

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN**

July 12, 2011

The Selectmen's Meeting convened at 4:02 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, C. David Weathers (Chair), Lawrence Martin, Howard C. Dickinson Michael DiGregorio and Mary Carey Seavey; Town Manager, Earl W. Sires and Recording Secretary, Karen Hallowell.

PLEDGE OF ALLEGIANCE

Chairman Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Digregorio moved, seconded by Mr. Martin, to approve the 7/12/11 agenda. The motion carried 5-0-0.

DISCUSSION OF RECREATION PROGRAM PARTICIPATION

Lisa Andrzejewski appeared before the Board. Also present was John Eastman, Recreation Director.

Mr. Sires advised a letter from Ms. Andrzejewski is included in the Board's agenda packet regarding recreation program participation and reviewed same. Mr. Sires explained Ms. Andrzejewski is a part time Conway resident and her children participated in the program in the past, however, if it was known she was only a part time resident they would not have been allowed to participate.

Ms. Andrzejewski stated she is here to ask the Board to change their policy which restricts part time residents from using recreation programs. Ms. Andrzejewski explained her family lives in Conway four months a year plus during school vacation weeks. They pay taxes and can use the dump, etc but they are not able to use the recreation program. Ms. Andrzejewski next advised she has spoken with the Town Manager, Earl Sires, and Recreation Director, John Eastman, regarding this matter and, after speaking with them she feels it would be no additional cost to the town for her children to participate.

Mr. Sires advised that he provided background to Ms. Andrzejewski about the program when they talked. He explained the Town of Conway and Town of Albany participate in the plan and only the residents of participating towns can take advantage of the program. Mr. Sires added that he never said anything about adding a few children and he did not know how many it would take until it would cost the town additional money. Mr. Sires added that also her children are not eligible to go to school in the Town of Conway as they are not residents. Services vary and can be determined by the Town. The Recreation Program is available to the residents of the town that fund the formula.

Mr. Martin stated that he feels strongly that the program be open to only residents of the Town of Conway. Mr. Martin stated that he looked up Ms. Andrzejewski's home town of Seymour, CT, and it says on their home page on the web that their program is available to residents only as well. Each town can do this as they see fit and you can only be a resident of

one state. Mr. Martin further added that he feels you should be part of the budget process as well. Mr. Martin pointed out that he looked further into use of areas in Seymour, CT, and the use of areas is only available to residents and guests. Ms. Andrzejewski was also a chairperson for the Rec Committee in her home town. Ms. Andrzejewski stated she was on the committee in Seymour but not any longer. Ms. Andrzejewski also agreed that you can only be a resident in one state at a time. Mr. Martin stated he felt it comes down to that and, by choice, Ms. Andrzejewski's residence of choice is Connecticut. Mr. Martin added this policy has been in place but nothing says we can't review it. Mr. Martin stated he would propose to this Board to allow non residents to participate and would like to make a motion but then table same to allow input from the townspeople.

Mr. DiGregorio stated he agrees with Ms. Andrzejewski and doesn't think the function of the Board of Selectmen's office is just for residents but for all taxpayers which includes Ms. Andrzejewski. Mr. DiGregorio next explained that he made a motion earlier in the year to include kids who went to school here, however, this wouldn't cover Ms. Andrzejewski either. We don't know how many kids would be included if we allow property owner non residents. Personally, he thinks we should have a policy to allow non resident taxpayers but that we are going to charge for same.

Ms. Seavey stated we also have to look at other things although she doesn't think that we have a capacity or safety issues at the Rec Department. We owe it to people who are supporting out schools, etc, but we also have to look at the full time resident's views.

Mr. Sires stated that with regard to the safety and capacity issues, this needs to be thought through. We need to make sure kids aren't showing up for a day or a week only. Counselors need to know who the kids are at the program. There was many issues that need to be looked at. Mr. Sires advised that he certainly wouldn't advise for a policy change at this point as we are part way through the summer.

Mr. DiGregorio questioned Mr. Eastman if he is finding many circumstances this summer of any taxpayers calling who want the children in the program. Mr. Eastman advised he had three calls and 18 requests. 15 non residents from Bartlett, etc., two part time residents and one taxpayer who is a grandparent whose grandchildren spend two weeks here and they wanted them to enroll.

