

Minutes of Meeting
CONWAY BOARD OF SELECTMEN
July 24, 2012

The Selectmen's Meeting convened at 4:00 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, C. David Weathers (Chair), Michael DiGregorio, Mary Carey Seavey and Stacy Sand, Town Manager, Earl W. Sires and Recording Secretary, Karen Hallowell.

Selectman, Howard C. Dickinson, was not present due to medical reasons.

PLEDGE OF ALLEGIANCE

Chairman Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Ms. Seavey moved, seconded by Mr. DiGregorio, to approve the agenda. The motion carried unanimously.

PUBLIC HEARING: \$10,000 FROM THE GIBSON-WOODBURY
CHARITABLE FOUNDATION TO THE TOWN OF CONWAY FOR THE
GENERAL ASSISTANCE PROGRAM

At 4:02 p.m. Mr. Weathers opened the public hearing regarding \$10,000 received from the Gibson-Woodbury Charitable Foundation to the Town of Conway for the General Assistance Program.

Mr. Sires reviewed the Town applied for and received this grant for the General Assistance Department. The funds are for additional staff time, vacation and sick leave coverage, training, and also direct assistance. Mr. Sires reviewed the town does have a couple of general assistance cases that are receiving ongoing assistance from the town and these funds will help with that. Mr. Sires next advised that the Town has been advised that we are welcome to apply for this grant again in future years.

Ms. Seavey asked what the breakdown would be for this grant money. Mr. Sires advised that he could provide this information to the Board.

Mr. Weathers asked for public comments or questions. There were none. Mr. Weathers closed the public hearing at 4:06 p.m.

Ms. Sand moved, seconded by Mr. DiGregorio, to accept the \$10,000 from the Gibson-Woodbury Charitable Foundation to the Town of Conway for the General Assistance Program. Mr. Sires advised that he will get information, i.e. staff time and assistance funds, to the Board regarding these grant funds. The motion carried 4-0-0.

A thank you letter to the Gibson-Woodbury Charitable Foundation was presented to the Board for review and Mr. Weathers signed same.

CONSIDERATION OF UNANTICIPATED REVENUE LESS THAN \$5,000/RSA 31:95-B, III (B):

- a. 2,000 from an anonymous donor to the Town of Conway General Assistance Department for a Special Needs Fund

Mr. Sires reported that someone unsolicited from the community stepped forward with a donation in the amount of \$2,000 for the General Assistance office and asked that it be used for a "special needs fund". This fund is for persons we can help but may not meet the guidelines. **Mr. DiGregorio moved, seconded by Ms. Sand, that we accept the \$2,000 from the anonymous donor for the General Assistance Department for a "Special Needs Fund". The motion carried 4-0-0.**

AUDIT EXIT INTERVIEW – GREG COLBY

Greg Colby of Plodzik and Sanderson joined the meeting. Also present was Town Finance Director, Lucy Philbrick.

Mr. Colby reviewed annual financial report for the town for the year 2011 with the Board. A copy of the report is available on file at Town Hall.

Mr. Colby thanked Ms. Philbrick and staff for their hard work. Mr. Sires echoed same. Mr. Sires pointed out Ms. Philbrick will only be here through 2013.

Mr. Colby commented that the Town is sitting in good place with both fund balance and accounting staff.

PRESENTATION ON RAIN GARDENS – JOHN BRUNI

John Bruni of the Mountain Garden Club joined the meeting. Also present were Jackie Sparks of Children Unlimited and Carla Bruni.

Mr. Bruni gave a PowerPoint presentation on Rain Gardens to the Board of Selectmen. Mr. Bruni explained that Rain Gardens help with stormwater and how it gets into the ground.

Mr. Bruni also reviewed a Rain Garden that was installed on the grounds of the Children Unlimited property in Conway. Mr. Bruni advised they are doing a dedication for the new Rain Garden on August 24, 2012 at Children Unlimited and invited the Board of Selectmen to join them at 1:00 pm.

Mr. Bruni next advised that the Mountain Garden Club is looking to do more Rain Gardens. Mr. Bruni advised they would like to do any that the Town may need. Mr. Bruni further advised they will put the Rain Garden in; however, they do not do the maintenance work after they are complete.

Mr. DiGregorio commented on the great job the Mountain Garden Club does with the plantings in the islands and other spaces around town.

