

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN**

September 28, 2010

The Selectmen's Meeting convened at 4:00 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, Larry Martin (Chair), C. David Weathers, Howard C. Dickinson, Bob Drinkhall, and Michael DiGregorio; Town Manager, Earl W. Sires; and Recording Secretary, Karen Hallowell

PLEDGE OF ALLEGIANCE

Chairman Martin led the Board in the Pledge of Allegiance to the Flag.

CONSENT AGENDA

A. Signing of Documents

1. Summary of Inventory Valuation – MS1 for 2010
2. Close Out Report for the Conway Village Fire District Route 16 Waterline Replacement CDBG Project
3. Land Use Change Tax
 - a. Tax Map Lot 272-52.21
4. Certification of Yield Taxes Assessed & Timber Tax Levy
 - a. Map/Lot 284-7
 - b. Map/Lot 262-31

Mr. Drinkhall moved, seconded by Mr. Weathers, to sign the Summary in Inventory Valuation-MS1 for 2010; Close Out Report for the Conway Village Fire District Route 16 Waterline Replacement CDBG Project; Land Use Change Tax-Tax Map/Lot 272-52.21; and Certifications of Yield Taxes Assessed & Timber Tax Levy for Tax Map/Lot #'s 284-7 and 262-31. The motion carried unanimously.

B. Consideration of Bills:

1. Ratification of Manifest dated 9/23/10
2. Ratification of Payroll dated 9/23/10
3. Manifest dated 9/30/10

Mr. Weathers moved, seconded by Mr. Drinkhall, to ratify the manifest and payroll dated 9/23/10 and to approve and sign the manifest dated 9/30/10. The motion carried unanimously.

CONSIDERATION OF MINUTES

Mr. Drinkhall moved, seconded by Mr. Dickinson, to approve the minutes of 8/24/10. Mr. Drinkhall noted that on page 11, paragraph 2, third sentence, the words at 8:00 am should be added after mow the lawn. Mr. Drinkhall amended the motion, seconded by Mr. Dickinson, to amend and approve the minutes of 8/24/10. The motion carried 5-0-0.

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION

1. Eastern Slope Ski Club/Ski Sale at the North Conway Community Center/Date: 11/14/10

Mr. Dickinson moved, seconded by Mr. Drinkhall, to grant the Special Event Application for the Eastern Slope Ski Club Ski Sale at the North Conway Community Center scheduled for November 14, 2010. The motion carried unanimously.

PUBLIC HEARING: TO ACCEPT UNANTICIPATED REVENUE IN THE AMOUNT OF \$14,580 FROM THE STATE OF NH/BYRNE JUSTICE GRANT PROGRAM TO TOWN OF CONWAY POLICE DEPT

Mr. Martin reviewed the public hearing notice and opened the public hearing at 4:05 pm.

Police Chief Ed Wagner and Police Lt. Chirs Perley were present for discussion.

Mr. Dickinson moved, seconded by Mr. Drinkhall, to accept the unanticipated revenue in the amount of \$14,580 from the State of New Hampshire/Byrne Justice Grant Program to the Town of Conway Police Department.

Chief Wagner reviewed the Conway Police Department was awarded this grant from the Byrne Justice Assistance Program. This will allow them to purchase equipment they normally would not be able to buy and asked that the Board accept same. Mr. DiGregorio questioned what the Police Department will buy with the money. The Chief explained in the past they were able to purchase a motorcycle and shotguns. This year they plan to purchase an emergency response trailer for their equipment.

There were no public comments and the public hearing closed at 4:07 pm.

The motion carried unanimously.

CONSIDERATION OF UNANTICIPATED REVENUE IN AMOUNTS LESS THAN \$5,000 / NH RSA 31:95-B, III (B) - \$2,479.85 FROM THE STATE OF NEW HAMPSHIRE TO CONWAY POLICE DEPARTMENT FOR JOIN THE NH CLIQUE

Mr. Weathers moved, seconded by Mr. Drinkhall, to accept the unanticipated revenue in the amount of \$2,479.85 from the State of New Hampshire to the Conway Police Department. Lt. Perley explained this grant is for a seatbelt enforcement program. Lt. Perley explained that New Hampshire does not have an adult seatbelt law and this is for child and passengers. Lt. Perley reviewed the times and dates when this was done. Lt. Perley advised the patrols netted 194 stops with 54 summonses issued and 152 warnings. There was brief discussion by the Board. **The motion carried unanimously.**

Mr. Martin asked about the retirement gathering for Sgt. McKenzie. Lt. Perley advised that it went well.

