

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN**

June 24, 2014

The Selectmen's Meeting convened at 4:00 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, C. David Weathers (Chair), Mary Carey Seavey (Vice Chair), Michael DiGregorio, Stacy Sand, and Carl Thibodeau, Town Manager, Earl Sires and Recording Secretary, Karen Hallowell.

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Weathers advised that under the agenda item Signing of Documents we are adding two items as follows: Displacement and Relocation Certification and Agreement, Release and Acknowledgement of Non-Liability regarding Building Permit for Class VI Highway-Tax Map/Lot 272-39. **Ms. Seavey moved, seconded by Ms. Sand, to approve the agenda as amended. The motion carried unanimously.**

REVIEW OF LETTER TO NHDOT REGARDING A MULTI-USE
RAILS TO TRAILS AGREEMENT

Mr. Sires reviewed that this is a matter that the Board discussed about a month ago. A revised proposed letter to the NHDOT is in the Board agenda packet asking to start negotiating a rail to trail agreement that would allow a multiuse trail through parts of Conway. Mr. Sires reviewed that he met with NEMBA, the snowmobile club and a trials club to discuss motorized and non-motorized use and what they came up with at the meeting is that the trail will be adjacent to the railroad track and could be used for both winter and summer use. Mr. Sires recommended that the Board approved the proposed letter.

Ms. Sand stated that, if her understanding is correct, the letter says that the snowmobilers have to apply to use the trail. Mr. Sires stated that the snowmobile process is an independent process and this would not hinder them seeking additional trails. Mr. DiGregorio questioned if the snowmobile group is happy with this letter. Colin Preece responded in the affirmative and added that he has spoken to the Mountain Meadow Riders Board of Directors regarding same.

Trish Ashworth stated that she is here to speak for the equestrian community. They are an informal group around the valley and western Maine who are interested in trail development and use of trails as well. Ms. Ashworth stated there is talk at the state level of the use of trails for horses. She would hate to see something pass that would limit the use of trails to horses. She is also a bicycler and looks forward to trails like this.

Fred Jones stated that he is a Conway resident and concerned property owner as his backyard abuts the trail system. Mr. Jones presented photos to the Board to review of the proximity of the trail to his property. Mr. Jones stated that he is for the trail but not crazy about it in his backyard and that this could be invasive to some people's properties.

Mr. Sires next stated that as a reminder, this is a letter that says we are interested in the process of developing the trail and that we would still have to go through the process. This is just getting it started. Mr. Sires stated that with regard to horseback riding, it may be similar to snowmobiling wherein you have to get a permit. Chris Meier of MWV Trails stated that he would keep her informed of the process and any developments as we go along.

Ms. Sand stated that she does see that there could be some conflict with the use of the trail, not in the winter, but maybe use between equestrians and bicyclers. Ms. Ashworth pointed out that they do it in Whitaker Woods now. Ms. Seavey stated that there is a trail in Massachusetts that goes to Harvard Square and they have never had a problem and it is multi use and has been for a long time.

Ms. Sand moved, seconded by Mr. DiGregorio, to send the letter to Mr. Lombard at the New Hampshire Department of Transportation. The motion carried unanimously.

DISCUSSION OF CONSOLIDATION OF SERVICES AND INTERGOVERNMENTAL COOPERATION: TOWN OF CONWAY AND LOCAL PRECINCTS AND DISTRICTS

Present for discussion were Commissioner, Jim Umberger, Fire Chief Pat Preece, and Superintendent, David Bernier, from the North Conway Water Precinct; Commissioners, Janine Bean and Tom Buco, Fire Chief Steve Solomon, from the Conway Village Fire District; Commissioner Greydon Turner, and Fire Chief, Robert Garland, from the Redstone Fire District; Fire Chief Ray Leavitt, of Center Conway Fire District; Fire Chief Richard Marr of the East Conway Fire District; and citizens Mark Hounsell, Bill Hounsell, Amy Snow and Bill Masterson. There were also a few other unidentified citizens present.

Janine Bean, Commissioner of the Conway Village Fire District, stated they were asked by their voters to send a letter to the Town of Conway and when they wrote the letter the reason was to discuss town wide fire only. This was a unanimous vote at the end of their annual meeting; however some people had already left the meeting. Ms. Bean next referenced portions from the Town of Conway Master plan about fire protection services. Ms. Bean further added that they hoped to talk about town wide fire and not water and sidewalks.

