

**Minutes of Meeting  
CONWAY BOARD OF SELECTMEN**

June 30, 2009

The Selectmen's Meeting convened at 4:07 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, Larry Martin (Chair), Howard C. Dickinson, and Bob Drinkhall; Town Manager, Earl W. Sires; and Recording Secretary, Karen Hallowell.

Selectmen, C. David Weathers and Mike DiGregorio were not in attendance.

PLEDGE OF ALLEGIANCE

Chairman Martin led the Board in the Pledge of Allegiance to the Flag.

SIGNING OF DOCUMENTS

The Board reviewed and signed various documents contained in the signature folder.

CONSIDERATION OF BILLS

The Board reviewed and signed the manifest dated July 2, 2009

CONSIDERATION OF MINUTES

The Board reviewed and considered the minutes of the following meetings: 3/31/09, 4/7/09, 4/28/09 and 5/5/09. Mr. Drinkhall offered the following corrections to the minutes of 3/31/09: Page 1, Paragraph 6, the last sentence reads as follows: "Mr. Drinkhall added that with the amount of light in the area for people to walk there is very little foot traffic in that area." and should be changed to read: "Mr. Drinkhall added that with the amount of light in the area for people to walk and very little foot traffic this should not present a present a problem." Page 3, paragraph one, the motion reads: "Mr. Dickinson moved, seconded by Mr. Dickinson..." and should be corrected to say "Mr. Dickinson moved, seconded by Drinkhall...". Page 3, last paragraph, the sentence that reads: "Mr. Sires spoke about the current condition of the building and explained if converted to cold storage would need to sure up the building because of snow load." and should be changed to read "Mr. Sires spoke about the current condition of the building and explained if converted to cold storage would need to shore up the building because of snow load." Page 4, Paragraph 5, last sentence the word "then" should be corrected to "them". Mr. Drinkhall next offered the following corrections to the minutes of 4/7/09: Page 2, Paragraph 6, the name Bud White should be changed to Bud Martin. Page 4, Paragraph 2 the word "and" should be inserted after the word elected. **Mr. Drinkhall moved, seconded by Mr. Dickinson to accept the minutes of 3/31/09 and 4/7/09 as amended, and 4/28/09 and 5/5/09 as written. The motion carried unanimously.**

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

(a) American Legion Post 46/American Legion Camping Event, 47 Tasker Hill Road, Conway(7/17/09-7/19/09) – Mr. Sires explained this event is camping on site at the American Legion Post 46. The Legion is not zoned for camping and so they need a Special Event permit for this event. **Mr. Dickinson moved, seconded by Mr. Drinkhall, moved to grant the application for special event for the American Legion Post 46 Camping Event. The motion carried 3-0-0.**

PUBLIC HEARING: TO ACCEPT AND DESIGNATE A SPECIFIC PURPOSE  
FOR THE USE OF THE FOLLOWING UNANTICIPATED REVENUE: \$12,190.40  
FROM THE STATE OF NEW HAMPSHIRE TO THE TOWN OF CONWAY

At 4:15 p.m. the Chairman opened the public hearing concerning the acceptance and designation of the following unanticipated revenue: \$12,190.40 from the State of New Hampshire to the Town of Conway. Mr. Sires explained the funds were received from FEMA for road repairs. There were no questions or comments from the public. The public hearing was closed at 4:16 p.m. **Mr. Dickinson moved, seconded by Mr. Drinkhall to accept the unanticipated revenue in the amount of \$12,190.40 and to put same in the general fund. The motion carried 3-0-0.**

CONSIDERATION OF UNANTICIPATED REVENUE IN  
AMOUNTS LESS THAN \$5,000 / NH RSA 31:95-B, III (B)

\$1281.87 from the State of NH to Town of Conway – Lt. Perley of the Conway Police Department explained this is a reimbursement grant from the NH Highway Safety Administration for extra patrols for the Clique it or Ticket program. This is a seatbelt safety program. Lt. Perley provided further explanation of the program to the Board. **Mr. Dickinson moved, seconded by Mr. Drinkhall, that we accept the \$1,281.87 from the State of NH to the Town of Conway which is a reimbursement grant for extra patrols for seatbelt violations.** Mr. Dickinson reviewed this money goes to the Conway Police Department. Lt. Perley confirmed this reimburses the Police Department.