CONWAY LAKE ASSOCIATION

Tom Deans of the Conway Lake Association appeared before the Board.

Mr. Sires prefaced the matter advising this discussion is in regard to milfoil, the boat ramp, etc. Mr. DiGregorio stated he had asked for this to be on the agenda as well.

Mr. Deans stated he was angry when he read the story in the newspaper about the boat ramp discussion by the Selectmen. The Conway Lake Association (CLA) has been managing the boat ramp for 6-8 years and no one asked them about the pros and cons of the state taking over the boat ramp. Mr. Martin reminded Mr. Deans that the Board of Selectmen agendas are posted and, also the meetings are open to the public.

Mr. Deans next distributed information to the Board concerning the programs of the CLA and reviewed same. Mr. Deans reviewed that for 29 years they have done volunteer water testing of the lake and Conway is one of the cleanest lakes in the state. The program is all done by volunteers. Also, the CLA pays the state \$2,000 to publish a report by UNH on the lake. Mr. Deans further advised they do an annual Loon count. They have 12 adult loons on Conway Lake and one surviving chick. The loon population is doing well and has been steady for years now. Mr. Deans next reviewed there is a weed watchers program which is all volunteer. They have about 15-20 volunteers looking at the lake to make sure no exotic plants are growing in the lake. One of their prime focuses is Milfoil. Mr. Martin asked for an explanation of milfoil and Mr. Deans provided same. Mr. Deans further added that the lake host program inspects boats to make sure they do not have any milfoil. So far the lake is clean of milfoil, but once it gets into the lake, it can cost thousands to get rid of it. Mr. Deans next advised that for the past couple of years they have also hired a professional diver who checks the lake and, also, identifies hot spots that could be a potential starting place for milfoil. Mr. Deans next advised that the CLA budget is about \$18,000 per year. The cost for the dive is \$3,000 and \$10,000 for the management of the boat ramp and lake host program. The other funds are for water testing and other activities on the lake. Mr. Weathers questioned if anyone is checking the southern entrance to the lake as there are a lot of canoes, etc. using this entrance. Mr. Deans advised they have checked this and have thought about putting someone down there. Mr. Deans next advised they are more worried about the Cove Campground and are considering having someone go over there weekly on the change day for campers. Mr. Deans next discussed an illegal put-in place in Eaton on a narrow strip of land. Mr. Deans stated they may, at some point, put someone down there during busy times. Mr. Martin questioned if the only accesses, for boats, etc are at Cove Campground and the Conway boat ramp. Mr. Deans replied in the negative and stated there are private homeowners too and they (CLA) plan to send notices to all landowners about checking for milfoil.

Mr. Deans next provided the Board with the number of boats they inspected this year and reviewed same. Mr. Deans stated the shocking fact for this year is that they are down 500 boats.

Mr. Deans next stated that when it comes to the boat ramp, he was pleased with the direction of the Town not to involve the state. Things are working there now. Mr. Deans advised the CLA can handle the kind of costs associated with the Lake Host Program. The membership is happy to support this. Mr. Deans next advised that he

spoke with another town with a lake and they are using locking pavers at their ramp. He would be happy to work with the town to fix the ramp and doesn't feel it should be a big expense.

Mr. DiGregorio reviewed that part of the discussion at the Board of Selectmen's meeting previously was about fees to use the ramp and to check for milfoil, but in talking with Mr. Deans recently on the phone, he indicated that they (CLA) were not interested at this time. Mr. Deans next stated the CLA has not had a Board or membership meeting recently but the Board members don't feel it is necessary to charge yet; however, if anyone wants to make a donation to the Lake Association they would be happy to accept same. Mr. Deans advised the CLA has the capability to handle this so far.

Mr. Martin stated that we do appreciate the work the CLA does down at the lake. Mr. Martin stated this part of the discussion probably didn't get into the newspaper article and he wanted them to know that we do appreciate their work.

CONWAY VILLAGE FIRE DISTRICT SEWER INTERCONNECT PROJECT

There was no discussion on this agenda item.

VILLA PARKING LOT

Ed Bergeron and Doug Burnell of HEB Engineers joined the meeting. Also present was Public Works Director, Paul DegliAngeli.

