

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN**

March 4, 2008

The Selectmen's Meeting convened at 4:12 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen C. David Weathers (Chair), Larry Martin, Gary Webster, Mark Hounsell and Howard C. Dickinson; Town Manager, Earl W. Sires; and Recording Secretary, Karen Hallowell

PLEDGE OF ALLEGIANCE

Chairman Weathers led the Board in the Pledge of Allegiance to the Flag.

SIGNING OF DOCUMENTS

The Board reviewed and signed various documents contained in the signature folder.

CONSIDERATION OF BILLS

The Board reviewed and signed the manifest dated March 6, 2008.

APPROVAL OF MINUTES

Mr. Martin moved, seconded by Mr. Dickinson, to approve the regular and non public minutes of 1/22/08 and the regular minutes of 1/29/08 as written. The motion carried 5-0-0.

REQUEST FOR AUTHORIZATION FOR TANS

Finance Director, Lucy Philbrick, joined the meeting. Ms. Philbrick requested authorization for Tax Anticipation Notes (TANS) for \$1.5 million. Ms. Philbrick advised she will only use what is needed and when it is needed. Ms. Philbrick next advised the reason for the need to apply for TANS is due to the need to pay \$700,000 in school bills. Mr. Hounsell questioned if any of the bills can be deferred by the school. Ms. Philbrick advised she already check on this. Mr. Hounsell requested that we make sure tuition payments are current. Ms. Philbrick advised that this has been done as well. Mr. Hounsell stated he would like to see if the cause for us having to borrow to cover this is due to the sending towns. Ms. Philbrick advised that as far as she knows this is not the case. **Mr. Martin moved, seconded by Mr. Webster, to allowed Finance Director, Lucy Philbrick, to apply for credit in the amount of \$1.5 million. The motion carried 5-0-0.**

SCHOULER PARK EVENT SIGN

Mr. Sires reviewed the Schouler Park Event sign has been in existence for approximately 10-12 year or so. This is a core sign in Schouler Park and it was apparently installed years ago with the cooperation of merchants in North Conway. Mr. Sires advised it is not quite clear how this sign has been managed to date. Mr. Sires next reviewed a copy of the guidelines for the Schouler Park Event Sign that we on file

with the Board. Mr. Sires next advised that this has just now come to attention. This has never been a real issue in the past however no one has been charged either and this has lapsed. Mr. Sires advised this needs to either be managed – someone will need to take down and put signs up, etc. Mr. Sires questioned how the Board would like to proceed with this matter.

Mr. Hounsell questioned if the fees collected would go into the recreation revolving fund. Mr. Sires advised the fees could be eligible for the recreation revolving fund.

Mr. Martin commented that the necessity for the sign doesn't exist like it used to such as when Arts Jubilee events were held in the park. There are not as many functions such as this in the park now. Further, he doesn't really know if it is something we want to get involved with and maybe its time has come and gone and we may want to do away with the sign. Mr. Hounsell agreed and stated he may support taking the sign down. Ken Cargill advised the reason people stopped using the park was due to the construction in North Conway and Arts Jubilee went to Cranmore and Arts Jubilee may want to return now to Schouler Park.

Mr. Webster questioned if any organization with four events would be paying four sign fees. Mr. Webster also questions how we would control what the sign says. Mr. Webster added he also has a problem with for profit logos and things of this nature. Mr. Webster next stated he would like a chance to go up and take a look at the sign before making any decisions on this matter.

After further brief discussion, Mr. Hounsell suggested this matter be placed on a future agenda so that the Board has time to look at this matter and get feedback from the community. The Board agreed and it was further agreed this matter would be placed on the March 25, 2008 agenda.

CONSENT AGREEMENT BETWEEN THE TOWN OF CONWAY & NORTH CONWAY
WATER PRECINCT RELATING TO TOWN EASEMENTS FOR RECREATIONAL
TRAIL IN THE VICINITY OF KENNETT HIGH SCHOOL

Mr. Sires advised that Attorney Tom Dewhurst's office called and asked this be agenda item be canceled today. There was no discussion.

