

**Minutes of Meeting  
CONWAY BOARD OF SELECTMEN**

October 18, 2011

The Selectmen's Meeting convened at 4:05 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, Michael DiGregorio (Acting Chair) Howard C. Dickinson, Lawrence Martin, and Mary Carey Seavey; Town Manager, Earl W. Sires and Recording Secretary, Karen Hallowell.

Chair, C. David Weathers, was not present due to a medical issue.

PLEDGE OF ALLEGIANCE

Chairman DiGregorio led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

**Mr. Martin moved, seconded by Mr. Dickinson, to approve the agenda. The motion carried unanimously.**

PUBLIC HEARING: TO ACCEPT UNANTICIPATED REVENUE IN THE AMOUNT OF \$12,013 FROM THE USDOJ TO THE TOWN OF CONWAY POLICE DEPARTMENT

Police Chief, Edward Wagner, and Police Lieutenant, Chris Perley, appeared before the Board.

At 4:06 p.m. Mr. DiGregorio opened the Public Hearing regarding unanticipated revenue received by the Police Department from the United States Department of Justice in the amount of \$12,013.

Chief Wagner reviewed the Conway Police Department was the recipient of the Edward R. Byrne Grant and, as in years past, the request is to share the grant with the Carroll County Sheriff's office. The Sheriff's office will get \$1,000 and the Conway Police Department will get the balance. Chief Wagner next advised the Conway Police Department applies for this grant year after year and has been lucky enough to have it awarded. They get the grant based on a report which is submitted to the FBI. Chief Wagner requested the Board accept the grant and allow the police to use the funds as necessary.

Mr. DiGregorio asked for questions or comments from the public. There were no questions or comments and Mr. DiGregorio closed the public hearing at 4:07 p.m.

**Mr. DiGregorio moved, seconded by Mr. Martin, that we accept the grant of \$12,013.00 from the Department of Justice to the Town of Conway for the Police Department.** Mr. Martin questioned if when the police accept the grant of \$12,013 –does the grantor think we are getting the full \$12,013 or do they know the Police Department is giving \$1,000 to the Sheriff's office. Chief Wagner advised they know that \$1,000 will go to the Sheriff's Department. Mr. Martin next requested an explanation of where the money is placed and how it is expended to the Sheriff's Office, Finance Director, Lucy Philbrick, gave an explanation of the where the money is placed etc. Mr. Dickinson stated he would like to see a

list for year end of grants, etc, that the Police Department gets throughout the year so it is available for anyone to look at and Mr. Martin agreed. Mr. Sires reviewed that the auditor looks at this each year. **The motion carried 4-0-0.**

CONSIDERATION OF UNANTICIPATED REVENUE LESS THAN \$5,000/RSA 31:95-B, III (B):

- a. \$1,477.87 from the State of NH to Town of Conway for Conway PD DWI Hunter Patrols;
- b. \$1,636.75 from the State of NH to Town of Conway for Conway for Conway PD Sobriety Checkpoints;
- c. \$3,848.73 from the State of NH to Town of Conway for Conway PD DWI/OUI Patrols;
- d. \$2360.58 from the State of NH to Town of Conway for Conway PD Ped/Bike Patrols;
- e. \$1,160.42 from the State of NH to Town of Conway for Conway PD Operation Safe Community; and
- f. \$4,073.50 from the State of NH to Town of Conway for Conway PD Enforcement Patrols

**Mr. Martin moved, seconded by Mr. Dickinson that we accept the revenue amounts of \$1,477.87 from the State of NH to Town of Conway for Conway PD DWI Hunter Patrols; \$1,636.75 from the State of NH to Town of Conway for Conway for Conway PD Sobriety Checkpoints; \$3,848.73 from the State of NH to Town of Conway for Conway PD DWI/OUI Patrols; \$2360.58 from the State of NH to Town of Conway for Conway PD Ped/Bike Patrols; \$1,160.42 from the State of NH to Town of Conway for Conway PD Operation Safe Community; and \$4,073.50 from the State of NH to Town of Conway for Conway PD Enforcement Patrols.** Mr. Dickinson questioned if they are reimbursement grants and Chief Wagner replied in the affirmative. Lt. Perley next reviewed these are usual grants applied for yearly and gave a brief review of each. Lt. Perley further advised the town ended up with an extra 335 patrols hours due to the grants. **The motion carried 4-0-0.**

PUBLIC HEARINGS: COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT

Grant Coordinator, Donna Lane, and Rebecca Lane area resident, Paula Jones, were present for discussion.

