

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN**

September 11, 2008

The Selectmen's Meeting convened at 4:05 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen Larry Martin (Chair), C. David Weathers, Mark Hounsell, Howard C. Dickinson, and Bob Drinkhall; Town Manager, Earl W. Sires; and Recording Secretary, Karen Hallowell

PLEDGE OF ALLEGIANCE

Chairman Martin led the Board in the Pledge of Allegiance to the Flag.

MOMENT OF SILENCE

Chairman Martin called for a moment of silence in memory of the seven year anniversary of 9/11.

SIGNING OF DOCUMENTS

The Board reviewed and signed various documents contained in the signature folder.

CONSIDERATION OF BILLS

The Board reviewed and signed the manifest dated September 11, 2008.

APPROVAL OF MINUTES

Mr. Dickinson moved, seconded by Mr. Weathers, to approve the minutes of the 7/18/08 as written. The motion carried unanimously.

The Board agreed to carry consideration of the minutes of the 7/22/08, 8/5/08, 8/19/07 and 8/27/08 meetings until the next meeting.

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATIONS

KHS Hockey Duck Derby – Mr. Sires reviewed the application for the Duck Derby was complete pending receipt of a copy of the insurance certificate. **Mr. Drinkhall moved, seconded by Mr. Weathers, to approve the application pending receipt of the insurance certificate. The motion carried 5-0-0.**

CONSIDERATION OF UNANTICIPATED REVENUE LESS
THAN \$5,000/RSA 31:95-B, III (B):

A) \$3,359.73 From the State of NH to the Town Of Conway Police Department for Enforcement Patrols - Mr. Sires advised that due to a police situation in North Conway the police were unable to attend this meeting today and asked him to report on this item. Mr. Sires advised the police department received \$3,359.73 from the State of New Hampshire for police patrols. **Mr. Dickinson moved, seconded by Mr. Weathers,**

to accept the \$3,359.73 from the State of New Hampshire to the Conway Police Department for Enforcement Patrols. The motion carried unanimously.

B) \$2,000 from the Red Jacket to the Conway Recreation Department – Mr. Sires explained this money can be used to fund the Halloween Party and Turkey Trot. There was brief discussion. **Mr. Weathers moved, seconded by Mr. Drinkhall, to accept the \$2,000 from the Red Jacket to the Conway Recreation Department. The motion carried unanimously.**

APPOINTMENT OF HEALTH OFFICER AND DEPUTY HEALTH OFFICER

Mr. Sires advised that Ray Leavitt is interested in continuing on as the Town of Conway Health Officer. Mr. Sires advised that Mr. Leavitt has advised that Laurel Tessier is interested in the Deputy Health Officer position. **Mr. Hounsell moved, seconded by Mr. Weathers, to nominate Ray Leavit as Health Officer and Laurel Tessier as Deputy Health Officer.** Mr. Dickinson questioned if anyone knew their position on the methadone clinics. There was brief discussion. Mr. Dickinson indicated he would like to discuss this matter with the Health Officer candidates. The Board next discussed the expiration date for the health officers is 9/15/08. Mr. Dickinson agreed to proceed with voting on this matter. **The motion carried 5-0-0.**

APPOINTMENT OF LIBRARY TRUSTEE

Mr. Sires advised there are three interested parties for the vacant Library Trustee position. Mr. Sires reviewed a letter was received from the Library Trustees naming two candidates for the position and one independent letter was received. The Library Trustees have indicated that any of the three would be appropriate.

Mr. Hounsell suggested taking this matter under advisement to see if any of the three parties are interested in running for the position in the spring. Mr. Hounsell stated he feels they are all qualified for the position but would like to see if there is interest in running. Mr. Hounsell also reviewed that the Selectmen have the option of leaving the position vacant, they do not have to fill the position, and then it is filled at the election in the spring.

The Board discussed inviting the candidates in if they would like. The Board next agreed to put the matter on hold to the next meeting and the Town Manager will call each to see how long they are interesting in serving, if they are running, etc.

VALLEY VISION

Bill Edmunds, Valley Vision Station Manager, and Carla Ficker, Valley Vision Board Member, joined the meeting. Also in attendance at the meeting were Valley Vision Board Members, Marletta Meduskuie, Rick West and Bob Bernhardt.

Mr. Edmunds was introduced as the new Station Manager for Valley Vision.

Mr. Hounsell prefaced the discussion on Valley Vision by giving a brief synopsis explaining the relationship of Valley Vision with the Town of Conway.

Mr. Edmunds advised some changes have been made at Valley Vision over the last couple of weeks. Mr. Edmunds advised they will be airing new programming on Saturdays and Sundays unlike in the past when on only reruns were airing. Mr.

Edmunds further advised that if Kennett games are played on Saturdays they will be airing on Sunday. Mr. Edmunds next advised that programming will also air four times at different time slots to hopefully accommodate the different time schedules people have who watch Valley Vision. There was next a brief discussion on program ideas.

