

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN**

September 23, 2008

The Selectmen's Meeting convened at 4:04 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen Larry Martin (Chair), C. David Weathers, Mark Hounsell, Howard C. Dickinson and Bob Drinkhall; Town Manager, Earl W. Sires; and Recording Secretary, Karen Hallowell

PLEDGE OF ALLEGIANCE

Chairman Martin led the Board in the Pledge of Allegiance to the Flag.

SIGNING OF DOCUMENTS

The Board reviewed and signed various documents contained in the signature folder.

CONSIDERATION OF BILLS

The Board reviewed and signed the manifest dated September 25, 2008.

APPROVAL OF MINUTES

Mr. Weathers moved, seconded by Mr. Dickinson, to approve the minutes of 7/22/08 regular and non public, 8/5/08 regular and non public, 8/19/08 and 8/27/08 as written. The motion carried unanimously.

REVIEW AND CONSIDERATION OF SPECIAL EVENT LICENSES

North Conway Library/Bike for Books – **Mr. Weathers moved, seconded by Mr. Drinkhall to approve the Bike for Books Special Event License. The motion carried unanimously.**

APPOINTMENT OF LIBRARY TRUSTEE

Mr. Sires reviewed there are three interested individuals for the Library Trustee position. At the last meeting the Board asked they be contacted as the Board wanted to know if there was any interest in running for the position. Mr. Sires advised he contacted the three parties and Barbara Douglas intends to run for the position of library trustee, Elizabeth Kench would run if all worked out and Deborah Snow wants to see how it goes before committing to running. **Mr. Hounsell moved, seconded by Mr. Dickinson, to appoint Barbara Douglas as Library Trustee.** Mr. Weathers clarified that this appointment is just until the next election. Mr. Hounsell stated he would like letters to go out thanking the people who put forward their name for their interest in the position. **The motion carried unanimously.**

DISCUSSION OF CULVERT ON MILL STREET

The Board and staff held a review and discussion on the work being done on the culvert on Mill Street. Mr. Dickinson stated he felt the old culvert should be replaced with the same as what was there and also felt beaver wire could be used to prevent beavers

and this could be put up around the culverts as the beavers do not like this wire. Public Works Director, Paul DegliAngeli gave a presentation explaining the need and process for replacing the culvert. After further discussion with the Board, the Board agreed to proceed with the box culvert.

There was next a discussion regarding the need to lower the lake level. Staff advised the Town has a permit to lower the lake three feet.

(The culvert discussion continues after the next agenda item)

DISCUSSION OF POLLING PLACE FOR NOVEMBER ELECTION

Town Moderator, Ken Cargill and Town Clerk, Rhoda Quint joined the meeting. Also present for this discussion were School Moderator, Doug Burnell and Starr Hill from Kennett High School (KHS).

Mr. Cargill advised the Board there is access to KHS for the November election. Mr. Cargill advised that he would like to do this as we are challenged for space at the current location.

There was a discussion regarding parking, accessibility for seniors, signage, interaction with candidates outside the polling place, future elections, continuity of polling place, advertising at polling place etc.

Mr. Cargill advised the polls would be set up in the cafeteria. He felt the proximity was better for seniors and, also, there is more parking.

Mr. Sires questioned how much additional money would be requested. Mr. Cargill advised he did not know if it was quantifiable. They usually have an officer part time at the school and he would be asking the school about this officer. There is the Janitor too. Mr. Hounsell pointed out we would also need someone at the Recreation Center directing people to KHS.

Mr. Cargill next noted they also need to map out a walkway to the school. Mr. Cargill pointed out that it is the moderator who determines action at the school and the Board of Selectmen who determine where the polls are. Mr. Cargill suggested we could try something out this year and try something else next year if needed.

The Board next questioned if school was closed Election Day. Starr Hill advised there is a teacher workshop November 4 and therefore school is closed. Mr. Cargill advised he also met with the principal and this could only happen if school was closed because of logistics. Mr. Cargill next went on to advise that it is impossible for this town to comply with election law by using Conway Rec Center and there are a lot of eyes looking at the town. Mr. Cargill advised we are close to outgrowing the Rec Center for a polling place. Mr. Cargill next went on to state that KHS may not be permanent for the polling place either. Mr. Burnell suggested that if this does work out, the school may be able to schedule teacher workshops for future election days. There was further discussion by the Board on the continuity of polling places for voting, town meeting, etc.