There was next a brief discussion about fees for the recreation program and, also current enrollment in the program. Mr. Eastman advised there are 186 children enrolled at this time.

Mr. Dickinson questioned if we have enough staff and resources right now to accommodate the additional 18 children that requested use of the recreation program. Mr. Dickinson also questioned how many more children we could accommodate in our recreation program. Mr. Weathers stated they can handle as many as 225 and they have 186 right now. Mr. Weathers stated that the attendance number varies from year to year. Mr. Eastman explained that we have 186 registered but they don't all show up every day. The Recreation Center has had as many as 235 registered and the largest number in attendance at one time at the Recreation Center is 128. The average attendance is 105-118 and this keeps us comfortable in the 1-8 per counselor ratio.

Mr. DiGregorio questioned if we make any changes today for the 3 or 4 people would the fees be in line for same. Mr. Eastman reviewed the fees again for the program. Mr. Martin stated that he is not comfortable with a change in policy today. He would rather make a proposal, table it, and then bring it back in two weeks after doing research, talking with constituents, etc. Mr. Martin next stated that he agrees we need to come up with something

regarding non resident taxpayers for the future. If the Board holds off today the motion he would propose is for the Board to review. Further, he feels we need to have continuity.

Mr. DiGregorio stated that if he heard the discussion correctly and a bunch of kids came out of the wordwork, we could have a problem with attendance at the program but, he also heard we could accommodate up to 38 more kids for the next four weeks without additional burden to the recreation department and, so far, there are only four part time residents asking. Mr. Eastman stated he would like to make it clear that he is not here today to say we can take 38 more children into the program. He is saying that if 38 more children showed up tomorrow along with the other 111 it would mess up their numbers. This isn't usually how it works and doesn't want the Board to think he is suggesting they can handle 38 more children. If we had four additional we could handle this. Mr. Weathers asked if this is talking averages and Mr. Eastman replied in the affirmative. Mr. Eastman further added that when budgeting, it is a guessing game but they have done a good job so far. There is also concern with liability and they have done the job they are supposed to thus far. Mr. Eastman next stated that if they were to get above 130 children in one day this would be a problem to keep with what we are supposed to do regarding liability this would be a problem. There was further discussion regarding limits and staff to children ratios. Ms. Seavey stated she doesn't think we need to disrupt Mr. Eastman's program right now. It would be a disruption to add 38 more children now and we shouldn't make any radical changes right now. We need to be careful and we need to plan for next year. If her child was in the program, she would not want to see 38 more children coming into the program at this time of the year. This has to be weighed when making a decision.

Mr. Dickinson stated that we need to study how many children may enter the program; however, if we table the motion for two weeks, there will only be two weeks left in the program. There was further discussion as to how many children may enter the program. **Mr. DiGregorio moved, seconded by Mr. Dickinson, that we accommodate nine additional non resident taxpayer children into the summer recreation program for the year 2011 only.** Mr. Sires questioned if this includes residential and commercial property. There are taxpaying businesses in town with families who live out of town and this gets a little complicated. Mr. DiGregorio stated he wants to leave his motion as non resident taxpayer. Mr. Eastman questioned if this is the summer program only and does not include football, etc. The Board clarified it is the summer program only. Mr. Eastman asked about the fee. The Board stated the fee should be the same as it is now. Mr. Martin advised he will be voting against the motion because it goes against common sense of what we do now. A vote was taken and the **motion carried 4-1-0 with Ms. Seavey and Messrs. Dickinson DiGregorio and Weathers voting in the affirmative and Mr. Martin in the negative.** Mr. Sires asked for clarification if the fee is the same for one week, half year, etc. The Board replied in the affirmative and stated it would be the same structure. Mr. Eastman reviewed the summer fee is \$140 for 8 weeks, \$100 for 4 weeks and \$50 for one week.

SACO RIVER COVERED BRIDGE

Doug Gosling of the New Hampshire Department of Transportation joined the meeting.

Mr. Sires advised this item agenda item was requested by Mr. Dickinson. The Town was unaware of the State making the Saco River Covered Bridge one lane. Mr. Gosling was gracious enough to attend today to discuss this matter even though we did not ask him to attend. Mr. Sires further explained that the bridge was reduced from two way passage to one way passage at a time.

