

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN**

April 17, 2012

The Selectmen's Meeting convened at 4:00 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, C. David Weathers (Chair), Michael DiGregorio, Howard C. Dickinson, Mary Carey Seavey and Stacy Sand, Town Manager, Earl W. Sires and Recording Secretary, Karen Hallowell.

PLEDGE OF ALLEGIANCE

Chairman Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Weathers advised of an addition to the Agenda. Theresa Kennett of the MWV Housing Coalition will be added to the agenda

Mr. DiGregorio moved, seconded by Ms. Seavey, to approve the agenda as amended. The motion carried unanimously.

SWEARING IN OF ELECTED OFFICERS

Mr. DiGregorio and Ms. Sand had been sworn in by the Deputy Town Clerk earlier in the day.

ELECTION OF OFFICERS

Mr. DiGregorio moved, seconded by Mr. Dickinson, to appoint David Weathers as Chair. There were no other nominations. The motion carried 4-0-1 with Mr. Weathers abstaining.

Mr. Weathers moved, seconded by Ms. Seavey, to appoint, Michael DiGregorio as Vice Chair. There were no other nominations. The motion carried 4-0-1 with Mr. DiGregorio abstaining.

MWV HOUSING COALITION

Theresa Kennett joined the meeting. Ms. Kennett advised she is here today representing the MWV Housing Coalition which was formed under the Mount Washington Valley Economic Council. The Coalition was formed to look at workforce housing. They are gathering economic data on housing. Ms. Kennett next advised they are applying for a \$60,000 grant to implement their programs. They also want to partner with officials to boost workforce housing. Further, with funding from the grant they will hold two charettes to discuss workforce housing. Ms. Kennett next stated she is asking for community support and support from elected officials and requests that the Board provide a letter of support to the grantor.

There was brief discussion with the Board regarding the workforce housing project. Mr. Sires questioned if they get the grant will this come through the Town. Ms. Kennett responded in the negative and advised that it will go through the Economic Council.

The Board reviewed a draft letter of support to the Grantor. Mr. Weathers questioned if the Board was ready to approve same. Mr. Dickinson stated he feels we need more time to get further information. There was further brief discussion on workforce housing. **Ms. Sand moved, seconded by Mr. DiGregorio, to approve the letter and authorize the Town Manager, Earl Sires, to sign on behalf of the Board of Selectmen. The motion carried 4-1-0 with Mr. Dickinson voting in the negative.**

BOARD PROTOCOL

Mr. Dickinson moved, seconded by Mr. DiGregorio, that the Procedures of the Board of Selectmen and all Committees, Boards and Commissions established by the Board of Selectmen be convened by the Laws of the State of New Hampshire and Roberts Rules of Order. Ms. Sand questioned if our rules already state what this motion would do. Mr. Dickinson stated he feels the motion makes it known what exists and it is customary to do this at the organizational meeting. Mr. Weathers stated this just started a few years ago. **The motion carried 3-0-2 with Messrs. Dickinson, DiGregorio and Weathers voting in the affirmative and Mses. Sand and Seavey abstaining.**

Mr. Dickinson moved, seconded by Mr. DiGregorio, that all motions which may have been tabled from the preceding twelve months be defeated. Mr. DiGregorio pointed out that there were no motions left on the table. **The motion carried 4-1-0 with Ms. Sand voting in the negative.**

Mr. Dickinson moved, seconded by Mr. Martin, that all tabled motions appear at the end of every agenda until resolved. Mr. DiGregorio stated this is a way of keeping track of any motions on the table. **The motion carried 5-0-0.**

PUBLIC HEARING/TO DISCUSS A REQUEST FOR A BOUNDARY LINE ADJUSTMENT BY THE NORTH CONWAY COMMUNITY CENTER (2ND HEARING)

Mr. Weathers reviewed this is the second public hearing scheduled regarding the request from the North Conway Community Center for a boundary line adjustment. Mr. Sires reviewed the North Conway Community Center is making this request as they would like to construct a new building on their property. Mr. Sires next briefly reviewed the process for a boundary line adjustment. Mr. Sires next advised that per the RSA no decision will be made at this meeting and this matter will be placed on an agenda in two weeks.

