

**Minutes of Meeting**  
**CONWAY BOARD OF SELECTMEN**  
January 24, 2017

The Selectmen's Meeting convened at 4:05 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, C. David Weathers, Mary Carey Seavey, Carl Thibodeau, John Colbath, and Steven Porter; Town Manager, Earl Sires, and Executive Secretary, Karen Hollowell.

PLEDGE OF ALLEGIANCE

Ms. Seavey led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Weathers advised a student loan discussion has been added to the agenda. **Ms. Seavey moved, seconded by Mr. Thibodeau, to approve the agenda as amended. The motion carried unanimously.**

STUDENT LOAN DISCUSSION

Tad Furtado of the MWVCC and Jessica Wright of the Upper Saco Valley Land Trust joined the meeting to discuss the MWV Leadership Class. Mr. Furtado reported the Leadership Class this year focused on student debt. They have come up with a Scholarship Program and the idea is to grow the program and replicate it year after year. Ms. Wright next discussed student debt with the Board and reviewed the scholarship program. Ms. Wright next discussed a STAYMWV program which focuses on keeping young professionals in the area. Ms. Wright next advised that they will be submitting a warrant article for the ballot to ask the Town of Conway voters to write to our leaders in Concord about student debt and how it affects students here in the valley. Mr. Furtado advised they are collecting signatures and will present same to the town by February 14 and also plan on attending the Deliberative Session of Town Meeting. Mr. Furtado requested the Board sign the petition. The Board members signed.

SIGNING OF PROCLAMATION TO BESTOW  
FLOSSIE BLAKE WITH THE BOSTON POST CANE

Mr. Weathers reviewed a Proclamation to bestow Flossie Blake with the Boston Post Cane. Ms. Blake is 107 years old. This Proclamation will be to given Flossie Blake tomorrow at Mineral Springs. The Board signed the Proclamation.

PUBLIC HEARING – RECEIVE PUBLIC INPUT ON AN OFFER OF GIFT OF LAND TO THE  
TOWN OF CONWAY 2859 WHITE MOUNTAIN HIGHWAY TAX MAP/LOT 215-7  
(HEARING 2 OF 2)

At 4:17 pm, Mr. Weathers opened the public hearing.

Sheila Duane was present for the public hearing.

Mr. Weathers reviewed the location of the property. Mr. Sires reviewed that this is the second public hearing regarding this offer of gift of land. The Board makes a decision at the next meeting as to whether to accept the gift.

There were no questions or comments from the public.

At 4:21 pm Mr. Weathers closed the public hearing.

APPROVAL OF CEASE AND DESIST ORDER PURSUANT TO RSA 676:17-A / NOTICE  
REGARDING ZONING VIOLATIONS AT 9 OLYMPIC LANE, MAP 264, LOT 53,  
CONWAY, NH

Building Inspector, David Pandora, joined the meeting. Mr. Sires reviewed that this is situation where a property owner has a violation and Mr. Pandora has been working with the owner to try to get them to comply; however, the owner to date has not complied. Mr. Sires reviewed the history of letters and notices between the town and the property owner. There was brief discussion by the Board. **Mr. Porter moved, seconded by Ms. Seavey, to grant the Cease and Desist Order on Tax Map 264-53 at 9 Olympic Lane. The motion carried unanimously.**

CONSIDERATION OF APPOINTMENT OF LIBRARY TRUSTEE

Mr. Sires reported that Library Trustee, Mark Hounsell, has resigned. State law provides that the Board of Selectmen make appointments to the Library Board of Trustees. The appointment would be until the election in the spring. Mr. Sires reviewed that Trustee, David Paige and Librarian David Smolen have submitted letters regarding this matter. Mr. Colbath questioned the procedure to appoint. Mr. Weathers advised that we usually post a notice in the newspaper regarding the vacancy. There was brief discussion. **Mr. Thiboddeau moved, seconded by Ms. Seavey, that we advertise with a deadline in two weeks in the newspaper for position of library trustee. The motion carried unanimously.**

DISCUSSION OF MAIN STREET PROJECT BUDGET

Public Works Director, Paul DegliAngeli, joined the meeting.