Mr. Sires gave a brief overview of the proposed project for water system improvements for the Rebecca Lane Water System Association located in Center Conway.

**a). Proposed application to the Community Development Finance Authority – Chairman DiGregorio opened the public hearing at 4:17 p.m.**

Donna Lane reviewed that Community Development Block Grant funds are available to municipalities through the NH Community Development Finance Authority (CDFA). Up to \$500,000 annually is available on a competitive basis for economic development, public facility and housing projects, and up to \$350,000 for emergency activities. Up to \$12,000 is available for feasibility study grants. All projects must directly benefit a majority of low and moderate income persons.

This is a proposed application to the Community Development Finance Authority for up to \$150,000 in Community Development Block Grant 2011 and/or 2012 Emergency Funds. The CDBG funds will be used for water system improvements at the Rebecca Lane Water System Association, located in Center Conway. The majority of the beneficiaries of this project are of low and moderate income.

This project conforms with Conway's Housing and Community Development Plan's Goal of: Encourage public and private water and wastewater systems that are safe, sanitary and that meet DES regulations. (Short-term and Long-term Goal)

Ms. Lane next explained that the Rebecca Lane area resident are having water system problems and this application is asking for funding to fix same.

Mr. DiGregorio asked for public questions or comments. There were no questions or comments. Mr. DiGregorio declared the public hearing closed at 4:20 p.m.

**b) The Housing and Community Development Plan - Chairman DiGregorio opened the public hearing at 4:21 p.m.**

Donna Lane reviewed and discussed the updated Housing and Community Development Plan. This encourages public and private water and wastewater systems that are safe, sanitary and that meet DES regulations. (Short-term and Long-term Goal)

Ms. Lane next reviewed there are two changes to the plan that are required by CDBG. 1. These goals are consistent with the Town of Conway's Master Plan and local Ordinances. 2. Any federal CDBG grant funds awarded to address any of these goals shall be expended consistent with national objectives and shall, at a minimum, provide improved housing in accordance with Section 8 standards, be used for public facility projects, employment opportunities, or feasibility studies. All CDBG funded projects, shall primarily benefit low and moderate income persons or households, and shall not benefit moderate income persons to the exclusion of low income persons. Ms. Lane requested the Board adopt the updated Housing and Community Development Plan.

Mr. DiGregorio asked for public questions or comments. There were no questions or comments. Mr. DiGregorio declared the public hearing closed at 4:24 p.m.

**c) The Residential Antidisplacement and Relocation Assistance Plan. Chairman DiGregorio opened the Public Hearing at 4:24 p.m.**

Donna Lane reviewed the Residential Antidisplacement and Relocation Assistance Plan and advised that although this project does not involve any displacement or relocation of persons (or businesses), if the Town were to undertake a CDBG project which involved displacement or relocation they would follow this plan. The plan outlines the measures they would take to find comparable, suitable housing for persons (or businesses) displaced or relocated.

Mr. DiGregorio asked for public questions or comments. There were no questions or comments. Mr. DiGregorio declared the public hearing closed at 4:26 p.m.

**Mr. Martin moved, seconded by Mr. Dickinson, to adopt the updated Housing and Community Development Plan. The motion carried 4-0-0.**

**Mr. Martin moved, seconded by Mr. Dickinson, to adopt the Residential Antidisplacement and Relocation Assistance Plan. The motion carried 4-0-0.**

**Mr. Martin moved, seconded by Mr. Dickinson, to approve the submittal of the application and vote to authorize the Town Manager to sign and submit the application for 2011and/or 2012 Emergency CDBG funds, and upon approval of the CDBG application, authorize the Town Manager to execute any documents which may be necessary to effectuate the CDBG contract. The motion carried 4-0-0.**

DISCUSSION OF PROPOSED AMBULANCE CONTRACT WITH AMBULANCE SERVICE PROVIDERS/CONWAY VILLAGE FIRE DISTRICT AND CAREPLUS AMBULANCE SERVICE

Conway Village Fire Chief, Steve Solomon, and North Conway Ambulance/Careplus Ambulance representatives, Eric Damon and Will Riley, were present for discussion.

