

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN**

May 24, 2011

The Selectmen's Meeting convened at 4:00 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, C. David Weathers (Chair), Lawrence Martin, Howard C. Dickinson, Michael DiGregorio and Mary Carey Seavey; Town Manager, Earl W. Sires and Recording Secretary, Karen Hallowell.

PLEDGE OF ALLEGIANCE

Chairman Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Weathers stated there was one item to add to the agenda and it will be added after the Police Commission update. The item is a request for a second driveway for map/lot 279-21. **Mr. DiGregorio moved, seconded by Mr. Dickinson, to approve the agenda as amended. The motion carried unanimously.**

INTRODUCTION - SUSAN TERZAKIS, SPECIAL ASSISTANT TO SENATOR AYOTTE

Special Assistant to Senator Kelly Ayotte, Susan Terzakis, joined the meeting. Ms. Terzakis explained she provides constituent services, provides assistance and guidance and is available to help communities. Ms. Terzakis advised that Senator Ayotte has three offices, Nashua and Manchester, New Hampshire, and Washington DC. She is also here today to listen to questions or comments to take back to the Senator.

There were no questions or comments from Board or public. The Board thanked Ms. Terzakis for attending the meeting.

CONSIDERATION OF REQUEST BY FRIENDS OF CONWAY REC INC. TO PURCHASE VAN FOR THE CONWAY PARKS AND RECREATION DEPARTMENT

Mr. Sires reviewed a letter in the Board's agenda packet received from the Friends of Conway Rec (FOCR). Mr. Sires reviewed the FOCR does a variety of things in support of the Conway Recreation Department. About eleven years ago the FOCR donated a van to the Town which is no longer serviceable at this time and now they would like to donate another van. If this Board endorses same, the FOCR will continue with the purchases of the van. If the Board endorses and the FOCR pursues the van, this Board will have to hold a public hearing to accept same in the future. **Mr. Dickinson moved, seconded by Ms. Seavey, that we thank them for their offer and look forward to hearing more about it. The motion carried unanimously.**

DISCUSSION OF AMERICAN LEGION SPECIAL EVENT APPLICATION FOR CARNIVAL

Phil Murray of American Legion joined the meeting. Also present were Recreation Director, John Eastman, Recreation Administrative Assistant, Corie Frechette, Police Chief, Ed Wagner, Police Lieutenant, Chris Perley, and Conway Fire Chief Stephen Solomon.

Mr. Sires reviewed the Board had previously discussed the matter of the Special Event Application for the Carnival at the American Legion with Phil Murray and asked him to get items in order and bring same back for further discussion.

Mr. Murray advised that he has submitted the application for the Special Event and has also spoken with the Police and Fire Departments. They came up with some questions to resolve and he is here to present same. Mr. Weathers questioned if Mr. Murray had a map of the facility layout and Mr. Murray responded in the affirmative. Mr. Murray stated that one question he was asked is if there would be ample parking for the event. Mr. Murray stated they feel they have parking for over 500 cars in the field and Dr. Hubble's land will hold another 50-75. Also, they have a letter from Dr. Hubble allowing use of his parking area. There are also some area areas for additional parking.

Mr. Murray next advised the area for the carnival is 100' x 150' and will not even take up the baseball field. The carnival is planned for the infield diamond area. It is a small carnival and attendance comes in at about 175-200 people per day. They plan to open from 11:00 a.m. and close at 8:00 p.m.

Mr. Weathers questioned if the bulk of the patrons will be parking on the American Legion property and would not have to cross Tasker Hill. Mr. Murray stated he thinks construction will be done by the end of July and they can direct traffic from both sides of the road. Also, he wrote a letter to the state and they have no objection so long as there is no parking on the road.

Mr. Weathers asked Chief Wagner if he has seen the new parking plan. Chief Wagner advised that he has not seen anything and, at this point, it would be hard to determine what his concerns would be regarding parking. There will be construction in the area and he has concerns with traffic. He also will have police inside the carnival. Also, he does not know what will be inside the carnival at this point. Mr. Murray stated it is a small carnival with 15 units – booths and rides.