Mr. Gosling advised that he is the Bridge Maintenance Engineer for the Saco River Covered Bridge. Mr. Gosling advised he spoke with Paul DegliAngeli at the end of June when

this first came about and when it caught the Town by surprise. Mr. Gosling next advised that he spoke with the NHDOT and they advised that in order to prevent further accidents and damage to the bridge they made the change. He talked to the Traffic Bureau and they are responsible for signing and striping. There was an accident on Memorial Day weekend and this prompted discussions with the Traffic Bureau to prevent further accidents in the future. There is a three ton limit on the bridge and it is only 18 feet wide. By today's standards, this would be a one lane bridge. They were supposed to come up with a plan and speak with the Board first but they just went ahead and made the changes. Mr. Gosling next advised the bridge is being damaged on a monthly basis with overweight vehicles, accidents, etc. He is here today to explain the changes and to apologize for not bringing this to the Board before the changes were made.

Mr. Weathers stated that he understands why the changes were made, but he has heard comments that there is no signs giving information in both directions to yield and it seems confusing. Mr. Weathers stated that if barring two-way traffic, we need to have signage to explain it more clearly. The main complaint he is hearing about the situation is that it is confusing.

Mr. Dickinson stated he feels that no trailers should go through the bridge. Mr. DiGregorio stated there is a 3 ton weight limit but sometimes cars stack on the bridge. Mr. Gosling pointed out that on a one-way bridge there will be less stacking. Mr. Sires stated that either way, it does not address the overweight limit. Mr. Gosling agreed.

Mr. Sires next stated that it does seem to him there is more confusion in this area now and why not put a yield sign on the Washington Street side. Mr. Gosling stated that he asked the Traffic Bureau to look at this situation and come up with a plan. He thinks the sight issue on one side of the bridge was the case for not using another sign. They can look into installing a yield to vehicles sign on the bridge sign. Mr. DiGregorio stated he has seen stop signs on other bridges and can we use this. Mr. Gosling stated he observed the area today and didn't see any problem with yielding to the other direction. He agrees it is confusing and will talk with the traffic engineer to see if they can make it clearer.

Mr. Gosling next advised they will have to replace the decking on the bridge in the near future. They have the materials necessary to do the work. They do not want to do the work during the summer or Fryeburg Fair week. They are thinking of doing the work in early winter and they would have to close the bridge down. Mr. Weathers asked for a timeframe for repairs. Mr. Gosling advised it would be November and December, a two month period.

Mr. DiGregorio asked about the rest of the bridge, i.e., pilings etc. Mr. Gosling advised the bridge has been inspected and is currently in good shape underneath. There is some minor work needed up top including the decking, rails, etc. Mr. Weathers questioned if there will be a lead time for posting this work. Mr. Gosling advised he would be in touch with Earl Sires or Paul DegliAngeli regarding same. Mr. Gosling stated he was hoping for some input from the Board on the work that will be done. Mr. Weathers stated if they do the work November-December he would hope it would be done by the holiday vacation. Mr. DiGregorio stated that at the end of October the traffic drops off. Mr. Dickinson suggested mid October. Mr. Weathers stated he felt mid October was too early to start. Mr. Martin agreed stating it is still busy with the fall foliage season and he would want to see the work started before November 1 but to please have it finished before the holidays.

DISCUSSION OF KEARSARGE METALLURGIC SITE

Mr. DegliAngeli reviewed the town is trying to clear the matter of the Kearsarge Metallurgic site in order to get it back on the tax rolls. In 2008 the EPA had indicated this was all

set; however, now it is different. Mr. DegliAngeli next reviewed a copy of an email from the EPA that was included in the Board agenda packet (see attached). Additionally the town has also received a letter on this matter. The short of it is they are making process and they are targeting December for a public comment period and after that we should be able to move forward and hold an auction for the property in the spring.

Mr. Dickinson commented he hopes the auction would be held prior to April 1, 2012. Ms. Seavey questioned if the property is commercial. Mr. Sires advised it is commercial/industrial. There was next a brief discussion regarding zoning, etc. Mr. Sires pointed out the buyer of the property would have to do their due diligence before purchasing the property.

DISCUSSION REGARDING ADDITIONAL MOTORCYCLE PARKING

Motorcyclists, Jeff Currier and Robert Gilden were present for discussion.

