and the regular minutes of 5/29/07 were carried to the next meeting.

4:05 PM PUBLIC HEARING ON THE PROPOSED ACCEPTANCE  
OF PROPERTY FROM THE STATE OF NEW HAMPSHIRE/DEPARTMENT  
OF SAFETY TO THE TOWN OF CONWAY POLICE DEPARTMENT FOR  
THE FOLLOWING: QUANTAR BASE STATION AND SUPPORTING  
EQUIPMENT (VALUE \$15,968.93).

Conway Police Chief, Edward Wagner, joined the meeting. North Conway Fire Department Chief, Pat Preece, was also present for discussion.

At 4:15 p.m. Mr. Weathers opened the Public Hearing regarding the proposed acceptance of property from the State of New Hampshire, Department of Safety, to the Town of Conway Police Department for a Quantar Base Station and supporting equipment valued at \$15,968.93.

Chief Wagner advised the Police Department received a grant from the Department of Safety for a new fire department radios. The current radio system is from the 1970's. Chief Preece explained the current system is on borrowed time and the new system will bring the town up to standards.

Mr. Weathers asked for questions or comments from the Board and public. Mr. Dickinson asked if there are any downsides at all to the new system. Chief Preece

stated a downside would be if the town had to pay for this system. Chief Wagner added a plus is that the new system would become a part of the statewide system as well.

Mr. Martin questioned where the system would be located. Chief Preece advised it would be located at Sunbridge due to its location and elevation. Chief Preece noted that the system uses phone lines.

There were no further questions or comments and the public hearing was closed.

**Mr. Hounsell moved, seconded by Mr. Martin, to accept the grant on behalf of the Town in the amount of \$15,968.93 as proposed in this agenda item. The motion carried 5-0-0.**

CONSIDERATION OF UNANTICIPATED REVENUE IN AN AMOUNT LESS THAN \$5,000 NH RSA 31:95-B, III (B) / \$608.58 FROM THE STATE OF NEW HAMPSHIRE TO THE TOWN OF CONWAY FOR REIMBURSEMENT TO THE POLICE OVERTIME ACCOUNT RE: SEATBELT CHECK PROGRAM

Police Chief, Edward Wagner, advised the state of New Hampshire sent a check to reimburse for monies paid out for the overtime for the "Clique it or Ticket Program. **Mr. Martin moved, seconded by Mr. Webster, that we accept the \$605.58 from the State of New Hampshire for the police overtime program. The motion carried 5-0-0.**

REQUEST FOR WAIVER OF RECYCLING FINE

This agenda item was canceled.

AMERICAN LEGION POST 46/APPLICATION FOR SPECIAL EVENT

William "Bill" McGibbon, Sr. Vice Commander of the American Legion, Ralph W. Shirley Post No. 46 in Conway, New Hampshire, joined the meeting.

Commander McGibbon explained the American Legion and the Army Barracks retail store are putting together an event to benefit the family of Jim Walker whose life was recently taken at the Army Barracks Store in Conway. They are expecting a large crowd and the Legion would like to expand the event to include the field outside the Legion Hall. The event is planned for August 25, 2007. Commander McGibbon advised the proceeds of the event would go to the Walker family. **Mr. Hounsell moved to approve the application pending review of the application for procedures. Mr. Martin suggested waiving the \$50 event fee and the \$250 deposit. Mr. Webster seconded the motion.** The Board agreed this could be put into one motion. **Mr. Webster withdrew his second and Mr. Hounsell withdrew his motion. Mr. Martin moved, seconded by Mr. Webster, to approve the application pending review of the application and to waive the \$50 event fee and the \$250 deposit. The motion carried 5-0-0.**

AUTHORIZATION TO RESUBMIT CONWAY VILLAGE CDBG APPLICATION

Mr. Sires noted that no one from Conway Village Fire Precinct was present at the meeting today. Mr. Sires reviewed there is application for funds for a water line on Route 16 and this a resubmittal of the CDBG application. Conway Village is still missing the income survey for the application but is working on getting this part done. However,

if they don't complete this part of the application it will not be ready to submit. **Mr. Hounsell moved, seconded by Mr. Webster, that we resubmit the application for the Conway Village CDBG application and that once complete the Chair of the Board of Selectmen or the Town Manager be authorized to sign. The motion carried 5-0-0.**

#### EMPLOYEE PERSONNEL MANUAL

Finance Director, Lucy Philbrick, joined the meeting. Ms. Philbrick and Mr. Sires reviewed the proposed changes made to the Employee Personnel Manual with the Board. Mr. Weathers asked Board members to provide any further suggestions to Mr. Sires over the next two weeks. Mr. Weathers further added that this matter will be brought back to the Board in two weeks for final consideration.

#### DISCUSSION OF PROPOSED CHANGES TO NHDOT 10-YEAR TRANSPORTATION PLAN

Mr. Hounsell stated he felt the Board should communicate to the powers that be that we appreciate that the southern portion of the bypass is still on the plan. Mr. Weathers stated that so far this is just a recommendation by Commissioner O'Leary and as of yet we don't know the executive counsel's reaction. There was no action taken by the Board at this time.

#### TOWN MANAGER REPORT

Financial Reports – Mr. Sires distributed copies of financial reports to date to the Board and reviewed same.