Public Works Director, Paul DegliAngeli, joined the discussion. Mr. Weathers asked Mr. DegliAngeli if he had any idea how far along the town would be with the project on Tasker Hill Road. Mr. DegliAngeli advised they are planning on putting pavement down in the third week of July. The first week, Fourth of July week, despite weather, the crew is putting in pipe and are on schedule but they may have a problem getting a paving contractor here on time. Mr. Weathers questioned if it is not paved, would the site be damaged from having additional traffic. Mr. DegliAngeli advised they wouldn't fine grade prior to the carnival, but will have to fine grade after the Carnival. Mr. Murray advised the Carnival runs Thursday through Sunday. Mr. DegliAngeli advised the only problem would be is if we plan to have the paving done Thursday. He would have to tell the contractor to come the next week. If the paving is done before Thursday, then they won't be able to work in the vicinity and there is additional work to be done in between the two pavements.

Mr. Weathers questioned if Mr. Sires had heard from any residents in the area. Mr. Sires advised that an email was forwarded and someone had stopped in. Copies of the comments were distributed to the Board. Two people have raised concerns.

Mr. Weathers questioned if Chief Solomon had less concerns if parking is on site of the carnival. Mr. Weathers also asked if parking at site is the first plan and then use the Hubble site for overflow. Mr. Murray responded in the affirmative. Mr. DegliAngeli pointed out that there are boulders at that field. Chief Solomon advised he still has concerns as to where they are parking and with alcohol, etc. He still suspects they will need a police presence. Mr.

Weathers asked Chief Wagner about officers for the proposed event. Chief Wagner advised the current plan is to have four officers, but if no one is parking across the street he may have less concerns –but, how do you stop this parking. Chief Wagner also added that he doesn't know if they want to have volunteers out there with no experience either –if this event happens a couple of times it may be different in the future as they would know the needs, but this is a new event and as it stands now officers are needed. Even if there is no parking across the street there is still a need for police presence as we don't know what is going on and alcohol, etc is of concern. Mr. Murray stated there will be no alcohol outside of the building. The Chief stated alcohol is served inside and would feel better with police presence at the proposed event.

Mr. Sires pointed out that this is discussion at this point and the event application is not being presented for approval today. The Town is still reviewing the application and making sure all the pieces are in place. Mr. Sires further pointed out that everyone is here so the Board can get a better understanding of what is being proposed and then take a position. Also, weneed to take into consideration this is a residential area.

Ms. Seavey stated the police do an excellent job. She does not have concerns with this proposed event being in a residential area. She does have concerns however with the roadwork but is not opposed to the event going on.

Mr. Murray stated this proposed event is a fundraiser and they have bills for the event, but would still like to make money.

Mr. Martin moved, seconded by Mr. DiGregorio, to instruct the American Legion to proceed with formal steps to obtain the permit. The motion carried 5-0-0.

Mr. Murray questioned what is next. Mr. Sires advised Mr. Murray will need to work with staff to finish up with the permit process and then the application can be brought back to the Board of Selectmen in two weeks for consideration. Mr. Martin offered words of caution to Mr. Murray – make sure what you are saying happens with regard to parking, alcohol, etc, happens. Please stick by it. Mr. Murray agreed.

