

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN**

December 13, 2011

The Selectmen's Meeting convened at 4:03 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, C. David Weathers (Chair), Michael DiGregorio, Lawrence Martin, Howard C. Dickinson, and Mary Carey Seavey; Town Manager, Earl W. Sires and Recording Secretary, Karen Hallowell.

PLEDGE OF ALLEGIANCE

Chairman Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Martin moved, seconded by Mr. Dickinson, to approve the agenda. The motion carried unanimously.

PUBLIC HEARING TO ACCEPT UNANTICIPATED REVENUE IN THE AMOUNT OF \$16,908.66 FROM THE STATE OF NH/HOMELAND SECURITY AND EMERGENCY MANAGEMENT/FEMA TO THE TOWN OF CONWAY

Chairman Weathers opened the Public Hearing to Accept Unanticipated Revenue in the amount of \$16,908.66 from the State of New Hampshire/Homeland Security and Emergency Management to the Town of Conway at 4:05 p.m.

Mr. Sires explained the \$16,908.66 is money for the dumpsters that were placed at Transvale for the benefit of the residents. There was brief discussion by the Board.

Mr. Weathers asked for public comments or questions. There were none. Mr. Weathers closed the public hearing at 5:08 p.m.

Mr. Martin moved, seconded by Mr. DiGregorio, to accept the unanticipated revenue in the amount of \$16,908.66 from the State of New Hampshire/Homeland Security and Emergency Management to the Town of Conway. The motion carried unanimously.

CONSIDERATION OF UNANTICIPATED REVENUE LESS THAN \$5,000/RSA 31:95-B, III (b)

- a) \$1,000 from Vaughan Community Services to the Town of Conway
- b) \$900 Anonymous Donation to the Town of Conway for a "Special Needs Fund"
- c) \$100 from Eastern Inter-Club to the Conway PD DARE program

Mr. Martin moved, seconded by Mr. DiGregorio, to accept the unanticipated revenue amounts of \$1,000 from Vaughan Community Services to the Town of Conway, \$900 from Anonymous Donation to the Town of Conway for a "Special Needs Fund" and, \$100 from the Eastern Inter-Club to the Conway Police Department DARE program. Police Lieutenant, Chris Perley, advised that Officer McCormack and Officer Wallace gave a presentation on alcohol consumption and the affects, drunk driving rules, etc and the Eastern Inter-Club wanted to show their appreciation and they decided to make a donation to the DARE program. **The motion carried 5-0-0.**

APPOINTMENT OF 250TH ANNIVERSARY COMMITTEE
CHAIRPERSON AND CO-CHAIRPERSON

Mr. Sires reviewed the names that have been put forward for the 250th Anniversary as of this date as follows: Mark Delancy, Carol Lyman, Mark Hounsell, Jim Arnold, John Cannell and Brian Wiggin. Other people can be named later if anyone else comes forward. **Mr. Martin moved, seconded by Mr. DiGregorio to name Brian Wiggin as the Chair and appoint the 250th Anniversary Committee of Mark Delancy, Carol Lyman, Mark Hounsell, Jim Arnold, John Cannell and Brian Wiggin and the committee can then appoint their own co-chair.** The Board agreed that other people can be added to the Committee if anyone comes forward later. **The motion carried 5-0-0.**

REVIEW AND CONSIDERATION OF MAPS MAPPING AND PLANNING SOLUTIONS
PLANNING SCOPE OF WORK AND AGREEMENT HAZARD MITIGATION PLAN

Mr. Sires reviewed a copy of the MAPS Mapping and Planning Solutions Planning Scope of Work and Agreement Hazard Mitigation Plan with the Board. Mr. Sires advised the State is proving the funding for same. Mr. Sires recommended we enter into the agreement and get this going. **Mr. Martin moved, seconded by Mr. Dickinson to approve the contract with MAPS as stated in this agenda item. The motion carried unanimously.**

ENCUMBER BALANCE OF GARAGE SPECIAL ARTICLE

Finance Director, Lucy Philbrick, joined the meeting. Ms. Philbrick advised \$35,187.28 is left over and this was held to make sure everything was done, etc. **Mr. DiGregorio moved, seconded by Mr. Martin, to encumber \$35,187.28. The motion carried unanimously.**

APPROVAL OF PROPOSED 2012 OPERATING BUDGET

Mr. Sires reviewed the Board needs to approve a proposed 2012 Budget to forward onto the Budget Committee for review. Mr. Sires reviewed the 2012 proposed budget is currently \$9,123,823. Mr. Sires next briefly reviewed the increases to the budget over the last year and the decreases. Ms. Seavey asked for an explanation of the welfare changes. Mr. Sires advised the assistance line was increased to provide more for applicants if needed. Ms. Seavey asked about the other line for Welfare Administration. Ms. Philbrick advised this increase is for a merit increase. Mr. Sires advised this also includes and increase for Corie for additional staff time as needed. There was next brief discussion of the Welfare budget. Mr. Sires advised the General Assistance budget is over budget for the end of the year 2011 at this point. **Mr. Martin moved, seconded by Mr. Dickinson, to approve the 2012 proposed budget of \$9,123,823 and each of the totals for the departments as presented.** Mr. Martin stated this will be the figures that go to the Budget Committee. All agreed. Mr. Sires advised the books for the Budget Committee will be assembled and will be ready for pick up on Friday. **The motion carried unanimously.**

SIGNING OF DOCUMENTS

- a. Abatement/Tax Year 2001 Map/Lot 998-125
- b. Abatement/Tax Year 2002 Map/Lot 998-125
- c. Abatement/Tax Year 2003 Map/Lot 998-125
- d. Abatement/Tax Year 2004 Map/Lot 998-125