Mr. Weathers opened the public hearing at 4:25 p.m.

Ryan Sommer, Executive Director for the North Conway Community Center, stated they have been working on this expansion project for 3-4 years. They have now begun the process of asking for a boundary line adjustment and they are looking to swap land of about 7,000 feet. Mr. Sommer stated the new facility would be open to the Town of Conway. Mr. Sommer next advised that the North Conway Community Center went to the Conservation Commission and the Planning Board and both have recommended the boundary line adjustment. Further, at the last Board of Selectmen meeting no one spoke against the project. Mr. Sommer next asked for the support of the Board of Selectmen on this boundary line adjustment at the meeting scheduled for May 1, 2012.

Kim Perkins advised he attended the Board of Selectmen meeting two weeks ago. He was the only person opposed to the building. He is opposed to the location of the building and feels the facilities they are proposing should be in Whitaker Woods. There were discussions on

restrooms and hours they will be open for the North Conway Community Center and he feels restrooms should be at Whitaker Woods. Mr. Perkins next questioned if the town has considered any other place for restrooms. Mr. Weathers explained this is not a Board of Selectmen project and that we are here today responding to a request by the North Conway Community Center. Mr. Sires stated the town has not had plans for restrooms for probably about 12 years now and that this was turned down by the voters in the past. Mr. DiGregorio further reviewed this is not our project and that it is the North Conway Community Center's project wherein they have asked for a boundary line adjustment. Mr. DiGregorio further added that the town has no plans on putting restrooms on the property at this time but we did ask about this subject and we want to reserve the right to possibly do something in the future. As far as Whitaker Woods, there are public restrooms inside the Whitaker Meeting House but we don't have anyone to man the building and it is not always open. There was further brief discussion concerning restrooms and locations. Ms. Seavey stated she wants to make clear that she doesn't feel there is a need for more restrooms in the North Conway Community Center area. Mr. Perkins questioned if the Board has reserved the right for the future. Mr. Weathers explained that this Board has not yet taken a vote on this issue, but if this does go through he would like to reserve the right for the town in the future. Ms. Sand questioned if Mr. Perkins had any other objection to the boundary line adjustment request other than the restroom issue. Mr. Perkins replied in the negative.

Mr. Miller, President of the North Conway Community Center, stated he wants to see this project go through and all they are asking for is for the Board of Selectmen to vote on the land swap and that they (the North Conway Community Center) are in favor of a clause put into the transfer that the town reserves the right for restrooms in the future. Mr. Miller further added that if they build a new building there will be additional restrooms available for public use when the building is open.

There were no further public comments and Mr. Weathers closed the public hearing at 4:44 p.m.

CONSIDERATION OF UNANTICIPATED REVENUE LESS THAN \$5,000/RSA 31:95-B, III (B):

- a) \$350 for new girls softball uniforms from Friends of Conway Rec to the Town of Conway;
- b) \$350 for new girls softball uniforms from Wroblewski's Party Rental to the Town of Conway; and
- c) \$150 towards the softball teams purchase of catcher's equipment from Friendly's Restaurant to the Town of Conway

Assistant Recreation Director, Mike Lane, joined the meeting. Mr. Weathers reviewed the amounts donated as listed above. **Ms. Sand moved, seconded by Mr. DiGregorio, to group the items and accept the donations of \$350 for new girls softball uniforms from Friends of Conway Rec to the Town of Conway, \$350 for new girls softball uniforms from Wroblewski's Party Rental to the Town of Conway and \$150 towards the softball team's purchase of catcher's equipment from Friendly's Restaurant to the Town of Conway.** Mr. Lane gave a brief review of the donations. Mr. DiGregorio stated thank you to the donors. **The motion carried unanimously.**

RECREATION UPDATE

Assistant Recreation Director, Mike Lane, advised they had the best weather ever for the Easter Egg hunt this year. There was high participation and a great turnout. Mr. Lane stated he would like to thank Believe in Books who partnered with them for the day. There were 100

books donated to Believe in Books. Mr. Lane further added he would also like to thank Ray Leavitt of the Center Conway Fire Department for his help with the Easter Egg Hunt.