CONSIDERATION OF UNANTICIPATED REVENUE LESS THAN \$5,000/RSA 31:95-B, III (B):

\$100 From Phillip Murray To The Conway Police Department Dare Program – Lt. Perley advised that Philip Murray donated \$100 to the Conway Police Department DARE program and requested that the Board accept the donation. Lt. Perley advised that Mr. Murray is a very generous and longtime supporter of the DARE program. Lt. Perley further advised the DARE program has been supported primarily through donations since the program started. **Mr. DiGregorio moved, seconded by Mr. Dickinson, to accept the \$100 donation from Phil Murray to the Conway Police Department DARE Program and thank him for it.** Mr. Martin questioned if Mr. Murray does this every year. Lt. Perley replied in the affirmative. Mr. Martin stated he wanted to put this out there and that it is pure coincidence that he (Mr. Murray) was here for the earlier discussion item for the proposed carnival. **The motion carried unanimously.**

POLICE COMMISSION UPDATE

Police Commissioners, Theresa Kennett, Rodney King and David Doherty, appeared before the Board. Also present were Police Chief, Ed Wagner, and Lt. Chris Perley.

Mr. Weathers stated the Police Commission is here today for an update. Ms. Kennett stated the Police Commission can come back quarterly to give the Board updates. This gives the public a great way to understand their budget.

There was first discussion of sharing information and keeping lines of communication open. Ms. Kennett next discussed the police budget and advised that all but about 7.5% is contractual. This amount can get overspent if someone retires, etc., and this can be a problem. They would like to try in the future to budget for resignations, etc. They would also like to start a Capital Reserve Fund for things such as light bars, radios, etc. Ms. Kennett state they recognize that spending money the last day of the year is not something people feel good about and they will look at this in the future and identify needs earlier. These are things they have done to control the budget. Mr. DiGregorio stated he read the information and just would like to not see last minutes expenditures. Lucy lets the Selectmen see where we are in the budget cycle through the year. Mr. DiGregorio questioned if the Commission feels this would help them better manage through the year. Mr. King stated they do get statements from Lucy throughout the year. The Board of Selectmen further pointed out that the statements are available whenever you want them. Mr. Sires also pointed out that if something comes up during the year we bring forward same to the Board of Selectmen.

Mr. King next asked if you have a long term employee how do you handle a retirement, etc., without an overall effect on the bottom line. Mr. Sires stated there are laws against having contingency budgets and the town would be in the same position as the police department if this were to happen. When you get to the end of a budget year there is not much left. One thing that the Town does if someone leaves during the year is that we may not replace the person for the rest of the year. Mr. Sires next pointed out that the Town also doesn't buy capital equipment in the beginning of the year and holds off on many things until towards the end of the year. Mr. King next pointed out that with the state retirement issue this year, we could have four people walk out the door and we need to know how to handle this should it occur. Mr. Sires stated that if this scenario came to pass, that would be an emergency and then we would go to the Budget Committee and ask the DRA about over expending the bottom line as these are expenses that were not seen coming along. There was further discussion regarding retirements, etc, during the year. Mr. Dickinson stated that, most important, as soon as you hear of anyone retiring to please let us know. Ms. Kennett agreed.

Ms. Kennett stated that money spent at the end of the year was not willy-nilly. There may have been a mistake that there was no discussion. They waited to see how the year came out and then spent money. They are going to correct this and will document any needs prior to the end of December.

Chief Wagner commented they would like to look at a revolving fund. They would identify big purchase items, lights, guns, etc., and have a revolving fund for same. Ms. Kennett questioned what the Board's position is on establishing a fund for equipment such as blue lights, etc. Mr. DiGregorio stated it seemed reasonable to him so long as the DRA is okay with it as well. Mr. Sires stated language could be prepared for a CRF article to present to voters with a use plan.

There was next a brief discussion by the Chief and the Board regarding the cost saving achieved by having people do certain things in house, i.e., lights, radios, etc.