Mr. Sires reviewed the location of the parking lot is near the MWV Chamber office and HEB Engineers office. Mr. Sires reviewed this matter was previously discussed about a year or so ago and now is back for further discussion. Mr. Sires reviewed the arrangement is the Town has leased the parking lot from HEB for some time and this lease used to be with the Catholic Church. The lease was approved for 25 years by town meeting; however the warrant article didn't mention when the start and end dates for the lease. If you look at the lease the dates are blank and, further, the signature page was signed 1/97 by the Church and on 4/97 by the Town. Mr. Sires next stated that he views this as the lease goes through 2011. The Board and HEB agreed this is acceptable. Mr. Sires next stated that if there is to be an additional long term agreement this Board has to review and discuss the matter and, also, they need to take this to town meeting in 2011. Mr. Sires next reviewed the lease with the Board.

Mr. Bergeron stated he is interested in keeping the lease with the town to keep this a public parking lot. They use the parking lot for employee parking and, also, the Gibson Center uses the parking lot. Mr. Bergeron next stated that every site plan in the village has used the parking spaces and, if it was to become private, it would take away from anyone coming to the Planning Board for parking credit. Mr. Bergeron questioned if the town is interested in the parking lot being maintained as public and, if yes, they are as well.

Mr. Martin questioned the condition of the parking lot and if it will require paving in the future. Mr. DegliAngeli advised that if the town is considering another 25 year lease, we will have to pave the lot at some point. Mr. DiGregorio stated he would like to see the town keep the parking lot.

Mr. Weathers questioned how many spaces are available. Mr. Sires advised that he has asked Planning Director, Tom Irving, to do an analysis of parking space. His analysis is that we have enough parking for the public due to other parking areas opening up. Mr. Sires stated this shows we have enough parking but that this parking is in the village and we understand the need. However, do we need it for 25 years.

There was next discussion regarding the paving of the parking lot. Mr. DegliAngeli advised it would need crack seal and an overlay. The cost would be approximately \$10-15,000 for the overlay, plus the driveway. Mr. Sires suggested we look at cost share for the maintenance over the next time period if the Agreement is renewed.

Mr. Martin stated we need to look at how much of the parking is public and how much is private use. Mr. DiGregorio pointed out that if there is no agreement then the Gibson Center will park on the street and there would be less parking. Mr. Bergeron stated that, at times, the lot is full and he can't even park in the lot. Mr. Martin stated that he felt that sharing 50% of maintenance with HEB would be fair. Mr. Bergeron pointed out that there is other maintenance needs in the lot as well, such as lighting.

Mr. Martin suggested that town staff and Mr. Bergeron sit down and work out a proposed agreement to present to the Board. The Board and Mr. Bergeron agreed. Mr. Dickinson stated he would also like to see a map of the parking lot.

KEARSARGE ROAD INTERSECTION

Mr. Martin stated he put this item on the agenda as a concerned citizen asked that the matter of the Kearsarge Road intersection be looked at by the Board. Mr. Martin stated the concern is with the traffic signs. The question is if coming from the north, can you just yield if turning right. Right now you need to stop for the stop sign for going straight or for turning. Can we put a sign up for stop if going straight and yield if turning.

There was discussion by the Board. Mr. DegliAngeli reviewed the history of the intersection. There is no stop sign going up Kearsarge as people wanted to keep going because of the hill. It was also reviewed that it is not a bad idea to have the stop sign coming from the north as there are pedestrians, etc. in the area. There is no need for a high speed intersection there. The stop is in a residential neighborhood and it was felt that it was a good idea. Mr. Dickinson questioned if the roadway could be striped differently. Mr. DegliAngeli advised that it would have to be wider and this would have been more costly. Mr. Martin questioned if staff could see if a sign is available, stop for left and yield for right. Mr. DegliAngeli pointed out this adds to the level of complexity of the intersection. Mr. Dickinson agreed. Mr. DiGregorio stated this intersection has been this way for years and he does not think there are a lot of accidents at this location. It may be a little confusing but it is not that bad and feels the intersection was changed for the better. Mr. DiGregorio stated that putting up a dual sign at this location would be confusing.

Mr. Martin explained this matter was brought forward for discussion due to a concern of a constituent. Mr. Martin questioned if we can look and see if a sign is

available. The Board was okay with checking to see if one is available and reporting back.