Mr. Lane next reported on the hockey program at Ham Arena and advised there has been a great turnout and, also, a ton of volunteers that make the program possible. He would also like to thank the Ham Area as well.

Mr. Lane next reported that a lot of kids came out for the spring programs, softball and t-ball. Track and field and other programs will also start in May. The adult softball program, which is a popular program, will start up on Memorial Day weekend.

With regard to parks, Mr. Lane advised that the parks personnel are hard at work getting the parks ready. They were working at Schouler Park today.

Mr. Sires asked about the Washington Street Fountain. Mr. Lane stated they will hopefully have the fountain open this week.

ANNUAL BUDGET REVIEW – 1ST QUARTER 2012

a) Revenues and Expenditures – Finance Director, Lucy Philbrick, joined the meeting. Mr. Sires reviewed the budget was approved by the voters last week. Budget information to date was distributed to the Board and Mr. Sires and Ms. Philbrick reviewed same.

b) Approval of 2012 MS-2 – Ms. Philbrick advised the MS-2 form is the actual voted budget and is being presented for signature. **Mr. DiGregorio moved, seconded by Mr. Dickson, to approve the MS-2 for 2012. The motion carried unanimously.**

Mr. Sires next advised that the auditors have come and gone and did their review of the Town. They commented that Lucy and Laurie had all the information ready they needed and it make their work quicker. We should have a report from the auditors soon.

PROPOSAL TO POST THE EAST-WEST SECTION OF HOBBS STREET AS A NO PARKING ZONE

Mr. Sires reviewed that some residents of the Hobbs Street area came before the Board of Selectmen recently to discuss truck idling and parking in this area. Staff was tasked with coming up with a recommendation and Public Works Director, Paul DegliAngeli, is here to present a recommendation.

Mr. DegliAngeli distributed a map of the area to the Board. Mr. DegliAngeli stated that parcel 144 seems to be the issue as it is a large facility used mostly for warehousing. There is a portion of parcel 144's building that is immediately adjacent to the road's right of way and to the left is a loading dock for one of the businesses. The other business at this location has another five or six loading docks. All loading docks are accessed by the right side of the property. There is a gate and it is signed no parking. Mr. DegliAngeli next discussed the problems with the parking and explained that if there is one truck in the first loading dock it prevents others from getting into the property and the trucks then wait on Hobbs Street. These are long haul truckers with sleeper cabs and they run diesel engines. Directly across the street from the parcel there are a number of residential properties. This is a mixed zone residential/industrial. Mr. DegliAngeli next stated it would be appropriate to put signs from the intersection of Kennett Street and Hobbs to the property line where lot 140 is located. Also, he suggests that staff approach the owners of the building about parking. Mr. Di Gregorio stated he would support putting signage out there. He spoke to the Vice President of the company that owns the

property and they do not allow parking on the road and have reiterated same to their tenant. Putting up signs is right in line with what the owner wants. Mr. DiGregorio next stated he feels no parking signs should be placed between lots 141 and 140. Mr. DegliAngeli suggested that the owner could also put up signs to not block other drivers from getting into the driveway. Ms. Seavey questioned if the no parking signs suggested would have a time limit or just no parking. Mr. DegliAngeli stated they could be put up either way. Ms. Seavey next stated that if someone comes down Hobbs Street and sees no parking signs they would have to back out as most trucks can not make the corner at Kennett Street. Mr. DegliAngeli next suggested the Board could modify Chapter 141 of the Town Code regarding dieseling on public roads and establish a fine. Mr. DiGregorio stated that he thinks no parking signs would be enough and he is not in favor of putting other laws out there. He would like to put up no parking signs for now and see if this works. Ms. Seavey next stated that people that live on the street also have guests and she would hate to see them penalized if no parking is put in place. Mr. Sires suggested putting a time limit on the parking for between 10:00 pm and 6:00 am. Ms. Sand questioned why not put signs for no parking for commercial vehicles. Mr. DegliAngeli stated he agrees with Mr. Sires in that it should be time limit parking. The Board next discussed time limits for parking. Ms. Sand stated she felt 10:00 pm was too early if people had guests and felt that Midnight to 6:00 am would be more appropriate.

