

Minutes of Meeting
CONWAY BOARD OF SELECTMEN
May 7, 2013

The Selectmen's Meeting convened at 4: 19 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, C. David Weathers (Chair), Michael DiGregorio, Mary Carey Seavey, Stacy Sand, and Carl Thibodeau, Town Manager, Earl Sires, and Recording Secretary, Karen Hallowell.

PLEDGE OF ALLEGIANCE

Chairman Weathers led the Board in the Pledge of Allegiance to the Flag.

Mr. Weathers expressed condolences to Holly Meserve and family on the loss of her husband, Ian Meserve. Mr. Weathers next advised that town hall would be closed from 10:30 am and until 1:30 pm on Thursday, May 9, 2013 to allow town hall employees to attend the funeral.

APPROVAL OF AGENDA

Mr. Weathers advised that three items will be added to the agenda. An Abatement for Map/Lot 277-161 and a Landfill Expansion CRF Withdrawal have been added to Signing of Documents and, Tans Documents has been added to the Ratification of Documents Signed Out of Session. Further, a revised MS-5 has been added for consideration. **Ms. Sand moved, seconded by Mr. Thibodeau, to approve the revised agenda. The motion carried unanimously.**

PUBLIC HEARING- REQUEST FOR AN EASEMENT BY THE
CONWAY VILLAGE FIRE DISTRICT AT MAP/LOT 277-119 (1 OF 2 HEARINGS)

Public Works Director, Paul DegliAngeli, joined the meeting.

At 4:21 pm, Mr. Weathers opened the public hearing regarding a request for an easement by the Conway Village Fire District (CVFD) at Map/Lot 277-119.

Mr. DegliAngeli reviewed that this is a request from the CVFD for an easement to construct infrastructure, namely a sewage pump, on this property on Pequawket Drive. Mr. DegliAngeli reviewed a map of the lot. Mr. DegliAngeli advised this would not take up the entire lot and the CVFD is only interested in the land closest to the road and, also, this would not take up the entire frontage of the lot on the road. Mr. DegliAngeli next advised that there is no funding for this project yet and this will sit on the shelf until such time as it is needed in the future. There is a 30 year limit on this and if it is not constructed in 30 years then the easement goes away. Mr. Sires advised that the town did take possession of this lot a few years ago on the recommendation of the Conservation Commission and Planning Board.

Mr. Weathers asked for questions or comments from the Board and public. There were none. Mr. Weathers closed the public hearing at 4:24 p.m.

ANNUAL LEOP CONCURRENCE – STEVE SOLOMON

Emergency Management Director, Chief Steve Solomon, joined the meeting. Chief Solomon reviewed the Annual LEOP Concurrence is brought to the Town each year. Chief Solomon next reviewed that this will be the last year for the current plan as it is in a cycle for

updating. Once the changes to the plan are ready they will be brought to the Board for review and approval. The form before the Board today is to concur with the existing plan until the updates are done. **Ms. Sand moved, seconded by Mr. DiGregorio, to sign the Annual LEOP Concurrence for this year. The motion carried unanimously**

PROPOSED WASHINGTON STREET IMPROVEMENT PROJECT

Public Works Director, Paul DegliAngeli, reviewed the history of maintenance, state aid funding, and ownership and reclassification of Washington Street with the Board.

Mr. DegliAngeli next reported that the CVFD is planning to upgrade the water main in this area and reviewed a cooperative agreement proposal between the CVFD, state and town. This would be an opportunity for the town to do repair work on Washington Street. The NHDOT has offered to give us 50% of the money up front and then pay the balance when our obligations are met and completed. This would be a reallocation of funds from the CRF, specifically out of Pequawket Drive. We are deferring work on Pequawket Drive and could use the funds here. Mr. DegliAngeli next reviewed the proposed construction project on Washington Street with the Board.

Mr. DiGregorio moved, seconded by Ms. Seavey, to pursue the NHDOT State Aid Project Fund to reconstruct Washington Street and reclassify it as a Class V town road. Ms. Sand asked about changing this from a state to a Class V road. Mr. DegliAngeli advised that it is now a Class II/V Road and it would then become just a Class V Road. Ms. Sand questioned if this requires voter approval. Mr. DegliAngeli stated it is his understanding the state will do this and that they have the authority. They have the ability to abandon the Class II portion and this will then make it a Class V road. Mr. DegliAngeli next advised that the state plans to maintain ownership of the bridge and the road above the bridge. **The motion carried unanimously.** The Board also agreed that the funding would come out of the capital reserve fund for Pequawket Drive.

There was next a brief discussion on the work done recently to Pequawket Drive.