BEAR CROSSING SIGN

Mr. Sires reported that one of the bear crossing signs placed on West Side Road is already gone. The signs cost \$60. The sign will be replaced with a less cute sign, maybe with one bear instead of a bear and a cub sign. Mr. Weathers questioned if we can weld the bolts to prevent theft. Mr. DegliAngeli advised we have done this but still doesn't work and, also, then the post may go as well. Mr. Martin stated if replacing we should still do everything we can to deter theft of the signs. All agreed. **Mr. DiGregorio moved, seconded by Mr. Martin, to replace the sign at our expense. The motion carried unanimously.** The Board requested that while making the new one theft deterrent, that we also make the other sign theft deterrent as well.

DISCUSSION OF SIDEWALK PLOWING IN NORTH CONWAY

Mr. Sires reviewed this matter was before the Board previously for discussion and is coming back to see how the Board would like to proceed.

Mr. DegliAngeli reviewed that some board members indicated the quality of the sidewalk maintenance is down. Right now we have a maintenance contract and we had been talking about bringing this work in house. If we are to bring the work in house, we would have to buy equipment and would have to make a seasonal position to do the work in the winter too. On the other hand, we can continue to contract the work out. Mr. DegliAngeli next reviewed the reason the quality of maintenance is down is because they got a different piece of equipment. If the Board would like to continue with a maintenance agreement, we could put forth a requirement in the bid regarding equipment. Mr. DegliAngeli questioned if the Board supports having specifications if we put this out to bid. Mr. DegliAngeli advised we need to do this this fall for budgeting purposes.

There was discussion by the Board. Mr. Weathers questioned if we have to specify the type of equipment or can we just say what the end result should be. Are we limiting the number of people bidding if they have to go out and buy certain equipment? Mr. Martin said he would support equipment specifications with an extended contract. To make it worthwhile, it should be a five year contract. Mr. DegliAngeli advised that it is currently a five year contract. Mr. DegliAngeli next referred to Mr. Weathers' question advising that we are not saying they have to buy certain equipment but specifying what it can do, i.e. sweep in the summer, blow snow a certain way in winter, etc.

Mr. Drinkhall moved, seconded by Mr. Weathers, that Paul DegliAngeli go ahead and obtain the bid for what was just discussed. Mr. Dickinson stated he is not going along with this and does not agree. **The motion carried 4-1-0 with Mr. Dickinson voting in the negative.** Mr. DegliAngeli advised that in putting out the specifications for bidding, we will identify which sidewalks should be done. The Board agreed. Mr. DegliAngeli next questioned if for next year, we should include Mechanic Street. The Board responded in the affirmative.

Mr. DiGregorio next reviewed that last year we had someone come before the Board and ask us to do something about where kids stand for the bus stop on Sunset

Hill. He had asked if we could contact the owner to see if there is something we could do at that corner. We need to follow up on this to see if we can clear trees, etc. Mr. DegliAngeli reviewed that we maintain the west side full time. The east side we do not because of walls, etc. We only maintain this when we pick up snow. Now we are talking about a snowblower and it may be possible to maintain both sides – what would the Board like to do. There was discussion by the Board. Mr. DiGregorio stated that during the bidding process we should have this bid for both sides. He would also like to see something done this year. The Board agreed. Mr. Martin asked about a bucket loader for this year to take care of the area. Mr. DegliAngeli stated he could ask the contractor now to go out and do the other side as well.

GARAGE UPDATE

Mr. Drinkhall asked about the progress on the garage project. Mr. DegliAngeli advised the masonry work is complete, the windows in-filled, the addition is built, and the new floor is done.

The Board asked if the boilers and heater units from the school have been installed. Mr. DegliAngeli advised that contractor feels they will be done by October 15, 2010.

Mr. DegliAngeli next reviewed that current expenditures, with change orders, etc., are at \$210,000, actually a little under.

The Board next asked about future repairs. Mr. DiGregorio stated he would like to see the roof replaced and insulated. We need to get the building ready for the next 20 years. Mr. Martin asked that this discussion be put on the agenda for the next meeting to give the Board time to think about same. Mr. Martin asked that the Board get an estimate on costs too at the next meeting. Mr. DegliAngeli advised we can do research on this if the Board is interested in doing this work. Mr. DiGregorio stated we need to know these numbers going into the next budget season. The Board agreed that Mr. DegliAngeli should get numbers for the work and bring same to the next meeting. The Board agreed they want to see the numbers to make a decision on whether they want to do other repairs.