Mr. Sires reviewed the proposed Ambulance Contract. Mr. Sires advised the 5 year term on the present contract runs out in 2012 and this is the time to consider renewal of the contract and it will require that a warrant article be placed on the ballot in 2012. Mr. Sires next reviewed that the providers have asked for two changes to the existing contract. One is a proposed change in the service area and that ambulance coverage should be 24 hours a day, seven days a week. The other change is that the amount of \$154,000 be proposed for 2012 and then adjusted each of the four years of the contact for a cost of living adjustment. Mr. Sires further advised this matter is on the agenda today for an introductory discussion and the Board can wait to vote on same until this is ready to be forwarded to the ballot if they so choose.

Mr. Martin stated if the rest of the Board is comfortable with the agreement he is comfortable with it and ready to proceed. Mr. DiGregorio stated he is concerned with the cost of living increase language in the proposed contract. Mr. DiGregorio added that it is not guaranteed that we give raises to everyone every year and questioned how this would be presented to the voters. Mr. Sires explained the voters would be voting on the contract and there would be language regarding CPI, etc. Chief Solomon next gave a brief review of the negotiations for the previous contract. Mr. Martin stated he now agrees with Mr. DiGregorio regarding the cost of living raises. He thought this was in the last contact but it wasn't. The providers do a wonderful job but we have to look at this from a taxpayer point of view and he is hard-pressed to give raises. Scott Damon suggested discussing a set increase amount instead of cost of living. We could do a step up increase instead. Mr. Martin stated he is not comfortable with giving an automatic step up increase either because if things don't get better then it is not fair to the community. Ms. Seavey stated she is not in agreement and thinks that there must be some kind of compromise for this situation. They (the providers) are providing a service and it is a service that needs to stay in place and up to date. She feels the cost of living increase is needed and she is in favor of same. Mr. Dickinson questioned what has been done in the past. Mr. DiGregorio advised that it has been a flat fee for the past five years.

Chief Solomon stated that five years ago the world was a different picture for ambulance service. Conway Village is not here to make money and any money over goes toward equipment, etc. Recently however they have not had enough left over and, therefore, nothing has been going toward the CRF for new equipment. They felt it would be okay to keep level for next year and then have a cost of living increase thereafter and they are trying to meet the town half way on this issue. Chief Solomon next pointed out that they are receiving less from insurance providers as well. Mr. Damon added they are also receiving less from Medicare as well.

There was next a discussion regarding ambulance service, invoicing, payments and collections.

Mr. Dickinson stated he thinks cost of living increase is the only way to go at this time. He feels this is fairly reasonable and in five years we will have a chance to review this again. Mr. Dickinson also stated we should receive a yearly summary. Chief Solomon advised he could provide numbers if the Board would like to see same.

There was next further discussion regarding collections. Chief Solomon advised that starting January 1, 2012 there is new legislation and insurance companies are now required to send payments directly to the provider. Chief Solomon stated they will see probably \$30,000-\$35,000 more because of this legislation. Chief Solomon next pointed out that there was also state law passed in the last year or two that now they can't bill insurance companies for auto accidents. The person who received the service has to submit their own bills to the insurance company for an auto accident. Chief Solomon advised they looked at a bill this year to reverse this and this was met with tremendous opposition.

There was next brief discussion on cost of living increases. Mr. Martin suggested a cap on the cost of living increase. Mr. DiGregorio stated he doesn't disagree with this and an adjustment could be made but he would rather see a fixed number. Mr. Martin stated he thinks capping the CPI at 3% he could live with. The Providers agreed they could live with this amount. There was further discussion. Ms. Seavey suggested giving the Providers time to talk with the Town Manager. The Providers agreed to speak with Mr. Sires about this matter. Chief Solomon next stated he would like direction however on what to discuss with Mr. Sires – with a cap on cost of living increases or a fixed amount. Chief Solomon also reviewed that the Conway Village Fire District voters have to approve this as well. Mr. DiGregorio stated he would like to see a fixed amount. Mr. Dickinson and Mr. Martin stated they would like to see cost of living with a cap. **Mr. Martin moved, seconded by Ms. Seavey, that we direct Earl Sires to work with the emergency services agreement and the parties involved with the direction that we want a cost of living not to exceed number. The motion carried 3-1 with Mr. DiGregorio voting in the negative.**