Mr. Sires stated that the subject was broadened on the agenda in case anyone wanted to have discussion.

Jim Umberger, Commissioner of the North Conway Water Precinct, stated that he is speaking on behalf of the Commissioners and they have no desire to combine fire departments.

Chief Ray Leavitt of Center Conway Fire stated there is no official vote of the Commissioners. Chief Leavitt stated there may be some benefits down the road to having town wide fire but in general they support looking at this.

Chief Richard Marr of East Conway Fire stated that his precinct would look at discussion of town wide fire but he doesn't know if this would save any money.

Chief Robert Garland of Redstone Fire stated that at this time they are not interested.

Tom Buco, Commissioner of the Conway Village Fire District, stated that he supports an open discussion but opposes consolidation of the fire districts personally. He feels the fire districts will lose autonomy and will not have a say or voice and, also, they will need to be staffed 24/7.

Mark Hounsell stated he encourages discussion on the issues. He feels it would end up costing more and sees no lasting benefit to having a town wide fire department.

Janine Bean stated that she is not saying that she is in favor or against consolidating but thinks we should open this matter up for discussion.

Amy Snow stated that she made the motion at the Conway Village Fire District's annual meeting. We need to be open minded and need people to come out and speak to their Commissioners and Board of Selectmen and let them know how you feel about this matter.

Bill Masterson stated that this process would take 3-5 years and the first step is to have discussion.

There was next further discussion regarding town wide fire, ambulance service, non-precinct areas and the master plan. There was also discussion as to whether or not to form a committee at this time. **Mr. Thibodeau moved, seconded by Mr. DiGregorio, that we table this discussion until such time as a letter can go out to all precincts and districts being more specific as to what we want and inviting them to have discussion regarding town wide fire, ambulance, and the master plan.** There was a brief discussion regarding the motion. The Board agreed to send a letter out. Mr. Sires stated that he would bring a draft letter to the next meeting on July 8, 2014 for the Board to review. All agreed. **The motion carried 4-1-0 with Ms. Sand voting in the negative.**

REVIEW AND CONSIDERATION OF MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWN OF CONWAY AND THE CONWAY SCHOOL DISTRICT FOR THE USE OF KENNETT HIGH SCHOOL AS AN EMERGENCY SHELTER FOR THE TOWN

Emergency Management Director, Chief Steve Solomon, was present for discussion. Chief Solomon gave a brief overview of the Agreement to the Board.

Mr. DiGregorio asked what happens when kids are at school. Chief Solomon advised that if school is reopening and the shelter is open then the students would not be able to use the gym.

Mr. Weathers asked if we will be able to restrict people from outside of the Town of Conway from using the shelter. Chief Solomon stated that this is something that needs to be discussed with the Board of Selectmen in the future as to whether to allow people from outside of the Town of Conway.

Ms. Seavey commented that cell service is poor in this area for the shelter.

Ms. Sand moved, seconded by Ms. Seavey, that we accept the Memorandum of Understanding between the Town of Conway and the Conway School District for the use of Kennett High School as an Emergency Shelter for the Town. The motion carried unanimously.

HIGHWAY RECLASSIFICATION FROM CLASS II STATE HIGHWAYS TO CLASS V TOWN HIGHWAYS

- a. Washington Street 1,100 feet – Entire length
- b. West Side Road 1,300 feet – Partial Section

c. East Side Road 350 – Partial Section

Public Works Director, Paul DegliAngeli, joined the meeting.

Mr. Sires reviewed a letter with the Board from the State of New Hampshire regarding the reclassification of highways for Washington Street, West Side Road and East Side Road. Mr. Sires advised that Mr. DegliAngeli has checked on this and confirmed this information. Mr. Sires advised that this agenda item is advisory and no action is needed.

CONSTRUCTION PROJECT UPDATE

Mr. DiGregorio asked for an update on the Washington Street Project. Mr. DegliAngeli reported the project is moving along. They have installed the main, drainage, etc. He is pleased with how the project is progressing but not with how they button it up at night.

