

Minutes of Meeting
CONWAY BOARD OF SELECTMEN
October 8, 2013

The Selectmen's Meeting convened at 4:18 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, C. David Weathers (Chair), Michael DiGregorio, Mary Carey Seavey, Stacy Sand, and Carl Thibodeau, Town Manager, Earl Sires, and Recording Secretary, Karen Hallowell.

PLEDGE OF ALLEGIANCE

Chairman Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Weathers advised that agenda item 9-Valley Vision Request for Equipment, has been canceled. **Mr. Thibodeau moved, seconded by Ms. Seavey, to approve the agenda as amended. The motion carried unanimously.**

PUBLIC HEARING TO DISCUSS PROPOSED CHANGES TO CHAPTER 113/SOLID WASTE OF THE CODE OF THE TOWN OF CONWAY PERTAINING TO ESTABLISHING THE REUSE AREA AND AMENDING LANGUAGE FOR PERMIT STICKERS

Mr. Weathers opened the public hearing regarding proposed changes to Chapter 113/Solid Waste Ordinance at 4:19 p.m.

Mr. Sires reviewed the proposed changes to the Solid Waste Ordinance (see attached). Mr. Sires further reviewed that this is the first of two hearings regarding the changes. The LMWVSWD will meet on Friday, October 11, 2013, to discuss the proposed changes as well.

Ms. Sand stated that under 116-13 regarding the temporary permit, it does not state anywhere that recycling is required. If residents are required to recycle then anyone with a temporary permit should have to recycle as well. The language should state that they need to have their recyclables separated.

Ms. Sand next stated that under 113-18 regarding the reuse area, she would like to keep the language regarding materials which are still usable and not use the language regarding still having value. She feels it should stay reusable to the general public. Ms. Sand next stated that she has concerns with not having items in the reuse area long enough for people to see them and is not sure if the proposed language works regarding this issue.

An unidentified person from the public stated that the shed was built for reuse and questioned if it is going to be used again. The unidentified person further stated that with regard to larger items, she saw some items by the metal bin that could be reused. She is concerned about things such as metal chairs that could be reused and have been put in the metal area. The shelves in the reuse area are only for smaller items and cannot be used for larger items. The unidentified person asked if there is some way to use some other section to allow people to leave larger type items. She understands the town does not want people climbing in the metals bin. Mr. DegliAngeli explained that, currently, people can take an item if it is not in the metal bin. If something is left against the retaining wall, i.e. a bicycle or a chair, then people can take these items. Ms. Sand stated that she concurs with Mr. DegliAngeli and

as long as people don't climb into the metals bin that she would like to see people reuse the larger items as well.

There were no further public comments and the Chairman closed the public hearing at 4:30 p.m.

CONSIDERATION OF UNANTICIPATED REVENUE LESS THAN \$5,000/RSA 31:95-B, III (b)

(a) \$500.00 from Coleman Concrete for new kilts for the girls' field hockey team

Recreation Director, John Eastman, joined the meeting. Mr. Eastman reviewed that Coleman Concrete offered to make a donation of \$500.00 for new kilts for the girls' field hockey team. Mr. Eastman further reviewed that the team does not presently have kilts and they only have team shirts. Ms. Sand asked about sizing, etc. Mr. Eastman advised that there are 31 people on the team and that he got prices for 40 kilts. The kilts are spandex/polyester and are reusable. Also, the Recreation Department would clean them every year. The uniforms should last a good 6-7 years.

Mr. DiGregorio asked how we relay thank you to Coleman Concrete. Mr. Eastman advised that in the past we have taken a photo and posted it on the website and on Facebook. Also, we have sent the photos to Lloyd at the Conway Daily Sun as well.

Ms. Sand moved, seconded by Ms. Seavey, that we accept the \$500.00 from Coleman Concrete to the Town of Conway for new kilts for the girls' field hockey team. The motion carried unanimously.

REPORT FROM TOWN OF CONWAY 250TH ANNIVERSARY COMMITTEE

Janice Crawford and Brian Wiggin of the 250th Anniversary Committee appeared before the Board.

Mr. Wiggin advised the 250th Anniversary Committee has been meeting monthly at Salyards Musuem. Mr. Wiggin advised that he and Jill Vierus are co-chairs of the committee.