Mr. Sires reviewed the Main Street project and costs as discussed at the last meeting. Mr. Sires reviewed that this is a 2017-18 project. Mr. Sires next advised that Mr. DegliAngeli has drafted a letter that this Board requested be sent to the NHDOT discussing the 88/12 split and that we are not interested in 80/20 and further summarizes the discussion held last week. (A copy of the letter is attached hereto). The Board reviewed the letter. **Mr. Porter moved, seconded by Mr. Colbath, to forward the letter to the NHDOT. The motion carried unanimously.**

There was next review and discussion regarding the budget for this matter, the reimbursement program and using TANS. Mr. Sires advised he would bring information to the next meeting.

TOWN OF CONWAY SOLAR GARDEN SOLAR PROJECT

- a. Transfer Station
  1. Lease
  2. PILOT
  
- b. Landfill
  1. Lease
  2. PILOT

Tax Assessor, Tom Holmes was present for discussion.

Mr. Sires gave an overview of the leases and Payment in Lieu of Taxes (PILOT) agreements with the Board for both the Transfer Station and Landfill sites. Mr. Colbath asked about a legal review of the documents. Mr. Sires advised that Attorney Malia did review the documents along with himself, Paul DegliAngeli and Tom Holmes. Mr. Holmes next further gave an overview of the PILOT with the Board. There was brief discussion. The Board agreed to review the leases and PILOT agreements for the next meeting.

### BUDGET

Mr. Sires reported that fund balance was discussed at the last Budget Committee meeting and we will do a review of this at the next Budget Committee meeting as well.

Ms. Gilligan next distributed a copy of the Statement of Changes in Fund Balance and reviewed same with the Board.

### WARRANT ARTICLES

Leo Kiley was present to discuss a petitioned article requesting the town accept roads in the Royal View Subdivision. Mr. Kiley stated he believes this subdivision has reached the build out and asked the Board to support the petitioned article. Mr. DegliAngeli reviewed the standard requires 85% build out. Mr. DegliAngeli reviewed there are 33 lots in Royal View and all have not been built. Mr. Kiley stated that some people bought lots for view protection and won't be building on the lots. There was next discussion with the Board on lots built and lots not built on. Mr. Kiley advised there are 6 lots of 33 left and at least two bought for view protection and there is also another lot being negotiated for a view lot. Mr. DegliAngeli explained that this does not meet the build out. There was further discussion. Mr. Kiley advised that people who also bought view lots said that when they sell they want to be able to sell the view lots as well and did not merge the lots. It was agreed that this may be another year away until the build out is met. Mr. Kiley agreed. Mr. Sires advised that since a signed petition was received it will go on the warrant. Mr. Sires further reviewed that recommendations will go on the article as recommended on not recommended by both the Board of Selectmen and Budget Committee. Mr. Kiley questioned if it goes on the ballot and gets denied do they have to get 25 more signatures to put this before the voters again another year. The Board responded in the affirmative. Mr. Kiley advised he will turn this over to the owners next year and they can decide if they want to ask the town again or not.

### REVIEW AND CONSIDERATION OF AGREEMENT BETWEEN THE MWVSTA, TOWN OF CONWAY AND SCHOOL DISTRICT

Mr. Sires reviewed the agreement between the MWVSTA, Town of Conway, and School District with the Board. Mr. Sires reviewed this is the same agreement as we have had for the past several years. There was brief discussion by the Board. **Mr. Colbath moved, seconded by Ms. Seavey, to sign the Agreement between the MWVSTA, Town of Conway, and School District.** Mr. Sires further reviewed that it is a one year agreement. **The motion carried unanimously.**