There was next discussion on the River Street project. Chief Solomon advised that FEMA in Washington intercepted our request and denied same. We have started the appeal process but no one is sure yet as to how to do this at this point. Mr. Sires asked if we can submit this for hazardous mitigation funding. Chief Solomon stated we can submit it and then wait to hear on it. Mr. DegliAngeli stated that with the River Street project, the Board will need to have discussion during budget season as to this matter and other projects. Ms. Sand questioned if we have discussed this matter with our state representatives. Mr. Sires advised that he did speak with Chuck Henderson but it would be a good idea to also reach out to the rest and he will write a letter to the delegation.

REVIEW AND CONSIDERATION OF DEPUTY FIRE WARDEN APPOINTMENTS

- a. Matthew Leavitt
- b. Joshua MacMillan

Chief Solomon gave a brief background on both proposed appointees for Deputy Fire Warden. **Ms. Sand moved, seconded by Mr. DiGregorio, to approve the appointment of Matthew Leavitt and Joshua MacMillan as Deputy Fire Wardens. The motion carried unanimously.**

REVIEW AND CONSIDERATION OF AGREEMENT FOR SERVICES BETWEEN THE CONWAY AREA HUMANE SOCIETY AND THE TOWN OF CONWAY

Mr. Sires gave a brief overview of the agreement to the Board. Mr. Sires advised that this is basically the same agreement as we have had in the past. Mr. Sires also advised that the Animal Control Officer, Betty Holmes, has reviewed this proposed agreement and is fine with same. **Ms. Sand moved, seconded by Ms. Seavey, to approve the Agreement for Services between the Conway Area Humane Society and the Town of Conway. Mr. Sires advised that this agreement fulfills out legal requirements. The motion carried unanimously.**

CONSERVATION COMMISSION APPOINTMENTS

Mr. Weathers reviewed a motion on the table made at a previous meeting as follows: **Mr. DiGregorio moved, seconded by Ms. Seavey, to reappoint Rob Adair and Carol Lyman to the Conservation Commission for three year terms, and to extend the term of Conservation Commission member Linda Kearney from 2015 to 2016. Mr. DiGregorio moved, seconded by Mr. Thibodeau, to take this motion off the table. Mr. Thibodeau**

asked for a review of why this was on the table. Mr. Sires explained that the Board had agreed to advertise the positions. The town did so but no responses were received. The Board voted on the motion to take the motion off the table and **the motion carried unanimously**. The Board next proceeded with a vote on the motion. **The motion carried unanimously**.

TOWN HALL SECURITY AND PROPOSED IMPROVEMENTS

Mr. Sires reviewed a memo provided in the Board's agenda packet regarding Town Hall Security and proposed improvements. Mr. Sires stated that we have made some improvements over time but we have also had a few experiences over the last several months and we feel we need to do additional improvements. Mr. Sires added that the improvements include purchasing personal alarms, physical improvements to the building, security cameras, etc. Mr. DiGregorio stated that he also feels that we need to have swipe cards for the doors and then we could track who is in the building and when, etc. Swipe cards are a good way to keep track of who is coming and going. Also, with one swipe we could lock down the doors if needed.

Ms. Sand questioned where the budget would come from. Mr. Sires stated that he would like to see the personal alarms right away and this could be done out of the operating budget. For some of the other items, if the Board is interested in pursuing them, we could look at the Buildings Capital Reserve Fund.

Ms. Sand stated that she has a concern with a camera in the welfare office due to privacy issues and questioned if this issue has been looked at. Mr. Sires stated his understanding is that so long as people know it is there, it is legal. Some may feel it is a deterrent and he could revisit this if needed.

Mr. Weathers questioned if the Board would like to take action on the whole package or just the personal alarms at this time. **Ms. Sand moved, seconded by Ms. Seavey, to approve \$700 for personal alarms at this time. The motion carried unanimously.** It was also agreed by the Board to look at the privacy issues and funding of the other improvements through the capital reserve fund. Mr. DiGregorio stated that he would also like to see a key card quote.