The Chief next reported the Police Department is in the process of applying for a \$245,000 grant. One of the requirements is that we fund it for the fourth year. Chief Wagner stated he understands this has to be approved by the voters. The Chief further advised that he wants the Board of Selectmen to kno they are going to process the grant and we would be notified if this is awarded, in September. This way we can look in the meantime if there is a

way this can work and then decide whether to accept or reject the funds. Mr. Martin questioned if the decision would then have to be made on this in October of this year. The Chief replied in the affirmative and further added that we need to look at this in the meantime. Mr. Martin stated he would be 100% for it, but we need to make sure we can do it. Mr. Sires stated the town would have to submit a warrant article in April regarding the understanding it is for three years of funding and the fourth year is to be paid for by the public. This is a timing issue and we don't know if it can happen at this point. The Chief is trying to maintain a bookmark in case it can happen. Mr. Dickinson stated he thinks it would be a good idea to talk about this with the Budget Committee as well. Mr. DiGregorio questioned if this grant is for one of the additional officers they were looking for this year. The Chief responded yes it is one of the officers they have been looking for for the past couple of years.

Ms. Kennett next stated that we can schedule another meeting of the Commissioners with the Board in the future. She thinks the next time they would be coming up on budget season. They will certainly have an update on where they are with the budget when they come back before the Board.

CONSIDERATION OF REQUEST FOR SECOND DRIVEWAY MAP/LOT 279-21

Sandy Callahan and Michael Thomas joined the meeting. Public Works Director, Paul DegliAngeli was also present for discussion. Ms. Callahan is before the Board to request a second driveway on her property at Map/Lot 279-21.

The Board reviewed a map with the location of the property with the applicant. Ms. Callahan reviewed that the request is to have access to the back of her property. Her present driveway is pinned in and she would ultimately like to have a garage and, thus, the need for the second driveway. Ms. Callahan next presented a rough sketch of the property and reviewed same with the Board.

Mr. Weathers questioned if Mr. DegliAngeli had any questions or concerns regarding the request for the second driveway at Ms. Callahan's property. Mr. DegliAngeli stated that from highway access there is no concern. Mr. DegliAngeli reviewed that town policy is one driveway; however, they have no concerns concerning this request.

Mr. Martin questioned if the applicant would be required to put in an apron. Mr. DegliAngeli stated that what we offered is for them to give us a complete application and we will build the apron. We will purchase the pavement, install it and then refund anything left and so this is for material costs only. Mr. DegliAngeli next reviewed that this is the road (Tasker Hill Road) the town is working on now and the town did the same for folks on Intervale Crossroad in the past.

Mr. Weathers questioned if the goal is to put in a garage. Sandy Callahan replied in the affirmative.

Mr. Martin moved, seconded by Mr. Dickinson, to grant the second driveway to the applicant, Sandy Callahan, for Tax Map/Lot 279-21. The motion carried unanimously.

CONSIDERATION OF MOA BETWEEN TOWN OF CONWAY AND THE TOWN OF MADISON REGARDING THE TASKER HILL PAVING PROJECT

Mr. Sires advised the Memorandum of Understanding before the Board relates to a cooperative project between the Town of Conway and the Town of Madison regarding the Tasker Hill paving project.

Mr. DegliAngeli advised he received an email from the Town of Madison that their Board of Selectmen have approved the Memorandum of Understanding. Madison approved this and said it would be mutually advantageous for us to work together as they are working on Tasker Hill Road as well. Mr. DegliAngeli advised this is mutually beneficial as we will save money on material costs. Mr. DiGregorio questioned what happens if they don't perform. Mr. DegliAngeli advised that our town crew stops the rebuild of the road at the town line. We do no work in Madison. Also, the bills for tonnage for materials for Madison go directly to Madison and this was clear in the bid award. **Mr. Martin moved, seconded by Mr. DiGregorio, to enter into the Memorandum of Agreement with the Town of Madison on the Tasker Hill project.** Mr. DiGregorio questioned what happens if Madison is not ready for asphalt when we are ready. Mr. DegliAngeli advised if they are behind and the price changes they are responsible to pay. Mr. DiGregorio questioned if we will still pave on schedule and not wait. Mr. DegliAngeli replied in the affirmative. There was further brief discussion concerning performance, etc. **The motion carried unanimously.**