DISCUSSION REGARDING PERSENTATIONS FOR
DELIBERATIVE PORTION OF TOWN MEETING

Town Moderator, Ken Cargill, joined the meeting. Mr. Cargill advised the school deliberative session was held the previous evening in the auditorium at the new high school. Mr. Cargill asked the Board if they had any questions about the Town's portion of Town Meeting scheduled for March 5, 2008.

Mr. Weathers questioned how amendments will be presented. Mr. Cargill advised that amendments to the budget at the school deliberative session were placed on a white board. Mr. Cargill next went on to discuss microphone set up, ballot boxes, etc. Mr. Cargill next advised there will be no special visitor section set up and we will be using the card system for voting on articles this year.

Mr. Sires questioned if a projector would be needed. Mr. Cargill advised that as far as he is aware no one has set up a presentation and at this point we do not need a projector set up.

Mr. Weathers asked about weather conditions as they are calling for ice and rain. Mr. Weathers questioned what the latest time would be to call off the meeting. Mr. Cargill advised that he would avoid canceling the meeting at all costs, however, if the need arises, the latest he would call it would be 5:00 p.m. for the 7:00 p.m. meeting.

The Board thanked Mr. Cargill for coming to the meeting and for the information provided.

The Board next discussed presentations for the Deliberative session and agreed on the following: Article 4 Operating Budget – Mr. Sires could use the narrative and also since it is the Budget Committee's budget they will actually be presenting; Article 5 Collective Bargaining – Larry Martin; Article 6 Maintenance of Town Buildings – Gary Webster along with Earl Sires and Paul DegliAngeli if necessary; Article 7 Police Vehicles CRF – Police; Article 8 PEG – Mark Hounsell; Article 8 Police Computer System – Police; Article 10 Police Motorcycle – Police; Article 11 Fire Pond Maintenance – David Weathers; Article 12 Raise of Board of Selectmen – Howard Dickinson; Article 12 Raise for Supervisors of the Checklist – Mark Hounsell; Article 14 Elderly Exemption – Larry Martin and Tom Holmes.

There was a brief recess of the meeting called by the Chair at 4:38 p.m. The meeting resumed at 4:41 p.m.

TOWN MANAGER REPORT

Valley Vision – Mr. Sires stated that typically the Board comes to an agreement with Valley Vision before the Town Meeting. Mr. Sires questioned if there is a general agreement of the Board at this time. Mr. Hounsell stated that Valley Vision is not asking for a whole lot more and no one has indicated huge displeasure. Mr. Hounsell stated he does not have a problem with what they proposed. Mr. Hounsell further added that one thing he feels however that has been missing from PEG is the education part and this needs to be scrutinized. Mr. Hounsell stated he thinks we need to keep enough money in the account to be able to assist students who may be able to broadcast some of the programs and to learn how to do it as well. Mr. Webster stated that he wanted to remind everyone that January 21 Valley Vision sent us a proposal for the MOU and one thing they said they would do is broadcast the school board meetings and so some of the onus is there. They are looking for \$84909 just short of \$2,000 over last year. Mr. Hounsell stated he would be interested in helping the school in developing a classroom but it is incumbent on them to ask. The Board was in general agreement of the agreement with Valley Vision at this time.

CVFD – Mr. Sires reported that the Conway Village Fire District has asked for support from the Town of Conway and would like Paul DegliAngeli's help. With Tom Steele's retirement and with their upcoming schedule they have asked for Paul Degliangeli's help on upcoming projects. Mr. Sires advised he wanted to make the Board aware of this and advise he will be doing this. Mr. Hounsell questioned if this help would be day to day operations. Mr. Sires advised it would not be day to day management.