#### REVIEW AND CONSIDERATION OF PROPOSED NON PRECINCT FIRE AGREEMENT

Mr. Sires reviewed the proposed Non Precinct Fire Agreement with the Board and also the areas this will cover in Town. Mr. Sires reviewed the amount in this agreement is assessed only to people in the non precinct areas. Mr. Sires reviewed a change to item 16 regarding a statement that the Town of Conway will provide dispatch services. This is information that should be relayed to the Conway Police Department. **Mr. Dickinson moved, seconded by Ms Seavey, to approve this Non Precinct Fire Agreement and forward it on to the Conway Village Fire District and North Conway Water Precinct.** Mr. Sires reviewed this agreement is also pending voter approval. Mr. Martin stated he is struggling with the dispatch clause in the contract and questioned if we have the right to tell the police dispatch is required. Mr. Sires advised we will run this by the Police. Chief Solomon pointed out that this language is in the ambulance agreement. Mr. Dickinson stated we do need to inform the police. **The motion carried 4-0-0.**

#### VALLEY VISION REPORT

Bill Edmunds appeared before the Board. Mr. DiGregorio advised that a copy of the quarterly report was available for review.

Mr. Edmunds advised that all franchise fees from Albany, Bartlett and Jackson have been received. Mr. Edmunds next reported the following: they have had a good response to

spring sports and from sponsors; Valley Vision has started four new programs; Valley Vision had an intern named Charlie this year; Valley Vision opened up another room at their building for a studio; Valley Vision is applying for a grant for equipment for the new room; Valley Vision submitted three DVD's for a yearly video contest and that they have had good luck with this before and won prizes in the past; Valley Vision is getting ready for live broadcasts and they have met with Rodney King of Time Warner and determined where they can set up in the gym; Anytime they have a live broadcast it will automatically override Valley Vision programming and when the live broadcast is finished it will go back to Valley Vision programming; Valley Vision has to purchase a receiver, etc., and Rodney King will let them know what model to purchase, however, in the meantime Rodney King has equipment they can borrow; and, a wireless video cam would allow them to be down on the football field, however, someone has advised this was not a quality piece of equipment and so they are not buying this item. Mr. DiGregorio stated they will have to work with the school now to figure out how to get wires around the track as we can't go under the track.

#### RECREATION UPDATE

Recreation Director, John Eastman, appeared before the Board.

Mr. Eastman gave an overview of the summer programs held and, also of the upcoming fall programs of the Recreation Department.

#### TRANSVALE ACRES UPDATE

Emergency Management Director/Conway Village Fire Chief, Steve Solomon was present for discussion. There were also a couple of Transvale Acres residents in attendance.

Mr. Sires reviewed we are approximately 6 or 7 weeks from the flooding event. The first couple of weeks was emergency response work and thereafter things have shifted to Code Enforcement and local, state and federal regulations. The NHDES has also been up to work with people regarding septic and well regulations. We have started out by notifying people who had travel trailers, etc that had to be removed. Thereafter, we shifted to working with properties nearest the river and moving back that were not grandfathered and notices were sent out. This will start the process of knowing what they can and can't do on their property.

Mr. Sires next reported the Town is also working with FEMA on two different programs that would provide relocation or buy back properties in Transvale Acres. There may also be one program that would provide some funding for people who are in a position that can rebuild and there may be some people who are interested in this. The longer term buyout program is a ways away and this is how FEMA works but if we can get the program underway this will get funds to buy out properties of people who are willing to sell and want to do this.

Mr. Martin stated it is his understanding the properties next to the river are not grandfathered. Mr. Sires stated this is correct. Mr. Martin asked if they can be used for anything. Mr. Sires stated you may be able to camp or use a travel trailer.