Ms. Crawford distributed a memo and budget to the Board regarding the 250th anniversary celebration. Ms. Crawford also presented a petition for the 2014 Warrant. Mr. Wiggin next reviewed the memo and budget information with the Board. Mr. Wiggin advised they are also asking the Board of Selectmen for a warrant article for \$20,000 of the \$105,000 budget. Mr. DiGregorio questioned if they think they will need more funds the following year. Ms. Crawford advised they are fundraising with cards, commemorative magazines, etc, and, if they can't raise enough, they may come back again to ask for additional funds. They feel that the \$20,000 will help the Recreation Department with the Fourth of July celebration, etc, and to beef up any events we already have. Mr. Eastman reviewed that he will have to book a year out for entertainment just after town meeting. Mr. Sires reviewed the process for town meeting and the timing. Mr. Sires reviewed they have brought in a petitioned article but at the same time they are asking the Board of Selectmen for a Selectmen's article as well. If the petition is submitted today, then it has to go on the warrant but if the Board decides to put an article on they can take the petition with them and not submit it today if they choose. Mr. Sires further reviewed that the amounts of a warrant article can be adjusted at town meeting in 2014 and they could also ask for additional funding in 2015 if needed. There was brief discussion by the Board. **Ms. Sand moved, seconded by Ms. Seavey, that we put forward a Board of Selectmen article for \$20,000 to support the 250th Anniversary Committee's events.** Mr. Thibodeau questioned if this has to be an article or if this could be made part of the budget. Mr.

Sires stated this would be an article as it is a one time expenditure. **The motion carried unanimously.** Ms. Crawford took the petition and did not submit same to the Town as this will now be a Selectmen's article.

Mr. Wiggin next stated that he would like to also see a birthday gift to the town such as a marker, etc. He would also like to see the old Kennett High School gym refurbished. Another suggestion is coming up from the Conway information booth there are no woodlands until you get to Pine Hill and some people are saying that maybe we can find a small piece of land that could be put back in its natural state. Another suggestion received was for a skateboard park. Ms. Crawford next suggested something more affordable would be to have a flag flying in the center island in Conway. Mr. Wiggin stated that he would be looking for other suggestions as well as the Committee is thinking about ideas.

Ms. Crawford next advised that the 250th celebration is being done under the auspices of the Celebrations Committee. They will also be doing the public relations and marketing.

Mr. Sires reviewed that the town's direct involvement will be with events throughout the year such as New Year's Eve, Winter Carnival or something along this line, Fourth of July and, also, the actual commemoration on October 1, 2015. Mr. Sires next reviewed there was also the question of liability insurance. Mr. Sires advised there will be some other events that the town will have limited involvement in but we will have a list of what the town is covering and not covering to let our insurance carrier know.

REVIEW OF WALMART'S NORTH-SOUTH ROAD TRAFFIC DESIGN

Mr. DegliAngeli reviewed that at a previous meeting the Board of Selectmen wanted to review the final plans regarding Walmart's North-South Road traffic design. Mr. Sires advised that Mr. DegliAngeli recently met with the engineers on the project to finalize the design plans. Mr. DegliAngeli next presented plans to the Board and reviewed same. Mr. DegliAngeli also reviewed sidewalks and bike lanes in the area with the Board. There was a brief discussion by the Board. **Ms. Sand moved, seconded by Mr. DiGregorio, to direct the Public Works Director, Paul DegliAngeli, to represent us in that we approve of the plan as presented today. The motion carried unanimously.**

DECISION ON NORTHERN OR SOUTHERN ALIGNMENT DESIGN FOR RT 302 BRIDGE

Mr. Sires reviewed that this agenda item is a follow up to when the NHDOT representatives were here and presented proposed designs for the Route 302 Bridge which they will build around 2021 or so. The NHDOT representatives wanted to know if the Board had a preference on the northern or southern alignment design.

Mr. Weathers stated that he had one comment from Ray Leavitt on this matter and he felt that the northern shift may come onto his property. Mr. Weathers further commented that there is more wetland impacted if they do the southern alignment and more farmland if they do the northern alignment. In his mind, they should do whichever design is safer.

Mr. DegliAngeli suggested telling the NHDOT to proceed with whichever design they feel is the best. Mr. DegliAngeli further advised that it is his understanding that the NHDOT preferred the northern shift. Also, the southern shift has more slope and would be more expensive.