CONSIDERATION OF MOA BETWEEN THE TOWN OF CONWAY AND THE MWV
PRESERVATION ASSOCIATION REGARDING SIGN IN SCHOULER PARK

Mr. Weathers reviewed the motion on the table from the 5/3/11 meeting as follows: Mr. Martin moved, seconded by Mr. DiGregorio, to enter into the MOA between the Town of Conway and the Mount Washington Valley Preservation Association. **Mr. Dickinson moved, seconded by Mr. DiGregorio, to take the motion off the table. The motion carried.**

Mr. Sires reviewed that since the meeting on 5/3/11 a couple of issues were raised and he had discussions with Janice Crawford on this matter. A sentence has been added that we thought appropriate regarding placing signs that the town may not agree with on the main sign. Mr. Martin stated that he thought there was something already in the agreement that they would all go to Mr. Sires for review. Mr. Martin referred to 3b of the agreement and reviewed that it was added that that they be sent to the town. It was agreed this covers this matter. Mr. Sires next stated the other change was to 2h where language was added as follows "For a period beginning two days before an event and ending with the close of the event, a banner advertising the event may be placed across the sign. The event must be an event that is listed on the sign and must occur in Schouler Park. The banner must comply with all other terms of this agreement and any applicable Town codes, and may not exceed the sign area.". Mr. Sires explained that what this does is there could be a banner for an event during the time of the event. Mary Seavey stated it would go over the entire sign. Mr. Weathers stated this is for any event on in the Park at that time. Mr. Weathers questioned who would place the banners. Mr. Sires advised the event holder. Mr. Martin stated that he interprets this as these also must be approved by Mr. Sires and the MWVPA. The Board agreed. Ms. Seavey next advised that the signs placed on the main sign will be a set design and won't like a big mess on the sign –it will have uniformity. Mr. Martin stated the way he sees this process is they will go the MWVPA and then to Mr. Sires for approval. All agreed this is the process. Ms. Seavey next advised that she will be abstaining from voting on this motion as she sits on the MWVPA Board. A vote was taken and the **motion carried 4-0-1 with Ms. Seavey abstaining.**

APPOINTMENT OF CONSERVATION COMMISSION REPRESENTATIVES

Mr. Sires reviewed a request from the Conservation Commission to reappoint Conservation Commission members Carol Lyman and Rob Adair for three year terms. **Mr. Dickinson moved, seconded by Mr. Weathers, to reappoint Carol Lyman and Rob Adair to the Conservation Commission for three year terms. The motion carried unanimously.**

APPOINTMENT OF SELECTMEN REPRESENTATIVE TO
EASTERN SLOPE AIRPORT AUTHORITY

Mr. Sires reviewed a number of meetings ago the Board requested he contact Carl Thibodeau to try to find a representative for the Town of Conway to the Eastern Slope Airport Board. He suggested Mike Valladares for the representative position. **Mr. Martin moved, seconded by Mr. Dickinson, to appoint Mike Valladares as the Town of Conway Selectmen's Representative to the Airport. The motion carried unanimously.**

SIGNING OF DOCUMENT(S)

- a. Abatement Map/Lot 202-20
- b. Abatement Map/Lot 246-10
- c. Certification of Yield Taxes Assessed Map/Lot 214-84
- d. Certification of Yield Taxes Assessed Map/Lot 227-1
- e. Certification of Yield Taxes Assessed Map/Lot 250-157
- f. Certification of Yield Taxes Assessed Map/Lot 250-158
- g. Certification of Yield Taxes Assessed Map/Lot 284-21
- h. Certification of Yield Taxes Assessed Map/Lot 290-44
- i. Gravel Tax Levy Map/Lot 207-14.4, 238-1, 207-14.5
- j. Notice of Intent to Cut Wood or Timber Map/Lot 208-1
- k. Notice of Intent to Cut Wood or Timber Map/Lot 234-77 & 78
- l. Notice of Intent to Cut Wood or Timber Map/Lot 284-21
- m. Notice of Intent to Excavate 207-14.5
- n. Permanent Application for Property Tax Credit/Exemptions Map/Lot 247-94
- o. Permit to Sell Raffle Tickets/Friends of Conway Public Library/Drawing 7/23/11
- p. Permit to Sell Raffle Tickets/Knights of Columbus Council 7575/Drawing 9/30/11
- r. Tax Collector's Warrant 2011
- s. Timber Tax Levy Map/Lot 227-1, 290-44, 284-21 & 214-84
- t. Timber Tax Levy Map/Lot 250-157 & 250-158

