

TOWN OF CONWAY
SIGN PERMIT APPLICATION

* Application fee is \$60.00 per sign

Application / Permit Requirements: No sign or advertising device, including advertising devices affixed to a vehicle and allowed to remain on the premises with the intent to serve as a sign, shall be erected on any premises or affixed to the outside of any structure or be visible from the outside of any structure or from the property lines, except as specified within **Chapter 147**.

A scaled drawing of the proposed sign and its structure, plus a general plot plan showing the location of the proposed sign and the location of the building(s) and lot boundaries and appropriate fees *must* be attached to this application. If all required drawings and information are not enclosed, the application will immediately be denied.

Property Owner _____ Phone _____
Owner's Mailing Address _____
Name of Business _____ Phone _____
Business Contact Person _____ Phone _____
Business Mailing Address _____
E-Mail Address _____

Sign Location Address _____ Map _____ Parcel _____ Zone _____
Setback from Right of Way: <10' ___ >10' ___ >25' ___ Setback from side/rear boundary ___ / ___
Gross floor area of Business (square feet) Commercial _____ Residential _____
Sign Type: Freestanding _____ Projecting _____ Appendage _____ POOC _____
Wall (awning/roof included) _____ Other _____
Sign dimension: Message area: Height _____ Width _____ Sq. ft. of primary sign _____
Sign Structure: Type _____ Height _____ Width _____ Sq. ft. of Structure: _____
Method of Illumination _____ Height of top of sign from grade: _____
Sign Materials: _____ Structure Materials: _____

Signature of Property Owner: _____
Signature of Business Owner: _____

FOR OFFICE USE ONLY

Date of Filing _____ Fee paid _____ Check # _____ Cash _____
Name on Check _____ Received by _____
Approved _____ Denied _____ Referred to ZBA _____
Reason for Denial/Referral _____

Grandfathered aspects of sign: _____

Date of Issue _____ Signed _____
Title _____