Mr. DegliAngeli next reviewed the proposed northern and southern alignment designs with the Board. The was brief discussion. The Board next directed Mr. DegliAngeli to get back to the NHDOT and confirm which position they are leaning toward.

VALLEY VISION - REQUEST FOR EQUIPMENT

This agenda item was canceled.

DISCUSSION OF AMOUNT TO APPLY FROM FUND BALANCE TO 2013 REVENUE

Finance Director, Lucy Philbrick, joined the meeting.

Mr. Sires distributed a budget report and reviewed same with the Board. A revenue report was also distributed and Ms. Philbrick reviewed the information with the Board. Ms. Philbrick next commented that we need to set the tax rate and need to know how much the Board of Selectmen want to put toward the tax rate. Mr. Sires further reviewed information and advised that is we use \$380,000 from fund balance the tax rate would be approximately \$5.19 which is up from \$5.07 last year. There was next a brief discussion by the Board regarding the fund balance. **Mr. DiGregorio moved, seconded by Ms. Sand, that we accept the Town Manager recommendation for \$380,000. The motion carried unanimously.**

Ms. Philbrick next advised that the town has all the information needed except for the county information to set the tax rate. We hope to have the county information by next week. Mr. Sires advised that tax bills should be out by the beginning of November.

SIGNING OF DOCUMENTS

- a. Reimbursement for expenditures from CRF for Landfill Expansion

Ms. Philbrick gave a brief review of the reimbursement for expenditures from the CRF for Landfill Expansion. **Ms. Sand moved, seconded by Mr. DiGregorio, to approve the reimbursement for expenditures from the Capital Reserve Fund for Landfill Expansion. The motion carried unanimously.**

CONSIDERATION OF BILLS

- a. 10/10/13 Manifest

Mr. DiGregorio moved, seconded by Ms. Sand, to approve the manifest dated 10/10/13. The motion carried unanimously.

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

- a. 10/3/13 Manifest
- b. 10/3/13 Payroll

Mr. DiGregorio moved, seconded by Mr. Thibodeau, to ratify the manifest dated 10/3/13 and payroll dated 10/3/13. The motion carried 4-0-1 with Ms. Sand abstaining.

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

There were no special event applications to consider.

CONSIDERATION OF MINUTES

9/24/13 – Ms. Sand moved, seconded by Mr. DiGregorio, to approve the minutes of 9/24/13 as written. The motion carried unanimously.

TOWN MANAGER REPORT

Carroll County Dispatch – Mr. Sires reported he attended a meeting yesterday regarding Carroll County Dispatch at the county office. Mr. Sires reviewed that all towns in Carroll County fund Carroll County Dispatch, however, there are three towns (Conway, Moultonborough and Wolfeboro) that don't use Carroll County Dispatch and these three towns pay about half of the taxes for the service. There was discussion at the meeting yesterday to try to determine amounts to apportion to other towns.

Sign Guide – Mr. Sires distributed a Sign Guide to the Board and briefly reviewed same. Mr. Sires advised that this guide summarizes existing law and hopefully will help people understand same.

Health Regulations – Mr. Sires reported that he is working on preparing Health Regulations for the Board to review.

Budget – Mr. Sires reported that preparation of the 2014 budget has begun.

Library Director Reception – Mr. Sires reported there was a nice reception held last week for the new Library Director, David Smolen.

BOARD REPORTS AND COMMENTS

Planning Board – Mr. Thibodeau reported the Planning Board did agree to revisit the sign ordinance and appoint a committee to look at same. Mr. Thibodeau advised that he will be on this committee along with Mary Carey Seavey, Ray Shakir, Steve Hartman and Jonathon Goodwin. Also, Luigi Bartolomeo was going to be asked to participate as well as he had voiced interest previously. Further, Tom Irving will be attending the meetings for advice to the committee.

ESAA – Mr. Thibodeau reported that the ESAA will be meeting tonight. Also, the taxiway project should be pretty much complete. The runway will be closed Monday and Tuesday next week for crack sealing and runway markings.

Budget Committee – Ms. Sand stated that the Budget Committee met on September 25, 2013. There was a lengthy discussion regarding a recommendation to the school about the issue of closing Pine Tree School and consolidating schools. The Budget Committee recommended that more information be acquired before making a decision on this matter.