Mr. Sires questioned programs for the community and how much has been done. Mr. Edmunds explained not much has been done but he wants to do more of this and also wants to have workshops for people to learn how to use the equipment as well.

There was a brief discussion regarding the amount of time Fryeburg Programs were being shown. Bill Edmunds explained much came from sponsorships. There was a discussion on equity and if Conway is bearing the brunt again as Conway is buying the equipment etc and funding PEG.

Mr. Hounsell advised there were some Valley Vision personnel issues that he feels should be discussed. At 4:53 p.m., **Mr. Hounsell moved, seconded by Mr. Dickinson, to go into non public session under RSA 91-A:3,II(c).** The Board's non public session included Valley Vision Station Manager Bill Edmunds; Valley Vision Board Members, Karla Ficker, Marletta Meduskuie, Rick West and Bob Bernhardt; Town Manager, Earl Sires; and Recording Secretary, Karen Hallowell. **The motion carried by unanimous roll call vote.**

At 5:10 p.m. the Board returned to public session. The minutes of the non public session were sealed by unanimous vote in non public session.

Mr. Edmunds next advised that the first priority on Valley Vision's list is to get the budget under control. They would like to get out of the situation of paying rent. Valley Vision used to be in the High School and they would like to try to get into the Middle School to save on rent and heat. The Board felt this would be a good goal for Valley Vision. Mr. Hounsell stated that he has broached this at school level and this has been optimistically received and they can see the advantage of this; however; this should come from the Valley Vision to the School Board.

BELIEVE IN BOOKS "STORY WALK" PROGRAM

A. O. Lucy joined the meeting. Mr. Lucy distributed information to the Board for review regarding a proposed Story Walk Program in Whitaker Woods and reviewed same with the Board. Mr. Lucy advised that he has gone to the Conservation Commission and made presentation and is now here before this Board and needs the Town's permission to for the program.

Mr. Weathers stated he did speak with Mr. Lucy at the Conservation Commission meeting. The Conservation Commission had concerns regarding vandalism, the age group they were targeting, etc. and also had some suggestions for them.

Mr. Lucy next presented a sample of to the Board of Selectmen of what the proposed reader boards look like. Mr. Dickinson questioned how long these would be in Whitaker Woods. Mr. Lucy stated that as long as they can get sponsors they would continue with the program on a year round basis. Mr. Dickinson questioned if they have these at any other locations. Mr. Lucy advised they do not and this is a first.

Mr. Hounsell questioned what the sponsors do. Mr. Lucy advised they just give them money. Mr. Weathers questioned if they need sponsorships to change the book/story. Mr. Lucy stated yes to change the books every two to three weeks.

There was next a brief discussion regarding sponsorships and advertising on town property. Mr. Lucy explained this is not a fundraiser. The money is for the cost of changing the books. The money is just for the program.

Mr. Hounsell moved, seconded by Mr. Drinkhall, that the Board of Selectmen approve this Story Walk Program at Whitaker Woods in that it promotes reading and development of literacy skills, exercise with literacy journeys, promotes community use of trails and the outdoors, family health and quality interaction of trails. Mr. Martin stated it is a wonderful program but does not agree with advertising on town property. Mr. Dickinson question if we pass the motion how do we get out of it should the need arise and could we say this is for a year to start with. Mr. Sires advised that he and Mr. Lucy talked about an agreement between the Town and Believe in Books that could be signed. Mr. Dickinson suggested a motion to table so that an agreement could be crafted for the Board to review. Mr. Drinkhall felt this could be left up to the Town Manager. The Board further discussed and asked Mr. Sires to bring a draft agreement forward for review. **Mr. Hounsell moved to table. The motion to table carried 4-1.**

DISCUSSION OF PROPOSED CABLE TV FRANCHISE RENEWAL PROCESS AND DRAFT AGREEMENT

Mr. Sires reviewed the status of the Cable TV Franchise renewal process with the Board. Mr. Sires advised that we may not need a consultant at this point. Mr. Sires distributed a draft agreement and memo to the Board for review.

Mr. Hounsell reviewed we can save money by doing it this way. Mr. Hounsell stated he would like staff time tracked so we can reimburse accounts out of the PEG funds set aside for this purpose.

Mr. Sires asked for Bill Edmunds of Valley Vision for help with the technical portion of the agreement and Mr. Edmunds nodded in agreement.

Mr. Sires next advised we will need a committee for the renewal process. This committee will need to meet with the cable attorney and then meet with Time Warner.

Mr. Sires next reviewed a letter was received last year from the cable company regarding the renewal process and the Board held discussions after this letter. We have not heard from then since this letter. The Town has sent a letter back advising we have not heard from them again regarding the renewal process.