PRESENTATION ON PROPOSED CARROLL COUNTY NURSING  
HOME / DAVE SORENSON, CARROLL COUNTY COMMISSIONER

Carroll County Commissioners, Dave Sorenson, Dorothy Solomon, William "Chip" Albee, joined the meeting to discuss the proposed Carroll County Nursing Home.

Commissioner Sorenson first addressed the Board and advised there have been four public hearings so far regarding the Carroll County Nursing Home. The public hearings have been in Conway, Moultonboro, Wakefield and Wolfeboro. Mr. Sorenson next advised that as a result of the public hearings, the Commissioners look for input on the design they have come up with and so far this has been positive except for a few comments. Mr. Sorenson distributed a packet of information on the proposed nursing home to the Board for review. Mr. Sorenson next gave an overview on the development of the project, etc. Mr. Sorenson also displayed drawings of the plans of the proposed nursing homes and reviewed same with the Board. Mr. Sorenson advised the proposed facility is twice the space of the current facility and they would need to hire an additional maintenance person.

Commissioner Solomon next addressed the Board. Mr. Martin asked about the current facility if a new nursing home was built. Ms. Solomon advised the existing facility would be used for something else. Mr. Martin questioned why they are not adding additional beds to the existing facility. Ms. Solomon advised that state law limits the numbers of beds. Ms. Solomon next advised that over the year the present facility does not meet the needs of the residents and is outdated. The facility proposed is for the future. Ms. Solomon next explained that the design of the neighborhood concept allows the nursing home residents to be in a community and to be more flexible and to do what DHHS has said and that is to improve the quality of life for the elderly. The design proposed also reduces noise, matches people with specific interests, helps with Alzheimer's patients, allows people to get to gardens on their own (the gardens are walled in), and also helps people without deficits, such as people without Alzheimer's to not be intruded upon. The proposed design will also help with nursed not having to run around looking for things as each "neighborhood" will

have what they need. Also, if there is an outbreak of any type, it can be contained to that area. Families can be entertained in their areas and this is the way people should live. Ms. Solomon added that she hoped the Board would consider this not as a futuristic design but as something for the future.

Commissioner Albee next addressed the Board for the financial portion. Commissioner Albee apologized for not getting the financial information to the Board prior to the meeting and advised that someone could come back before the Board once they have had a chance to review the information received today. Commissioner Albee next proceeded to review the financial information and tax impact to the Town of Conway regarding the proposed nursing home with the Board.

Mr. Sires questioned if the Commissioners have a projection on operating costs and capital costs for the future. Commissioner Albee advised this information is not in the packing but that he could provide same. Commissioner Albee further advised that this information is difficult to pin down but they also haven't factored in any grants, energy grants, etc. yet. Mr. Sires reviewed construction and building costs lower now. Commissioner Albee agreed and added not a big difference but foundation and site work, etc is cheaper. Commissioner Sorenson added that if the delegation approves the project they hope to do the foundation work this fall and start the work in the spring.

Chairman Martin opened the meeting to public comment. Jim LeFebvre questioned what is the private rate. The Commissioners advised \$90,000 per year. Mr. LeFebvre next questioned how long before you are resource poor and depend on Medicare. Commissioner Albee commented he did not have this now but can provide this information. Commissioner Solomon advised they will also have a rehabilitation facility that will have Medicare money which is more than Medicaid money.

Andrea Osmun of the Conway Daily Sun asked about the cost of the project. Commissioner Albee advised \$23,560,000 is the cost of the project with a 5% interest rate.

#### MOUNT WASHINGTON VALLEY CHAMBER OF COMMERCE (MWVCC)

(a) Discussion of Special Event Sign Management – Janice Crawford, Executive Director of the MWVCC joined the meeting. Ms. Crawford is here to ask the Board for a partnership with the MWVCC regarding the two-sided sign at Schouler Park. The sign is in disrepair. The MWVCC would maintain and sell space on the sign and proceeds would be split and this would help to defray costs for lights in the trees, plantings in planters, etc., and, also, the placing and removal of signs would be done in a timely manner. The MWVCC would manage the program and cut a check to the Town each July at the end of their fiscal year and would provide an accounting. Further priority would be given to special events in Schouler Park, the Town, and then Mount Washington Valley. Ms. Crawford next advised she was at the Park today with Peter Hogue who is putting in trees and they will be placing four maple trees between the grass and sidewalks and some other trees as well and also will be doing some pruning and those funds will be coming from the Mount Washington Valley Preservation Association (MWVPA).