Mr. Sires stated that we can think about where the town could use any Rain Gardens. Mr. Sires further questioned if the Mountain Garden Club would be interested in working with any private developers as the town gets applications. Mr. Bruni responded in the affirmative.

STAFFING AND IMPROVEMENTS TO TRANSFER STATION

Public Works Director, Paul DegliAngeli, joined the meeting.

Mr. Sires reviewed that today's discussion is in follow up to discussions held two weeks ago with the Board. Mr. Sires next reviewed that, in the meantime, some members of the Board of Selectmen have toured the facility to see what repairs are needed building-wise.

Mr. Sires discussed staffing and costs. Mr. Sires reviewed we are proposing a foreman level position with a starting salary of just under \$20.00 per hour. This would eliminate a solid waste attendant position which starts out at about \$17.00 per hour. A proposed copy of the job description for the foreman was distributed and reviewed with the Board.

Mr. DegliAngeli distributed drawings of the transfer station facility to the Board and reviewed same. Mr. DegliAngeli also briefly discussed costs. Mr. DegliAngeli next reviewed that pursuant to previous discussions, he will start with the work needed at the facility.

Ms. Sand stated that she is definitively in favor of renovating the existing facility. Ms. Seavey agreed. Mr. DiGregorio stated that he was against doing anything; however, he toured the facility recently while it was open to watch how it functions and to see the condition of the building and the building is in a sad state of condition. Also, it is a very dysfunctional building that we have made work over the years.

Mr. DiGregorio next stated that he feels we should also ask the Budget Committee to tour the building as he thinks it would be interesting to see their perspective of how the building works. Mr. DiGregorio questioned if the Board would like him to reach out to the Budget Committee and ask them or do we just want to proceed.

Mr. Weathers stated that he wants to see the facility repaired and feels we should do a schedule for the repairs to prioritize same and set up capital reserves for the future. He sees these renovations done over a long term by prioritizing them. Ms. Sand stated that \$700,000 for the condition that the building is not an unreasonable amount but she also agrees that we need to prioritize the repairs to be made. Mr. DegliAngeli stated that this presentation today is for the Board to review so that he can start looking at pricing, etc.

Mr. DiGregorio next stated that something should be done with the beam in the building. Mr. DegliAngeli advised that to get rid of this column he would have to investigate the footings on the corners and build a bigger beam. Mr. DegliAngeli advised he would look into removing the column.

Ms. Sand asked about the phases for repairs. Mr. DegliAngeli stated that based on previous roofing jobs, we have enough funds to repair both trash rooms and he was thinking we would start there. Then once we are out of the weather, after the roof is fixed, we could go inside and fix walls. We only have about \$50,000 available to us this year. It might be possible to also look at some structural issues as well; however, if we are going to replace the beam, we would have to look into this further. Also, with any money that is left over he would like to fix the office which is leaking. The sheetrock and flooring are shot and, also, the stairs up to the office need to be repaired.

Mr. DegliAngeli next reviewed a drawing of the layout of the facility. Mr. Sires questioned the timing for items such as the shelving, etc., and if we can still accomplish these

type of interim items. Mr. DegliAngeli explained that the shelving that is proposed is actually in front of the trash windows and, also, there is no roofing over where it would go and so the items will be exposed to the weather. Mr. DegliAngeli next advised that he proposes to extend the roof, build a wall, and close up the windows and just make one trash window and then a reuse area could be put in. Also, another alternative could be to put in a shed once we have people on board and we are able to keep things moving. Mr. DiGregorio commented that if we have anything like the scale we used to have on Saturday and Sunday for the dump store, this will clog things up in the area the reuse center is proposed for even if there is an attendant there to try to move them along. Mr. DegliAngeli commented that with regarding to loitering –we can't have that and how we handle this remains to be seen. Mr. DiGregorio stated it didn't work well before either. Mr. DegliAngeli advised that we can give it a try and see how it works out. Mr. DegliAngeli next stated that staff has advised that since the dump store has gone away, we haven't seen the folks that used to be at the dump store. Ms. Sand stated that the dump store never used to have supervision and, also, we are putting the reuse area where the trash area is and it stinks and it did not stink where it used to be and this may deter people from hanging around. Ms. Sand next stated that a key element in the presentation was staffing, helping to educate people, etc. It is a totally different thing when you have someone there to educate the public.