### REVIEW AND CONSIDERATION OF MEMORANDUM OF AGREEMENT BETWEEN VALLEY VISION AND TOWN OF CONWAY

Mr. Sires reviewed the proposed Memorandum of Agreement between Valley Vision and the Town of Conway with the Board. **Mr. Colbath moved, seconded by Mr. Porter, to sign the Memorandum of Agreement between Valley Vision and the Town of Conway.** **The motion carried unanimously.**

SIGNING OF DOCUMENTS

- a. Abatement Tax Map/Lot 219-107.003
- b. Abatement Tax Map/Lot 219-254.002
- c. Abatement Tax Map/Lot 265-161.2
- d. Abatement Tax Map/Lot 998-134
- e. Current Use Land Use Change Tax Collector's Warrant Tax Map/Lot 254-39
- f. Current Use Land Use Change Tax Collector's Warrant Tax Map/Lot 254-40
- g. Current Use Land Use Change Tax Collector's Warrant Tax Map/Lot 254-41
- h. Current Use Land Use Change Tax Collector's Warrant Tax Map/Lot 254-42
- i. Land Use Change Tax-BLA between Tax Map/Lot 254-37 & 254-39 to become part of 254-39
- k. Land Use Change Tax-BLA between Tax Map/Lot 254-37 & 254-40 to become part of 254-40
- l. Land Use Change Tax-BLA between Tax Map/Lot 254-37 & 254-41 to become part of 254-41
- m. Land Use Change Tax-BLA between Tax Map/Lot 254-37 & 254-32 to become part of 254-42
- n. Permanent Application for Property Tax Credit/Exemptions Tax Map/Lot 254-29.001
- o. Permit to Sell Raffle Tickets / The Friends of Conway Rec – Drawing 2/1/17

**Mr. Colbath moved, seconded by Mr. Porter, to sign the Abatement Tax Map/Lot 219-107.003; Abatement Tax Map/Lot 219-254.002; Abatement Tax Map/Lot 265-161.2; Abatement Tax Map/Lot 998-134; Current Use Land Use Change Tax Collector's Warrant Tax Map/Lot 254-39; Current Use Land Use Change Tax Collector's Warrant Tax Map/Lot 254-40; Current Use Land Use Change Tax Collector's Warrant Tax Map/Lot 254-41; Current Use Land Use Change Tax Collector's Warrant Tax Map/Lot 254-42; Land Use Change Tax-BLA between Tax Map/Lot 254-37 & 254-39 to become part of 254-39; Land Use Change Tax-BLA between Tax Map/Lot 254-37 & 254-40 to become part of 254-40; Land Use Change Tax-BLA between Tax Map/Lot 254-37 & 254-41 to become part of 254-41; Land Use Change Tax-BLA between Tax Map/Lot 254-37 & 254-32 to become part of 254-42; Permanent Application for Property Tax Credit/Exemptions Tax Map/Lot 254-29.001; and, Permit to Sell Raffle Tickets for The Friends of Conway Rec – Drawing 2/1/17. The motion carried unanimously.**

CONSIDERATION OF BILLS

- a. Accounts Payable Manifest 1/26/17

**Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the Accounts Payable Manifest dated 1/26/17. The motion carried unanimously.**

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

There were no documents signed out of session to ratify.

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

- a. MWV Promotions / 7<sup>th</sup> Annual Cupcake Battle – 2/18/17

**Mr. Colbath moved, seconded by Mr. Thibodeau, to approve the Special Event Application for MWV Promotions 7<sup>th</sup> Annual Cupcake Battle scheduled for 2/18/17. The motion carried unanimously.**

CONSIDERATION OF MINUTES

**Mr. Thibodeau moved, seconded by Mr. Colbath, to approve the regular and non public minutes of 1/3/17 and the regular and non public minutes of 1/10/17 as written. The motion carried unanimously.**

TOWN MANAGER REPORT

Vaughan Pantry – Mr. Sires reported he attended the Vaughan Pantry open house last week along with John Colbath and Mary Seavey.