Mr. Martin moved, seconded by Mr. Dickinson to sign the Abatement Map/Lot 202-20, Abatement Map/Lot 246-10, Certification of Yield Taxes Assessed Map/Lot 214-84, Certification of Yield Taxes Assessed Map/Lot 227-1, Certification of Yield Taxes Assessed Map/Lot 250-157, Certification of Yield Taxes Assessed Map/Lot 250-158, Certification of Yield Taxes Assessed Map/Lot 284-21, Certification of Yield Taxes Assessed Map/Lot 290-44, Gravel Tax Levy Map/Lot 207-14.4, 238-1, 207-14.5, Notice of Intent to Cut Wood or Timber Map/Lot 208-1, Notice of Intent to Cut Wood or Timber Map/Lot 234-77 & 78, Notice of Intent to Cut Wood or Timber Map/Lot 284-21, Notice of Intent to Excavate 207-14.5, Permanent Application for Property Tax Credit/Exemptions Map/Lot 247-94, Permit to Sell Raffle Tickets/Friends of Conway Public Library/Drawing 7/23/11, Permit to Sell Raffle Tickets/Knights of Columbus Council 7575/Drawing 9/30/11, Tax Collector's Warrant 2011, Timber Tax Levy Map/Lot 227-1, 290-44, 284-21 & 214-84, and Timber Tax Levy Map/Lot 250-157 & 250-158. The motion carried unanimously.

Mr. Martin moved, seconded by Ms. Seavey, to sign the Petition and Pole License/Northern New England Telephone Operations LLC d/b/a Fairpoint Communications NNE and New Hampshire Electric Co-Op – 1 new pole 25/5 1/2 on Kearsarge Street. The motion carried 3-0-2 with Ms. Seavey and Messrs. Dickinson and Weathers in the affirmative and Messrs. DiGregorio and Martin abstaining.

RATIFICATION OF DOCUMENT(S) SIGNED OUT OF SESSION

- a. Manifest dated 05/12/11
- b. Manifest dated 5/19/11
- c. Payroll dated 5/19/11
- d. Current Use Land Use Change Tax Collector's Warrant Map/Lot 258-68.5
- e. Land Use Change Tax Map/Lot 258-68.5
- f. Notice of Intent to Cut Wood or Timber Map/Lot 247-11
- g. Notice of Intent to Cut Wood or Timber Map/Lot 139-01, 139-02, 139-03, 231-139 & 140
- h. Permanent Application for Property Tax Credit/Exemptions 215-42.052
- j. Permit to Sell Raffle Tickets/Kismet Rock Foundation/Drawing 5/19/11

Mr. Martin moved, seconded by Mr. DiGregorio, to ratify the Manifest dated 05/12/11, Manifest dated 5/19/11, Payroll dated 5/19/11, Current Use Land Use Change Tax Collector's Warrant Map/Lot 258-68.5, Land Use Change Tax Map/Lot 258-68.5, Notice of Intent to Cut Wood or Timber Map/Lot 247-11, Notice of Intent to Cut Wood or Timber Map/Lot 139-01, 139-02, 139-03, 231-139 & 140, Permanent Application for Property Tax Credit/Exemptions 215-42.052; Permit to Sell Raffle Tickets/Kismet Rock Foundation/Drawing 5/19/11. The motion carried unanimously.