- e. Abatement/Tax Year 2005 Map/Lot 998-125
- f. Abatement/Tax Year 2006 Map/Lot 998-125
- g. Abatement/Tax Year 2009 Map/Lot 998-125
- h. Certification of Yield Taxes Assessed Map/Lot 208-1
- i. Notice of Intent to Cut Wood or Timber Map/Lot 240-22
- j. Supplemental Warrant Property Tax Levy/State of NH/2011
- k. Timber Tax Levy Map/Lot 208-1

Mr. Martin moved, seconded by Mr. Dickinson to approve the Abatement/Tax Year 2001 Map/Lot 998-125, Abatement/Tax Year 2002 Map/Lot 998-125, Abatement/Tax Year 2003 Map/Lot 998-125, Abatement/Tax Year 2004 Map/Lot 998-125, Abatement/Tax Year 2005 Map/Lot 998-125, Abatement/Tax Year 2006 Map/Lot 998-125, and the Abatement/Tax Year 2009 Map/Lot 998-125. The motion carried 4-0-1 with Mr. DiGregorio abstaining.

Mr. Martin moved, seconded by Mr. Dickinson, to approve the Certification of Yield Taxes Assessed Map/Lot 208-1, Notice of Intent to Cut Wood or Timber Map/Lot 240-22, Supplemental Warrant Property Tax Levy/State of NH/2011, and the Timber Tax Levy Map/Lot 208-1. The motion carried 5-0-0.

CONSIDERATION OF BILLS

a. Manifest dated 12/15/11 – **Mr. DiGregorio moved, seconded by Ms. Seavey to approve the manifest dated 12/15/11 the motion carried unanimously.**

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

a. 9th Annual Chilly Chili Cook-Off/Various Locations in North Conway 3/3/12 – **Mr. DiGregorio moved, seconded by Mr. Dickinson, to approve the Special Event Application for the 9th Annual Chilly Chili Cook Off scheduled for 3/3/12. The motion carried 4-0-1 with Ms. Seavey abstaining.**

CONSIDERATION OF MINUTES OF 11/15/11

Mr. Martin moved, seconded by Mr. DiGregorio, to accept the minutes of 11/15/11 as written. The motion carried unanimously.

TOWN MANAGER REPORT

Committee for Community Events – Mr. Sires reviewed that recently Janice Crawford of the Mount Washington Valley Chamber of Commerce was in attendance at a Board meeting and there was discussion to have a committee with the business community and town staff regarding community events. Ms. Crawford forwarded a letter with names for the committee as follows: Ken Rokes, Mary Seavey, Janice Crawford, Sheila Duane, Melody Nester and Eileen Jeffries. **Mr. Dickinson moved, seconded by Mr. DiGregorio, to appoint Ken Rokes, Mary Seavey, Janice Crawford, Sheila Duane, Melody Nester and Eileen Jeffries to the committee.** Mr. Sires stated town staff will also be involved. The Board agreed. **The motion carried 5-0-0.**

Mr. Sires next reported that Ms. Crawford also included a note thanking the Board regarding the lights and fireworks.

Transvale Acres – Mr. Sires reported a meeting is being put together with representatives from the State of New Hampshire regarding the buyout program. This meeting will be held January 26, 2011.

Budget Committee – Mr. Sires reported there is a Budget Committee meeting scheduled for tomorrow evening. The Budget Committee has asked for information on the General Assistance Program and also information about Hales Location. Mr. Sires distributed a memo to the Board regarding the information requested by the Budget Committee and reviewed same. (See attached).

ZBA Meeting – Mr. Sires reported a ZBA meeting is scheduled for tomorrow evening and there are nine cases on the agenda and some of them pertain to Transvale.

Meeting with Courts Administrator – Mr. Sires reported he is meeting with the Courts Administrator on Friday to work out maintenance items with the Courthouse property.

BOARD REPORTS

Merry Christmas – Mr. Martin stated he wished everyone a very Merry Christmas and a happy and prosperous New Year. Mr. Martin next stated this will be the last time he will be sitting at this table at Christmas time as he is not running for reelection in 2012.

Valley Vision – Mr. DiGregorio stated he got a response back from Tamworth advising they appreciate the offer to get involved with Valley Vision but they are going to decline at this time. Mr. DiGregorio next advised he will be contacting the Town of Madison tomorrow.

Budget Committee – Mr. DiGregorio advised at the last Budget Committee meeting the Committee did ask for information on the General Assistance Department. The conversation centered around –are we doing enough and fast enough. Mr. DiGregorio pointed out that it takes time when applying for certain benefits with unemployment.

Valley Vision – Mr. DiGregorio advised that Bill Edmunds of Valley Vision should be presenting the Valley Vision budget at the next meeting.

Next Meeting – Mr. Weathers advised the next meeting of the Board of Selectmen is scheduled for January 3, 2012.

Conservation Commission – Mr. Weathers reported there was no meeting of the Conservation Commission in December. They did get a complaint from a resident about a Beaver Dam in the Pudding Pond area and they have been in contact with Fish and Game to see if they can remedy the situation.

Letter to Precincts – Mr. DiGregorio reviewed the letter with the Board that will be sent to all precincts in Town. Mr. DiGregorio advised the letter would be going out to all precincts tomorrow.

PUBLIC COMMENTS AND MEDIA QUESTIONS

There were no public comments or media questions.

ADJOURN

At 4:55 pm, the meeting adjourned at the call of the Chair.

Respectfully submitted,

Karen J Hallowell
Executive Secretary