

**Minutes of Meeting**  
**CONWAY BOARD OF SELECTMEN**  
January 8, 2013

The Selectmen's Meeting convened at 4:18 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, C. David Weathers (Chair), Michael DiGregorio, Howard C. Dickinson, Mary Carey Seavey and Stacy Sand, Town Manager, Earl W. Sires and Recording Secretary, Karen Hallowell.

PLEDGE OF ALLEGIANCE

Chairman Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Weathers advised of two additions to the agenda. The first is an appointment of an alternate to the Conservation Commission and the second addition is the acceptance of a Deed from Gohlson in Transvale, Map/Lot 251-38. **Mr. Dickinson moved, seconded by Ms. Sand, to approve the agenda amended. The motion carried unanimously.**

CONSIDERATION OF UNANTICIPATED REVENUE LESS THAN \$5,000/RSA 31:95-B, III (B)

a. \$2,400 to the Town of Conway from the State of New Hampshire for the Hazardous Mitigation Update

Mr. Sires advised the Town received \$2,400 for preparation of the Hazardous Mitigation Plan. FEMA requires the Town to update the plan. There have been meetings with the Emergency Management Directors and others to identify and mitigate situations that may arise. The State of New Hampshire is providing funding for the preparation of this plan and, also, the Town has engaged Mapping & Planning Solutions to help prepare same. **Ms. Sand moved, seconded by Mr. DiGregorio, to accept \$2,400 from the State of New Hampshire for the hazardous mitigation plan update. The motion carried unanimously.**

ORDER TO REMOVE OR REPAIR HAZARDOUS BUILDING PURSUANT TO  
RSA 155-B:2 / MAP-LOT 251-118 LOCATED ON TRANSVALE ROAD

Mr. Sires reviewed that the Board of Selectmen have signed Orders to Review or Repairs Hazardous Buildings in the past. The Order before the Board today is for a damaged travel trailer on a property located at Map/Lot 251-118 on Transvale Road. The owners have been notified several times to remove this as it is a threat. Mr. Sires next reviewed the Order with the Board and suggested the Board amend the date listed on the Order for this to be removed to February 1, 2013. Mr. Sires next advised that if the Board signs the Order and the property owners do not comply, the town will remove the trailer and then have the town attorney try to recoup the costs of same. **Ms. Sand moved, seconded by Mr. Dickinson, to approve the Order to Remove or Repair Hazardous Building pursuant to RSA 155-B:2 for the property located at Map/Lot 251-118 on Transvale Road. The motion carried 5-0-0.**

APPOINTMENT TO CONSERVATION COMMISSION

Mr. Weathers advised that the Conservation Commission has recommended accepting the appointment of Matt Coughlin as an alternate to the Conservation Commission. Mr.

Weathers distributed Mr. Coughlin's resume for review. **Mr. DiGregorio moved, seconded by Ms. Seavey, to appoint Matt Coughlin as an alternate to the Conservation Commission. The motion carried unanimously.**

ACCEPTANCE OF A DEED FROM GOHLSON IN TRANSVALE, MAP/LOT 251-38

Mr. Sires reviewed this matter is in regard to a property in Transvale Acres with an A-Frame home. The owner had back taxes due and has offered to gift this property to the town. The Board of Selectmen previously held discussion on this matter and held public hearings. Mr. Gholson has signed a deed to the town. Mr. Sires requested the Board of Selectmen accept the deed and the town will take care of demolishing the property. **Ms. Sand moved, seconded by Mr. DiGregorio, to accept the deed from Gohlson at Tax Map/Lot 251-38.** Ms. Sand asked about the amount of taxes owed on the property and Mr. Sires reviewed same. **The motion carried unanimously.**

NORTH CONWAY COMMUNITY CENTER DISCUSSION  
OF PROPOSED NEW RECREATION FACILITY

Burr Phillips of Civil Solutions joined the meeting.

Mr. Phillips advised he is here today regarding the letter he sent with three requests. (See attached).