Ms. Seavey next suggested tabling this discussion for tonight and asking the people who came in to see the Board about this matter how they feel about time limits. She will stop and ask the people on the street. Mr. DiGregorio stated he doesn't disagree with this suggestion but feels we should also speak with the two businesses on the street as well. We should send them letters to come in and have discussion with the Board. The majority of the Board agreed. **Ms. Sand moved, seconded by Ms. Seavey, to direct town staff to contact the business occupants and resident occupants as to their suggestions for timed parking and any other solutions.** The Board agreed this would be by letter. Ms. Seavey stated she felt that the motion should be amended to state only the owner of the business getting the letter and not the occupants. Ms. Sand stated that it is not just the owner getting truck deliveries; it is the tenants as well. Ms. Seavey stated she can't support the motion due to the tenants being notified as she feels it should only be the owner of the building. **Ms. Sand amended the motion, seconded by Ms. Seavey, to direct town staff to contact the owner of the building, the business occupants, and resident occupants as to their suggestions for timed parking and any other solutions. The motion carried 3-2-0 with Ms. Sand and Messrs. DiGregorio and Weathers voting in the affirmative and Ms. Seavey and Mr. Dickinson voting in the negative.**

DISCUSSION OF 11.5 ACRE PARCEL ON NORTH-SOUTH ROAD

Mr. Sires reviewed this matter is a continuance of discussion held previously regarding a 11.5 acre parcel along North-South Road the NHDOT is selling. The Board of Selectmen talked about this and referred same to the Conservation Commission for review and recommendation. The Conservation Commission has indicated an interest in acquiring same. If the Board of Selectmen agrees with this recommendation we will go about figuring out the next steps to acquiring the property. If the Board of Selectmen and the Conservation Commission agree we will then move forward. Mr. Sires next stated the Board's options tonight are either to pursue this or not and we need to let the NHDOT know a decision by April 30, 2012.

Mr. Weathers stated he looked at the parcel and he does not see the benefit to the town owning same. The Conservation Commission mentions trails and we do not have any there now. He would like to see this parcel back on the tax rolls and he does not see the advantage to the town adding land that has to be managed. Mr. DiGregorio agreed.

Mr. DiGregorio next asked for clarification if the Conservation Commission needs the Board of Selectmen's support if they want to acquire this parcel. Mr. Sires reviewed the Conservation Commission has funding they could use to acquire this land and they have decided they would be in favor of this. The process for acquisition is not quite clear but probably involves action by both the Board of Selectmen and the Conservation Commission.

Ms. Sand questioned why the Conservation Commission is interested in acquiring the parcel. Mr. Weathers advised that the parcel fit some, but not all, of the eleven criteria they look at when considering acquisition of land, i.e., if it abuts conservation land, viewscape, potential for recreation, etc.

Mr. Weathers next stated that when the State went around buying land he thought the right of first refusal went to the prior landowner. Mr. Sires advised we don't know if the State has already done this or not. Mr. Dickinson felt we should ask the NHDOT for proof they have offered this parcel to the prior owner first. Ms. Seavey questioned why we would do this as it is their responsibility. Mr. Weathers stated he felt it was a matter of principal. Mr. DiGregorio stated it should not make a difference on how we make our decision here.

