

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN**
June 3, 2014

The Selectmen's Meeting convened at 4:06 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, C. David Weathers (Chair), Mary Carey Seavey (Vice Chair), Michael DiGregorio, Stacy Sand, and Carl Thibodeau, Town Manager, Earl Sires and Recording Secretary, Holly Meserve. Lilli Gilligan, Finance Director, was in attendance.

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Thibodeau moved, seconded by Ms. Seavey, to approve the agenda. The motion carried unanimously.

REVIEW OF SIGN BROCHURE

Mr. Thibodeau stated that this is the same brochure that was approved. Mr. Thibodeau stated that he was hoping there would be public in attendance today to ask questions, but there is no public in attendance. Mr. Sires stated he did get positive feedback from people who have seen it. Mr. Sires stated that they will be distributed.

UPDATE FROM 250TH TOWN OF CONWAY CELEBRATION COMMITTEE

Janice Crawford, Executive Director of the MWVCC and member of the 250th Celebration Committee joined the meeting. Ms. Crawford stated they have decided to do the same kind of events as the community events but upgraded. Ms. Crawford stated that they have received a grant from the Goldberg Foundation and the Connie Watson Foundation for floats. Ms. Crawford stated that they have received \$3,000 from each for floats; we are looking for people who are willing to take on the task of doing the floats.

Ms. Crawford stated starting with New Year's Eve 2014 there will be upgraded fireworks and this will be the kick off ceremony. Ms. Crawford stated that the Pequawket Foundation has given a \$2000 grant to purchase the Redstone monument. Ms. Crawford stated there will be guest speakers and we will be asking members of the Board to be at events.

Ms. Crawford stated they will be doing the Town of Conway Holiday parade as well as upgrading it and they will be upgrading the lights in Conway Village. Ms. Crawford stated that they are hoping to provide a gift to the community and are supporting the Redstone and Green Hill Projects. Ms. Crawford stated that they will also be enhancing the tree lights in Schouler Park; they are working on a commemorative stamp and a commemorative license plate. Ms. Crawford stated that they do have a couple of surprises.

Ms. Crawford stated that they are selling decks of playing cards with each suit having community and historical aspects. Ms. Crawford stated that they have an education committee with two teachers from Pine Tree Elementary working on an educational program. Ms. Crawford stated that New Hampshire Public Television has a new program, Our Town, and we are asking them to come to Conway. Ms. Crawford stated that we are also creating a commemorative magazine with the library providing copy and photos. Ms. Crawford stated they are hoping for it to be a free magazine by selling advertisement space.

Ms. Crawford stated that they are also talking with all of our businesses and asking that any events they are planning that they do it around the 250th theme. Ms. Crawford stated that they have spoken with the Conway Scenic Railroad and Mount Cranmore about reenacting the snow train. Ms. Crawford stated there would be an art show on display at the Library over the Fourth of July for 10 days.

HOLIDAY WREATHS

Janice Crawford, Executive Director of the MWVCC appeared before the Board. Ms. Crawford stated a group of people interested with Conway Village have formed a group, Friends of Conway Village. Ms. Crawford stated they will take over the parade and tree lighting; however, in the transition there was a miscommunication about who was going to do what, so there are wreaths still hanging. Ms. Crawford stated that she will take it upon herself to make sure they are taken down.

Mr. DiGregorio stated that he had agreed to help, but the truck broke down; it should be available by Thursday. Mr. DiGregorio stated that he would help to get them down by the weekend. Ms. Crawford stated she will try to find methods to push it forward. Mr. DiGregorio stated that he will follow up. Ms. Crawford stated for the future they will continue to try to raise the money for the traditional community events; we will be the administrative arm, but trying to find younger people to take on their civic duty.

PRESENTATION OF HOMELESS VETERAN PROJECT

Dorothy Solomon appeared before the Board. Ms. Solomon stated that they would like to take two wings of the old nursing home and use it to house homeless veterans; a place where the person would come to this building get help with a place to live temporarily, but also receive help with whatever cause made them homeless. Ms. Solomon stated they would like to help them get readjusted to a job and then once they have dealt with their problems and have a job, go back to their communities and be a citizen of their community.

Ms. Solomon stated they were given 18-months to come up with a plan and money; we have a plan, but still working on the money. Ms. Solomon stated that this is a 501C project, which will not be funded by the County or the Towns at this point. Ms. Solomon read the Mission Statement.