DISCUSSION OF 2011 STATE REVENUE

Finance Director, Lucy Philbrick, joined the meeting.

Mr. Sires advised Lucy Philbrick attended seminars on the subject of State Revenue and how this will affect towns and he has asked that she come to this meeting to discuss same. Mr. Sires reviewed that there has been discussions with the Board over the last few weeks, i.e., assessing, revenues in general, etc

Ms. Philbrick next reviewed financial information contained in the agenda packets with the Board. Mr. Dickinson asked about the deficit for next year. Ms. Philbrick advised we won't know until June after the budget is set if we will get money from the state. They (LGC) suggested the Town be conservative in using fund balance this year as we may need it more next year. Mr. Sires added we don't know about rooms and meals, state retirement, etc. The question is do we reduce the budget and do drastic things before or do you budget and if funding isn't there, you still have to raise and

appropriate the amount in the budget even though you are not going to spend. It is an interesting quandary now. If you cut the budget now and every other town in New Hampshire does as well then the state will look at this and maybe not send any money to the towns. Mr. Sires stated he feels we need to stay with the way we are doing things now.

Mr. Dickinson stated he thinks we need to proceed with a tight budget with the assumption nothing is coming from the state. If we don't we are going to create an illusion of plenty or at least sufficient monies from the state. He doesn't believe we are going to get any money from the state. If we do get money from the state it will be a whole lot easier to say we are not going to fire anyone. Mr. Drinkhall stated he thinks we should ask the state about this matter. Mr. Dickinson agreed and added we should do this after the election.

DISCUSSION OF FUND BALANCE AND 2010 TAX RATE

Mr. Sires reviewed information in the Board's agenda packet regarding fund balance. (See attached). Mr. Sires next distributed a tax rate sheet and reviewed same. (See attached). The Board held discussion on the tax rate and how much, if any of the fund balance they should use toward taxes. **Mr. Drinkhall moved, seconded by Mr. DiGregorio, to transfer \$450,000 to reduce the tax rate from the fund balance. The motion carried unanimously.**

LIGHTING PROJECT DISCUSSION

Mr. Martin advised the lighting matter is at a point to make a decision as to what we are going to do.

Mr. Drinkhall stated that we see how poor the financial future is and to turn off lights would help. **Mr. Drinkhall moved, seconded by Mr. Dickinson, to give the Conway Village Fire District the option of taking over all street lights being turned off in their district on the list provided at the August 24, 2010 public hearing. Response to this offer to be no later than our next Board of Selectmen meeting of October 19, 2010. Effective date of the takeover to be no later than January 3, 2011. To turn off all streetlights in the above-mentioned list in Public Service's service area except pole numbers 31/42, 31/40, 211/2, 31/35 and 31/33. To notify all concerned citizens of their right to take over any light being turned off at their expense. Shut off date to be no later than January 3, 2011.** Mr. DiGregorio questioned the date for the precincts and how they would deal with this since they are in the middle of their budget as well. Mr. Sires stated he believes they are on an annual budget. Mr. Weathers asked for corresponding streets with the numbers indicated in Mr. Drinkhall's motion. Mr. Drinkhall explained the location of the poles. Mr. Weathers asked for the motion to be reviewed and Mr. Drinkhall reiterated the motion. Mr. Weathers next questioned if we go along with the motion and the precinct decides they don't want to take over the responsibility of the lights, would it then come back to this Board. Mr. Martin stated the lights would be turned off. Mr. Drinkhall confirmed that is the intent of the motion. **The motion failed 2-3-0 with Messrs. Drinkhall and Dickinson voting in the affirmative and Messrs. DiGregorio, Weathers and Martin voting in the negative.**

Mr. Martin stated that he has a proposal also. He would like to make a motion to see the Town turn off every other light in town in the PSNH district and keep on the lights on in Mr. Drinkhall's exception list and notify the citizens in town. Mr. Martin stated this should be done townwide to allow more equal distribution. Mr. DiGregorio stated there were a couple of neighborhoods he had concerns about and with the idea of every other light this would take care of the concerns. There was discussion regarding motion language. Mr. Martin suggested that we have staff bring maps to the next meeting as to what this would look like. It was suggested this be added to the motion as well that it is subject to review of maps.