Mr. Phillips next reviewed that the Town is the owner a piece of land until a Boundary Line Adjustment takes place and so he is asking the Board of Selectmen to sign a form allowing Civil Solutions to act as the agent for the Board of Selectmen on applications so they can proceed. Mr. Weathers questioned if, once we sign the application, that the Town does not have any say in the waivers, etc. Mr. Phillips responded in the affirmative and added that they still would have to go through the Planning Board process and the Planning Board would have a say. Mr. Weathers asked if this would be the last chance for the Board of Selectmen to have a say in this matter. Mr. Phillips responded in the affirmative. Mr. Weathers next stated that the Planning Board would still have to act within guidelines. Mr. Phillips agreed.

Mr. Phillips next reviewed he is requesting a Conditional License Agreement (CLA) for the area where the announcers stand is at Mud Bowl. They need the CLA to allow the North Conway Community Center to continue to use the announcer's booth area in the Town right of way. Mr. Phillips next reviewed a plan of same with the Board. Mr. DiGregorio questioned if this was always known or just discovered. Mr. Phillips explained this was discovered during a survey but that it has been like this for a long time.

Mr. Phillips advised the next item he would like to request is for access to the site. There is a certain triangle of land that is half owned by the Town and half owned by the North Conway Country Club. They are obtaining an easement from the Country Club and will need one from the town as well. Mr. Sires advised that a license agreement to encroach could be considered by the Board but an easement would require input from the Conservation Commission and the Planning Board. Mr. Weathers asked if the items brought to the Board today need to take place before Mr. Phillips can take this to the Planning Board. Mr. Phillips replied in the affirmative.

Mr. DiGregorio stated that he has received a few calls regarding the building size. Mr. DiGregorio questioned how much this plan was reduced from the earlier plan presented. Mr. Phillips stated the first building he saw was considerably bigger and then they scaled down the plan from last year. This plan is slightly smaller. Mr. DiGregorio questioned if this is the same size as April or smaller. Mr. Phillips stated it is the same or slightly smaller. The square footage is 14,707 including the existing building. There was discussion regarding the size and square footage of the building. Mr. Weathers pointed out as a comparative, it would be almost the same as the size of Conway Pines. Mr. Weathers stated that he has concerns with that size building going in that location as it will interfere with the viewscape. He feels it should be moved to a different spot on the lot or it should be moved to a location by Whitaker Woods.

Mr. Phillips stated he presented three renderings to the Board of Selectmen, Planning Board and the Conservation Commission in the spring and then proceeded with final design based on those meetings. He has taken comments into consideration for the design of the building and to him it is discouraging to have full plans done and now hear this. Mr. Sires stated that this is the first time that an actual design has been presented –before it was conceptual and all that was discussed before was the swapping of property. Mr. Weathers reviewed a copy of the conceptual plan that was previously presented with Mr. Phillips. Mr. Phillips stated that in his mind they have done exactly what they said they were going to do and have taken people's comments into consideration.

Mr. DiGregorio stated that this Board agreed to a boundary line adjustment previously and now you are asking the Board of Selectmen for an easement on an island area and this will have to go to the public as to whether they agree with that or not as well. There has been feedback to the Board of Selectmen's office that the building is too large for the location. It is not up to the Board of Selectmen to stop the North Conway Community Center from building the building but they do have to take input from the public on the matter. Mr. DiGregorio stated he feels as though the Board of Selectmen have kept their word so far on the other boundary line adjustment and now you are asking for more. There was never any discussion before of an additional boundary line adjustment, etc, and we will have to take input from the public on this. Mr. Phillips advised that the North Conway Community Center held public hearings and that pictures were in the newspaper as well. Mr. Phillips stated that if the town does not give them the boundary line adjustment they will have to proceed and come out into Norcross Circle.