Budget Committee – Mr. Sires reported the Budget Committee met last Wednesday and discussed fund balance, department budgets, and warrant articles.

Bridge Meeting - A preconstruction meeting regarding the NHDOT work for the bridge over the Saco was held this past Friday.

MWV Leadership – Mr. Sires reported he attended a MWV Leadership meeting this morning to discuss town government. Also in attendance were John Colbath and Jim LeFebvre.

MWV Collaborative Roundtable – Mr. Sires reported a MWV Collaborative Roundtable meeting is scheduled for this Friday.

WMNF Collaboration Summit – Mr. Sires reported that there is a regional stakeholders meeting scheduled for January 30, 2017 in Littleton that is being organized by the Forest Service. This meeting came about out of the Diana's Bath parking discussions. Mr. Sires next stated that he has spoke with the NHDOT regarding this and reiterated the Board of Selectmen position about Diana's Bath. This is a public safety issue and an impact to natural resources and that we are not interested in the larger discussion.

Vaughan Center – Ms. Seavey asked about the Vaughan Center warrant article. Mr. Sires stated we were expecting them to ask for \$20,000 but they are only asking for \$17,000 and are now asking that \$3,000 be put back in the operating budget. If this Board wants to put that money back in the budget they can. Ms. Seavey stated she would like to see the \$3,000 added back to the welfare budget. **Ms. Seavey moved to add \$3,000 to the welfare budget line of the 2017 budget.** Mr. Sires stated that we could present a new line by line budget for consideration next week as there may be some other changes as well. **Ms. Seavey withdrew her motion.** The Board all agreed to wait on this until next week's meeting.

BOARD REPORTS AND COMMENTS

Planning Board – Mr. Porter reported a Planning Board meeting is scheduled for Thursday and they will be discussing the code changes.

ZBA – Mr. Colbath reported the ZBA met last week. One application was withdrawn and one application was approved for an assessor apartment.

ESAA – Mr. Thibodeau reported a presentation was made to the Budget Committee regarding the ESAA warrant article.

MWVEC – Ms. Seavey reported that the MWVEC is scheduled to meet tomorrow.

Budget Committee – Ms. Seavey reported she attended a meeting of the Budget Committee last week.

Preconstruction Meeting – Mr. Weathers reviewed he attended the preconstruction meeting regarding the NHDOT work on the bridge over the Saco. Mr. Weathers reported they are doing this work in 2 or 3 phases starting in March. Mr. Weathers next reviewed the traffic plan for the project.

#### PUBLIC COMMENTS AND MEDIA QUESTIONS

Daymond Steer of the Conway Daily Sun stated that at the Budget Committee meeting Joe Mosca was not happy with the ambulance contract. Mr. Steer asked for Board comment on this matter. Mr. Weathers stated that the town had multiple meetings with both Conway Village and Care Plus. Figures were negotiated and accepted after discussions. Mr. Steer next questioned what happens if the contracts are not approved at town meeting and will a private contractor fill the void. Mr. Sires stated that Conway Village will still have governmental ambulance service but there would not be a financial agreement outside of that.

#### NON PUBLIC SESSION / NH RSA 91-A:3,II(d) CONSIDERATION OF ACQUISITION, SALE OR LEASE OF REAL ESTATE

At 5:36 pm, **Mr. Colbath moved, seconded by Mr. Porter, to go into non public session under NH RSA 91-A:3,II (d) to discuss a real estate matter.** Included in the non public session were Town Manager, Earl Sires, Tax Assessor, Tom Holmes, Finance Director, Lilli Gilligan, and Recording Secretary, Karen Hallowell. **The motion carried by unanimous roll call vote.**

The Board returned to public session at 5:59 pm. **Mr. Colbath moved, seconded by Mr. Thibodeau to seal the minutes of this non public session. The motion carried unanimously.**

#### ADJOURN

At 6:00 pm, the meeting adjourned at the call of the Chair.

Respectfully submitted,

Karen J Hallowell  
Executive Secretary