Mr. Martin moved, seconded by Mr. Dickinson, to ratify the Permit to Sell Raffle Tickets/MWV Cal Ripken League/Drawing 6/11/11. The motion carried 4-0-1 with Mr. DiGregorio abstaining.

CONSIDERATION OF BILLS:

a. Manifest dated 05/26/11 - Mr. Martin moved, seconded by Mr. Dickinson, to sign the manifest dated 5/26/11. The motion carried unanimously.

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

a. 5th Annual Rally in the Valley/Hillbilly's Southern BBQ-6/15/11 to 6/17/11 – Mr. Sires advised the Rally in the Valley Event was downscaled this year and most of the event will happen at Hillbilly's Southern BBQ Restaurant. They will have some parts of the event outside on site. Mr. Sires stated that it is also his understanding that others in the area may be coming in for permits as well in connection with this event. **Mr. Martin moved, seconded by Mr. Dickinson, to grant the special event application for the 5th Annual Rally in the Valley event scheduled for 6/15/11 through 6/17/11. The motion carried 4-0-1 with Mr. Martin abstaining.**

b. Fields on the Saco/Saco Valley Farm to Table Scholarship Foundation-8/27/11 – Mr. DiGregorio moved, seconded by Ms. Seavey to approve the special event application for Fields on the Saco event scheduled for 8/27/11. The motion carried 4-0-1 with Mr. Martin abstaining.

c. White Mountain Milers Inov8 Summer Series/White Mountain Milers – Tuesdays from 6/7/11-8/9/11 – Mr. Martin moved, seconded by Mr. DiGregorio to approve the special event application for White Mountain Milers Inov8 Summer Series scheduled for Tuesdays from 6/7/11 through 8/9/11. The motion carried unanimously.

d. Worlds Wackiest Miniature Golf Tournament/MWV Kiwanis Club-6/11/11 – It was noted this application is complete except for receipt of the insurance certificate. **Mr. Martin moved, seconded by Mr. DiGregorio, to grant the special event application for the Worlds**

Wackiest Miniature Golf Tournament scheduled for 6/11/11 pending receipt of the insurance certificate. The motion carried unanimously.

CONSIDERATION OF MINUTES: 4/26/11, 5/3/11 AND 5/12/11

Minutes of 4/26/11 – Mr. Martin moved, seconded by Mr. Dickinson, to accept the minutes of 4/26/11 as written. The motion carried 5-0-0.

Minutes of 5/3/11 – Mr. Martin moved, seconded by Mr. Dickinson, to accept the minutes of 5/3/11 as written. The motion carried 5-0-0.

Minutes of 5/12/11 – Mr. Martin moved, seconded by Mr. Dickinson, to accept the minutes o 5/12/11 as written. The motion carried 4-0-1 with Ms. Seavey abstaining.

TOWN MANAGER REPORT

Tax Bills – Mr. Sires reported that tax bills went out today. The first bill of the year is half of the bill from last year and any adjustments up or down are reflected in the second bill.

NHEC – Mr. Sires reported a NHEC representative made him aware there are two lights on Skimobile Road that were never transferred to the Town of Conway when the responsibility of paying for lights moved to the Town of Conway. Mr. Sires reviewed a memo prepared to the Board regarding the streetlights on Skimobile. Mr. Sires stated if the Board is okay, he will proceed to have every other light turned off. The lights on the end will stay on. The Board agreed.

Annual Audit – Mr. Sires reviewed that as part of the annual audit our auditors collect information from the Town and look for fraud or mismanagement in operations. Mr. Sires distributed a questionnaire to the Board from the auditing firm of Plodzick and Sanderson and requested the Board review and complete same. If anyone has questions on the questionnaire to please call. The Board agreed.

Out of Office – Mr. Sires advised he will be out of the office until Thursday or Friday of next week due to a family situation.