Ms. Sand stated that she was not on this Board when the matter was first discussed but she was here for the vote on the boundary line adjustment and she voted in the negative. Since that time, she has been trying to understand the project, attend their meetings and she has walked the property. She feels she has a good feel for what it will look like and feels they made the effort with the building theme, etc. Ms. Sand next stated that when she looked at the area it was fall and there were leaves on the trees; however, now that it is winter and the view has changed. Also, we have the train station and the park lit up for the winter season. We will now lose this if the building is built and she feels it would affect the feel of the town. However, we can't stop this project from happening. It is now up to the public and the Planning Board. Ms. Sand next stated that she feels that the North Conway Community Center should go to the school and ask for the land located near Whitaker Field. We have been told this project would fit on the school's property however, she understands that they don't want to incur additional costs. Ms. Sand suggested they should ask the school to donate the property. She feels it would be more beneficial to the Community Center to be closer to the Whitaker Woods area. Further, asking this Board to give up rights –she has a hard time with this as well.

Mr. Dickinson stated he is very concerned with the size and the impact of this whole project. Mr. Dickinson further questioned how many more basketball courts do we need in this town which is mostly what this project is. Mr. Phillips stated that a good portion of it is basketball courts. Mr. Dickinson further added that this is right in the middle of North Conway and feels that it is way overdesigned and he is very concerned and also shares Ms. Sand's concerns.

Mr. Phillips stated he feels that the things that need to be addressed here at this meeting are the easement, the boundary line adjustment and the CLA. He feels the other items will be addressed at the Planning Board level. Mr. Dickinson stated the Planning Board is bound to act within its limits so long as a project is consistent with the town ordinances. Mr. Phillips stated that the Planning Board required three renderings of the building back in February or March. Planning Director, Tom Irving stated that the site plan development and the boundary line adjustment are closely tied together. If the boundary line moves further toward Schouler Park then the buffers moves closer to Schouler Park and then the building can move closer to the park. This Board can now reconsider their prior decision as to the Boundary Line Adjustment if they have new information regarding same. With respect to the Planning Board, the Board of Selectmen had asked the Planning Board to render an opinion as to the Boundary Line Adjustment but the Planning Board was not comfortable with it all and asked for renderings so that the Board would know exactly what is being planned. Mr. Phillips next reviewed the plan and reviewed the area for the boundary line adjustment and stated they are not moving the property line and the building will not be moved closer to Norcross Circle that it can be today. By doing the Boundary Line Adjustment it allows them to push the building back further from Route 16. By doing the Boundary Line Adjustment he feels it improves the site. Mr. DiGregorio stated that the Boundary Line Adjustment was to get the North Conway Community Center out from the road and to do the land swap with them. In his mind it has nothing to do the building and it made sense to do it at the time – to clarify what was done years ago. This may have been the cause and effect but in his mind this matter should be handled separately.

Mr. Weathers asked for public comments. Kim Beals advised that she lives in North Conway Village and is supportive of the North Conway Community Center but she is extremely concerned with the size of the proposed building. The number one economy here is tourism and the views bring people back. This is the gateway to the village. Ms. Beals next stated again that she is supportive of the North Conway Community Center but feels the size of the building is not good for this location. Ms. Beals next stated that she did to a walkaround after the renderings were done. What concerned her was the physical images of what she saw were not representative of the area. The building was not accurate to the dimensions of the view. Ms. Beals next distributed pictures of the area for the Board's review (see attached). Ms. Beals next advised that this building will impact what she does, she is a painter, a marketer, etc, but it would help her friends with children. However, she still feels that we need to protect the view that we have in this area. Ms. Beals stated that she heard the idea earlier about using the school property and she thinks that this should be considered.

Ms. Seavey stated that the site near Whitaker Woods has been brought up before and is not new to the table. She agrees about what this will look like aesthetically but feels we need to work with the North Conway Community Center to find a location that suits it needs. To stop the project right now is not fair and feels it is late in the game to put the brakes on.

Ms. Beals stated that she is not hearing that people are opposed to this but that people are opposed to what it will look like. She would be supportive of the building if it were compatible with its location. Also, we need to see the proposed building in photos and feels this should be done. Mr. Phillips advised that he did give the consultants photos and they put

this together with the renderings. Ms. Beals stated she does not feel they are accurate. She would like to see the actual building on photos on the site.

