

Minutes of Meeting
CONWAY BOARD OF SELECTMEN
September 23, 2014

The Selectmen's Meeting convened at 4:04 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, C. David Weathers (Chair), Mary Carey Seavey (Vice Chair), Michael DiGregorio, Stacy Sand, and Carl Thibodeau, Town Manager, Earl Sires, and Recording Secretary, Karen Hallowell.

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Weathers advised that an item under signing of documents, the 2014-MS1 Summary Inventory of Valuation, is being removed from the agenda. Ms. Sand stated that we also need to carry the approval of the minutes of 9/16/14 to the next meeting. **Ms. Sand moved moved, seconded by Ms. Seavey, to approve the agenda as amended. The motion carried unanimously.**

PUBLIC HEARING: CONSIDERATION OF UNANTICIPATED REVENUE IN THE
AMOUNT OF \$62,461.00 FROM CDFA/CDBG PROGRAM TO THE TOWN OF
CONWAY FOR THE TRANSVALE ACRES BUYOUT PROGRAM

Mr. Weathers opened the public hearing at 4:06 p.m.

Mr. Sires reviewed that funds were received to acquire properties in Transvale. Mr. Sires requested the Board accept the funds and designate the purpose as the Transvale Buyout project.

Mr. Weathers asked for questions or comments from the public. There were none. Mr. Weathers closed the public hearing at 4:07 p.m.

Ms. Sand moved, seconded by Mr. DiGregorio, that we accept the unanticipated revenue in the amount of \$62,461.00 from CDFA/CDBG Program to be used for the Transvale Buyout Program. The motion carried unanimously.

BALD HILL ROAD/TRAFFIC SAFETY CONCERNS – STEPHEN HARPER

Present for discussion were Steven Harper of Bald Hill Road, Conway, Police Chief Ed Wagner, Police Lieutenant Walker, and Public Works Director, Paul DegliAngeli.

Mr. Sires advised that Mr. Harper contacted the town to request a speed bump or children playing sign for safety purposes on Bald Hill Road. Mr. Sires next stated that we don't do speed bumps as it is a safety issue and we have determined that the children playing signs are ineffectual and so Mr. Harper is here today to ask the Board.

Mr. Harper stated that from Route 16 going up Bald Hill Road they have trouble with people speeding up and down the road. They have 12 children on the road. The police have been contacted about the issue. Mr. Harper next advised that there was an incident recently where a public disturbance occurred and these types of things seem to be escalating. Mr. Harper next stated that there is a school bus stop at Chadbourne Avenue but there is no sign for this bus stop. Mr. Harper next stated there was also a hit and run incident on the road recently. The person is okay but was banged up. Mr. Harper stated that he feels that something needs to be done in this area. He has talked to other residents in this area and they are interested in buying a speed bump and they want to know what the liability issue is. They are offering to pay for it themselves and they could take it out in the winter so there won't be a problem with plowing.

Mr. Weathers explained that any speed bumps in town are in private areas. Also, motorists are not expecting a bump in the roadway. Mr. Harper stated that people are not expecting a child either and what happens when someone gets hit.

Ms. Seavey asked about the traffic on the road. Mr. Harper stated people use it to get to Tin Mountain, Darby Field, etc and, also, people use it to get around traffic. He has talked to the police about a radar truck but they advised that they don't have one anymore. They also contacted Carroll County and they don't either.

Chief Wagner stated that they did have a radar trailer in the past but it broke down two years ago. They may be asking for a warrant article for next year for a couple of the radars that hang from a tree. Chief Wagner next advised that they have spoken with several of the residents in the area and have also done patrols on Bald Hill Road. Chief Wagner stated they do get calls from Bald Hill Road and also many other streets in town about speeders. They have done directed speed patrols on Bald Hill. Mr. DiGregorio asked for data from the patrols. Lt. Walker advised that he does not have the data but they have done the patrols. Mr. DiGregorio asked that data be provided. Chief Wagner next advised that they have also asked the Carroll County Sheriff's office to patrol the other end of the road as well. Chief Wagner next stated that if they get the radar apparatus this would be an area where they could use them.

Mr. DiGregorio asked if anyone has approached Albany regarding a speed bump. Mr. Harper stated not that he knew of.

Chief Wagner stated that he will check with the Sheriff's office to see if they can come up with something to help with this matter. Mr. Harper stated that he has no problem with having a police vehicle in his driveway to monitor traffic.