Ms. Seavey stated that going back to what was originally discussed –this alternative was suggested as the reuse center and she didn't know that this was going to all of a sudden incorporate shelving, employment, etc. With regarding to the employment side of the issue, Mr. DegliAngeli explained that we are down now in the number of employees at the transfer station and we have delayed hiring. We are now proposing a change in the skill set of a person hired. Mr. DiGregorio stated that there is no doubt that the staffing issues needs to be addressed. After visiting the location he sees this and, also, while visiting the site he noticed numerous recycling violations as well. Mr. DiGregorio next stated that he doesn't think it was ever in our discussion that we were going to fund a staff person to oversee the dump store and it was supposed to be volunteers, etc. He cannot see, in his mind, having taxpayers spend to watch the dump store. Mr. Sires stated that we can always go back to the model that we had years ago; however there was some neglect, etc. What we are trying to do now is respond to the direction we thought the Board was going in. If the Board changes the model, we can change the proposal. Mr. Sires next stated that the site does need to be managed and a number of things have to be addressed such as general activities on the site to have things flow properly, safety, etc. There needs to be a Manager to manage that site. This is how we understood the Board wanted to go but we also understand the Board still needs to work things out. Ms. Seavey stated she is not in disagreement with the new hire but she has a concern with having the reuse area put in where it is proposed. She didn't think that adding another person was a necessity before with having the dump store in mind. Ms. Sand asked that Ms. Seavey and Mr. DiGregorio go back and review the video presentation made at a previous meeting regarding suggested changes for the transfer station. Ms. Sand further added that the committee came to the conclusion that volunteers won't run the dump store and this was eliminated. The facility was looking at hiring a recycling attendant anyway and this was in the budget. The proposed reuse area could be put in the new area proposed and the new person would be there to oversee this and other things such as enforcing recycling, etc.

Mr. Weathers stated that he agreed with Messrs. Sires and DegliAngeli on the position proposed for the new hire. Mr. Weathers further added that he also envisions that if you put a reuse area in where the unloading area is there will be congestion there. Mr. Weathers further added that he does envision the new hire to help keep things flowing and educate people on recycling, etc, but this is not the main part of the job as he will be too busy managing the entire

facility overall. We don't want him/her spending a major part their time trying to care for any potential problems with a reuse area. Mr. Weathers next stated that he does believe that we should recycle; however, he hasn't heard one complaint on the closing of the dump store. Further, he doesn't know how you will move it down to the other building or how this would help with flow and he does not think it will flow well. The question is where do you put the reuse area then as it has to be somewhere the employee can look at occasionally. Mr. Sires next briefly reviewed the proposed job description for the foreman advising it includes general management of the site, processing, compliance, and keeping eye on the dump store, metals pile and lumber pile. Mr. Weathers stated that this is a lot of ground to cover with all the different materials at the transfer station. Mr. Sires stated that we need someone to manage all of this.

There was next discussion of when to start with the new position and also the maintenance of the facility. **Mr. DiGregorio moved, seconded by Ms. Seavey, to create the Transfer Station Forman position as laid out by Paul DegliAngeli. The motion carried 4-0-0.** Mr. Weathers asked when this person would start. Mr. Sires advised we will advertise the position right away.

Mr. Sires next stated that now that Mr. DegliAngeli has laid out the first phase –does the Board want an incremental repair or do you want to look at other alternatives. Mr. Weathers stated he feels we should use the money we have now for repairs and then proceed with a plan for the rest in the fall. Mr. Sires clarified –so not a new facility? Mr. Weathers stated no, not a new facility, if we are starting with repairs. Ms. Sand pointed out that Mr. DegliAngeli still needs to know what direction we are going in. Mr. DegliAngeli stated that regardless of a reuse area, these are good changes to make. Without the reuse area we won't need the extra roof, but as for the rest he thinks it is time for these repairs. Mr. DegliAngeli stated that if we go forward with a reuse area then we need a roof. Mr. DegliAngeli next briefly reviewed parking changes that will make for better flow and capacity.