Sheila Duane stated she feels there has been a fair amount of comments on the view and changing the view. She feels it we did work as a community and the school building was available we should do this. We have done things like this in the past – for instance the gas station property and feels we can work together on this as well. Until this would go through a public hearing process that affects town property, she would certainly volunteer to help with this. Ms. Duane further commented that she sees these views every day. Also, she works in tourism and knows that is why people come here –it is the beauty. She feels the Board of Selectmen should work with the community to help find a spot that would work for this project.

Russ Seybold of the Conway Scenic Railroad, stated that he seconded Ms. Duane's comments. Also, the train station is iconic to this town. It is lit up now and they try to make it part of the ambiance of the village. He does believe this is a great project but it is in the wrong spot. It would be almost like putting a wall or big fence up there at the present location and it will block the view. He would be dedicated and would pledge support if they decide to work on a project solution that enhances the project and the community.

Mr. Irving suggested utilizing the North Conway Fire Department and string a line to see in reality how tall the building will be. He hopes that we could work with the Fire Department to do this. We could then look at the eave lines so that people can get an idea of where they will go. There as brief discussion. Mr. Phillips also stated that he was going to suggest balloons be used but there is costs.

There was next further discussion of the property, the planning board process, etc.

Mr. Weathers asked for further public comments. There were none.

**Mr. DiGregorio moved, seconded by Ms. Seavey, that we schedule the public hearings for January 29 and February 12, 2013.** This would be to discuss the access easement. There was discussion on the dates and timing for the hearings and other meetings. Mr. Phillips advised that he could make a presentation at the Conservation Commission meeting scheduled for tomorrow evening. **The motion carried unanimously.**

Mr. Sires asked what the Board would like to see regarding the view line and the suggestion to use the fire apparatus etc. Ms. Sand stated she does not see the need for this at this time. There was next a discussion of the pictures that appear on the North Conway Community Center website. Mr. Phillips stated they are renderings on the website. Mr. Irving pointed out they are also the previous design and not the current design and explained the differences in the designs.

Mr. Phillips next asked about the CLA for the area in Mud Bowl. Mr. Phillips stated that whether this project goes forward or not this would still make sense. Mr. Sires reviewed that a CLA would allow an encroachment but also allows to have any encroaching property be removed in the future if necessary. There was brief discussion. **Mr. DiGregorio moved, seconded by Ms. Seavey, that we ask Earl Sires to draft a Conditional License Agreement between the Town of Conway and the North Conway Community Center specifically for the Mud Bowl and announcers stand. The motion carried 4-1-0 with Mr. Dickinson voting in the negative.**

Mr. Phillips next asked about signing the other applications etc that he presented today or if we will wait on this. The Board agreed this would not be considered today.

### CONSIDERATION OF WARRANT ARTICLES

Mr. Sires distributed a list of proposed Warrant Articles to the Board. (See attached). Mr. Sires reviewed two changes made to the proposed articles as follows: On page 5, with regard to police equipment, the amount of the article was changed to \$35,500 from \$35,000 and, also, page 4 in the explanation regarding the police vehicles capital reserve, the police are planning for two vehicles per year instead of one.

Mr. Sires next reviewed the Budget Committee meets tomorrow evening and any action taken tonight by this Board would allow us to take the proposed articles to the Budget Committee. The Board agreed to act on the proposed articles at tonight's meeting.

Mr. Sires next reviewed that on page 7 of the proposed articles, regarding the Charter amendments that we do not have the approved language yet approved by the Attorney General's office. The Attorney General's office would like to see the language for same first.

Mr. Sires next reviewed that on page 6 of the proposed articles, regarding Class VI Roads, we are asking that Reporter Court be struck from the proposed article and that it just list Henderson Road, Labrador Pond Road and Rock House Mountain Road.

Mr. Weathers questioned if any Board members would like to discuss any of the proposed articles before voting on same.