SIGNING OF DOCUMENTS

- a. Abatement Tax Map/Lot 251-94
- b. Abatement Tax Map/Lot 266-90
- c. Notice of Intent to Cut Wood or Timber Tax Map/Lot 288.53
- d. Permit to Sell Raffle Tickets/Visiting Nurse Home Care Hospice of Carroll County – Drawing 8/11/14
- e. Displacement and Relocation Certification and Agreement
- f. Release and Acknowledgement of Non-Liability regarding Building Permit for Class VI Highway-Tax Map/Lot 272-39

Mr. Sires reviewed Item E – Displacement and Relocation Certification and Agreement with the Board. Mr. Sires advised that there is a minor change needed to the existing Agreement for the CDBG for the senior housing project and he recommended that the Board approve same.

Mr. Sires next reviewed Item F - Release and Acknowledgement of Non-Liability regarding Building Permit for Class VI Highway-Tax Map/Lot 272-39 with the Board. Mr. Sires advised that this item has to do with the action and approval the Board made on a request made

for a parcel on Henderson Road. One of the stipulations this Board gave is that we have this agreement. Mr. Sires next advised that our attorney has reviewed and approved the document as well. Mr. Sires next reported that we also did receive a letter from an attorney for the subdivision regarding the issuance of the building permit. Town Counsel has reviewed this letter and provided an opinion that there is no reason why we can't proceed to issue the building permit and that it is a civil issue between the subdivision and the property owner. However, this does not mean that we may not get dragged into some legal action in the future.

Ms. Sand moved, seconded by Ms. Seavey, to sign the Abatement Tax Map/Lot 251-94, Abatement Tax Map/Lot 266-90, Notice of Intent to Cut Wood or Timber Tax Map/Lot 288.53, Permit to Sell Raffle Tickets/Visiting Nurse Home Care Hospice of Carroll County–Drawing 8/11/14, Displacement and Relocation Certification and Agreement, and Release and Acknowledgement of Non-Liability regarding Building Permit for Class VI Highway-Tax Map/Lot 272-39. The motion carried unanimously.

CONSIDERATION OF BILLS

- a. Manifest dated 6/26/14
- b. Payroll dated 6/26/14

Ms. Seavey moved, seconded by Ms. Sand, to sign the Manifest dated 6/26/14 and Payroll dated 6/26/14. The motion carried unanimously.

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

- a. Notice of Intent to Cut Wood or Timber Tax Map/Lot 260-76
- b. Manifest dated 6/12/14
- c. Payroll dated 6/12/14
- d. Manifest dated 6/19/14

Ms. Sand moved, seconded by Ms. Seavey, to ratify the Notice of Intent to Cut Wood or Timber Tax Map/Lot 260-76 and the Manifest dated 6/19/14. The motion carried unanimously.

Ms. Seavey moved, seconded by Mr. Thibodeau, to ratify the Manifest dated 6/12/14 and Payroll dated 6/12/14. The motion carried 4-0-1 with Ms. Sand abstaining.

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATIONS

- a. American Legion Post 46/Campout Weekend and Fundraiser for our Troops and Veterans 7/18-7/20/14
- b. Ski and Snowboard Outlet/Ski and Snowboard Annual Sale 7/26-8/9/14 (Pending receipt of security deposit).
- c. North Conway Community Center/Mud Bowl 2014 9/5-9/7/14 (Pending receipt of insurance certificate and copy of Liquor License)
- d. Northeast Passage/Three Notch Century Cycling Event 9/6-9/7/14

Mr. Thibodeau moved, seconded by Ms. Seavey, to approve the Special Event Applications for American Legion Post 46/Campout Weekend and Fundraiser for our Troops and Veterans 7/18-7/20/14, Ski and Snowboard Outlet/Ski and Snowboard Annual Sale 7/26-8/9/14 pending receipt of security deposit, North Conway Community Center/Mud Bowl 2014 9/5-9/7/14 pending receipt of insurance certificate and copy of

Liquor License and the Northeast Passage/Three Notch Century Cycling Event 9/6-9/7/14. Ms. Sand asked about the Northeast Passage Event as she does not know who they are. This is the height of the season and she would like to know more about this group before approving the event and also if this event is benefitting our community. She would like to ask them to come before the Board or for them to send us a letter. There was brief discussion. **Mr. Thibodeau amended the motion, seconded by Ms. Seavey, to approve the Special Event Applications for American Legion Post 46/Campout Weekend and Fundraiser for our Troops and Veterans 7/18-7/20/14, Ski and Snowboard Outlet/Ski and Snowboard Annual Sale 7/26-8/9/14 pending receipt of security deposit, and the North Conway Community Center/Mud Bowl 2014 9/5-9/7/14 pending receipt of insurance certificate and copy of Liquor License.** Mr. Thibodeau questioned why the Northeast Passage needs a permit and what prevents 100 people riding through town. Mr. Sires advised it is an event and this prevents conflicts with other things going on in town, etc. Also the police need to know about the event. Mr. Sires advised we will get more information about the Northeast Passage Event. **The motion carried unanimously.**

