

**Minutes of Meeting**  
**CONWAY BOARD OF SELECTMEN**  
March 1, 2016

The Selectmen's Meeting convened at 4:04 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, C. David Weathers (Chair), Carl Thibodeau, John Colbath and Steven Porter, Town Manager, Earl Sires, and Recording Secretary, Karen Hallowell.

Selectman, Mary Carey Seavey, was not present due to a vacation.

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Weathers advised there was one addition to the agenda under Signing of Documents as follows: Selectmen's Deed for Tax Map/Lot 202-102. **Mr. Colbath moved, seconded by Mr. Thibodeau, to approve the agenda. The motion carried unanimously.**

SPEED LIMIT ON HUNTING RIDGE ROAD - DANIEL STEWART

Daniel Stewart and Danielle Stewart were present for discussion.

Mr. Sires reviewed that Daniel Stewart was before the Board previously and had requested a reduction of the speed limit on Hunting Ridge Road. The Board took this under review. Mr. Sires next distributed a copy of a letter from a doctor regarding Ms. Stewart for review.

Mr. Stewart asked that the speed limit be reduced to 15 miles per hour on Hunting Ridge Road. Mr. Stewart reviewed his daughter has disabilities and also reviewed discussions held at the previous Board meeting. Mr. Stewart next advised that he also brought two people to the meeting today from his street to can attest to the speeding.

Mr. Weathers reviewed that Mr. Stewart is at the end of the road. Mr. Weathers stated he does not understand how people can be going so fast as where the house is located is at the end of the road. Mr. Weathers questioned if Mr. Stewart has sent complaints to the police department. Mr. Stewart responded in the affirmative. Mr. Thibodeau questioned what the speed limit is at this time. Mr. Stewart advised it is 25 mph. There was next brief discussion by the Board regarding speed limits on other roads in the town. Mr. DegliAngeli reviewed that there was a report done years ago by a committee formed by the Board of Selectmen and this is the recommended speed limit. Mr. DegliAngeli stated that if people are speeding on this road he does not think that a sign will change it. There was next brief discussion by the Board regarding speeding and speed limits. There was next discussion regarding signs for blind, deaf, etc. Mr. DegliAngeli reviewed that the Association of Highway Engineers released a report over a decade ago stating the signs are not effective. There was next brief discussion on a motion to reduce the speed from 25 to 15. There was no motion made. No action was taken. Mr. Weathers advised that he will speak to the Police Department and ask that the patrol the road again and hopefully a police presence will help the situation.

### OVERVIEW OF ZONING ARTICLES

Planning Director, Tom Irving, joined the meeting. Mr. Irving reviewed the Planning Board articles and petitioned zoning articles that appear on the 2016 warrant.

### DISCUSSION OF STREET LIGHT AT THE RECREATION CENTER

Mr. Sires reported that the Friends of Conway Recreation requested a street light at the Recreation Center as this area is dark and they feel it is an unsafe situation. Mr. Weathers agreed that he felt this area is very dark. Mr. Thibodeau questioned if it would be metered light or a flat rate. Mr. Sires advised it is a flat rate of about \$25 to \$30 a month. Mr. Colbath questioned if Friends of Conway Recreation offered to pay the costs for the light. Mr. Sires responded in the negative. Mr. Thibodeau questioned if Eversource has come up with a plan for LED lights. Mr. Sires advised we can look at this and find out the options. The Board agreed to table this matter until we get more information. **Mr. Thibodeau moved, seconded by Mr. Porter, to table this discussion until we get more information. The motion carried unanimously.**

### APPOINTMENT OF EMERGENCY MANAGEMENT DIRECTOR

Mr. Sires reviewed that Steve Solomon has resigned at the Emergency Management Director and that he did a great job. The State requires the town have an Emergency Management Director appointed by the Board of Selectmen.

Mr. Sires next reviewed that Matt Leavitt is currently the Deputy Emergency Management Director. Matt Leavitt and Police Lt. George Walker have indicated interest in serving at the Emergency Management Director. Mr. Sires briefly reviewed the qualifications for both Mr. Leavitt and Lt. Walker and stated he feels both would be great for the position. Mr. Colbath questioned if they could be co-directors. Mr. Sires stated if or when they are in incident command we would need one director. There was brief discussion by the Board. **Mr. Porter moved, seconded by Mr. Thibodeau, to appoint Lt. George Walker as the Emergency Management Director and Matt Leavitt as the Assistant Management Director.** Mr. Colbath indicated that he would like to see Mr. Leavitt as the Emergency Management Director as he has served as deputy in the past. **The motion carried 3-1-0 with Mr. Colbath voting in the negative.**

### APPOINTMENT OF CONSERVATION COMMISSION MEMBERS

Mr. Sires reviewed a memo regarding the terms of Conservation Commission members Dan Lucy and Linda Kearny expiring. **Mr. Colbath moved, seconded by Mr. Thibodeau, to appoint Dan Lucy and Linda Kearny to three year terms on the Conservation Commission. The motion carried unanimously**