Ms. Sand stated that with regard to the proposed article for the Capital Reserve Fund for Police Vehicles, the police are basically doubling what they have. She knows that the town also uses the vehicles for town staff but would rather it be one vehicle one year and two vehicles the next year. Ms. Sand stated she feels this is one place we could make a change. Ms. Sand next stated that the next proposed article she would like to discuss is for the Police Drug Evidence Terminator Equipment. She has heard from people about the openness of where the box would be located, however, she does understand that it is where the dispatchers can see it. She has also heard concerns with how often the drugs are destroyed and that the drugs would be sitting in there at any given time. Mr. DiGregorio reviewed that it was discussed previously there will be video on the box and the dispatchers will also be there. Mr. DiGregorio further reviewed that it was also discussed the box would be made of steel; however, they didn't say how thick it was. Ms. Sand stated she would like to know where the key for the box would be located and who would have access to same. Ms. Sand next stated that she does feel the drug terminator is a good idea and would be paid for in few years. Mr. Weathers reviewed that this would also save time for personnel and save on equipment as well. Mr. Weathers questioned if the Board would like to vote on these two articles separately. Ms. Sand stated that she would like to vote on these two proposed articles separately.

**Ms. Seavey moved, seconded by Ms. Sand, to approve the proposed warrant articles with the exception of the proposed article for the Capital Reserve Fund for Police Vehicles and the proposed article for the Police Drug Evidence Terminator Equipment. The motion carried unanimously.**

Mr. Weathers next reviewed that the Capital Reserve Fund for Police Vehicles is now for two vehicles per year. **Ms. Seavey moved, seconded by Mr. DiGregorio, to approve the**

**article for the Capital Reserve Fund for Police Vehicles. The motion carried 4-1-0 with Ms. Sand voting in the negative.**

Mr. Weathers next reviewed the proposed warrant article for the Police Drug Evidence Terminator Equipment. **Ms. Seavey moved, seconded by Mr. DiGregorio, to approve the article for the Police Drug Evidence Terminator Equipment. The motion carried unanimously.**

Mr. Sires questioned if the two votes just taken were for money articles and did not apply to the proposed Class VI road article and the article regarding the Charter. The Board agreed.

Mr. Weathers next reviewed the proposed warrant article to abandon certain Class VI roads would not include Reporter Court. **Ms. Sand moved, seconded by Ms. Seavey, to approve the article to abandon certain Class VI roads. The motion carried unanimously.**

#### SIGNING OF DOCUMENTS

- a. Abatement Map/Lot 251-38 (2010)
- b. Abatement Map/Lot 251-38 (2011)
- c. Abatement Map/Lot 251-38 (2012)
- d. Notice of Intent to Cut Wood or Timber Map/Lot 201-22
- e. Notice of Intent to Cut Wood or Timber Map/Lot 247-4
- f. Permanent Application for Property Tax Credit/Exemption Map/Lot 235-6
- g. Permanent Application for Property Tax Credit/Exemption Map/Lot 263-115
- h. Permanent Application for Property Tax Credit/Exemption Map/Lot 269-39
- i. .Permanent Application for Property Tax Credit/Exemption Map/Lot 276-35

**Ms. Sand moved, seconded by Mr. Dickinson to sign the Abatement for Map/Lot 251-38 (2010), Abatement for Map/Lot 251-38 (2011), Abatement for Map/Lot 251-38 (2012), Notice of Intent to Cut Wood or Timber Map/Lot 201-22, Notice of Intent to Cut Wood or Timber for Map/Lot 247-4, Permanent Application for Property Tax Credit/Exemption for Map/Lot 235-6, Permanent Application for Property Tax Credit/Exemption for Map/Lot 263-115, Permanent Application for Property Tax Credit/Exemption for Map/Lot 269-39 and the Permanent Application for Property Tax Credit/Exemption for Map/Lot 276-35. The motion carried 5-0-0.**

#### SIDEWALK PLOWING NORTH CONWAY BUILDING

Mr. Sires reported that over the holidays, there were several calls to the town office and to the Chamber of Commerce office regarding concerns with sidewalk maintenance and, also, crosswalks in the area where the sidewalk enters the crosswalk. People felt that maintenance of sidewalks is not what they thought it should be and that the crosswalk areas were blocked. Mr. Sires advised that we do not do the crosswalk areas.