Ms. Solomon stated that she is asked frequently how many homeless vets are there, but it is impossible to answer; ballpark figure is 40 homeless veterans in Carroll County. Ms. Solomon stated if you are living with your parents we consider that homeless. Ms. Solomon stated that transitional housing only means temporary housing; keep up for two years and then should be able to stand on their own.

Ms. Solomon stated that the name of the organization is Starting Home Inc; you can get additional information at www.VetHouseCC.org or at www.VetHouseCC.com. Ms. Solomon stated that they are confident that what we are proposing is very needed in this area.

Ms. Sand stated that she is glad to see this project continue. Ms. Sand stated that she is concerned that the Mission Statement says for men only; they served together in the armed forces and if there are women in need they should be helped. Ms. Sand stated that she disagreed with having in the mission statement that it is for men only. Ms. Sand asked if they have approached the Veteran's Administration for funding. Ms. Solomon stated that they have approached all four of our representatives.

Ms. Sand stated it was her understanding that one of the reasons the old nursing home could not be used was not because of size but because it was not a healthy building. Ms. Solomon stated it will be made healthy; there is asbestos in the floor and in the piping in the ceiling, which will be taken care of. Ms. Solomon stated that it is not useful as a nursing home.

Ms. Seavey asked why that spot was selected. Ms. Solomon stated it is an available building and the core of the building will have UNH extension. Ms. Solomon stated there are other things that are around it that might be a place for residents there to find work, including maintenance work; there are all kinds of possibilities in that area.

Mr. DiGregorio stated he thought the building was going to be destroyed. Ms. Solomon stated that is not the case. Mr. DiGregorio asked who will manage it. Ms. Solomon stated that they would lease the space for \$1 and the Commissioners will have nothing to do with it. Ms. Solomon stated the three commissioners talked to various organizations about building the new facility, but we never discussed destroying the building; it has three major functions of the new facility. Mr. DiGregorio stated that you are more in an investigating mode and organizing your ideas. Ms. Solomon agreed and stated that they do have a 501C3 and an EIN number.

DISCUSSION OF INFRASTRUCTURE PROJECTS FOR 2014

- a. MWVPA proposed North Conway Street Improvement Project
- b. Capital Reserve Fund Projects

Mr. Sires stated there has been discussion starting in February regarding summer projects and for those projects to be funded by the Capital Reserve Funds. Mr. Sires stated there was a misunderstanding between staff and the selectmen; staff understood that Pine Street was going forward and then there was discussion about Norcross Circle. Mr. Sires stated we need to decide what we are going to do.

Paul DegliAngeli, Public Works Director, joined the meeting at this time. Mr. DegliAngeli stated Norcross Circle had originally been part of our pavement maintenance plan with no reconstruction, but Pine Street has been on the reconstruction plan. Mr. DegliAngeli stated that Norcross morphed from the maintenance plan, because of the NHDOT, to a pedestrian friendly project. Mr. DegliAngeli stated that the vote of that meeting was to not do Norcross this year. Mr. DegliAngeli stated because it is June the survey and design are done, doing the layout this morning and purchased drainage for the Pine Street project.

Mr. DiGregorio stated the vote at the February 18th meeting was not that we were not doing Norcross Circle, but not the enhancements suggested by the Preservation Committee. Mr. DiGregorio asked where we are now with the original project on Pine Street and any enhancements that were included with that money. Mr. DegliAngeli stated where we are, in his mind, is at the Pine Street project which was budgeted as a road reconstruction, drainage, curbing and sidewalk project.

Mr. DiGregorio asked what the cost is. Mr. DegliAngeli answered \$111,000, which includes the granite curbing and concrete sidewalk on one side. Mr. DegliAngeli stated when the Preservation Society and the Board of Selectmen agreed not to do the full Norcross project, there was a meeting after with the group and they produced a list of projects they were in favor of to use up that money and use the same pavers as on White Mountain Highway in the sidewalk rather than concrete.

Mr. DegliAngeli stated that there are four poles with standard light fixtures, they are proposed to be improved by taking out the wires and go underground and use ornamental posts and fixtures for those four poles. Mr. DegliAngeli stated that the group authorized the funds to reconstruct the esplanade with concrete paver's instead of bricks which are crumbling.

