

**Minutes of Meeting**  
**CONWAY BOARD OF SELECTMEN**  
January 17, 2017

The Selectmen's Meeting convened at 4:02 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, C. David Weathers, Mary Carey Seavey, Carl Thibodeau, John Colbath, and Steven Porter; Town Manager, Earl Sires, and Executive Secretary, Karen Hallowell.

PLEDGE OF ALLEGIANCE

Ms. Seavey led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

**Mr. Colbath moved, seconded by Ms. Seavey, to approve the agenda. The motion carried unanimously.**

CONSIDERATION OF UNANTICIPATED REVENUE LESS THAN \$10,000/RSA 31:95-B, III (B)

- a. \$1000 donation from local Ted Phillips to the Conway Police Department, to be applied to the PD equipment line 1270
- b. \$1000 anonymous donation (2- \$500 TD bank gift cards) to the Conway Police Department, to be used to sponsor local children for Christmas 2017
- c. \$2,999.82 reimbursement from the DOJ to the Conway PD for bullet proof vests

Lt. George Walker of the Conway Police Department appeared before the Board. Lt. Walker reviewed that \$1,000 was received from Ted Phillips for equipment for the Police Department. Lt. Walker next reviewed that \$2,999.82 was received from the DOJ for ballistic vests and asked that this be a reimbursement to the equipment line. Lt. Walker next reviewed that in 2014 The Conway Police Department and the Conway Rec Department started a fund to fund a family for Christmas and each year they have presented a family with gifts. They generally raise approximately \$6,000 between employees, etc. A member of the public heard about this and made an anonymous donation of \$1000 (2-\$500 gift cards) to this cause.

**Mr. Colbath moved, seconded by Mr. Thibodeau, to accept the \$1000 donation from Ted Phillips to the Conway Police Department, to be applied to the Police Department equipment line. The motion carried unanimously.**

**Mr. Colbath moved, seconded by Mr. Porter, to accept the \$1000 anonymous donation of two \$500 TD bank gift cards to the Conway Police Department, to be used to sponsor local children for Christmas 2017. The motion carried unanimously.**

**Mr. Colbath moved, seconded by Mr. Porter, to approve the \$2,999.82 reimbursement from the DOJ to the Conway PD for bullet proof vests. The motion carried unanimously.**

DISCUSSION OF TEN YEAR TRANSPORTATION PLAN

Public Works Director, Paul DegliAngeli, joined the meeting.

Mr. Sires reviewed that the Town needs to get information to the Transportation Advisory Committee on projects for the Ten Year Plan.

Mr. DegliAngeli reviewed the Main Street project with the Board. Mr. DegliAngeli next reported that the State has advised there are scheduling, design and budget changes regarding the project and reviewed same. The State did not budget enough and now we are having discussions regarding the revisions. Mr. DegliAngeli next reported that a meeting was held with NHDOT officials, Councilor Kenney, and Representative Chandler on Thursday. The message the NHDOT gave us is they want to do the project without going to the 10-year plan. They want to fund the project and get it done. They don't want to pay certain items but they want to do a percentage approach, like we did with the Washington Street project. They want to do the traffic improvements, lights, etc, all at one time. We agree with the percentage approach but in changing to 80/20 they want to remove the cost of the force account work due to the way they get funding. They want to take the balance and to 80/20 with the Town including sidewalks; however, we would then go from spending \$400,000 to \$600,000. The town needs to respond to them. They have offered 80/20 for all work except water work. The Board held discussion on the costs, cost shares, etc. **Mr. Thibodeau moved, seconded by Ms. Seavey, to direct staff to write a letter to the Commissioner countering with the 88/12 cost share and copy the letter to Chandler, Kenney, McConkey and the Governor's office and, additionally to ask them to expand the engineering scope to include efficiency improvements and have the letter signed by the Chair of the Board of Selectmen. The motion carried 5-0-0.**

Mr. DegliAngeli next reviewed that we will make the same application for the E Conway Road project as last time. This is in regard to the intersection at the Police Department and, also, continuing the road where they stopped

Mr. DegliAngeli next reviewed that the NHDOT is planning to resurface Route 302 from Burger Kind to Intervale this summer. Mr. DegliAngeli next stated that he has asked the NHDOT to come in and speak with this Board directly regarding the project.

Mr. Sires reported there is a preconstruction meeting scheduled for this Friday regarding the bridge over the Saco project. Mr. DegliAngeli stated this project is going to start this spring. There was brief discussion by the Board regarding the bridge project.

#### BUDGET

Finance Director, Lilli Gilligan, joined the meeting.

Mr. Sires reported that staff continues review of the proposed budget with the Budget Committee.

There was no further discussion on the budget.

#### WARRANT ARTICLES

Mr. Sires distributed an updated copy of proposed warrant articles to date and reviewed same.

Ms. Gilligan reviewed the ambulance contract warrant articles with the Board. Ms. Gilligan reviewed that both articles now have the same amounts.

Ms. Gilligan next reviewed that the proposed warrant article for Buildings CRF has been reduced from \$218,000 to \$200,000 based on the CRF schedule that Mr. DegliAngeli had presented at previous meeting.

Ms. Gilligan next reviewed that both the PEG fund and Landfill Expansion CRF are shown on the draft warrant articles with the amount of \$1. Ms. Gilligan next reviewed a proposed plan for funding for PEG in the future.

Ms. Gilligan next reviewed the article regarding the Collective Bargaining Agreement and noted that a sentence had been added to the article.

Ms. Gilligan next reviewed the Budget Committee is meeting tomorrow night. Ms. Gilligan further reviewed the upcoming budget schedule.