Mr. DiGregorio stated that he received emails from a handicapped person in North Conway specifically about sidewalks and crossings not cleared out. Mr. DiGregorio further advised that he walked North Conway two days after the storm and it was not good the whole length of Route 16. He feels it was in bad condition. It had been cleared out but when the state came through and plowed it was not clear again and this was in the afternoon and nobody had been out there to take care of the sidewalks. There was probably 2-4 inches of clumpy snow on the sidewalks and was difficult to walk through. In his mind this is totally unacceptable. Mr. DiGregorio stated that he asked for this to be on the agenda tonight so that we can ask the

contractor to be at a better level or that this Board have further discussion of doing the work in house. Mr. Weathers commented that the State and the vendor are chasing each other down the road. Mr. DegliAngeli commented that this does not occur in the village area because there is parking but on the strip it does. This is why we included in our specifications two years ago for a snowblower so that the snow could be blown in the opposite direction.

Mr. DegliAngeli next reviewed that sidewalk maintenance was brought up before budget season and then we got further into discussions about ADA, etc. What we are talking about tonight is quality and if we are going to use an outside contractor or bring this in house. In previous discussions, staff was asked to bring costs to the Board for both and felt that after the discussion we were staying status quo for the 2012-2013 season. Further if we contract out at a different level of service it would cost three times more. If this Board wants a significant difference in the quality that we have now then we have to bring this in house. Mr. DiGregorio stated that were also questions of how to get out of the current contract. Mr. DegliAngeli stated that he did speak to the contractor who has some concerns. If the Board decides to take this in house then we will have further discussion with the contractor and make an amicable arrangement. Mr. DegliAngeli next pointed out further that previous discussions were held that this was not feasible for the 2012-2013 season but that we could look toward the 2013-2014 season.

Ms. Seavey questioned if the issues were different or the same with the previous contract. Mr. DegliAngeli stated there were the same issues but that they were two different contractors and had two different types of equipment. The contractor now is doing what they can within the confines of the equipment.

Mr. Weathers questioned if we decide to go in house –is there anything in the budget in April to do this. Mr. DegliAngeli stated it would be break even –we would maintain the bottom line but have a shift in the expenses. This appears in the highway budget under hired equipment and so this line would be lowered by a fixed amount and labor would go up. Mr. Weathers questioned if this would be a break even situation and Mr. DegliAngeli responded in the affirmative. Mr. DegliAngeli explained that we need three people and those people now work from April until November. Our sidewalk contract is from November to April and so this would then become a full time employee and charge certain months to the highway department. The equipment would still come out of highway capital reserve, however, we would lease to own and we could spread the costs out 3-5 years and go out to a 15-20 year plan to replace same. Mr. DegliAngeli questioned if that employee moves into the highway department in November is there any issues with keeping that person busy. Mr. DegliAngeli stated that in this town we have no shortage of things to do. This year they had projects such as Transvale, Kearsarge Metallurgic, etc and, in the past, Whitaker Barn, Abenaki, etc. This is the time of year projects such as these are done. Mr. DegliAngeli further pointed out that we now have the same number of people in the highway department as forty years ago.

There was further brief discussion regarding sidewalk maintenance. Mr. Sires clarified that this Board is talking about the 2013-2014 season. The Board agreed. **Mr. DiGregorio moved, seconded by Ms. Seavey, to bring sidewalk maintenance in house starting fall 2013.** Mr. Sires advised the Board would be given a budget to look at. There was brief discussion. **The motion carried 5-0-0.**

Ms. Seavey stated that we still need to talk about the crosswalk situation. Mr. Sires explained we have done the same as in the past. We have left it up to the property owners to take care of this or not. If you want someone else to do the crosswalks we will need to budget for this as well. Next year we could have the person in house take care of this if the Board

would like. Mr. Weathers stated that we do know now that we have a handicapped person using a particular crosswalk. Mr. Sires stated that we could ask the contractor to pay specific attention to this particular area. Ms. Seavey stated she feels there is a need to address all of the crosswalks and she would have never thought they were the business owners responsibility. Ms. Sand stated she doesn't think the crosswalks on the corners are the problems. The problems are the crosswalks where there is no corner and the one at Ledgeview is a perfect example. Ms. Seavey stated she feels this still needs to be addressed. Ms. Sand stated she then felt it would be then need to be added as a budget item. Mr. Sires stated he would talk with the contractor and will advise the Board of what the costs would be and then this Board can decide if they would like to amend the budget. All agreed. Ms. Sand also suggested talking with the landowners as well. All agreed.