Mr. Sires reviewed that Selectman Martin had mentioned there was a request for additional motorcycle parking at Route 16 and Norcross Circle. Mr. Sires reviewed that the Town had created 6 spaces in that area previously. Mr. DegliAngeli stated that in order to create more motorcycle parking at that corner you would have to do away with some auto parking space or the tour bus parking space.

Jeff Currier advised that his understanding was it was a test basis and they also talked about removing the parking spot on the south side. Mr. DegliAngeli advised that is not what the record reflects.

Jeff Currier stated the present spots fill up quickly and then they use car parking spaces. They want to know if they can have more parking spaces. Mr. Weathers asked if he was talking about the south side parking. Mr. Currier stated either north or south. Mr. Weathers asked if they wanted the bus parking area. Mr. Currier advised they (the motorcyclists) use this parking anyway. Mr. DiGregorio stated he is not interested in eliminating the bus parking or car parking. Motorcycles can park in car parking. Mr. DegliAngeli reviewed previous discussions held regarding bus and motorcycle parking. Mr. DegliAngeli added to do more motorcycle parking in that area we would have to give up auto spaces. Mr. DegliAngeli next suggested that at the corner we could add motorcycle parking. Robert Gilden stated he doesn't think they have to eliminate bus parking as there is space there and he thinks they could get more motorcycle spaces in this area. Also, the issue of motorcycle parking on the corner was brought up last year and they (the motorcyclists) are not interested in those spots because their motorcycles are out of site (from the Met Coffee House) on the corner. Mr. DiGregorio stated he did not agree there is room behind the bus area because the busses need to back up. Mr. DegliAngeli advised the bus has to make the swing and pull up. There are curbs and standards to follow. They made markings as to where the bus travels and reviewed the information and this is what they came up with for bus parking. Mr. DegliAngeli pointed out the motorcycles park in the bus parking anyway. Further, today we are hearing from the motorcyclists and tomorrow we may hear from tour groups. This is a multi use area. Mr. DegliAngeli next reviewed that he reviewed the record from the last meeting and the Board wanted to retain one bus parking space.

Mr. DiGregorio stated that last year the Board stated if they need more motorcycle spaces we would look down further. He is not in favor of giving up another parking space in the area requested. Mr. Martin stated he is willing to take out one parking spot on the south side.

Mr. Currier stated the police complain the motorcycles are going out the wrong way from Norcross Circle. He feels this area should be painted differently. Mr. DegliAngeli stated the road is scheduled for pavement maintenance next year. There may also be some reconstruction

necessary. We could do a number of things the Board has to decide what they would like to see there.

Mr. Martin suggested making one parking spot on the south side into two motorcycle parking spaces and then after the work is done on the road we could invite people back to discuss further. **Mr. Martin moved, seconded by Mr. Dickinson, to make one automotive parking space on the south side of Norcross Circle into two motorcycle parking spaces.**

Mr. DiGregorio commented we are then taking spaces from cars. They use the argument of –I want to be able to see my motorcycle but having a motorcycle doesn't stop anyone from parking when they go somewhere else. Mr. DiGregorio added he would also like to park closer to where he is going but there isn't always parking available. Mr. DiGregorio next stated he feels the smartest thing to do is to add the parking at the corner. Mr. Martin stated he feels it is a fairness issue to give them two more motorcycle parking spaces. Mr. Weathers stated he would go along with one more space but also feels we should look into the corner as he would much rather see this for motorcycle parking for the future. There was further discussion and Mr. Martin moved the question. **The motion carried 4-1-0 with Ms Seavey and Messrs. Dickinson, Martin and Weathers in the affirmative and Mr. DiGregorio in the negative.**

UPDATE ON VEHICLE REPAIR/REPLACEMENT COSTS

Mr. DegliAngeli reviewed that vehicle replacement for Highway and Solid Waste are in Capital Reserve Accounts. Mr. DegliAngeli reviewed that past discussions were held regarding stretching vehicle life, adjusting amounts to the Capital Reserve Funds, etc.

Mr. DegliAngeli next reviewed that this summer the Town had a breakdown of a Solid Waste Department tractor. It was going to cost above \$15,000 to fix the tractor. We put \$6,000 into it just to be able to sell it. This vehicle had a 15 year life and we had previously bumped it to 20. We are now at 18 years and made a decision to replace the tractor.