Mark Hounsell stated that the Master Plan calls for the North-South Road to be a parkway. He agrees with not wanting to acquire the land but we should ask the State for a conservation easement on the part along the North-South Road. Mr. Sires suggested a response to the State could be that we do not want the parcel but want the State to retain it. Mr. DiGregorio added that we should also make sure the prior owner is offered the land. Mr. Weathers stated he feels we should contact the State and find out this information before moving forward on this matter.

Mr. Dickinson moved, seconded by Mr. DiGregorio, to table this matter. The motion carried unanimously.

REVIEW AND CONSIDERATION OF MOU BETWEEN VALLEY VISION AND TOWN OF CONWAY

Mr. Sires reviewed the Memorandum of Understanding between Valley Vision and the Town of Conway was presented and discussed at public meetings through the Budget Season. Mr. Sires briefly reviewed the Agreement with the Board. Mr. Sires further reviewed that the voters have approved of putting money into the PEG Fund and now the Board of Selectmen can expend from that fund. Mr. DiGregorio questioned the figure of \$96,000 as he thinks it should be \$98,000. Mr. Sires stated the agreement could be approved contingent upon making sure the figure is correct at either \$96,000 or \$98,000. **Mr. Digregorio moved, seconded by Mr. Dickinson, to accept the Memorandum of Understanding between the Town of Conway and Valley Vision with review of the payment amount of either \$96,000 or \$98,000, which was voted on during budget season. The motion carried unanimously.**

REVIEW AND CONSIDERATION OF AMBULANCE CONTRACT

Mr. Sires reviewed the Ambulance Contract warrant article was approved by the voters. We are presenting this today without a signature plate as this was the organizational meeting and if the Selectmen approve we will set up the agreements for signature out of session. The Board agreed. **Mr. DiGregorio moved, seconded by Ms. Sand, to approve the Ambulance Contract between the Town of Conway, Conway Village Fire District and North Conway Ambulance. The motion carried unanimously.**

REVIEW AND CONSIDERATION OF NON PRECINCT FIRE AGREEMENT

Mr. Sires next reviewed the Non Precinct Fire Agreement was presented to the voters and was approved. Mr. Sires gave a brief overview of the agreement. **Mr. DiGregorio moved, seconded by Ms. Seavey, to accept the Non Precinct Fire Agreement between the Town of Conway, North Conway Water Precinct and Conway Village Fire District.** Ms. Sand questioned if this is a conflict for her as she resides in a non precinct area. The Board briefly discussed and agreed it would not be a conflict for Ms. Sand to vote on this motion. **The motion carried unanimously.**

REVIEW AND CONSIDERATION OF 2012-2013 AGREEMENT BETWEEN THE TOWN OF CONWAY AND AFSCME

Mr. Sires reviewed the 2012-2013 Agreement between the Town of Conway and AFSCME was presented to the town and approved by the voters. There is generally tremendous support for the contracts by the town of Conway voters. Mr. Sires next briefly reviewed the changes from the last contract. The pay plan was adjusted down to tie it to the CPI and the Union was agreeable to the plan. This is a two year agreement. **Ms. Sand moved, seconded by Mr. DiGregorio, to accept the 2012-2013 Agreement between the Town of Conway and AFSCME. The motion carried unanimously.**

DISCUSSION OF TOWN CHARTER COMMISSION

Mr. DiGregorio stated that through all the discussion held recently and all of the things we have learned over the past few months the Charter should be discussed. It is in the Charter that the Charter should be reviewed every two years. We need to review the process and discuss how to go about this matter. He would like time to further review the Charter and RSA 49-b to see where we go next.

Mr. Weathers stated he would like to get everyone copies of the Charter and bring this matter back for review. All agreed.

APPOINTMENT OF ZONING BOARD OF ADJUSTMENT MEMBERS

Mr. Sires reviewed a memo from Planning Director, Tom Irving, requesting the appointment of Zoning Board of Adjustment appointments with the Board. Mr. Sires advised they will still need another alternate and we can advertise for that position. All agreed.

Ms. Seavey moved, seconded by Ms. Sand to appoint Andrew Chalmers to a three year term on the Zoning Board of Adjustment. The motion carried unanimously.