Ms. Seavey stated she is on the same page as Mr. DiGregorio and thought Norcross Circle was going to be done first. Ms. Seavey stated she thought all the work in Schouler Park was on the slate to be done. Ms. Seavey stated she is concerned that the Preservation money is going toward Pine Street and she doesn't want to see what was slated for Norcross Circle to not be done. Mr. DiGregorio stated the feds were telling us to spend the money a certain way, so how are we avoiding the extra costs. Mr. DegliAngeli stated that he asked NHDOT straight up; the esplanade is a single contractor and they said yes we can do that; same with the lights, single contractor, yes we can do that. Mr. DegliAngeli stated the issue was magnitude versus the subs, wouldn't let us do it and then pull out.

Mr. Weathers stated as it stands right now if Pine Street is to continue and the recommendation is third on the list is the sidewalks, then it would go the esplanade, the lights and then the sidewalk. Ms. Crawford stated that was the decision. Ms. Crawford asked if the shark tail and the paving of Norcross are still in the plan as it needs to be done in the future. Mr. DegliAngeli answered in the affirmative. Ms. Crawford stated we may have to put that part on hold to do Pine Street. Mr. DegliAngeli stated that it will not get done this year.

Ms. Crawford stated if we do brick sidewalks on Pine Street, we have the granite pavers on Kearsarge Road and Route 16, which the Preservation Committee sells; if we do the brick pavers around Pine Street can we do the pavers. Mr. DegliAngeli agreed. Ms. Crawford stated that they thought we had enough for all three projects. Mr. DegliAngeli stated he would like to change the priority to be esplanade, Pine Street pavers with or without the granite and then the lights; why is because the two paving projects is one contractor. Ms. Crawford stated that she would have to ask the Preservation Committee, but to the committee the beautification aspect is to take those poles and wires down.

Mr. Sires stated the big decision we need tonight is Norcross versus Pine Street and then work out the other details at the next meeting. Ms. Sand stated we never got a report from the Committee with what they wanted done; when we said we couldn't afford everything they were going to go back and see what they wanted to do. Ms. Sand stated it was her understanding as well we were going to go ahead with Norcross Circle including the shark fin,

but can understand the disconnect. Ms. Sand asked in terms of taking the wires down, are we tearing up to get it underground. Mr. DegliAngeli stated it will go around the perimeter of the park, tearing up some grass and repairing irrigation to do it.

Mr. DegliAngeli stated if we don't do Pine Street, we are not going to do Norcross only. Mr. DegliAngeli stated we wanted an early spring start and that did not happen this year. Ms. Sand stated we will have all the local drive arounds blocked if we do Pine Street too. Mr. DiGregorio stated he doesn't see how you would do Norcross at all this year; if you can't start it this year there is no reason to do the esplanade or the lights either. Mr. DiGregorio asked as we are removing some of the telephone poles, not removing the lights for the field. Mr. DegliAngeli stated that is correct. Mr. DegliAngeli stated we would be putting in the LED fixture and not halogen. Mr. DiGregorio stated we should be converting all fixtures to LED and they should be pointing down.

Mr. Weathers stated if the Board agrees with Pine Street, doesn't the Preservation Committee have to meet again to prioritize and come back to us. Ms. Crawford stated that she thinks the clarification is that Mr. DegliAngeli is up against scheduling issues and not money issues. Mr. DegliAngeli agreed and stated that we had a warrant article that showed Norcross Circle being done this year, but that is not possible.

Mr. DegliAngeli stated that staff is asking the Board of Selectmen to support the Pine Street project for this year and to vote on that. Ms. Seavey stated that she is not opposed to the Pine Street project, but know that when we travel in time the cost of the project increases. Ms. Seavey stated that she would hate to see not having enough monies down the line due to cost increases.

Mr. DiGregorio moved, seconded by Ms. Seavey, to amend the Capital Reserve Fund for infrastructure to exclude Norcross Circle for 2014 and include Pine Street for 2014. Ms. Sand stated in regard to the Pine Street project the biggest complaint for the school was to reconfigure their traffic pattern; have they discussed their entrances and exits. Mr. DegliAngeli stated he has and they will let me know where the cuts will be. **The motion carried unanimously.**

Mr. Weathers asked Ms. Crawford to come back on June 24th with a priority list from the Preservation Committee. Mr. DegliAngeli stated that he will put the esplanade and the Pine Street pavers out to bid; then will put, as we can, the lighting project out to bid. Mr. DegliAngeli stated that we will need an agreement on the fixture lights and poles. Mr. Sires stated that this can be discussed at the June 24th meeting.