Mr. DegliAngeli next reviewed the Highway Department had a similar experience with a loader. The loader is a 10,000 hour machine. We are running at 1,000 hours per year. We had difficulty with it and, after looking at it, it was determined there was about \$11,000 worth of work to be done. We decided on \$8,000 in repairs and put the loader back in service.

Mr. DegliAngeli next explained that we are either going to have to come to this Board and say we need to restore funding to the Capital Reserve Fund or we will have to ask for funds in the operating side of the budget for maintenance.

Mr. Sires explained the amounts put in the Capital Reserve Funds over the years have declined and so the money will run out. We don't have the funds and we are also prolonging the life of vehicles. We have to work on the plan to get it to such that it will support replacement or put money into maintaining them.

Mr. DiGregorio stated we gambled in the past with Capital Reserve Funds and stretching the life of vehicles. The gamble didn't work and we need to look at this and starting maintaining vehicles. Mr. DiGregorio further added the same goes for all things, i.e., town buildings, school, etc.

Mr. Weathers stated this is a heads up for now and we will continue discussions.

UPDATE ON SERVICE GARAGE PROJECT

Mr. DegliAngeli advised the bids for the service garage project are due at Town Hall tomorrow. Mr. DegliAngeli next gave a brief review of the specs for the garage.

APPOINTMENT OF GENERAL ASSISTANCE FAIR HEARING OFFICERS

Mr. Sires reviewed a memo from the Town General Assistance Officer requesting the appointment of Fair Hearing Officers for the Town. Mr. Sires next reviewed a Fair Hearing can be claimed when a General Assistance client wants to have their case reviewed. Mr. Sires advised that from time to time the town has a request for a fair hearing and four have been held since 2005. We have not named new officers in a few years and need to do so again. We need three people for the panel and the memo recommends the following four as Fair Hearing Officers: John Eastman, David Brooks, Diane Falcey and Martel Spagnola. **Mr. Martin moved, seconded by Mr. DiGregorio, that we ask John Eastman, David Brooks, Diane Falcey and Martel Spagnola if they would become Fair Hearing Officers for the Town of Conway related to General Assistance.** Ms. Seavey stated that she has all respect for John Eastman but doesn't think that an employee of the town should be a Fair Hearing Officer; we should have an impartial panel. Mr. Weathers stated we need four in case one of the officers can't attend the hearing. **Mr. DiGregorio withdrew his second and Mr. Martin withdrew his Motion. Mr. Martin moved, seconded by Mr. DiGregorio, to ask David Brooks, Diane Falcey and Martel Spagnola if they would become Fair Hearing Officers and John Eastman to be an alternate Fair Hearing Officer for the Town of Conway related to General Assistance. The motion carried 4-1-0 with Ms. Seavey voting in the negative.**

SIGNING OF DOCUMENTS

- a. Abatement Map/Lot 201-10.009
- b. Abatement Map/Lot 203-120
- c. Abatement Map/Lot 235-40.032
- d. Abatement Map/Lot 262-60
- e. Abatement Map/Lot 262-61
- f. Notice of Intent to Cut Wood or Timber Map/Lot 259-23 & 24
- g. Notice of Intent to Cut Wood or Timber Map/Lot 257-1 & 2
- h. Petition and Pole License – 2 poles 551/11, 551-11PB on Winding Lane
- i. Summary of Forest Stewardship Plan for Current Use Assessment Map/Lot 207-7 & 12
- j. Summary of Forest Stewardship Plan for Current Use Assessment Map/Lot 207-8
- k. Summary of Forest Stewardship Plan for Current Use Assessment Map/Lot 267-17

Mr. Martin moved, seconded by Mr. DiGregorio, to sign the Abatement Map/Lot 201-10.009, Abatement Map/Lot 203-120, Abatement Map/Lot 235-40.032, Abatement Map/Lot 262-60, Abatement Map/Lot 262-61, Notice of Intent to Cut Wood or Timber Map/Lot 259-23 & 24, Notice of Intent to Cut Wood or Timber Map/Lot 257-1 & 2, Summary of Forest Stewardship Plan for Current Use Assessment Map/Lot 207-7 & 12, Summary of Forest Stewardship Plan for Current Use Assessment Map/Lot 207-8, and Summary of Forest Stewardship Plan for Current Use Assessment Map/Lot 267-17. The motion carried unanimously.

Mr. Martin moved, seconded by Mr. Weathers, to sign the Petition and Pole License for 2 poles 551/11, 551-11PB on Winding Lane. The motion carried 4-0-1 with Mr. DiGregorio abstaining.