Ms. Sand moved, seconded by Ms. Seavey, to appoint Martha Tobin as an alternate for a three year term on the Zoning Board of Adjustment. The motion carried unanimously.

APPOINTMENT OF SELECTMEN REPRESENTATIVES TO STANDING COMMITTEES

The Board next considered appointments of representatives to standing committees and agreed to the following: Budget Committee – Mike DiGregorio; Conservation Commission-David Weathers; Eastern Slope Airport Authority –Mike Valladares; MWVECC-Mary Carey Seavey; Lighting Review Committee-Mike DiGregorio and Stacy Sand; LMWVSWD-Stacy Sand and Crow Dickinson; Planning Board-Mary Carey Seavey; Recreational Access-David Weathers and Earl Sires; Recreational Facilities Committee-Mike DiGregorio and Earl Sires; Saco River

Access Committee-David Weathers and Mary Carey Seavey; Saco River Advisory Committee-Crow Dickinson; Swift River Advisory Committee-Anna Johnstone; Union-David Weathers and Crow Dickinson; Valley Vision-Mike DiGregorio; Legislative Liaison-Crow Dickinson. **Mr. DiGregorio moved, seconded by Ms. Seavey, to accept the Chairman's appointments to the different committees that the Selectmen represent for 2012.** Ms. Seavey stated that she read there can be alternate Board of Selectmen representatives as well. Mr. DiGregorio stated that if a Selectman can't attend a committee meeting they can call the Chair and ask if someone else can go in their place. All agreed. Mr. Weathers stated to please keep in mind that on each committee you are representing the vote of the Board if we have taken any position on any issues that may arise. **The motion carried unanimously.**

CONSIDERATION OF 2012 SELECTMEN MEETING SCHEDULE

Mr. Weathers reviewed that making up a schedule for the upcoming year has worked in the past. It was noted that the April 19, 2012 date on the draft scheduled should be corrected to April 24, 2012. Mr. Weathers explained this schedule works around holidays, etc. Mr. Weathers asked for any comments on the schedule. There were none. **Mr. Dickinson moved, seconded by Ms. Sand to accept the schedule for 2012. The motion carried unanimously.**

SIGNING OF DOCUMENTS

- a. Abatement – Tax Map/Lot 276-220 (2010)
- b. Abatement – Tax Map/Lot 276-220 (2011)
- c. Notice of Intent to Cut Wood or Timber – Tax Map/Lot 214-84
- d. Notice of Intent to Cut Wood or Timber – Tax Map/Lot 226-4 & 223-4
- e. Notice of Intent to Cut Wood or Timber – Tax Map/Lot 284-14.1
- f. Notice of Intent to Excavate– Tax Map/Lot – NCWP Contract 7 - various locations
- g. Permanent Application for Property Tax Credit/Exemptions – Tax Map/Lot 256-5
- h. Permanent Application for Property Tax Credit/Exemptions – Tax Map/ 258-43
- i. Summary of Forest Stewardship Plan for Current Use Assessment – Map/Lot 206-4
- j. Summary of Forest Stewardship Plan for Current Use Assessment – Map/Lot 207-4
- k. Summary of Forest Stewardship Plan for Current Use Assessment – Map/Lot 210-1.1
- l. Summary of Forest Stewardship Plan for Current Use Assessment – Map/Lot 240-28&29

Mr. DiGregorio moved, seconded by Mr. Dickinson, to sign the Abatement – Tax Map/Lot 276-220 (2010), Abatement – Tax Map/Lot 276-220 (2011), Notice of Intent to Cut Wood or Timber – Tax Map/Lot 214-84, Notice of Intent to Cut Wood or Timber – Tax Map/Lot 226-4 & 223-4, Notice of Intent to Cut Wood or Timber – Tax Map/Lot 284-14.1, Notice of Intent to Excavate– Tax Map/Lot – NCWP Contract 7 - various locations, Permanent Application for Property Tax Credit/Exemptions – Tax Map/Lot 256-5, Permanent Application for Property Tax Credit/Exemptions – Tax Map/ 258-43, Summary of Forest Stewardship Plan for Current Use Assessment – Map/Lot 206-4, Summary of Forest Stewardship Plan for Current Use Assessment – Map/Lot 207-4, Summary of Forest Stewardship Plan for Current Use Assessment – Map/Lot 210-1.1 and Summary of Forest Stewardship Plan for Current Use Assessment – Map/Lot 240-28&29. The motion carried unanimously.