Mr. Sires advised the sign at Schouler has been there for about ten years now. With the migration of Arts Jubilee to other locations in town, management of the sign has been less active and this could be workable and a good relationship formed and we could formulate a Memorandum of Agreement for same. Staff could get something back to the Board to look at if the Board likes the idea of subcontracting the management of the sign.

Mr. Martin stated he has no problem with the management of the sign being done by the MWVCC but he does have a problem with off site advertising. This Board has declined the radio station for signage and Believe in Books in Whitaker Woods last year and so any form of advertising on the sign, he would not support. There was further discussion by the Board. **Mr. Dickinson moved, seconded by Mr. Drinkhall, that we support the idea of continuing to maintain the sign but without the offsite advertising and that the Chamber come forward with a plan and work it out with the Town manager and bring back to the Board of Selectmen's next meeting.** Mr. Drinkhall advised that he is not definitely opposed to advertising as Mr. Martin may be. There was a discussion regarding if the advertisements would be for events in Schouler Park and in the Village or something from the valley and promoted in the park. Mr. Martin stated events wouldn't be a problem but advertising off site things would be. Ms. Crawford stated she understands for example the Carroll County Kennel Club show would be okay but not "buy at hot dog at Beep Beep Deli." Mr. Martin reiterated his objection is to advertisements on the park sign. Mark Hounsell was in the audience and questioned if any of his has been presented to the Schouler Park Commission for consideration. Mr. Hounsell stated it is the Parks Commission whose charge it is to take a look and make recommendations to the Board on activity in Schouler Park. Mr. Martin reviewed that the Parks Commission did okay the sign when it was placed. Mr. Sires reported a walk through of the park was done about a month ago with the Parks Commission and there was mention that this matter of sign management would be coming to the Board of Selectmen for discussion. Planning Director, Tom Irving, next spoke and echoed the concerns of Mr. Martin concerning off site advertising at the park. Mr. Irving advised that it is a zoning violation and our town regulations prohibit businesses having off site advertising signs. Mr. Drinkhall asked Ms. Crawford if the aesthetic value of the sign would be improved and Ms. Crawford confirmed that absolutely it would be improved. **The motion carried 3-0-0.**

b) Request to place advertisements on welcome signs in North Conway Village – Ms. Crawford advised there is a sign on the North-South Road near Depot Road they would like to market events in the village on the sign. On that sign they would like to place runner that would be painted professionally into the sign. The Board held a brief discussion and agreed they have no problem with this so long as there is no off site advertising on same. **Mr. Drinkhall, that we support the idea of the runner on the sign on the North-South Road but without the offsite advertising and that the Chamber come forward with a plan and work it out with the Town manager and bring back to the Board of Selectmen. The motion carried 3-0-0.**

(c) Bike Path Donations – Ms. Crawford reported the total donations received so far are \$1,745 regarding the bike bath.

(d) Rally in the Valley – Mr. Martin asked Ms. Crawford for a report on Rally in the Valley. Ms. Crawford advised the MWVCC was not in charge of Rally in the Valley this Year; however, she spoke briefly with Dick Glines and they were pleased with the event, although the weather did not cooperate.

#### VALLEY VISION REQUEST FOR EQUIPMENT

Bill Edmunds, Station Manager for Valley Vision, joined the meeting. Mr. Edmunds advised that Valley Vision is in need of a new camera and new editing deck. Mr. Edmunds advised they started out with three editing decks, one of the three has gone down and it is nine years old and putting any money into it would be a waste. To make up for the loss they are now using an editing deck which is actually for recording. Mr. Edmunds advised that also three other broadcast decks have gone down. Mr. Edmunds advised that in the long and short of it they now are using an editing deck that doesn't have back up and is being

use for something it wasn't intended for. With regard to cameras, a year ago they had 4 primary cameras and since then one has gone down and is not capable of recording sound. They have brought another one to town hall leaving them with three primary cameras. Mr. Edmunds explained that all decks and equipment are eight and nine years old and he is worried now if anything else goes down they won't be able to do what is expected of them. Mr. Edmunds stated he is asking for \$10,665 from the PEG for a new camera and new deck.