#### CONSIDERATION OF BILLS

- a. Manifest dated 1/10/13
- b. Payroll dated 1/10/13

**Ms. Sand moved, seconded by Ms. Seavey, to approve and sign the manifest dated 1/10/13 and the payroll dated 1/10/13. The motion carried unanimously.**

#### RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

- a. Manifest Dated 12/27/12 and 1/3/13
- b. Payroll Dated 12/27/12

**Ms. Sand moved, seconded by Mr. Dickinson, to ratify the Manifests dated 12/27/12 and 1/3/13 and the payroll dated 12/27/12. The motion carried unanimously.**

#### REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

There were no Special Event Applications for the Board to consider.

#### CONSIDERATION OF MINUTES

**12/18/12 – Ms. Sand moved, seconded by Mr. DiGregorio, to accept the minutes of 12/18/12 as written. The motion carried 4-0-1 with Ms. Seavey abstaining.**

#### TOWN MANAGER REPORT

Review of Non Profit Budgets Meeting – Mr. Sires reviewed that the meeting for the Budget Committee and Board of Selectmen to review non profit budget requests is scheduled for Wednesday, February 6, 2012 at 6:30 pm and will be held at the Middle School.

FEMA Buyout Program – Mr. Sires reported that the Town was advised this past fall that the buyout program was imminent. In October they told us it would be in November and then they told us there was a hang up due to Hurricane Sandy. An application was then put in to CDBG with that information. We have still not received the funds and recently a call was placed to the Governor's office which led to some meetings on the phone with Director Pope, Chief Solomon and others. They have now determined that we need to do an historic review of properties in Transvale. Right now they are working on the historic review which includes looking at photos, etc. Thereafter, hopefully they will send a letter to the State Historic Preservation Association that there are no issues and, hopefully, the State will agree. They

have assured us that they will take up the issue quickly when they receive the information. Thereafter, it will be send to the Governor's office. Mr. Sires next advised that there is now a meeting scheduled on January 24, 2014 with Transvale residents and we are hoping it will not be many more months before the funds are received. If this does occur, we may have to ask the Board of Selectmen in the future to contact Councilor Burton to bring this to the Governor and council. With regard to the meeting on January 24<sup>th</sup>, Senator Shaheen's office is interested in this and will be attending. Mr. Sires next further advised that this delay has also created a snag with the CDBG office as they gave us money in October and expected it to be used in a matter of weeks; however, we may be okay with this issue for now.

Town Report – Mr. Sires reported that the process of preparing the 2012 Town Report has started. If anyone has any photos, etc for the report to please forward them along.

#### BOARD REPORTS AND COMMENTS

Lower Mount Washington Valley Solid Waste District Meeting (LMWVSWD)– Ms. Sand reported that a meeting of the LMWVSWD is scheduled for next week.

Budget Committee – Mr. DiGregorio reported the Budget Committee held a meeting last week and, also, a meeting is scheduled for tomorrow night.

Conservation Commission – Mr. Weathers reported that the Conservation Commission will be meeting tomorrow night.

#### PUBLIC COMMENTS AND MEDIA QUESTIONS

There were no public comments or media questions.

#### NON PUBLIC SESSION/NH RSA 91-A:3.II(C) – TAX MATTER(S)

It was advised that this matter would be postponed until the next meeting.

#### ADJOURN

At 6:28 p.m. the meeting adjourned at the call of the chair.

Respectfully submitted,

Karen J Hallowell  
Executive Secretary