Mr. Harper next stated that there is also no school bus sign. There was brief discussion by the Board. The Board advised they would get back to Mr. Harper about the school bus sign. Mr. Harper thanked the Board.

REVIEW AND CONSIDERATION OF TAP GRANT FOR TRAILS IN WHITAKER WOODS

Present for discussion were Rob Adair, Larry Garland, and Chris Meier of the MWV Trails Association.

Mr. Sires reviewed information on the TAP grant application with the Board. Mr. Sires asked the Board to approve submitting the grant, approve a letter to be signed by the Chair indicating the Selectmen supports this and, also, approve a proposed warrant article in concept.

Chris Meier reviewed they are applying for a federal grant and that they also received information from the Gibson Woodbury Foundation indicating they would support this and so if they are awarded a grant they would have matching funds.

Mr. Meier next advised that Burr Phillips has walked the trail and that this phase is to connect two nodes from the intersection of Dinsmore and Intervale Cross Road to Mason and Swett Streets. This will provide a connection from the northern village, the scenic vista, and John Fuller School. They intend to pave the entire length of the trail to a width of 10' wide. Mr. Meier next reviewed a map of the trail route with the Board. There was brief discussion by the Board on the route, materials and cost for the trail. **Mr. Thibodeau moved, seconded by Mr. DiGregorio, to approve submitting the application for TAP grant funds. The motion carried unanimously.**

Mr. Sires next reviewed a proposed warrant article with the Board. Mr. Sires requested that the Board approve placing this on the 2015 warrant substantially in this form but some of the language may have to be changed. There was a brief discussion. **Ms. Sand moved, seconded by Ms. Seavey, that we request a warrant article to approve raising and appropriating the sum of \$850,000 (gross budget) for the construction of the North Conway Multi Purpose Trail and to authorize the Board of Selectmen to apply for and accept any grant funding or other revenue in support of the project. The motion carried unanimously**

Mr. Sires next reviewed a draft letter of support from the Board and asked that the Board approve the letter. **Mr. DiGregorio moved, seconded by Ms. Seavey, to provide a letter of support. The motion carried unanimously.**

REVIEW OF DRA ASSESSING REPORT

Tax Assessor, Thomas Holmes, joined the meeting. Mr. Holmes advised that the DRA sends out an inspector to review properties in town and they look to see if we are treating everyone the same and that we be 95% accurate. The state inspector did review 12 homes in town. Mr. Holmes gave a brief overview of the findings of the inspector to the Board. Mr. Holmes advised the town did get a good score.

Mr. Holmes next provided an update on the revaluation in Town. Mr. Holmes next reported that they are preparing the MS-1 and this will be ready for the Board's signature in the near future.

DISCUSSION OF PROPOSED FEES

Mr. Weather reviewed that earlier in the year the Department Heads were before the Board to review proposed fees. Mr. Weather questioned if the Board was ready to discuss, if they wanted to make a list, or if they wanted to have the Department Heads come back in to discuss further. There was brief discussion by the Board. It was agreed that the Board would go over the proposed fees further and this will be discussed at the next meeting.

FACILITY REVIEW COMMITTEE FOR CONWAY REC

Mr. Sires reviewed that the Friends of Conway Rec met the other night and appointed representatives for the Facility Review Committee and agreed to do a study up to \$20,000.

There was brief discussion by the Board. It was agreed that Mary Seavey and Michael DiGregorio would be the Selectmen representatives to the committee.

SIGNING OF DOCUMENTS

a. Permanent Application for Property Tax Credits/Exemptions Tax Map/Lot 254-29.045
Ms. Sand moved, seconded by Mr. Thibodeau, to sign the Permanent Application for Property Tax Credits/Exemptions for Tax Map/Lot 254-29.045. The motion carried unanimously.

CONSIDERATION OF BILLS

a. Manifest dated 9/25/14 – **Ms. Sand moved, seconded by Ms. Seavey, to sign the Manifest dated 9/25/14. The motion carried unanimously.**

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

There were no documents signed out of session to be ratified.

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

There was no Special Event Application for consideration.

CONSIDERATION OF MINUTES

Consideration of the minutes from 9/16/14 was carried to the next meeting.

TOWN MANAGER REPORT

Policy Positions – Ms. Sand asked about the NHMA policy positions. There was brief discussion and it was agreed that the Board would hand them in and staff would tally them and give them to Mr. DiGregorio to take to the Policy Conference. Mr. Sires also reported that we received a letter from the Library Trustees regarding one of the proposals as well.