Mr. Thibodeau stated only question regarding the lighting is type of fixture, why put off until the 24th. Mr. DegliAngeli stated we can go with the fixtures we have, the Grandville LED, and add a screen on the inside for down lighting. Mr. Thibodeau stated they are interested in consistency but down lighting is the way to go. Ms. Seavey stated she thinks this has to go before the Preservation Committee. Ms. Crawford stated they are not changing the design; it is a screen that goes on the inside of the fixture to direct the light down.

Mr. Weathers asked Ms. Crawford if she would be back before the Board on June 24th. Ms. Crawford agreed.

**REVIEW AND CONSIDERATION OF NEW HAMPSHIRE THE
BEAUTIFUL RECYCLING EQUIPMENT GRANT APPLICATION**

Mr. DegliAngeli stated that we are making an application for reimbursement of the baler. Mr. DiGregorio asked if the baler that we purchased is as strong or stronger than what was there; have heard that it is not as strong. Mr. DegliAngeli stated he is hearing that the first couple of weeks of usage we were not getting the pressure; the guys are getting used to using the new machine and the people who installed it will come back to readjust the pressures to get the density. Mr. DiGregorio stated that he assumes he would stay on top of that to make sure they are providing the specifications. Mr. DegliAngeli agreed.

Ms. Sand moved, seconded by Mr. DiGregorio, to approve the New Hampshire the Beautiful Recycling Equipment Grant Application. The motion carried unanimously.

**VOTE TO TRANSFER MONIES FROM CAPITAL RESERVE FUND AND
EXPENDABLE TRUST FUND TO GENERAL FUND FOR 2014 EXPENSES**

- a. PEG: \$40,587.50
- b. Infrastructure: \$54,048.95
- c. Landfill: \$9,511.57

Ms. Gilligan stated this money was previously approved under your warrant process. Ms. Gilligan stated the Trustees need to have authority to move funds to the general fund. **Ms. Sand moved, seconded by Mr. DiGregorio, to approve the transfer of funds from the Capital Reserve Fund to the General Fund for PEG for \$40,587.50; Infrastructure for \$54,048.95; and the Landfill for \$9,511.57. The motion carried unanimously.**

TOWN MANAGER REPORT

Mr. Sires stated that North Road has been open in the summer in the past, but we have found out from NHDOT that there is an order that it be closed. Mr. Sires stated we will be closing that again; if the Board decides to review revision of that order NHDOT has expressed they are not in favor of revising the order.

Mr. Sires stated there is a good story in the paper of a productive meeting with Rails to Trails; everyone is on the same page and they will be back on June 24th.

Mr. Sires stated we will close on June 11th on the last two properties in Transvale Acres. Mr. Sires stated he would like to do a tour sometime in July.

Mr. Sires stated Valley Vision is having equipment troubles and will be off the air until Friday. Mr. Sires stated the fountain on Depot Street is down, but will be fixed.

Mr. Sires stated that Mr. DegliAngeli has been working facilitating an interconnect between Conway and North Conway; one issue has been acquiring the easements and they need three more. After a brief recess, Mr. Sires stated that this should be discussed in executive session and will likely have a special meeting in the next couple days.

Mr. Thibodeau moved, seconded by Ms. Sand, to direct staff to pursue possibilities of North Road remaining open. The motion carried unanimously. Mr. Sires left at this time.

SIGNING OF DOCUMENTS

- a. Abatement Tax Map/Lot 219-259
- b. Abatement Tax Map/Lot 219-264
- c. Abatement Tax Map/Lot 219-265
- d. Abatement Tax Map/Lot 254-29.045
- e. Abatement Tax Map/Lot 254-29.155
- f. Abatement Tax Map/Lot 262-83.115
- g. Certification of Yield Taxes Assessed Tax Map/Lot 247-11
- h. Certification of Yield Taxes Assessed Tax Map/Lot 262-86.22
- i. Notice of Intent to Cut Wood or Timber Tax Map/Lots 262-86.1, 86.22, 86.23, 86.24, 86.25, 86.26

Ms. Sand moved, seconded by Mr. DiGregorio, to sign the Abatement Tax Map/Lot 219-259, Abatement Tax Map/Lot 219-264, Abatement Tax Map/Lot 219-265, Abatement Tax Map/Lot 254-29.045, Abatement Tax Map/Lot 254-29.155, Abatement Tax Map/Lot 262-83.11, Certification of Yield Taxes Assessed Tax Map/Lot 247-11, Certification of Yield Taxes Assessed Tax Map/Lot 262-86.22, and Notice of Intent to Cut Wood or Timber Tax Map/Lots 262-86.1, 86.22, 86.23, 86.24, 86.25, 86.26 The motion carried unanimously.