Mr. DiGregorio stated that his suggestion as we go forth, is that it doesn't matter if we have a reuse area or not, but we have to move forward with the other repairs, etc. Ms. Seavey questioned when the reuse area would come into play. Mr. DegliAngeli stated that with this design presented today it wouldn't be until 2014 to make it happen this way under our current funding. However, this is not to say that we couldn't do something in the interim. Ms. Seavey stated she would hate to see it go away. Mr. Sires suggested that we put our heads together to figure out an interim use area. Ms. Sand explained that neither she nor Colleen Cormack have any time to meet to discuss this in the next couple of weeks. Ms. Sand next stated that she thinks the idea of reopening the old dump store is null and void and she would like to see the proposed reuse area. Mr. DegliAngeli stated that we could move the shed as a low cost approach in the interim and we could get this done in the fall. This could be a low investment way to test it so see if it will work at the proposed site or not. Ms. Sand reviewed that it is also supposed to have signage such as no loitering, etc, and this was part of the proposal. Mr. DegliAngeli stated that once we get a person hired we could see how this all works. Mr. DiGregorio stated he is willing to go along with the interim process, but he doesn't think that with 20-30 cars stacked on a Saturday or Sunday this will work. He doesn't see any kind of conceptual plan that will help if the reuse area is put in the trash area. Mr. Weathers agreed. Ms. Seavy asked if opening the dump store up where it was and putting in shelves is an option. Ms. Sand stated that this does not solve any of the problems. Mr. Sires stated the only difference would be is that we would have a person on site to try to keep an eye on it and move people along. Ms. Sand reviewed that we evaluated this before and there is no way to keep people from loitering, lawsuits, etc. Also, people don't want to be accosted when dropping items off and there is no way to eliminate these type of things with the where the dump store is now.

Mr. DiGregorio stated he feels that with regard to opening the dump store where it is now, we should get the new staff member on board first and let him give his opinion of whether we should open it or not.

There was further discussion. Mr. Weathers summarized that for now we are starting with roof repairs and then, maybe, in the fall putting in a temporary reuse area and also to bring back cost estimates in the fall. Ms. Sand stated that we should make a statement that there is no reuse area at this time. All agreed.

DISCUSSION OF SIDEWALKS / WINTER MAINTENANCE

Ms. Sand reviewed that she attended an LGC presentation for newly elected officials. One thing touched on at the presentation was sidewalk maintenance and they said they must be maintained. The lawyer at the presentation said all sidewalks and not just one side of the street. She would like to have discussion on this before budget season and would like to ask the Board that we look into this matter further. Mr. Sires reviewed this subject has been talked about a number of times over the last five years. There have been changes in laws and he agrees this needs to be looked at as it is not 100% clear. Mr. DegliAngeli referred to the June edition of the LGC *Town and City* magazine and advised there was a story that said we need to maintain sidewalks. Mr. DegliAngeli next brought up the idea that if we only do one side, then the sidewalks are open to all on one side of the road and are ADA accessible. There was brief discussion Mr. DegliAngeli next stated that he can bring options to the Board to consider in the fall during budget season. All agreed. Mr. Sires reviewed the Board will also have to decide what this means in terms of the Town's responsibility as well.

Mr. DiGregorio next asked about weed control. Mr. Weathers reviewed that this Board voted for one treatment this year. Mr. DiGregorio questioned if this was just for weed control and vegetation. Mr. DegliAngeli replied in the affirmative. Mr. DiGregorio asked about the dirt, grass, etc, getting in and cracking the concrete between the concrete and granite and stated he feels we should seal them. Mr. DegliAngeli talked about if things have moved and we have space we may be able to put something in.

UPDATE ON SKATING RINK DISCUSSIONS

Ms. Seavey advised she would like an update on the Schouler Park skating rink discussions.

Mr. Sires reviewed that we are all aware of the situation that occurred at the rink this past winter. Also, there were discussions of how the skating rink was managed and, over the past years, it has been managed by volunteers and volunteer organizations. The Outing Club is not incorporated and has no legal status at all, the North Conway Water Precinct was providing some funding, the North Conway Community Center administered the funds for the Outing Club and, the Town of Conway provided the location. This has worked from about 50 or so years.