There was next discussion with Chief Solomon as to the floodway and floodplain. Maps were reviewed for the public. Mr. Sires stated that, as mentioned earlier, DES was up last week and did a survey and we will be able to get some information to property owners soon. As stated before, each property is different and we cant give blanket answers at this time. Also, the Town has been advising people not to invest in their property yet as they may not be able to get

all approvals needed. It is difficult right now to give any blanket answers for the properties as they are all different.

Mr. Sires next advised that owner occupied properties will begin to get notices of violation this week. The notice will tell them to come in to Town Hall and talk with staff about what they can and cant do on their property.

Mr. Sires next advised that we are trying to put a community meeting together next week and spoke with Skip Groves this morning about same. We (the town) are starting to get useful information that we can get out to the public.

Chief Solomon next advised that in going outside of the Transvale area, they are still finding damages in other area that occurred as well, i.e, in Conway Village near the Flower Drum, etc.

Mr. DiGregorio next opened the meeting to public comments.

Susan Blaney stated that in her opinion she would have to say that what Chief Solomon stated about Moat Brook is not accurate. They are accustomed to flooding in Moat Brook. She drove out over the water with no problem and doesn't feel there is any imminent danger to the properties. They are aware that Moat Brook floods and there are not many properties below Moat Brook – about seven families and maybe mostly adults.

Danielle Coimbra stated she was a resident and owns a home in Transvale. She has talked with second homeowner in Transvale and listened to what they are saying and they are not getting any more information other than the first notice that was sent. They do not get the Conway Daily Sun or are they able to listen to the local radio station. Ms. Coimbra further added that after reading the article in the newspaper she feels it would be more appropriate to send a letter to all individuals as they would like to have first hand information other than reading the newspaper. Mr. Sires stated that the Town did send every property owner a letter advising don't do anything to your property without talking with the Town first and we did not get a lot of responses to this letter. As we are going along we are now starting to give notices of violations. Mr. Sires further explained that the Town sent letters to all people who receive tax bills in Transvale. There is also a cost of \$500 to send out the registered letters to all. Mr. Sires next advised that information went to the radio and was in the newspaper to get word out to residents as quickly as possible. Information was also on the town web page. Mr. Martin stated this also works both ways and encouraged the Transvale residents present at the meeting today to tell others to pursue information they need with the Town. Mr. Sires reiterated the best advice we have been giving people is to contact the Town office. We are researching about 160 properties and this takes time. Also, as stated earlier, there will be a meeting next week as we now have a little more information to give people.

Ms. Seavey questioned how many registered letters came back undelivered. Mr. Sires stated not many. Ms. Seavey suggested further notices on the radio. Mr. Sires next advised that the Town is also beginning to go house to house and that a notice has been posted at the entrance to Transvale Acres.

Susan Blaney next stated that she took offense to an article or letter in the newspaper last Tuesday and felt that it was from the Town. The Board advised the Town did not write a letter to the newspaper or write the newspaper article. Ms. Blaney stated that the people of Transvale are of the belief that it was from the Town. Mr. Sires reiterated that it was a

newspaper article and was not written by the Town. The headline was chosen by the editor of the newspaper and the Town of Conway had nothing to do with the headline. Mr. Martin stated we have no control over what the paper writes and the article or headline did not come from this Board. Mr. DiGregorio next pointed out that Skip Groves of Transvale Acres advised previously that he would be the person to get information out to Transvale as well. Ms. Seavey stated that she thinks there are a lot of emotions going on and this is their home and we all have to step back sometime.

Chief Solomon next stated that renters in Transvale were relocated by FEMA. FEMA however will not assist a homeowner with fixing something that is located in the floodplain. There may be other FEMA programs for relocating homeowners, etc. Ms. Blaney stated that she and others have received some assistance from FEMA. Mr. DiGregorio asked Ms. Blaney to come in and talk with Mr. Sires and let staff know what is going on. Ms. Blaney agreed.