MWVPA – Mr. Sires reported that Doug Holmes of the Mount Washington Valley Preservation Association sent an e-mail to the Town about orders placed for additional bricks. They have 20-30 people who are interested. Mr. Sires advised that Paul DegliAngeli will be responding to them regarding logistics and we have also responded to them that the Board may have issues with what is on the bricks and may want to have discussion regarding same. Mr. Hounsell advised that he does want this matter placed on a future agenda for discussion.

Town Report Covers – The Board reviewed several proposed covers for the 2007 Town Report cover. **Mr. Hounsell moved, seconded by Mr. Martin, that the Board of Selectmen select the picture of the Roundabout for the Town Report cover.** Mr. Martin stated he felt the roundabout is a success story we need to publicize it. The Board also agreed they would like to see a drawing of the roundabout added to the cover if possible as well. **The motion carried 5-0-0.**

Deliberative Portion of Town Meeting – Mr. Sires reviewed the Deliberative Portion of Town Meeting is scheduled for tomorrow, March 5, 2008, at 7:00 in the Auditorium at Kennett High School.

Daylight Savings – Mr. Sires remind everyone that daylight savings is this weekend.

Town Report – Mr. Sires reported the Town Report will be available at the end of March.

BOARD REPORTS AND COMMENTS

Petitioned Articles – Mr. Dickinson questioned if assignments should be made for the Selectmen to speak to with regard to the petitioned articles as well for Town Meeting, specifically Article 20 for the Red Cross and Article 25 for Project Prom since the Board did not support these articles. There was brief discussion. Mr. Weathers agreed he would speak to Article 20 if needed. Mr. Hounsell agreed to speak to Article 25 if needed. The Board next agreed on the following assignments on other articles that may have questions: Article 27 Exemption for Disabled – Larry Martin; Article 30 Heather Hill, High Point & Holly Ridge Road – David Weathers. With regard to Article 31 Mr. Sires noted that we needed to determine if there was a 90 degree turn to allow abutter access and we have not yet heard back from Dave Douglas on this matter. Mr. Sires advised he will contact Mr. Douglas and ask him to be at Town Meeting tomorrow night.

Basketball Teams – Mr. Hounsell advised the boys travel basketball team won the Carroll County Tournament and the girls basketball team won second place. Mr. Hounsell commented it would be nice if we could convey congratulations to the teams.

Baseball/Softball – Mr. Weathers commented that hopefully, five weeks from now that baseball and softball summer programs will start, weather permitting.

Town Crew – Mr. Weathers commented the Town crew has done an excellent job with the winter weather. Mr. Martin and Mr. Hounsell echoed Mr. Weathers' comments. Mr. Hounsell suggested that a letter or something may be in order for the Town Crew.

Salt/Roads – Mr. Martin questioned the salt situation for the roads. Mr. Sires advised that he noticed today that he saw that some shipments had come. Mr. Sires further commented that the roadways need some cold patch and this will be done as soon as the town is able.

Parking behind Town Hall – Mr. Martin questioned the matter of parking behind Town Hall. Mr. Martin stated he noticed someone is using building next store and now you can't park in the area out back. Mr. Sires advised that this is actually a matter that needs to be addressed now as there may be an issue with deliveries behind town hall.

PUBLIC COMMENTS / MEDIA QUESTIONS

Conway Daily Sun reporter, Casey Conley, questioned the credit application Finance Director, Lucy Philbrick, applied for earlier in the meeting. Mr. Sires explained TANS to Mr. Conley.

NON PUBLIC SESSION / RSA 91-A,II(c)

At 5:11 p.m., **Mr. Hounsell moved, seconded by Mr. Dickinson, to go into non public session under RSA 91-A,II(c). The motion carried by unanimous roll call vote.**

At 5:12 the Board returned to public session.

The Board briefly discussed the possible reunion of former Selectmen in public session.

ADJOURN

At 5:14 p.m. **Mr. Webster moved, seconded by Mr. Martin, to adjourn the meeting. The motion carried unanimously.**

Respectfully submitted,

Karen J. Hallowell
Executive Secretary