

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN**

November 17, 2009

The Selectmen's Meeting convened at 4:09 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, Larry Martin (Chair), C. David Weathers, and Bob Drinkhall; Town Manager, Earl W. Sires; and Recording Secretary, Karen Hallowell

Mike DiGregorio was not present for medical reasons. Howard C. Dickinson was not present as he was attending the Annual NHMA-LGC Conference in Manchester.

PLEDGE OF ALLEGIANCE

Chairman Martin led the Board in the Pledge of Allegiance to the Flag.

SIGNING OF DOCUMENTS

The Board reviewed and signed various documents contained in the signature folder.

CONSIDERATION OF BILLS

The Board reviewed and signed the manifest dated November 19, 2009

CONSIDERATION OF MINUTES

Consideration of minutes was deferred to the next meeting.

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATIONS

There were no special event applications before the Board for consideration

REVIEW AND CONSIDERATION OF APPLICATIONS FOR
SEASONAL DECORATION LICENSE ERIMITS

Laura Gorman of the Conway Village Area Chamber of Commerce (CVACC) was present for discussion.

Mr. Sires first reviewed prior discussions regarding this matter with the Board. Mr. Sires distributed the Pole License Agreement from PSNH to the Board for review.

Ms. Gorman advised she has filled out new applications for the pole attachments and has provided an insurance certificate. Ms. Gorman reviewed two attachments can't be on the poles at the same time. Ms. Gorman advised the CVACC will be displaying flags, banners and wreaths and reviewed when they will be hanging same.

Ms. Gorman further advised they will use 27 poles which is under the 50 poles which would require the additional fee from PSNH. Mr. Sires reviewed the permits are annual.

Mr. Weathers asked what size the wreaths are and Ms. Gorman advised 30". Mr. Weathers asked which poles they will be attaching items to and Ms. Gorman advised they are delineated on the application. Ms. Gorman further explained wreaths and banners will be every other pole mostly in the village. **Mr. Drinkhall moved, seconded by Mr. Weathers, to grant the application as stated. The motion carried unanimously.**

REVIEW OF COURTHOUSE LEASE

Mr. Sires advised that page 2 and 3 of the Courthouse lease has information pertaining to the discussions the Board has been having regarding the Courthouse lease matter over the last few weeks. The Board agreed to review same and take this matter under advisement. The Board reviewed there is a motion on the table regarding this matter and further agreed to hold the motion until a future meeting.

REVIEW OF THE 2010 BUDGET

Library - Librarian, Tara Toth, and Library Trustee, Linda Fox Phillips, joined the meeting. Library Trustee, Bill Marvel, was also present in the audience. Ms. Toth first reviewed statistics concerning usage, etc., for the Conway Public Library. Ms. Toth and Ms. Phillips next proceeded to review the proposed 2010 budget for the Conway Public Library. It was reviewed that the overall library budget was up 2.5 percent.

Mr. Drinkhall asked for Mr. Marvel's input on the library budget. Mr. Marvel advised that he was the Library Trustee that was in the minority on the Board in voting on the budget and was of the opinion that they should submit a level budget. Mr. Marvel stated he found some things in the budget that would keep it level. Mr. Martin stated he would be interested in hearing same. Mr. Marvel advised he would cut funds for a server that wasn't necessary as the average daily users on the computers has dropped per day, although this may be seasonal – this could be cut \$4,000. Mr. Marvel further stated he would make cuts in adult and children books and has ideas for sources where you can get books much cheaper. Mr. Marvel next advised he would also make cuts in supplies, buildings and grounds, and the fuel budget lines.

Ms. Phillips stated the budget presented by Ms. Toth has been approved by the Trustees. Ms. Phillips discussed maintaining an adequate collection of books in the library, purchasing books and reference materials, etc.

Jim LeFebvre asked about hours at the library. Ms. Toth reviewed the library hours and there was a brief discussion on hours. Mr. LeFebvre asked about revenues. Ms. Toth explained various revenues, cards, non resident fees, fundraising, book sales, etc.

Police – Police Chief, Ed Wagner, Lt. Chirs Perley, Lt Joseph Faia, and Police Commissioner, Theresa Kennett, were present. Chief Wagner first reviewed statistics on calls for service, etc. Chief Wagner advised that calls for service are ahead of last year. Chief Wagner next reviewed the budget total and advised that if you take out non

contractual items, it is actually below the amount of last year. Chief Wagner next reviewed the proposed 2010 police budget with the Board.

The Board asked about warrant articles for police items. The Chief advised they will have a warrant article for two vehicles.

Jim LeFebvre questioned the Police Officer at Kennett High School and how it is funded. Chief Wagner advised it is paid through the police budget; however, there are discussions regarding this taking place with the school.

TOWN MANAGER REPORT

Paper Compactor – Mr. Sires reported the paper compactor at the transfer station has broken down. The Town is looking in to seeing if it can be fixed and also looking for a used piece of equipment. A new piece of equipment cost over \$100,000. Presently we are transferring paper into the market. We will advise of the cost to either fix or replace with used once we have determined same.

Budget Committee Data Request – Mr. Sires reviewed that the Board agreed to send the Budget Committee request to the NHMA for review. Mr. Sires reported the Town has received an email response back from NHMA and will leave a copy of same for the Board to review. Mr. Sires briefly reviewed that much of the information requested is public but there is concern about the health insurance information.

Jake Brake Ordinances – Mr. Sires reviewed a Jake Brake is an engine brake that is a safety feature and you don't want to prohibit someone if they have to use this in a safety situation. Mr. Sires advised he has information regarding engine brakes for the Board's review.

Motorcycle Parking – Mr. Sires reported the Public Hearing regarding Motorcycle Parking on Norcross Circle is scheduled for December 1, 2009.

BOARD REPORT

Veterans Day Service – Mr. Martin reviewed the Veterans Day Service was held in Schouler Park. Mr. Martin stated that during the service there was a person working in the area. who did not stop working during the service. Mr. Martin advised that he has been asked if we can have quiet hours during services. There was brief discussion by the Board regarding this matter. It was suggested that it may have been an oversight on the part of the person working and he should have been asked to please stop working during the service. The Board also discussed looking at a ordinance. Mr. Sires advised he would research such an ordinance and bring forward for discussion.

Motorcycle Parking – Mr. Martin reiterated the public hearing for motorcycle parking is scheduled December 1, 2009.

PUBLIC COMMENTS/MEDIA QUESTIONS

Andrea Osmun of the Conway Daily Sun asked if the only concern of the NHMA to the Budget Committee form was with regard to Health Insurance. Mr. Sires advised the response from the NHMA was lengthy and was received just before the meeting

today. Mr. Sires advised he can advise on this more fully tomorrow after further review of the response.

NON PUBLIC SESSION/ RSA 91-A,II(c) / TAX MATTER(S)

At 5:20 p.m. **Mr. Drinkhall moved, seconded by Mr. Weathers, to go into non public session under NH RSA 91-A,II(c). The motion carried by unanimous roll call vote.**

The Board returned to public session at 5:48 p.m. **Mr. Drinkhall moved, seconded by Mr. Weathers, to seal the minutes of the non public session. The motion carried unanimously.**

ADJOURN

At 5:50 pm the meeting adjourned at the called of the chair.

Respectfully submitted,

Karen J. Hallowell
Executive Secretary