#### DISCUSSION OF PROPOSED CHANGES TO TOWN OF CONWAY CHARTER

Mr. Sires reviewed that Ms. Seavy requested this matter be discussed again this evening. Mr. Sires reviewed that the town is working on the project of organizing, rearranging, and updating policies and regulations. Also, with regard to the Charter, things have gotten blended over time and we are now getting things in the proper places. Mr. Sires next reviewed a list of charter amendments with the Board. Mr. Sires also reviewed the process that has been followed to date and advised that the Board now needs to order this to be placed on the warrant. **Mr. Porter moved, seconded by Ms. Seavey, to order that this be placed on the warrant.** Mr. Sires reviewed that we have had public hearings, placed a copy of the proposed changes on file with the town clerk, forwarded the proposed changes to the Secretary of State, etc, and now this needs to be placed on the warrant. A copy of the proposed Charter is also on the town website. **Motion carried unanimously.**

#### SIGNING OF DOCUMENTS

- a. Permanent Application for Property Tax Credit/Exemptions Tax Map/Lot 234-22.012
- b. Permanent Application for Property Tax Credit/Exemptions Tax Map/Lot 255-40.033
- c. Permanent Application for Property Tax Credit/Exemptions Tax Map/Lot 255-37
- d. Permanent Application for Property Tax Credit/Exemptions Tax Map/Lot 265-161.328
- e. Permanent Application for Property Tax Credit/Exemptions Tax Map/Lot 272-52.21
- f. Permanent Application for Property Tax Credit/Exemptions Tax Map/Lot 276-26
- g. Permanent Application for Property Tax Credit/Exemptions Tax Map/Lot 277-131
- h. Permanent Application for Property Tax Credit/Exemptions Tax Map/Lot 277-177

**Mr. Thibodeau moved, seconded by Mr. Colbath, to sign the Permanent Application for Property Tax Credit/Exemptions Tax Map/Lot 234-22.012; Permanent Application for Property Tax Credit/Exemptions Tax Map/Lot 255-40.033; Permanent Application for Property Tax Credit/Exemptions Tax Map/Lot 255-37; Permanent Application for Property Tax Credit/Exemptions Tax Map/Lot 265-161.328; Permanent Application for Property Tax Credit/Exemptions Tax Map/Lot 272-52.21; Permanent Application for Property Tax Credit/Exemptions Tax Map/Lot 276-26; Permanent Application for Property Tax Credit/Exemptions Tax Map/Lot 277-131' and Permanent Application for Property Tax Credit/Exemptions Tax Map/Lot 277-177. Motion carried unanimously.**

#### CONSIDERATION OF BILLS

- a. Accounts Payable Manifest dated 1/19/17
- b. Payroll dated 1/19/17

**Mr. Thibodeau moved, seconded by Mr. Colbath, to approve the Accounts Payable Manifest dated 1/19/17 and Payroll dated 1/19/17. The motion carried unanimously.**

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

There were no documents signed out of session to ratify.

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

There were no Special Event Applications to consider.

CONSIDERATION OF MINUTES

Consideration of minutes of carried to the next meeting.

TOWN MANAGER REPORT

Vaughan Food Pantry – Mr. Sires reported that Vaughan Foot Pantry will be holding an open house tomorrow from 4-6 pm in the new space behind Via Roma in North Conway.

Budget Committee – Mr. Sires reported the Budget Committee is scheduled to meet tomorrow night.

Preconstruction Meeting – Mr. Sires reviewed a preconstruction meeting regarding the bridge project in Conway is scheduled for Friday.

North Country Council – Mr. Sires reported he attended a North Country Council Board of Directors meeting last week. Mr. Sires next reported that the North Country Council TAP Committee meets this Thursday.

Solar Garden – Mr. Sires reviewed that staff met last Friday and also had a telephone conference regarding Solar Garden. We are working on the lease and plan to have a draft lease to the Board next Tuesday for review.

MWV Leadership – Mr. Sires reported that he will be meeting with the MWV Leadership class next week. Mr. Sires reviewed that three members of the MWV Leadership Class are present at the meeting tonight. Ms. Seavey requested they identify themselves. Alisha Warren introduced herself and advised she is working with the MWVEC; Alison Harris introduced herself and advised she is working with HEB Engineers; and Chase Sicchon introduced himself and advised he is working with the US Forest Service.

BOARD REPORTS AND COMMENTS

Budget Committee – Mr. Colbath reported the Budget Committee met last week and did a review of the proposed school budget. The Budget Committee meets again tomorrow night and will further review the town budget.

ZBA Meeting – Mr. Colbath reported a ZBA meeting is scheduled for tomorrow night.

MWV Leadership – Mr. Colbath reported that he will also be participating in an upcoming MWV Leadership meeting.

ESAA – Mr. Thibodeau reviewed that the ESAA will be presenting the 2017 airport budget to the Budget Committee on Wednesday night.

MWVEC – Ms. Seavey reported the MWVEC has not met recently.

MWV Leadership – Ms. Seavey reported that she will be attending the MWV Leadership meeting.

Letter from Miriam Todd – Mr. Weathers reviewed a letter received from resident Miriam Todd thanking the town for its plowing efforts.

#### PUBLIC COMMENTS AND MEDIA QUESTIONS

Mr. Steer questioned how much the town will negotiate with the NHDOT on the 88/12 split. Mr. Thibodeau state in his opinion none. The signalization is deteriorating, etc. Also, we should not be in this for more than the original amount. Mr. Steer stated he understands there is also an urgency due to the leaded pipes in the ground.

#### ADJOURN

At 5:10 pm, **Ms. Seavey moved, seconded by Mr. Colbath, to adjourn the meeting. The motion carried unanimously.**

Respectfully submitted,

Karen J Hallowell  
Executive Secretary