CONSIDERATION OF MINUTES: 6/3/14

Ms. Sand moved, seconded by Mr. Thibodeau, to approve the minutes of 6/3/14 as written. The motion carried unanimously.

TOWN MANAGER REPORT

MWVPA – Mr. Sires stated that we needed a prioritized list of how this project will move forward. Based on quotes and quantity, Mr. DegliAngeli feels both paver projects (Pine Street and Schouler Park) and lights (Schouler Park) can be done. Janice Crawford advised via email that the MWVPA is okay with this as well.

CDBG – Mr. Sires reported that he attended a CDBG meeting last week and the committee awarded money for several different projects.

Redstone – Mr. Sires reported that staff has put up signs in Redstone. The signs tell people what the place is and what can and can't be done there.

Boulder – Mr. Sires reported that while doing work on the Washington Street project a boulder was unearthed. We ended up transporting this boulder to the Police Department property in working with the 250th Committee. The 250th Committee wants to put a placque on the boulder for the 250th. This boulder now sits next to the one the Daughters of the American Revolution put in in the 1980's.

4th of July – Mr. Sires reported we are expecting a sizeable crowd for the 4th of July. The Police feels it makes sense to sit down with emergency services, emergency management, staff, etc. to have discussion. There will be two more meetings before the 4th. Also, what came out of this meeting is that we have never had a first aid tent and now we will have one this year. There was also discussion on communication, planning, etc. This is a good effort and will result in a better and safe 4th of July.

Department of Labor – Mr. Sires reported that the Department of Labor did a facilities review in Conway last week and we are waiting for a report.

Regional Roundtable Meeting – Mr. Sires reported he attended a Regional Roundtable Meeting last week. They have a group looking at planning and zoning issues in area towns to see if there are barriers for affordable housing.

North Road – Mr. Sires reported he had a conversation with the owner of the Conway Scenic Railroad and he is agreeable to talking about amending the crossing agreement for North Road but he also wants to have a discussion about the crossing at Heather Hill Road. Mr. Sires advised that he is hesitant to have this conversation with him as there is now a disagreement with Hales Estates and he does not want to be part of this discussion because he lives there. Mr. Sires stated that he suggests that we ask both our town engineer and town counsel if the town has any real interest in that property and should we be involved in any of that discussion. Mr. DiGregorio stated he feels one of the issues should not have any link to the other. Also, he had asked for a copy of the original agreement for North Road. Mr. Sires advised he will send him the information we have on this from the 1980s.

First Bridge Launch Area – Mr. Sires reported that the area is now open but had a snafu a few weeks ago. We planned on starting the operation on Father's Day but there was some conflict. It is now open and running fairly smoothly for getting in and out. There is also an issue now with trash. We never had receptacles there and we now have them down there. Without the trash receptacles people were putting trash in the porta johns. With the receptacles now there the issue is now overflowing trash. We are trying to manage this and we are working on figuring something out for this situation and also considering locking the porta johns at night. Mr. Sires next reported that we ask the canoe companies for funds for this area but we have not received money from them all yet this year. Mr. Sires further reported that we are also asking police to be at Davis Park to monitor activity. Mr. Sires next reported that the town is also creating a brochure regarding river use and advising people what should and should not be done. Ms. Sand suggested posting a carry in/carry out sign with regard to trash. Mr. Sires stated we could do this and, also, we may end up taking the trash cans out. We are working on this matter. Mr. DiGregorio questioned if we ask staff to go through the trash and look to see if there are letters, etc, to identify who may have put the trash there. Mr. Sires advised we do look but it is mostly cans, etc. We do also look to see if it is household trash and we are looking at a plan for this as well as working with the police as this is theft of services. Ms. Sand questioned if drinking is illegal on the river. Mr. Sires stated that consuming alcohol on the river is legal if you are of age but he is not familiar with all of the liquor laws. However, you can't do this at the parks, i.e. Davis Park, First Bridge, etc. You can't consume alcohol at the parks but it doesn't say that you can't carry it across the parks.