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

- a. Manifests dated 6/30/11 & 7/7/11
- b. Payroll dated 6/30/11
- c. Certification of Yield Taxes Assessed Map/Lot 242-9.1

- d. Certification of Yield Taxes Assessed Map/Lot 257-4.2
- e. Timber Tax Levy Map/Lots 249-9.1 and 257-4.2

Mr. Martin moved, seconded by Mr. DiGregorio, to ratify the Manifests dated 6/30/11 & 7/7/11, Payroll dated 6/30/11, Certification of Yield Taxes Assessed Map/Lot 242-9.1, Certification of Yield Taxes Assessed Map/Lot 257-4.2 and Timber Tax Levy Map/Lots 249-9.1 and 257-4.2. The motion carried unanimously.

CONSIDERATION OF BILLS

- a. Manifest dated 7/14/11

Mr. Martin moved, seconded by Mr. DiGregorio, to adopt the manifest of 7/14/11. The motion carried unanimously.

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

- a. Ski and Snowboard Sale/Sports Thoma – 7/29-8/7/11
- b. 13th Annual Reach the Beach/RTB Relay, Inc. – 9/16/11 (pending insurance)
- c. 21st Annual MWV Old Car Club Show/MWV Old Car Club – 9/11/11

Mr. Martin moved, seconded by Mr. DiGregorio, to grant the Special Event licenses for the Ski and Snowboard Sale/Sport Thoma on 7/29-8/7/11 and the 21st Annual MWV Old Car Club Show/MWV Old Car Club on 9/11/11 and to grant the Special Event License for the 13th Annual Reach the Beach/RTB Relay, Inc on 9/16/11 pending receipt of the insurance certificate. The motion carried unanimously.

CONSIDERATION OF MINUTES OF 6/21/11

It was agreed to hold consideration of the minutes of 6/21/11 meeting to the next meeting.

TOWN MANAGER REPORT

Grove Street Property – Mr. Sires reported the closing for the Grove Street property is scheduled for July 29, 2011.

4th of July – Mr. Sires reviewed there were some issues with the fireworks this past 4th of July. The town was prepared locally for the fireworks. Also, discussion was held regarding this matter with the fireworks company and we are getting some of the money back for the fireworks.

BOARD REPORTS AND COMMENTS

Crosswalks – Mr. Martin questioned where we are with painting crosswalks. Mr. Sires stated they are in the process of being done.

Parade – Mr. Martin commented that the 4th of July parade in Conway was another big hit this year. A little rain –but all things considered we were very fortunate and the sun came out five minutes into the start of the parade. It was a great crowd.

Legislative Update – Mr. Dickinson reported the current biennium for the State of New Hampshire just closed on July 1. Mr. Dickinson stated that at the beginning of the session it was anticipated the State would have an \$800,000,000 deficit; however, we ended up short by about

\$41,000,000 and this was covered by not filling some existing positions and, also, draining down the rainy day funds. We balanced with no reserves.

School Deliberative Meeting – Mr. DiGregorio reported the School Deliberative Meeting is scheduled for tonight at 7:00 pm at Kennett High School and he will be attending.

Budget Committee – Mr. DiGregorio reported a Budget Committee meeting is scheduled for after the School Deliberative meeting if necessary. Also, a meeting of the Budget Committee is scheduled for tomorrow evening.

Conservation Commission – Mr. Weathers reported the Conservation Commission will not be holding a meeting this month. The next meeting will be held in August.

PUBLIC COMMENTS AND MEDIA QUESTIONS

There were no public comments or media questions.

NON PUBLIC SESSION: RSA 91-A,II(a) / TOWN MANAGER EVALUATION

At 6:14 p.m., **Mr. Dickinson moved, seconded by Ms Seavey, to go into non public session under NH RSA 91-A:3,II(a) to discuss the Town Manager Evaluation.** The non public session included Town Manager, Earl Sires and Recording Secretary, Karen Hallowell. **The motion carried by unanimous roll call vote.**

At 6:20 pm the Board returned to public session.

There was no motion to seal the minutes of the non public session.

ADJOURN

At 6:20 p.m. the meeting adjourned at the call of the Chair.

Respectfully submitted,

Karen J. Hallowell
Executive Secretary