There was next discussion regarding the cable committee. Mr. Sires advised he would like to be on this committee. Mr. Hounsell suggested Earl be on the committee along with himself and Bill Edmunds of Valley Vision. Mr. Hounsell also suggested Neil Moylan from the School and a community member as well to be appointed by the chair. Mr. Hounsell further suggested he chair the committee and that the meetings be open to the public. **Mr. Hounsell moved, seconded by Mr. Dickinson, that the five member board be appointed in following the memo as prepared with Mark Hounsell as Chair and meetings will be called by the call of the chair. The motion carried 5-0-0.**

DISCUSSION OF NHHS COMMISSIONER TOUMPAS LETTER REGARDING LOCAL CONTROL OVER SITING OF METHADONE CLINIC

The Board briefly reviewed that the Town received a response letter from New Hampshire Health and Human Services Commissioner Nicholas Toumpas in response to the letter sent by the Town.

Mr. Dickinson briefly discussed how the currently law came about regarding methadone clinics. Mr. Dickinson reviewed that the current law gives no local control over the siting of methadone clinics.

Mr. Dickinson next stated that he will be going to Local Government Center in Concord tomorrow to discuss a proposed amendment giving local control over the citing of methadone clinics. He is not sure how this will be received but will report back on this at the next Board meeting.

TOWN MANAGER REPORT

Budget Letter to School Board – Mr. Sires presented the draft letter to the School conveying the thoughts of the Board of Selectmen on the Budget Process as requested by the Board. The Board liked the letter and agreed the Chair would sign the original to send to the School Board.

BOARD REPORTS AND COMMENTS

CVFD – Mr. Drinkhall advised he has heard concerns from constituents with Mr. DegliAngeli's involvement with the CVFD. People are concerned this is outside that district that they are paying Paul's salary and he is doing work of CVFD. Mr. Hounsell stated he feels water is so important and Conway Village is in transition but toward the right direction and any other district that need help the whole town benefits by providing that service. Mr. Sires pointed out that town staff involvement has been with the Board's knowledge. Further, he and Paul have talked about the workload and they understand that people would have concerns but try to help out where we can and for benefit of all.

Sununu/Shahen Debate – Mr. Dickinson reported that on Wednesday, October 1, 2008 Candidates for US Senate, Sununu and Shaheen, will debate and this will be moderated by George Epstein.

Political Signs – Mr. Dickinson reported he has removed illegal campaign signs around the Town of Conway. He has taken the signs to the Republican headquarters or to town garage.

Hussey Field Events – Mr. Weathers suggested that any events in the future that take place in Hussey field need to be look at as there are concerns as to which parts of the field can be used. There has been a lot of rain and during the last event in the field there were RVs parked in low areas. The applicant has took care of the field. In the future we need to review with applicants which part of the field they can be on in Hussey Field. The Board agreed. It was suggested that a map of Hussey Field be reviewed.

Hazardous Waste Day – Mr. Weathers reported that the Hazardous Waste Day at the transfer station is scheduled for Saturday, September 20, 2008 from 8:00 a.m. to

12:30 p.m. Information on same will be on the town webpage and will also appear in the September 17 edition of the newspaper.

Follow Up Items – Mr. Hounsell stated he has two items for follow up. One is the easement line at the library and, the second is the other public hearing for solid waste. Mr. Sires advised that staff is gathering the information Mr. Hounsell asked for regarding capturing fluids for the second public hearing.

Mud Bowl/Eastman Dedication – Mr. Martin commented there was a nice dedication ceremony for Steve Eastman held at Mud Bowl over the weekend.

PUBLIC COMMENTS / MEDIA QUESTIONS

There were no public comments or media questions.

NON PUBLIC SESSION: RSA 91-A:3,II(e)/Pending Litigation #1

Mr. Hounsell moved, seconded by Mr. Drinkhall to go into non public session under RSA 91-A:3,II(e) to discussion pending litigation. Town Attorney, Peter Malia, Town Manager, Earl Sires, and Recording Secretary, Karen Hallowell, were included in the non public session. **The motion carried by unanimous roll call vote.**

At 6:19 p.m. the Board returned to public session. The minutes of the non public session were sealed in non public session by unanimous vote.

NON PUBLIC SESSION: RSA 91-A:3,II(e)/Pending Litigation #2

At 6:20 p.m. **Mr. Weathers moved, seconded by Mr. Hounsell to go into non public session under RSA 91-A:3,II(e) to discussion pending litigation.** Town Attorney, Peter Malia, Town Manager, Earl Sires, Tax Assessor, Tom Holmes, and Recording Secretary, Karen Hallowell, were included in the non public session. **The motion carried by unanimous roll call vote.**

At 6:34 p.m. the Board returned to public session. The minutes of the non public session were sealed in non public session by unanimous vote.

NON PUBLIC SESSION: RSA 91-A,II(c) / Tax Matter

This agenda item was canceled.

ADJOURN

The meeting adjourned at 6:35 p.m.

Respectfully submitted,

Karen J. Hallowell
Executive Secretary