BOARD REPORTS AND COMMENTS

Parking in North Conway – Ms. Seavey stated that not many people know there is a parking area in North Conway. She noticed that Bergeron put up a sign with HEB and MWVCC and since a lot of people don't know the parking is there it would be nice if we had a sign as well. Mr. Sires reviewed that we are in the process of renewing the lease with HEB. It wouldn't be a good to make an investment in this lot without a long term lease. We are getting information packaged and will return this matter in the future for consideration. At that time the Board can also consider a sign Mr. Sires stated a sign to make the parking area more visible and accessible to people is a good idea. Mr. Sires also reviewed that Bellini's will be moving back in town and the parking lot will get a lot more use.

Motorcycle Parking – Mr. Martin reviewed the town put in motorcycle parking spaces last year at Norcross Circle. Mr. Martin next advised that he has been approached again asking for a few more motorcycle parking spaces in that area. Mr. Martin requested to ask staff to look at where it would be possible to put in more motorcycle parking. Mr. Sires questioned if Mr. Martin meant to move into one more car spot and Mr. Martin replied in the affirmative.

Legislative Update – Mr. Dickinson stated there is a lot going on in Concord. Tomorrow is a big voting day and items may be clearer. Debate as to which retirement bill and the issue of how much the state will contribute to teachers, fireman and police will be held. Mr. Dickinson further advised the 28A court decision went against the NHMA. The LGC has money and will pursue this matter. Mr. Dickinson further advised that there will be an Around the State House Show on this Friday.

Meeting Room – Mr. DiGregorio reported the Budget Committee held its organizational meeting recently. There was discussion of the meeting space at Conway Town Hall. Dr. Nelson offered a room to the Budget Committee at the Junior High for meetings. Further, during the process with Time Warner we knew we knew this room was being renovated and money was allocated. Some of the money from the \$100,000 of PEG money is available for Valley Vision for the Middle School room. Mr. DiGregorio next advised the Budget Committee has asked him to talk to the Board of Selectmen to try to outfit that room. If approved, Bill Edmunds of Valley Vision could give us a list of what he needs to put in the room. This could be a permanent room for the School Board and Budget Committee. The next step would be to talk to the school as the School Board has not approved this yet. Dr. Nelson has only offered at this point. After brief discussion the Board agreed they are okay with Bill Edmunds putting together a list.

Channel 3 – Mr. DiGregorio advised a letter was sent to Madison and Eaton regarding viewing Valley Vision. Madison has put together a meeting for Tuesday and with the Board of Selectmen approval he would like to attend that meeting in case they have questions. The Board agreed with Mr. DiGregorio representing the Town of Conway to the Madison Board at the meeting on Tuesday.

School Budget – Mr. DiGregorio reported the School Board had a meeting last night and the Budget Committee was invited to attend. The School Board is responding to the DRA stance on the default issue. The DRA stance is the 10% rule does apply to the default budget. The School Board is appealing the decision and, at the same time, they are moving forward with a special town meeting to start the budget process all over again. There will be dates laid out as to the process of that soon. Mr. Weathers reported there was a meeting yesterday with Moderators, Carl Nelson, and others regarding the special school meeting. There will be a Budget Committee public hearing held on June 15, 2011. Mr. Weathers next reviewed a calendar of dates provided by Mr. Nelson. Mr. Sires pointed out the town will be incurring expenses, such as setting up booths, etc. Also, during the meeting he suggested the school take over working with the Budget Committee however, the school was concerned that they wanted it to continue as the way it is being done now. Mr. Sires advised that he does not think it should involve a third party (the town) as this is a school matter, but we will be putting in notices for public hearings, etc. The main point is the town will incur some expenses.

PUBLIC COMMENTS AND MEDIA QUESTIONS

There were no public comments or media questions.

ADJOURN

At 6:15 p.m., **Mr. Martin moved, seconded by Mr. DiGregorio to adjourn the meeting. The motion carried unanimously.**

Respectfully submitted,

Karen J. Hallowell
Executive Secretary