CONSIDERATION OF BILLS

- a. Manifest dated 4/19/12
- b. Payroll 4/19/12

Mr. Dickinson moved, seconded by Mr. DiGregorio to approve the manifest and payroll for 4/19/12. The motion carried unanimously.

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

a. Manifest dated 4/12/12

Mr. Dickinson moved, seconded by Mr. DiGregorio, to ratify the manifest dated 4/12/12. The motion carried unanimously.

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

a. MWV Baseball League/MWV Cal Ripken Baseball League Opening Day Parade in North Conway – 4/28/12

Mr. DiGregorio moved, seconded by Ms. Sand to approve the Special Event Application for the MWV Baseball League/MWV Cal Ripken Baseball League Opening Day Parade in North Conway scheduled for 4/28/12. The motion carried unanimously.

CONSIDERATION OF MINUTES: 3/27/12

Mr. DiGregorio moved, seconded by Ms. Seavey to approve the minutes of 3/27/12 as written. Ms. Sand advised she gave Ms. Hallowell a few corrections that were typographical errors but nothing in the content was changed. All agreed. **The motion carried 4-0-1 with Ms. Sand abstaining.**

TOWN MANAGER REPORT

Lighting – Mr. Sires advised the town is looking into buying electricity and will be briefing the Board on same in the coming weeks.

Mr. Sires reported he has sent an email out regarding streetlights to be turned back on in Conway and North Conway. We have notified NHEC and PSNH. Mr. Sires next advised there are four of the strip type lights that will be cobra heads between Artist Falls and Depot Street and questioned if the Board wants to leave those there and turn them on or replace them with LED lights so they continue from Burger King to Depot Street and then switch to historic lights. There is also the option of buying four of the village type lights. Mr. Sires advised that he emailed Janice Crawford and people involved with the North Conway Village Association and the general consensus was to continue with LED up to Depot Street. The Board agreed to LED lights up to Depot. Mr. Sires next clarified the direction to staff is to turn the lights on and the Board agreed.

Mr. Weathers next reviewed a letter was received from Crawford Butler concerning a light on Muster Road. The Board can review and discuss this matter at the next meeting. Mr. Butler is willing to come in to discuss this as well. All agreed.

Ms. Sand stated she did some research and in talking to PSNH about lights in Conway she found there is a Smart Start Program to put the lights on at no cost.

Transvale – Mr. Sires reported all paperwork is back regarding the buy back program and the grant will go in soon. We should hear back on same in the next few months and, if approved, the funding will come in around November.

General Assistance Application – Mr. Sires advised the town worked with local non profit agencies to work on the General Assistance Application. The application has been redone and the town starting using same this week. Mr. Sires stated thank you to all who helped with this process. Mr. Sires stated the application is now more user friendly.

BOARD REPORTS AND COMMENTS

Lights – Ms. Seavey stated she would like to recognize the North Conway Rotary for their help in re-hitching decorative lights in the village.

Earth Day Celebration – Mr. Weathers advised that the Conway Village Fire District and US Rural Development will be holding Earth Day on Wednesday, April, 25, 2012 at 9:00 a.m. in Davis Park in Conway.

PUBLIC COMMENTS AND MEDIA QUESTIONS

There were no public comments or media questions.

ADJOURN

At 6:28 p.m. the meeting adjourned without objection at the call of the Chair.

Respectfully submitted,

Karen J Hallowell
Executive Secretary