Mr. Hounsell moved, seconded by Mr. Dickinson, that we approve moving the polling place to the school for the election coming up in November. Mr. Drinkhall questioned if we can have the school in April. Ms. Hill and Mr. Cargill replied in the negative. Mr. Drinkhall brought attention to the fact that the polling place will be

bouncing back and forth. Mr. Martin stated he takes what the Town Clerk and Moderator says seriously and will vote yes but hopes they will strive for consistency to make the polling location the same in the future. Mr. Hounsell requested the Town Clerk and Moderator serve proper notices in the newspaper and on the radio. Mr. Hounsell also pointed out they will need staff at the Rec Center to direct people to KHS who did not know of the change in polling place. Mr. Cargill advised he has a commitment from the radio station to broadcast the information. **The motion carried 5-0-0.**

DISCUSSION OF CULVERT ON MILL STREET
(Continued from earlier in the meeting)

Mr. Hounsell moved, seconded by Mr. Dickinson, that we lend our support to town staff and highway department for the course of action they have taken for the installation of the culvert this fall. The motion carried 5-0-0.

DISCUSSION OF TOWN PROJECTS

Roundabout – Mr. DegliAngeli reported the Town has been pursuing a repair to the apron of the Roundabout on the North-South Road. The Town has been told by the contractor work would start tomorrow; however we haven't received confirmation of same. The developer does concur with the town's assessment of the problem and they are being good about it and they will fix it. There was a problem with the manufacture of the product.

Intervale Crossroad - Mr. DegliAngeli reported the contractor approached this project in 2 phases. They will pave October 5 and again 1 month from there. The drainage work is 50% complete. They are doing a good job and progressing nicely.

Birch Hill - Mr. DegliAngeli reported the Birch Hill Water project is well under way. The contractor has lost some time as Pittsfield Acqueduct /Pennechuck has modified project. Pittsfield at this time is not doing the storage tank at top of hill and is making modifications to the booster station. Mr. Hounsell stated he feels we should make Governor and Council aware they cheapened the job. Mr. Dickinson asked the Chair to direct Selectman Hounsell to craft a letter for the next meeting. Mr. Hounsell stated he would be happy to sit with Mr. DegliAngeli and Mr. Sires to set forth concern in a letter. Chairman Martin suggested Mr. Hounsell do this and bring a letter back to the next meeting. The Board was all agreeable.

DISCUSSION OF REQUIREMENT THAT ALL
NEW DEVELOPMENT HAVE WATER AND SEWER

Mr. Hounsell moved, seconded by Mr. Drinkhall, to remove from the table Item #1 which is the requirement that all development be supported by public water and sewer. The motion to remove the matter from the table carried unanimously.

Planning Director, Tom Irving, reviewed memos prepared in the Board's agenda packets regarding water, wells and water systems.

Mr. Hounsell withdrew his motion regarding the requirement that all development be supported by public water and sewer.

RECOMMENDATIONS ON BUILDING INSPECTIONS

It was agreed that this agenda item would be carried to the next agenda, October 7, 2008.

DRY HYDRANT REPORT

Mr. Weathers reported a private dive team was hired to inspect the 14 sites. It was determined that two sites need work. They are putting together a list of the work to be done for the two sites.

REVIEW OF LETTER FROM NHDRA REGARDING
VOTES ON WARRANT ARTICLES

The Board reviewed a letter from the NHDRA regarding tally votes on warrant articles. The DRA stated Town Meeting has to approve a warrant article to show tally votes. There was very brief discussion. Mr. Hounsell stated he feels the Town should put an article on the warrant for same but also show the tally votes as we have done.

TOWN MANAGER REPORT

Believe in Books MOU – Mr. Sires distributed a draft Memorandum of Agreement between Believe in Books and the Town of Conway for the Board to review. The Board agreed to agenda this matter for the next meeting.

Ed Duffy/EMD – Mr. Sires reported that Emergency Management Director, Ed Duffy, has resigned. Mr. Duffy was with the Town for two years and accomplished a lot while he was in the EMD position. The Board agreed a resolution should be presented to Mr. Duffy.