Mr. Drinkhall moved, seconded by Mr. Weathers, to give Conway Village Fire District the option of taking over all streetlights being turned off in their District. Response to this offer to be no later than our next Board of Selectmen meeting of October 19, 2010. Effective date of takeover to be no later than January 3, 2011. To turn off every other streetlight located in the PSNH service area except pole #'s 31/42, 31/40, 211/2, 31/35 and 31/33. To notify all concerned citizens of their right to take over any light being turned off at their expense. Shut off to be no later than January 3, 2011. Subject to final review of maps prepared by staff. Mr. Weathers asked about intersections and sidewalks. Mr. Martin suggested this be reviewed when we look at the maps. Mr. Dickinson reviewed this motion still gives the option to people to still be able to pay for their own light. **The motion carried 5-0-0.**

Mr. Martin stated that on the next motion we can't go every other light on the North-South Road unless you unscrew them. The Board briefly discussed and agreed we can unscrew the lights. Mr. Sires questioned if the town would do this. Mr. Martin replied in the affirmative.

Mr. Drinkhall moved, seconded by Mr. Dickinson, to give North Conway Water Precinct the option of taking over all streetlights being turned off in their Precinct. Response to this offer to be no later than our next Board of Selectmen meeting of October 19, 2010. Effective date of takeover to be no later than January 3, 2011. To turn off every other streetlight located in the NHEC service area except pole #'s 17/191 and 17/230B, one being at the top of Seavey Street and one being on Grove Street and, also, with the exception of the three new LED lights. To notify all concerned citizens of their right to take over any light being turned off at their expense. Shut off to be no later than January 3, 2011. Subject to final review of maps prepared by staff. There was a brief discussion. **The motion carried 4-0-1 with Mr. Martin abstaining.**

Mr. Martin reviewed that the Board will have the maps to review at the next meeting.

TOWN MANAGER REPORT

Veterans Service Center – Mr. Sires reviewed there is a ribbon cutting ceremony tomorrow, September 29, 2010, at the Veterans Service Center in Conway. There was brief discussion and it was agreed that Mr. Dickinson would attend.

NCC Bypass Roundtable – Mr. Sires reviewed that he and Mr. DiGregorio will be attending the North Country Council Bypass Roundtable meeting scheduled for Thursday, September 30, 2010 in Albany.

BOARD REPORTS AND COMMENTS

Time Warner – Mr. DiGregorio reported that he and Mr. Sires have a meeting scheduled at the school regarding Time Warner and equipment needs.

LGC Resolution – Mr. Dickinson reported the resolution which this Board supported to straighten out incongruities with GELCAR which he introduced before the Advisory Board at the Local Government Center was accepted. They are now looking for sponsors.

Sgt. McKenzie Retirement – Mr. Weathers reported he went to the retirement ceremony for Police Sergeant, Tommie McKenzie, on Thursday, September 23, 2010. The ceremony was well attended and there was a nice luncheon and awards ceremony. Mr. Weathers advised that he did make a presentation on behalf of the Board of Selectmen to Sergeant McKenzie. .

Conservation Commission – Mr. Weathers reported a contractor has been hired to do the cutting at the overlook by the Elks Club.

PUBLIC COMMENTS AND MEDIA QUESTIONS

There were no public comments or media questions.

Mr. Martin noted the next meeting of the Board of Selectmen is scheduled for October 19, 2010.

NON PUBLIC SESSION RSA 91-A:3:II C / TAX MATTER(S)

At 6:35 pm, **Mr. Drinkhall moved, seconded by Mr. Weathers, to go into non public session under RSA 91-A:3,II(c).** The non public session included Town Manager, Earl Sires, Tax Collector, Rhoda Quint, Recording Secretary, Karen Hallowell, and a property owner regarding a tax matter. **The motion carried by unanimous roll call vote.**

The Board returned to public session at 6:46 p.m. A motion to seal the minutes was made and carried in non public session.

NON PUBLIC SESSION RSA 91-A:3:II C / TAX MATTER(S)

At 6:47 pm, **Mr. Drinkhall moved, seconded by Mr. Dickinson, to go into non public session under RSA 91-A:3,II(c).** The non public session included Town Manager, Earl Sires, Tax Collector, Rhoda Quint, Recording Secretary, Karen Hallowell, and a property owner regarding a tax matter. **The motion carried by unanimous roll call vote.**

The Board returned to public session at 7:20 p.m. There was no motion to seal the minutes of this non public session by the Board.

ADJOURN

At 7:21 pm the meeting adjourned at the call of the chair.

Respectfully submitted,

Karen J. Hallowell
Executive Secretary