CONSIDERATION OF BILLS

- a. Manifest dated 6/5/14

Ms. Sand moved, seconded by Mr. Thibodeau, to sign the manifest dated 6/5/14. The motion carried unanimously.

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

- a. Manifest dated 5/29/14
- b. Payroll dated 5/29/14

Ms. Sand moved, seconded by Mr. Thibodeau, to ratify the Manifest dated 5/29/14 and Payroll dated 5/29/14. The motion carried unanimously.

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATIONS

- a. White Mountain Milers/Inov 8 Summer Series -Tuesday Nights 6/10/14-8/12/14
- b. SDA Church-Cady Memorial School/5k Run/Walk Fundraiser – 9/7/14
- c. Conway Area Humane Society/Bark in the Park – 9/20/14
- d. American Cancer Society/Making Strides Against Breast Cancer – 10/19/14

Mr. DiGregorio moved, seconded by Ms. Sand, to approve the special event applications for the White Mountain Milers/Inov 8 Summer Series -Tuesday Nights 6/10/14-8/12/14, SDA Church-Cady Memorial School/5k Run/Walk Fundraiser – 9/7/14, Conway Area Humane Society/Bark in the Park – 9/20/14, and American Cancer Society/Making Strides Against Breast Cancer – 10/19/14. The motion carried unanimously.

CONSIDERATION OF MINUTES: 5/20/14

Ms. Sand moved, seconded by Mr. Thibodeau, to approve the minutes of 5/20/14 as written. The motion carried unanimously.

BOARD REPORTS AND COMMENTS

Mr. Thibodeau stated the Airport Authority meeting is tonight at 7 pm; we lost our controller so we are making plans to run the airport with hired help. Mr. Thibodeau stated that the May 22 Planning Board meeting was canceled and the next meeting is June 12. Mr. Thibodeau stated that the Sign Committee met and is working on recommendations for next year's warrant.

Ms. Sand stated that they had an organizational meeting for the Health Care Committee. She reviewed who would make up the Committee and stated that they did not include employees on the Committee, but they are welcome to attend as the public. Ms. Sand stated that they have formed a Mission Statement. Ms. Sand stated that the next meeting will be on June 17 at 4pm at the Conway Town Hall.

Ms. Seavey stated the Economic Council met; there is rental space available at the Tech Center. Ms. Seavey stated that the Nominating Committee is looking for representation from Fryeburg and Brownfield. Ms. Seavey stated the Economic Council will be publishing a quarterly e-newsletter.

Mr. Weathers stated that the next Conway Conservation Commission meeting is June 11.

PUBLIC COMMENTS AND MEDIA QUESTIONS

Daymond Steer of the Conway Daily Sun asked what it would take to consolidate the fire departments. Mr. DiGregorio stated our Charter is more of a guideline, but there may be issues within the precincts charters. Mr. DiGregorio stated the only thing that would happen on June 24th would be a brief discussion with the Commissioners to see if they will or will not consider it.

Mr. DiGregorio stated to consolidate would take a lot of time if they are interested in pursuing it at all. Mr. Steer asked what if one votes for it and one doesn't. Mr. DiGregorio stated he doesn't think it would stop the entire process from moving forward; could be done under any scenario.

Mr. Steer stated the snowmobilers and rec path people seem to be cooperative and working together and asked if the Board is feeling better about that situation. Mr. Weathers stated it was a good meeting. Mr. DiGregorio stated he would agree the meeting went well, but there were some major concessions and changes to the letter. Ms. Seavey stated that she received calls from residents that have some concerns too and think they will come forth at the next meeting.

Mr. Steer asked if there were any vacant properties in this area that would work for Ms. Solomon's project. Mr. DiGregorio stated that he hadn't given that any thought. Ms. Sand stated she is not aware of anyone who would rent a building for a \$1.

ADJOURN

At 6:04 p.m. the meeting adjourned at the call of the Chair.

Respectfully submitted,

Holly Meserve
Recording Secretary