There was a discussion with the Board and Mr. Edmunds and where he would buy the equipment and what he would be buying, etc. The Board agreed not ready to spend the money at this time and would like to look at this a little further before making a decision. The Board questioned Mr. Edmunds about fundraisers, etc. Mr. Edmunds advised Valley Vision has a golf tournament fundraiser planned, they have applied for a grant from Ham, and the Town of Fryeburg just approved a \$5,000 grant. There was further brief discussion and it was agreed this matter would be brought back for further discussion in the future.

#### DISCUSSION OF KEARSARGE BIKE LANE

Mr. Sires advised that paving will go on; however, if Board wants, the town can look for grant money for next year for the bike lane project, but the project will be more expensive because we will have to go back and retrofit it. Mr. Sires questioned if the Board would like to move forward with a letter of intent for the TE application. If so, we need to get a letter out tomorrow and an application out by September 15, 2009 and then staff will also need to attend mandatory sessions. Mr. Martin questioned if this would be put to the voters to ask for a match. Mr. Sires replied in the affirmative. Mr. Martin asked what would happen if the voters did not go for it. Mr. Sires replied that the application could be withdrawn. Mr. Dickinson stated he would like to ensure that we do not lose this opportunity. **Mr. Dickinson moved, seconded by Mr. Martin, that the Town Manager draft letter of intent to reflect our interest in a matching grant from the TE program.** Mr. Drinkhall stated he doesn't know how we can start considering this –the federal government considers giving us money for things like this when we have other things falling down around us. Bill Hounsell stated that this is still the same course as the Board directed before and he feels we should still pursue and let this play out. Mr. Dickinson stated he agreed with Mr. Hounsell and agreed should proceed to see if match money can be received. Member of the public, Steve Osmun, questioned if there are more bike lanes, there will be more people using bike than cars and this will cause less repairs to the roads. Mr. DegliAngli advised it would be hard to measure this as only roads now that have bike lanes have high amounts of traffic and roads with bike lanes are arterial road and bike lanes were put on these roads to make them safer. Mr. Martin questioned why NCWP has such a large interest in the bike lane. Mr. Hounsell stated excited they are a part of a team to work with the town to pull in grants and no other motivation. Mr. Bernier advised his Board supports this endeavor and they feel this is a worthwhile endeavor and they have directed him to pursue same. There was further brief discussion regarding timing for the grant, application, letter, etc. **The motion carried 3-0-0.**

#### DISCUSSION OF IN HOUSE AND CONTRACTOR CONSTRUCTION

Mr. Martin reviewed he had people ask if we are costing ourselves more money by doing in house construction as opposed to putting contracts out to bid.

Public Works Director, Paul DegliAngeli, advised that the Town uses both in house and sub contract some work out. Mr. DegliAngeli reviewed processes, cost savings, etc

Mr. Drinkhall next asked about road paving, Artist Falls, Thompson, etc. There was first a brief discussion regarding the State budget. Mr. DegliAngeli next advised that we are short \$120k in revenue and had been asked to delay projects and, as such, we cant do certain projects. Subsequent to that the precinct's contractor is ahead and is obligated to put down pavement which will be this year. If we deferred Thompson Road and others and we use our time resource and do work we plan to do next year and do work on Mechanic street. Our public works crew is wrapping up Kearsarge Raod -- we need to make a decision as to what is next. Thompson Road does need work and if we had the choice which would the Board prefer? Get Mechanic out of the way and put thin coat on Thompson or just stay the course and do Thompson Road? There was discussion by the Board and it was agreed if we don't do Thompson and Aamethyst we make up shortfall of 120k in the budget and to go ahead and do Mechanic as Mechanic gets more travel than Thomson and Amethyst. **Mr. Drinkhall moved, seconded by Mr. Dickinson, that we go ahead an address Mechanic and defer Thompson and Amethyst Hill Road. The motion carried 3-0-0.**

Mr. Martin asked Mr. DegliAngeli about the roundabout repair. Mr. DegliAngeli advised it went well. The problem was identified and fixed.