Trail Grant Application – Mr. Sires reviewed that he is working on the trail grant application.

Consolidation of Fire Services – Mr. DiGregorio asked about information from Bill Masterson regarding consolidation of services. Mr. Sires stated he would get this information for an upcoming meeting.

NH Housing – Mr. Sires reported that the Town received a letter from NH Housing. They have received a request for funding for Greatbridge Properties and they would like to hear comments on the application, if any. Mr. Sires reviewed the letter with the Board. **Mr. DiGregorio moved, seconded by Ms. Sand, to draft and send a letter of support and have the Chair sign the letter out of session. The motion carried unanimously.**

Washington Street – Mr. Sires reported that work has started back up on Washington Street.

Roundabout on North-South Road – Mr. Weathers asked about work on the roundabout on North South Road. Mr. Sires advised work will be done post Fryeburg Fair. They will not be there working during the week of the Fair.

White Deer Motel – Ms. Sand asked about the White Deer Motel closing. Mr. Sires reported that we were made aware that the White Deer was closed by Chief Solomon. Mr. Sires stated that there were people who came in to Town Hall for help. Our involvement was to assist people who were eligible for help.

BOARD REPORTS AND COMMENTS

Planning Board – Mr. Thibodeau reported that the Planning Board has not met recently.

Health Care Study Committee – Ms. Sand reported the Health Care Study Committee met yesterday.

MWVEC – Ms. Seavey reported that the MWVEC is meeting tomorrow.

Health Care Study Committee – Mr. DiGregorio reported the Health Care Study Committee met yesterday and reviewed exposure data for the school. Mr. DiGregorio stated that, just like for the town, they didn't see any smoking gun but they did find things they could look at further. The committee asked that additional data be separated out of the report. Mr. DiGregorio next stated that the second half of the meeting was regarding self insured plans and a representative came in to discuss this subject. Mr. DiGregorio next advised that the Committee agreed last night to ask Lilli Gilligan to get information about the state of NH self insured system. He is bringing this to this Board now to get approval for her to do this. The Board agreed to have Ms. Gilligan research this matter. Mr. DiGregorio next reported that the committee will meet again in November.

Meeting Schedule – Mr. Weathers reviewed that the Board will not be meeting next week. The next meeting is scheduled for October 7, 2014.

Conservation Commission – Mr. Weathers reported the Conservation Commission is scheduled to meeting on October 8, 2014.

PUBLIC COMMENTS AND MEDIA QUESTIONS

Daymond Steer of the Conway Daily Sun asked about the amount of people who came to the town from White Deer. Mr. Sires stated he is not sure of the exact number but it was about a half dozen or so. Mr. Steer asked if there are any other buildings like this. Mr. Sires stated that we have not been advised of any at this point. Mr. Steer next questioned if there are any other hotels like this. Mr. Sires stated there are various hotels in town that take vouchers.

Mr. Steer next questioned if the Board felt the Police Commission in general was useful, is it needed, or is it a level of bureaucracy. Mr. DiGregorio stated that he feels that for budgeting purposes it is a layer that makes it difficult. He would like it to go away for budget season but he is okay with it for the rest of the year. Same with the Library.

NON PUBLIC SESSION / NH RSA 91-A:3,II(c) – TAX MATTERS

At 5:32 p.m. **Ms. Sand moved, seconded by Mr. DiGregorio, to go into non public session under NH RSA 91-A:3,II(c) to discuss tax matters.** The non public session included

Town Manager, Earl Sires, Tax Collector, Rhoda Quint, Recording Secretary, Karen Hallowell, and a property owner. **The motion carried by unanimous roll call vote.**

The Board returned to public session at 6:14 p.m.

Ms. Seavey moved, seconded by Mr. Thibodeau, to seal the minutes of this non public session. The motion carried unanimously.

NON PUBLIC SESSION / NH RSA 91-A:3,II(a) - TOWN MANAGER EVALUATION

At 6:15 p.m. **Ms. Sand moved, seconded by Mr. DiGregorio, to go into non public session under NH RSA 91-A:3,II(a) to discuss the Town Manager's evaluation.** The non public session included Town Manager, Earl Sires. **The motion carried by unanimous roll call vote.**

The Board returned to public session at 7:19 p.m.

Ms. Seavey moved, seconded by Mr. Thibodeau, to seal the minutes of this non public session. The motion carried unanimously.

ADJOURN

At 7:20 p.m. the meeting adjourned at the call of the Chair.

Respectfully submitted,

Karen J Hallowell
Executive Secretary