New Hampshire Housing and Finance Authority (NHHFA) – Mr. Sires reported a letter from received from NHHFA advising they received an application from Evergreen and asking for comments on same from the Board of Selectmen. Mr. Webster stated he feels this Board should ask the NHHFA to delay discussing this application. Mr. Webster pointed out that the Planning Board has not even looked at this application yet among other reasons and he is disappointed with the way this has proceeded. Mr. Hounsell agreed and suggested that a letter should be sent. **Mr. Hounsell moved, seconded by Mr. Webster, that the Board of Selectmen prepare a letter to the New Hampshire Housing and Finance Authority, Attention: Dean Christon, Executive Director, stating our opposition to this project by Evergreen and that this Board is available for further discussion if necessary. The motion carried 5-0-0.**

Pat Sell/Boundary Line Adjustment – Mr. Sires reviewed this matter was discussed by the Board at the last meeting and there was a motion on the table. (Tabled motion from 6/26/07 meeting: Mr. Hounsell moved, seconded by Mr. Webster, to instruct, Larry Martin as Planning Board Representative, to advance the Board of Selectmen position of a 7' adjustment back to the east side of that boundary) **Mr. Hounsell moved, seconded by Mr. Webster, to take the motion that was on the table, off the table. The motion carried 5-0-0.**

Mr. Sires next reviewed information received from Doug Burnell concerning a boundary line adjustment. Mr. Sires advised that he spoke with Ms. Sell who advised that she is happy with the arrangement.

Mr. Hounsell stated that he is glad that the school board has addressed our concerns and at this he is willing to withdraw his motion. **Mr. Webster withdrew his second and Mr. Hounsell withdrew his motion.**

Town Hall Security – Mr. Sires reported that staff has been thinking about security issues at Town Hall and is asking the Board for thoughts on same. Mr. Hounsell commented he feels we need to take a comprehensive look at this issue and feels we should move forward on it. Mr. Webster commented that with budget season looming it would be appropriate to put together some quotes for a warrant article that would spread over a couple of years. Mr. Dickinson suggested checking with places where incidents did occur and see what they have done and not just take a knee jerk reaction. Mr. Sires advised he would look into this provide the Board with information and the Board agreed.

FEMA Disaster Relief – Mr. Sires reviewed the Town was provided with \$93,000 in FEMA disaster relief funds due to the recent storms. A public hearing on the acceptance of the unanticipated revenue is scheduled for August 7, 2007.

North Country Council – Mr. Sires reported the North Country Council would like the Board's input on how they can better serve all communities. Mr. Sires distributed a survey from the North Country Council to the Board for review.

#### BOARD REPORTS AND COMMENTS

Roundabout – Mr. Hounsell commented the roundabout was working well and that he had received a number of positive comments regarding same. Mr. Hounsell next commented that in the area of the roundabout on the North-South Road there is a stop sign for Mountain Valley Boulevard that he thinks should be a yield sign and asked if staff could look into this matter.

Olympic Lane – Mr. Hounsell commented that this was a long effort and thanked everyone for the time put into this matter.

ACID Committee – Mr. Hounsell read aloud the letter that was sent by this Board to Governor and Council that came out of the last meeting. **Mr. Dickinson made a motion, seconded by Mr. Webster, that the Board of direct the infrastructure committee to include in their agenda the for August 1 meeting, a hearing on the Department of Environmental Services' revolving loan fund request for the Birch Hill water supply and that the Town Manager be directed to advertise the Public Hearing to be held at 4:00 pm at the Pine Tree Elementary School.** There was a discussion on timeline and if this is a public hearing or is it a public informational meeting. **Mr. Dickinson amended the motion, seconded by Mr. Webster, that the Board of Selectmen direct the Infrastructure Committee to include in their agenda for the August 1 meeting, a public information meeting on the Department of Environmental Services' revolving loan fund request for the Birch Hill water supply and that the Town Manager be directed to advertise the public information meeting will be held at 4:00 pm at the Pine Tree Elementary School. The motion carried 5-0-0.**

Conservation Commission – Mr. Weathers reported the Town is receiving an award next month for their work in Shedd Woods, Whitaker Woods and other lands we are the Commission is responsible for taking care of in Town. Mr. Weathers advised he would provide further information on this as it becomes available. Mr. Weathers further

commented that Valley Vision Channel 3 has been asked to put together an informational program on town lands.

Fourth of July – Mr. Weathers thanked the Recreation Department for the nice Fourth of July celebration.

Town Manager Evaluation – Mr. Weathers asked Board members to provide him with their evaluation of the Town Manager.

PUBLIC COMMENTS / MEDIA QUESTIONS

Tom Eastman, reporter for the Conway Daily Sun, asked the Board why they are not in favor of the Evergreen project. The Board briefly reviewed the discussion held at a previous meeting and their reasons for not supporting the project at this time, including that this wouldn't be offered to local residents first and people could come from anywhere to live there and, the increase on municipal services.

NON PUBLIC SESSION / RSA 91-A,II(c) / TAX MATTER

At 6:12 p.m., **Mr. Hounsell moved, seconded by Mr. Webster, to go into non-public session.** The non-public session would include Town Manager, Earl Sires, Tax Assessor, Tom Holmes and Recording Secretary, Karen Hallowell. **The motion carried by unanimous roll call vote.**

At 6:41 p.m. the Board returned to public session. A motion to seal the minutes of the non-public session was made and carried in the non-public session.

ADJOURN

At 6:42 p.m., **Mr. Webster moved, seconded by Mr. Martin, to adjourn the meeting. The motion carried unanimously.**

Respectfully submitted,

Karen J. Hallowell  
Executive Secretary