Mr. Sires next reviewed that this past spring he sat down with John Cannell, Ryan Sommer of the North Conway Community Center, Janice Crawford of the Mount Washington Valley Chamber of Commerce, David Bernier from the North Conway Water Precinct, and the Town's Recreation Director, John Eastman, and discussed the rink. The North Conway Water Precinct said they don't want to provide the funding and that a Warrant Article was amended at their annual meeting to state that unless someone else provides the insurance for the rink they wouldn't fund it. The North Conway Community Center also stated they were not going to be

involved any longer because of liability and insurance issues. John Cannell advised he couldn't set up a nonprofit agency, Board of Directors, etc.

Mr. Sires stated that at the meeting he offered to develop a budget and this budget should include what the town would do and need for considerations, etc., and then give this to the events committee to look at.

Mr. Sires next advised that he came up with a budget and that Janice Crawford wanted a full boat budget first that reflected maximum hours, rebuilding the hut, signage, etc. The figure of about \$16,000 would be the total and this would include, staffing, supplies, etc. This is based on a generous schedule of about eleven hours a day. Mr. Sires stated this estimate could be tweaked to get the costs down. \$6,000 would come from the precinct and then \$10,000 would be from public funding. Mr. Sires next advised that he has not heard back from the committee as yet.

Ms. Seavey asked if there would be boards around the outside of the skating rink. Mr. Sires advised this was discussed and if there are no boards they wouldn't have to be repaired. Recreation Director, John Eastman, stated that currently the boards that are there are in disrepair and he would not recommend putting them back up. This being that when you have boards up people have the idea this is for hockey and then you need helmets, etc. We could also use smaller boards until we have snow banks. Also, we need proper signage to post the hours of operation and also signs at every corner if rink is closed-do not enter. We need to make sure everything is safe and also have no stick and puck. Mr. Eastman further added he also recommends downsizing the rink.

Mr. DiGregorio stated he would hate to see the rink go away and questioned if we know how much participation we are getting from locals and out of town people. Ms. Seavey stated she sits in an office overlooking the rink and she sees both locals and non locals using the rink. Also, she agrees that there needs to be signs posted for no hockey as it is not that type of rink. People are not going to skate while hockey is being played.

Ms. Sand questioned how much the budget would be reduced if there were no boards around the rink. Mr. Sires advised about \$500 or \$600.

Mr. DiGregorio questioned if the Community Center discussed taking the rink over and putting it on their property. Mr. Sires advised that Ryan Sommer indicated that the Community Center was not interested.

Mr. Sires stated that one thing that came up at the meeting was –would the rink go away if the town didn't take it over and the answer was –probably yes.

Ms. Seavey questioned if the rink were put up with sides on it would there be a possibility of allowing for sponsor signs to be put up around the rink. Mr. Sires stated this would be up to the Board.

Mr. Sires next stated that if the North County Community Center, Precinct or Outing Club would take the rink over it would be preferable as we are not looking for more to do but, if the Board wants to keep the rink, we will look at this further. Mr. Weathers asked where we stand with discussions right now. Mr. Sires explained a meeting was held and the idea of having the Events Committee fund same was put out there. We now have to wait for their ideas and decisions. Ms. Seavey stated that the Events Committee was set up for the events that we

already have in town and this would be added. They had the money for what they were already doing but they could, if they have to, raise more funds if needed for the skating rink.

SIGNING OF DOCUMENTS

- a. Abatement Tax Map/Lot 262-86.2
- b. Certification of Yield Taxes Assessed Map/Lot 201-1
- c. Timber Tax Levy Map/Lot 201-1
- d. Fairpoint – Pole License Petition for 1 pole (9310/1.5) located on Shaw's Way
- e. Permit to Sell Raffle Tickets/Friends of Conway Public Library-Drawing 7/28/12

Ms. Sand moved, seconded by Mr. DiGregorio, to sign the Abatement Tax Map/Lot 262-86.2, Certification of Yield Taxes Assessed Map/Lot 201-1, Timber Tax Levy Map/Lot 201-1, and the Permit to Sell Raffle Tickets/Friends of Conway Public Library-Drawing 7/28/12. The motion carried 4-0-0.

Ms. Sand moved, seconded by Ms. Seavey, to sign the Fairpoint Pole License Petition for 1 pole (9310/1.5) located on Shaw's Way. The motion carried 3-0-1 with Mr. DiGregorio abstaining.