SIGNING OF DOCUMENTS

- a. Abatement Map/Lot 203-130
- b. Abatement Map/Lot 262.86.22
- c. Abatement Map/Lot 262-86.23
- d. Abatement Map/Lot 262-86.24
- e. Abatement Map/Lot 262-86.25
- f. Abatement Map/Lot 274-29.1
- g. Notice of Intent to Cut Wood or Timber Map/Lot 232-84
- h. Notice of Intent to Cut Wood or Timber Map/Lot 240-22
- i. Notice of Intent to Cut Wood or Timber Map/Lot 247-11
- j. Notice of Intent to Excavate Map/Lot 207-14.5
- k. Abatement Map/Lot 277-161
- l. Landfill Expansion CRF Withdrawal

Mr. DiGregorio moved, seconded by Ms. Seavey, to sign the Abatement Map/Lot 203-130, Abatement Map/Lot 262.86.22, Abatement Map/Lot 262-86.23, Abatement Map/Lot 262-86.24, Abatement Map/Lot 262-86.25, Abatement Map/Lot 274-29.1, Notice of Intent to Cut Wood or Timber Map/Lot 232-84, Notice of Intent to Cut Wood or Timber Map/Lot 240-22, Notice of Intent to Cut Wood or Timber Map/Lot 247-11, Notice of Intent to Excavate Map/Lot 207-14.5, Abatement Map/Lot 277-161, and a Landfill Expansion CRF Withdrawal. The motion carried unanimously.

CONSIDERATION OF BILLS

a. Manifest dated 5/9/13 - **Ms. Sand moved, seconded by Mr. DiGregorio, to sign the manifest dated 5/9/13. The motion carried unanimously.**

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

- a. Manifest dated 5/2/13
- b. Payroll dated 5/2/13
- c. TANS Documents

Ms. Sand moved, seconded by Mr. DiGregorio, to ratify the Manifest dated 5/2/13 and Payroll dated 5/2/13 signed out of session. The motion carried unanimously.

Ms. Sand moved, seconded by Mr. DiGregorio, to ratify the TANS documents signed out of session. The motion carried unanimously.

CONSIDERATION OF REVISED MS-5

Ms. Sand moved, seconded by Mr. DiGregorio, to sign the revised MS-5. The motion carried unanimously.

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

There were no Special Event Applications presented for consideration.

CONSIDERATION OF MINUTES: 4/23/13

4/23/13 – Mr. Weathers noted that under the Discussion of Proposed Farmers Market at Whitaker Homesite, page 3, last paragraph, where he suggests contacting the NRCS, it should state NRCS and Carroll County Cooperative Extension. **Ms. Seavey moved, seconded by Ms. Sand, to approve the minutes as amended. The motion carried unanimously.**

TOWN MANAGER REPORT

Codification Project – Mr. Sires reported an RFP has been advertised for the codification project. Six or Seven inquiries for information have been received to date.

Parks and Recreation – Mr. Sires advised that Recreation Director, John Eastman, has reported to him that the fields and recreation areas are ready to go.

MWV Science Fair – Mr. Sires reported he will be a judge at the MWV Science Fair scheduled for Thursday, May 9, 2013.

Transvale Buyout – Mr. Sires reported that the Town may start to purchase properties in the Transvale buyout program in the next two weeks.

BOARD REPORTS AND COMMENTS

Planning Board – Mr. Thibodeau reported on decisions made at the Planning Board Meeting held on April 25, 2013. Mr. Thibodeau next reported that the next meeting of the Planning Board is scheduled for May 9, 2013 and they will be having a discussion regarding solar panels on a property.

ESAA – Mr. Thibodeau reported that an ESAA meeting is scheduled for later this evening. Mr. Thibodeau next reported that jet fuel is now available at the airport and this is being operated by the FBO. Mr. Thibodeau further reported that future projects planned for the Airport are to rebuild taxiways and also build a new facility. Mr. Thibodeau next advised that the Airport will also be putting a petition together in the future to approach the Town of Conway to contribute \$12,000.

MWV Collaborative Meeting – Ms. Sand reported that she, Mike DiGregorio, Mary Seavey, Earl Sires, and Tom Irving attended a meeting a MWV Collaborative meeting this morning. This is a group that hopes to look at pooling resources for things that affect us regionally. The group plans to meet several times before the end of the year to develop proposals for next year.

Conservation Commission – Mr. Weathers reported a Conservation Commission is scheduled for Wednesday, May 8, 2013 at the Whitaker Meeting House.

PUBLIC COMMENTS AND MEDIA QUESTIONS

There were no comments or media questions.

NON PUBLIC SESSION: NH RSA 91-A:3,II(C)

At 5:08 p.m., **Mr. Thibodeau moved, seconded by Ms. Sand, to go into non public session under NH RSA 91-A:3,II (c).** The non public session included Robert Nelson of RWN Property Maintenance, Public Works Director, Paul DegliAngeli, Town Manager, Earl Sires, and Recording Secretary, Karen Hallowell. **The motion carried by unanimous roll call vote.**

The Board returned to public session at 6:04 p.m.

Mr. Thibodeau moved, seconded by Ms. Sand, to seal the minutes of this non public session. The motion carried unanimously.

ADJOURN

At 6:05 p.m. the meeting adjourned at the call of the Chair.

Respectfully submitted,

Karen J Hallowell
Executive Secretary