### DISCUSSION OF POTENTIAL CENSUS RECOUNT

Mr. Sires advised that someone in town had concerns regarding the census count. Town Planner, Tom Irving, is here to discuss the census. Mr. Irving distributed a handout to the Board regarding the census which included information on the types of challenges that are accepted and reviewed same. (Copy attached). Mr. Irving advised that we went through addresses in the Town of Conway and sent 4,000 plus changes to the census and it also seems to him that we may have been undercounted. Mr. Irving next advised that of the 4587 changes he requested they did all but four changes. This is about all we can do to make it accurate. Mr. Irving questioned why challenge the count and what do we have to support a challenge. Mr. DiGegorio stated that the person asking about the challenge is in the Conway Village Fire District and is concerned about rural development money. Mr. DiGregorio questioned how Mr. Irving felt about the count. Mr. Irving stated he does not know where the rumors have come from but he did speak with the people at the Census Bureau and the numbers from each household are the numbers they got from each household. Mr. DiGregorio questioned how the count will affect rural development money. Fire Chief Steve Solomon stated that the District Commissioners did vote not to pursue the recount. Chief Solomon added that he suspected they may have been slightly undercounted in Conway Village. Chief Solomon further advised that as to rural development grants the message they received is that they will push out another year and wont use the census for another year and so grant applications for sewer are in under the wire. After further brief discussion, **Mr. Martin moved, seconded by Mr. Dickinson, that we request a recount of the 2010 census. The motion failed 0-4-0.**

### LOADER PURCHASE UPDATE

Mr. DegliAngeli distributed information to the Board regarding Highway Vehicle Replacement and reviewed same (copy attached). Mr. DegliAngeli discussed the purchase of a loader. Mr. DegliAngeli stated we will be issuing a purchase order for same. The Board agreed.

### THIRD QUARTER BUDGET REPORT

Finance Director, Lucy Philbrick, joined the meeting.

Mr. Sires and Ms. Philbrick distributed and reviewed financial reports with the Board.

Mr. Sires reviewed that we were preparing to go to the DRA for permission to overexpend the budget but we have put that on hold as we may be able to cover these expenses in other ways such as the Police Department not hiring at this time. We may be able to absorb the rest in the budget. Further, we just didn't want to ask the DRA for something we didn't need and we are keeping an eye on the budget and will advise if anything changes.

Mr. Sires next reviewed that with regard to the welfare budget we are over budget at this point in time. The amount expended as compared to last year has increased and we may ask for an increase in the 2012 budget.

Mr. Sires next reviewed the legal budget and advised we are a little ahead at this point, but we will have expenses related to Transvale that may make up for that before the year end.

Mr. Sires next reviewed there has also been expenses related to Irene such as dumpsters, etc, but we do hope to recoup part of these funds.

Mr. Martin stated that at town meeting money was cut from the budget and there was discussion regarding not replacing a person at the transfer station, etc. There was next discussion concerning positions at the transfer stations, hours, etc. Mr. Sires advised that we are proposing replacing the position that was cut last year in next year's budget. Mr. DegliAngeli advised that we will also be requesting a 20 hour position for a recycling attendant as well. The recycling numbers show that we need this position. Mr. Sires next reviewed that the town did hire a part time temporary person at the transfer station recently for the rest of the year to help cover hours.

Mr. Martin asked about looking into single stream recycling again. Mr. DegliAngeli reviewed that revenues have been down but staff costs would have been down as well if using single stream recycling and we would be a break even. Mr. DegliAngeli further reviewed that if we continue to process our own materials we will need a loader at a cost of \$150,000 as the one currently used is 25 years old. Mr. Martin stated that so long as we are not losing any employees he would be in favor of looking at single stream recycling again. Mr. DiGregorio stated he was surprised at the resistance to single stream recycling during the last discussion. Also, he is amazed at how many more single stream recycling garbage containers he has seen in this state and others as he travels around New England. Mr. Sires suggested getting the information out about single sort recycling and reviewing same again with the Board. The Board agreed to revisit the single stream recycling discussion.

#### REVIEW OF FUND BALANCE CONTRIBUTION FOR 2012 REVENUE

**Mr. Martin moved, seconded by Ms. Seavey, that we change the amount that we were going to take out of fund balance from \$400,000 to \$350,000 based on the increase in revenue.** Mr. Sires reviewed that originally the Board of Selectmen decided to use \$400,000 from fund balance as revenue for the upcoming year to lower the tax rate; however we got more information recently and we ended up with more room and meal tax, etc. We were looking at a tax rate of about \$4.93 and now by making this change, the tax rate is anticipated to be approximately \$4.91 and, also, this leaves more money in the bank for the future. There was brief discussion. **Mr. Martin amended the motion, seconded by Ms. Seavey, that we change the amount that we were going to take out of fund balance from \$400,000 to \$350,000 based on the increase in revenue or the amount to set the tax rate at \$4.91. The motion carried 4-0-0.**