CONSIDERATION OF BILLS

- a. Manifest dated 7/26/12
- b. Payroll dated 7/26/12

Ms. Sand moved, seconded by Mr. DiGregorio to approve the manifest and payroll dated 7/26/12. The motion carried 4-0-0.

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

- a. Manifest dated 7/19/12

Mr. DiGregorio moved, seconded by Ms. Seavey, to ratify the manifest of 7/19/12 signed out of session. The motion carried 3-0-1 with Ms. Sand abstaining.

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

- a. The River Church/White Mountain Car Show – 7/21/12
- b. Sport Thoma/Ski & Snowboard Tent Sale – 8/10/12 – 8/19/12

Mr. Weathers reviewed the River Church White Car Show already has taken place. Mr. Sires reviewed this was a relatively low key event and we spoke with the Police Department, etc, regarding the event. The applicant was late but was told to proceed and we would ask the Board to ratify the permit. They know going forward now that they do need a permit.

Mr. DiGregorio moved, seconded by Ms. Seavey, to approve the Special Event Applications for the River Church White Mountain Car Show on 7/21/12 and the Sport Thoma Ski and Snowboard Tent Sale scheduled for 8/10/12 through 8/19/12. The motion carried 4-0-0.

CONSIDERATION OF MINUTES: 7/10/12

Ms. Sand moved, seconded by Ms. Seavey, to approve the minutes of 7/10/12 as written. The motion carried 4-0-0.

TOWN MANAGER REPORT

Canoe Launch – Mr. Sires reported the canoe launch is working well. Good weather is making for high demand for use in the area; however, the river levels are down now and so we may see a decline in the volume of use. Mr. DiGregorio questioned if anyone upstream from the canoe launch has been helping with the effort. Mr. Sires advised there is one outfit helping out as they use the area to take canoes, etc., out of the river. Ms. Sand commented that she drove by the area twice and it looked to be working well to her also.

CDGB Grant – Mr. Sires advised the CDBG grant application the town is applying for regarding the buyout match in Transvale should be ready for Mr. Weathers' signature in the next few days. The Board authorized the Chair to sign same at the last meeting.

Charter- Mr. Sires reported we should have a Charter update ready for the Board in the near future. There was some discussion on the number of Library Trustees and Conservation Commission member number. The Conservation Commission does not agree they may have the wrong amount of members and the Board of Selectmen will have to adjudicate this matter.

11 Acre Parcel – Mr. Sires reported the Town has received the Agreement from the State of New Hampshire and this should be ready to present to the Board for action at a meeting in the near future.

BOARD REPORTS AND COMMENTS

There were no Board reports or comments.

PUBLIC COMMENTS AND MEDIA QUESTIONS

There were no public comments or media questions.

At 6:23 p.m. Mr. Sires was excused and left the meeting.

NON PUBLIC SESSION/NH RSA 91-A:3,II(c) – TAX MATTER(S)

At 6:24 p.m. **Ms. Sand moved, seconded by Mr. DiGregorio, to go into non public session under NH RSA 91-A:3 II(c) to discuss tax matters.** Tax Collector, Rhoda Quint, Tax Assessor, Tom Holmes and Recording Secretary, Karen Hallowell were included in the non public session. **The motion carried by unanimous roll call vote.**

At 6:42 p.m. the Board returned to public session.

NON PUBLIC SESSION: NH RSA 91-A:3,II(e) - LITIGATION MATTERS

At 6:43 p.m. **Ms. Sand moved, seconded by Ms. Seavey, to go into non public session under NH RSA 91-A:3 II(e) to discuss litigation matters.** Assessor, Tom Holmes and

Recording Secretary, Karen Hallowell were included in the non public session. **The motion carried by unanimous roll call vote.**

At 6:55 p.m. the Board returned to public session. A motion to seal the minutes was made and carried in non public session.

NON PUBLIC SESSION: NH RSA 91-A:II(A) - TOWN MANAGER EVALUATION

At 6:56 p.m. **Ms. Seavey moved, seconded by Ms. Sand, to go into non public session under NH RSA 91-A:II(A) to discuss to discuss the Town Manager Evaluation. The motion carried by unanimous roll call vote**

The Board returned to public session at 7:30 p.m.

ADJOURN

At 7:30 p.m. the meeting adjourned at the call of the chair.

Respectfully submitted,

Karen J Hallowell
Executive Secretary