BOARD REPORTS AND COMMENTS

Planning Board – Mr. Thibodeau reported that the Planning Board met two weeks ago and approved two requests for solar panels on roofs. There was also discussion at the meeting about looking into and having an ordinance regarding roofing materials and angles of solar panels. Mr. Thibodeau next reported that the Planning Board meeting scheduled for June 26, 2014 was canceled. The next meeting of the Planning Board is scheduled for July 10, 2014.

ESAA – Mr. Thibodeau reported that the airport is starting to keep track of flights in and out of the airport for flights that are out of the ordinary. During the month of May the airport had two med flights, fueling operations with the forest service for a fire in Brownfield, an animal transport, a real estate purchase, shopping trips, etc. Mr. Thibodeau next advised that the annual influx to camp is coming up and the airport will see a lot of activity. Mr. Thibodeau next advised that the airport has jet fuel now and they have pumped several thousand gallons in the last few weeks.

Healthcare Study Committee – Ms. Sand reported that the Healthcare Study Committee met last week. They had a great presentation as to what is existing now at the town level. The next meeting of the committee is at that end of July.

MWVEC – Ms. Seavey reported that the MWVEC has not met recently.

Healthcare Study Committee – Mr. DiGregorio stated that at the recent meeting of the Healthcare Study Committee they asked for data back from the insurance company to see how we are using insurance. At the next meeting in July we will get the data back from the insurance company to review. We will also get an explanation from the school as to how their insurance works.

Eggs and Issues – Mr. DiGregorio reported he attended Eggs and Issues last week and there was a discussion of the Affordable Health Care Act. Mr. DiGregorio stated that there are a lot of new insurance companies coming to the area that will be working with our hospital and others in the state and, hopefully, will help us reduce costs.

Softball Tournament – Mr. DiGregorio reported that a softball tournament was held here in town this past weekend and there were 64 teams in town that played about 300 games. Mr. DiGregorio stated that he had an opportunity to talk to parents and other people that attend and it was interesting to hear of their perspective of the valley. Almost all of them asked why we are not playing games in Schouler Park. Mr. DiGregorio feels that this is because of the layout of the field and lack of dugouts that make it a safety issue for the public. It was interesting to hear people talk about this issue and it was a great tournament that brought several thousand people to the area. Mr. DiGregorio next stated that he hopes we can have discussion in the future about how we can fix the field at Schouler Park.

Conservation Commission – Mr. Weathers reported the Conservation Commission met last week. Don Johnson will be doing a cut this summer. Mr. Weathers next reported that there will not be a meeting of the Conservation Commission in July.

Legislative Policy Process – Mr. Sires distributed a packet of information to the Board from the NHMA regarding the Legislative Policy Process. Mr. Sires ask that the Board review this information and then we will agenda it for discussion at the next meeting.

Next Meeting – Mr. Weathers advised that the next meeting of the Board of Selectmen is scheduled for July 8, 2014.

PUBLIC COMMENTS AND MEDIA QUESTIONS

Daymond Steer of the Conway Daily Sun asked about security incidents and if they were on file with the police. Mr. Sires advised that one incident is on file with the police.

Mr. Steer asked about the costs for River Street and Mr. Sires briefly reviewed same.

Mr. Steer questioned, in regard to the Shelter Agreement, if other towns are involved as they contributed to the building. Mr. Sires advised this is an agreement between the town and the Conway School District but that he will check in to this matter.

Mr. Steer asked what is up with Washington Street. Mr. Sires advised they have been moving right along with trenching and installation but they have not been conscientious enough

about patching up at the end of the day. Mr. Steer asked if people will still be able to pass through the area and Mr. Sires responded in the affirmative.

NON PUBLIC SESSION / NH RSA 91-A:3,II(c) – TAX MATTER

The taxpayer requesting this non public session was not present when this matter was reached on the agenda and this non public session was canceled.

ADJOURN

At 6:48 p.m. the meeting adjourned at the call of the Chair.

Respectfully submitted,

Karen J Hallowell
Executive Secretary