Pan Flu Planning – Mr. Sires reported when the town was approach several years ago we though there would be one plan, now we are up to Pan Flu 4. We have asked them not to send us any more money at this point and we are talking with our regional partners and are also contacting Southern Carroll County to see if we can be absorbed and be part of there region and plan. **Mr. Hounsell moved, seconded by Mr. Weathers, we have done our part now someone else in region can do their part. The motion carried unanimously.**

Union – Mr. Sires reviewed the Union contact is a 2 year contract and only thing that can be opened is with regard to health insurance. If anything is being done in that regard we need to notify them now.

PEG Committee – Mr. Sires reviewed we still need another person for the PEG Committee, preferably someone with technical experience.

Valley Vision – Mr. Sires reported he has had discussions with Bill Edmunds of Valley Vision and they have reviewed the contract.

Abenaki Property – Mr. Sires reported he met with Denny Obamsawim, descendent of Steve Laurent, at the Abenaki property. They looked the cabins on the property and Mr. Obamsawim advised that he would like to add on to the gift shop so his kids can stay there in the summer and he is talking about funding this himself. Mr. Sires advised he will be briefing the Conservation Commission at some point.

Elections – Mr. Sires reviewed that he met with the Town Clerk and other Town Staff after the last election and came up with a list and schedules for items etc and hopefully the next election will run much more smoothly.

Fuel Money/Warming Stations, Etc – Mr. Sires reviewed there was recent discussions on fuel money, warming stations, Rotary money, etc. Casey Conley ran an accurate story in the Conway Daily Sun. There was discussion about fire departments, fuel, opening the Rec Center in case of emergency, etc. Thereafter a story ran in the Union Leader, they Channel 9 picked up the story, USA today, AP, etc. The story kept changing a little each time. Mr. Sires advised he has called and asked that the stories be clarified to explain that we really mean warming stations and not homeless shelters. Further, this is not really something we haven't been doing in the past.

Budget Committee – Mr. Sires reported a Budget Committee meeting is scheduled for tomorrow, September 24, 2008, at 6:30 p.m.

BOARD REPORTS AND COMMENTS

Candidate Signs – Mr. Dickinson commented he feels we need a better place, out of the way, to store the candidate/political signs at the garage.

Purchasing Policy – Mr. Hounsell requested a copy of the Town's purchasing policy at the next meeting.

Budget Books – Mr. Martin requested the Board please bring in any old budget books and tabs so they could be reused/recycled for the upcoming budget season.

Mark & Crow/TV Show – Mr. Martin brought to the Boards attention that Mr. Hounsell and Mr. Dickinson have a new television show on Valley Vision and asked if there were any concerns or any conflicts of interest. Mr. Hounsell explained this is a new show/new programming and they are making no money from the show. Mr. Hounsell further explained they are not going on the show in their role as selectmen.

Fryeburg Fair – Mr. Martin reminded everyone the Fryeburg Fair is starts this upcoming weekend and encouraged all to attend.

Library Easement – Mr. Hounsell requested an update on the easement through the Library property. Mr. Sires advised that nothing has been pursued.

PUBLIC COMMENTS / MEDIA QUESTIONS

There were no public comments or media questions.

NON PUBLIC SESSION: RSA 91-A:3,II(c) / TAX MATTER

At 6:25 p.m. **Mr. Hounsell moved, seconded by Mr. Drinkhall, to go into non public session under NH RSA 91-A:3-II(c) for a tax matter.** Town Clerk, Rhoda Quint, Town Manager, Earl Sires, Recording Secretary, Karen Hallowell, and one citizen would be included in the non public session. **The motion carried by unanimous roll call vote.**

Mr. Drinkhall moved, seconded by Mr. Weathers, to seal the minutes of the non public session. The motion carried unanimously.

Ms. Quint distributed a copy of deed list to the Board and reviewed same. Ms. Quint advised the deed date is October 17, 2008. Ms. Quint advised the Board of efforts made to contact citizens, i.e. phone calls, letters, etc.

ADJOURN

At 6:45 p.m., Mr. Weathers moved, seconded by Mr. Dickinson, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Karen J. Hollowell
Executive Secretary