LMWVSWD – Ms. Sand reported that the LMWVSWD will be meeting on Friday, October 11, 2013.

Valley Vision – Mr. DiGregorio reported that work is still going on with regard to a pricing structure for Valley Vision for the surrounding towns.

Conservation Commission – Mr. Weathers reported that a Conservation Commission meeting is scheduled for tomorrow, October 9, 2011, at 6:30 p.m. at the Whitaker Meeting House.

Mr. DiGregorio left the meeting at 5:39 p.m.

PUBLIC COMMENTS AND MEDIA QUESTIONS

Russ Seybold of the Conway Scenic Railroad discussed his concerns with the work proposed for Norcross Circle. Mr. Seybold distributed a picture he took at around 10:10 am of this morning and pointed out motor coaches on same. Mr. Seybold discussed the number of motor coaches at this time of year that pick up and drop off in the Norcross Circle area as well as the number of patrons to his business. Mr. Seybold stated that his appeal is to the Board of Selectmen to come out to Norcross Circle and see what goes on there in the morning with motor coaches and other traffic. Mr. Seybold further stated the he understands that, physically, the roundabout on Norcross will work but if you put cars and motor coaches in the area the space is limited.

Mr. Thibodeau questioned how many weeks of the year Mr. Seybold sees this type of volume. Mr. Seybold stated it is for three weeks this time of year.

Ms. Seavey suggested having bus parking at the town lot in North Conway. Mr. Thibodeau also suggested timed parking for this time of year.

Ms. Crawford advised that she drove on Norcross today and saw this for herself and thought how is this going to work. There was next a discussion of an offer by the landowner to close off one of the driveways on the north side of Norcross and this would allow for more bus parking.

Mr. DegliAngeli reviewed the area in front of Conway Scenic Railroad and that there is room for 3 or 4 motor coaches to be parked and cars would still be able to get by. Mr. DegliAngeli further suggested that if Mr. Seybold wants to we could partner with him to remove the cobbles outside of Conway Scenic Railroad. There was next further review and discussion by the Board, staff, and Mr. Seybold of the plans for the area, parking, traffic flow, etc.

Mr. Seybold advised that he is also looking at adding two motor coach parking spaces on the side of his building.

Mr. DegliAngeli next advised that the plan is to start construction of this project in the Spring but this can be revisited if the Boards would like. The Board agreed that Earl and Paul would go down and visit and review the area with Mr. Seybold. Ms. Seavey advised that she was there earlier today to look at the area.

Daymond Steer of the Conway Daily Sun questioned what the next step is for the Walmart project. Mr. DegliAngeli advised that they have conditional approval by the Planning Board and as soon as they meet the conditions they can move forward. At this time it is his understanding that they plan on construction in the spring.

NON PUBLIC SESSION / NH RSA 91-A:3,II(d) – CONSIDERATION OF ACQUISITION, SALE OR LEASE OF REAL ESTATE

At 6:32 p.m., **Ms. Seavey moved, seconded by Ms. Sand, to go into non public session under NH RSA 91-A:3,II(d) to discussion the consideration of acquisition, sale or lease of real estate.** The non public session included Town Manager Earl Sires and Recording Secretary, Karen Hallowell. **The motion carried by unanimous roll call vote.**

The Board returned to public session at 6:40 p.m.

Ms. Sand moved, seconded by Ms. Seavey, to seal the minutes of this non public session. The motion carried 4-0-0.

Mr. Thibodeau left the meeting at 6:41 p.m.

NON PUBLIC SESSION: NH RSA 91-A:II(a)– TOWN MANAGER EVALUATION

At 6:41 p.m., **Ms. Sand moved, seconded by Ms. Seavey, to go into non public session under NH RSA 91-A:II(a) to discuss the Town Manager's evaluation.** The non public session included Town Manager Earl Sires. **The motion carried by unanimous roll call vote.**

At 7:08 p.m., the Board returned to public session.

Ms. Sand moved, seconded by Ms. Seavey, to seal the minutes of this non public session. The motion carried 3-0-0.

ADJOURN

At 7:09 p.m. the meeting adjourned at the call of the Chair.

Respectfully submitted,

Karen J Hallowell
Executive Secretary