SIGNING OF DOCUMENTS

a. Notice of Intent to Cut Wood or Timber Map/Lot 260-58 - **Mr. Martin moved, seconded by Mr. Dickinson to sign the Notice of Intent to Cut or Timber for Map/Lot 260-58. The motion carried unanimously.**

CONSIDERATION OF BILLS:

a. Manifest dated 10/20/11 – **Mr. Martin moved, seconded by Mr. Dickinson, to sign the Manifest dated 10/20/11. The motion carried unanimously.**

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

- a. Manifest dated 10/6/11
- b. Payroll dated 10/6/11
- c. Manifest dated 10/13/11

**Mr. Martin moved, seconded by Mr. Dickinson, to ratify the Manifest dated 10/6/11, the Payroll dated 10/6/11 and the Manifest dated 10/13/11. The motion carried unanimously.**

d. Selectmen's Deed Map/Lot 219-170, 148 Grove Street, North Conway, NH - **Mr. Martin moved, seconded by Mr. Dickinson, to ratify the Selectmen's Deed for Map/Lot 219-170 for the property located at 148 Grove Street, North Conway, NH. The motion carried unanimously.**

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

There were no Special Event Applications for consideration.

CONSIDERATION OF MINUTES: 9/1/11, 9/13/11 & 9/27/11

The Board agreed to hold consideration of the Minutes of 9/1/11 and 9/27/11 until the next meeting.

**Mr. Martin moved, seconded by Mr. Dickinson, to accept the minutes of 9/13/11 as written. The motion carried unanimously.**

TOWN MANAGER REPORT

CDBG – Mr. Sires reported he will be attending a CDBG meeting on October 26, 2011 in Concord.

Meeting with Non Profits – Mr. Sires reported the meeting with local non profits has been scheduled for October 26, 2011 here at town hall to discuss community assistance.

Saco River Access Committee – Mr. Sires reported a meeting of the Saco River Access Committee is scheduled for October 27, 2011

Transvale Meeting – Mr. Sires reported the Town is trying to put together a community meeting for Transvale Acres.

BOARD REPORTS AND COMMENTS

Meeting with Non Profits – Ms. Seavey questioned if there is an agenda yet for the meeting with the non profits scheduled for October 26. Mr. Sires advised an agenda would be sent out in the next few days.

Meeting Schedule – Mr. Martin stated he would like to continue the every other week meeting schedule. Mr. Martin further added he would like to look at this again in January as well. **Mr. Martin moved, seconded by Mr. Dickinson to go for every other week for meetings until January. The motion carried 4-0-0.**

MWVCC & MWVEC Meeting – Ms. Seavey advised the NHDOT and others will be receiving an award at the annual meeting of the MWVCC & MWVEC and questioned if there is anyone on the Board who would like to attend the meeting to please let her know. Mr. DiGregorio commented it was amazing how fast the NHDOT got the work done after the storm damage that that they did a great job.

Bypass – Mr. Martin commented on an article in the newspaper in which the Governor commented that the people of Conway don't know if they want a Bypass or not. Mr. Martin stated we have been down that road and for him to say that Conway doesn't know what it wants is wrong and that we have made it clear as to what we want.

Budget Committee – Mr. DiGregorio reviewed he was on the Special Projects Subcommittee of the Budget Committee to look at the bussing report for the school and the K-8 report. He has now been asked to go before the School Board as a Budget Committee member. As a Selectman he shouldn't be going to another Board to tell his opinion but he is the Chair of the Subcommittee and feels comfortable doing this in that capacity. Mr. DiGregorio stated he did however want to make this Board aware that he will be giving the Subcommittee report to the School Board.

PUBLIC COMMENTS AND MEDIA QUESTIONS

There were public comments or media questions.

ADJOURN

At 7:05 p.m. **Mr. Martin moved, seconded by Mr. Dickinson, to adjourn the meeting. The motion carried unanimously.**

Respectfully submitted,

Karen J Hallowell  
Executive Secretary