DISCUSSION OF POLE LICENSE AGREEMENT WITH PSNH  
AND CONWAY VILLAGE AREA CHAMBER OF OMMERCE BANNERS

Mr. Sires advised a representative from the Conway Village Area Chamber of Commerce (CVACC) was supposed to be present at the meeting today; however, no representative was available to meet today.

Mr. Sires reviewed the issue here is that banners went up on the utility poles in Conway Village. The banners look good; however, they do require a seasonal banner permit. The seasonal banner permit is for the winter season and the permit has specific days and is for specific poles. The form is outdated and could be amended if the Board so chooses to do so. Mr. Sires further advised the CVACC did not secure a permit front the Town before installing the banners and also did not get a permit from the electric company either. Mr. Sires next stated that, in the meantime, one of the issues today is to discuss a plan so that we can amend the permit. Mr. Sires next stated that another issue regarding this matter is that PSNH has written a letter stating they wont give permission to anyone but a municipality for putting things on poles. Previously, we would make whoever is putting up the banners, etc get the letter from the utility company and give it to us and now it looks like we will have to be the applicant to the utility company. Mr. Sires questioned if the Board would like to enter into a partnership for the seasonal decorations and does the Board want to get permission from PSNH. There was discussion by the Board and it was agreed that options need to be explored and an agreed pursued. **Mr. Drinkhall moved, seconded by Mr. Dickinson, to direct Mr. Sires to see what it will take to form a partnership with the utility company and the Chamber of Commerce and to take a look at the Seasonal Banner Policy. The motion carried 3-0-0.**

DISCUSSION OF STATE BUDGET

State Representative, Tom Bucu, joined the meeting. Mr. Bucu advised they have passed a State budget. Mr. Bucu distributed information to the Board and reviewed same.

There were no public or media questions

ESTABLISH LIGHTING COMMITTEE AND APPOINT MEMBERS

Mr. Sires distributed a memo to the Board concerning the establishment of the Lighting Committee for review. Tom Irving suggested a Planning Board member be included on the Committee. Mr. Sires advised that community members Cindy Briggs and Chuck Henderson advised they would like to be involved in the committee. Mr. Sires also suggested a Planning Board, Conservation Commission, and Board of Selectmen member be involved. Bob Drinkhall advised he would like to be the Selectmen involved with this committee. The Board agreed to invite Ms. Briggs and Mr. Henderson to be on the committee and also members of the other boards as suggested.

CONSIDERATION OF APPOINTMENTS OF ZBA ALTERNATES

Town Planner, Tom Irving, advised the Zoning Board of Adjustment, is a full board with two alternates; however they are seeking two additional alternates. **Mr. Drinkhall moved, seconded by Mr. Dickinson, to accept Dana Hysten and Mark Guerrenge, as alternates to the Zoning Board of Adjustment for three (3) year terms. The motion carried unanimously.**

TOWN MANAGER REPORT

Town Budget – Mr. Sires distributed a copy of the budget to Board and gave an overview of same.

BOARD REPORTS AND COMMENTS

Planning Board - Mr. Drinkhall advised a matter concerning Stonehurst was discussed at a recent Planning Board meeting as well as regulations concerning driveway matters.

Fourth of July - Mr. Martin reviewed the Fourth of July parade will be in Conway village and other Fourth of July festivities will be held in North Conway Village. Mr. Martin next read aloud a report recognizing the donors to Town of Conway Fourth of July activities. Mr. Martin thanked the donors for supporting the community activities. Mr. Sires noted that anyone who wants to be on a float or on a bicycle in the parade should contact Lenore at the Recreation Center.

PUBLIC COMMENTS AND MEDIA QUESTIONS

Andrea Osmun of the Conway Daily Sun requested a copy of the town finance report and same was provided.

ADJOURN

There being no further business, the meeting was adjourned at the call of the Chair at 7:05 p.m.

Respectfully submitted,

Karen J. Hallowell  
Executive Secretary