### APPOINTMENT OF ZONING BOARD OF ADJUSTMENT MEMBERS

Mr. Sires reviewed a memo regarding the terms of Zoning Board of Adjustment members Phyllis Sherman and Dana Hysten expiring. **Mr. Thibodeau moved, seconded by Mr. Colbath, to appoint Phyllis Sherman and Dana Hysten to three year terms on the Zoning Board of Adjustment. The motion carried unanimously.**

### ASSIGNMENTS FOR TOWN MEETING

Mr. Sires questioned if the Board would like to have assignments for the warrant articles and the budget for the deliberative session of town meeting. The Board agreed Earl Sires would discuss the Budget. The Board agreed that Paul DegliAngeli, John Eastman and the Police would each handle the CRF articles respectively; Mr. Sires would handle the PEG article; and Carl Thibodeau would discuss the ESAA article. Mr. Thibodeau advised that he would be proposing an amendment to the ESAA article to make in \$10,001 and the purpose is to have discussion with the Budget Committee. He would like to have a discussion in this open forum as they indicated that they don't want this in the put into the budget next year. He is agreeable to it staying as a warrant article but wants to have this discussion. Mr. Thibodeau next asked for the support of the Board of Selectmen to continue this as a warrant article if we can convince the Budget Committee to support same this year. Mr. Colbath agreed and added that the Budget Committee wanted this to come back as a warrant article and that it not be put in the budget next year. Mr. Colbath next suggested the amendment be for \$9,999 instead of \$10,001. All agreed. The Board next agreed that Earl Sires would discuss the article for a vehicle for town hall employees and library representatives will discuss any library articles. There was next discussion regarding the sidewalk article. The Board reviewed that the Conway Village Fire District also has warrant articles regarding this matter and their meeting is scheduled for March 8, 2016. The Board agreed they will have to wait and see what happens at this meeting first. The Board further agreed that John Colbath and Steve Porter will speak to the sidewalk article at the town's deliberative session on March 9, 2016 if needed. The Board next agreed that Mr. Colbath would speak to the article regarding the Town Clerk/Tax Collector if needed.

### SIGNING OF DOCUMENTS

- a. Notice of Intent to Cut Wood or Timber Tax Map/Lot 215-2
- b. Notice of Intent to Cut Wood or Timber Tax Map/Lot 235-5
- c. Selectmen's Deed Tax Map/Lot 202-102

**Mr. Colbath moved, seconded by Mr. Porter to sign the Notice of Intent to Cut Wood or Timber for Tax Map/Lot 215-2; Notice of Intent to Cut Wood or Timber for Tax Map/Lot 235-5 and Selectmen's Deed Tax Map/Lot 202-102. The motion carried unanimously.**

### CONSIDERATION OF BILLS

- a. Accounts Payable Manifest 3/3/16
- b. Payroll 3/3/16

**Mr. Colbath moved, seconded by Mr. Porter, to approve the Accounts Payable Manifest dated 3/3/16 and the Payroll dated 3/3/16. The motion carried unanimously.**

### RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

There were no documents signed out of session to ratify.

### REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

- a. Shawn Smith Foundation/Merlino's Steak House – 4/2/16

- b. 26<sup>th</sup> Annual Crank the Kanc/Kennett High School – 5/14/16
- c. 3<sup>rd</sup> Annual Midnight Owl 15K Run/MWV Skating Club – 7/16 to 7/17/16 (Pending Insurance)
- d. Making Strides Against Breast Cancer/American Cancer Society – 10/16/16
- e. Memorial Weekend Arts and Craft Show, Leaf Peepers Craft Show and Santa's Stocking Stuffer Craft Show / Joyce Endee Productions – 5/28 to 5/29/16, 10/15 to 10/16/16 and 12/17 to 12/18/16

**Mr. Thibodeau moved, seconded by Mr. Colbath, to approve the Special Event Applications for the Shawn Smith Foundation/Merlino's Steak House – 4/2/16, 26<sup>th</sup> Annual Crank the Kanc/Kennett High School – 5/14/16, 3<sup>rd</sup> Annual Midnight Owl 15K Run/MWV Skating Club – 7/16 to 7/17/16 (Pending Insurance), Making Strides Against Breast Cancer/American Cancer Society – 10/16/16, Memorial Weekend Arts and Craft Show, Leaf Peepers Craft Show and Santa's Stocking Stuffer Craft Show / Joyce Endee Productions – 5/28 to 5/29/16, 10/15 to 10/16/16 and 12/17 to 12/18/16. The motion carried unanimously.**

CONSIDERATION OF MINUTES: 2/9/16

**Mr. Colbath moved, seconded by Mr. Thibodeau, to approve the minutes of 2/9/16 as written. The motion carried unanimously.**

TOWN MANAGER REPORT

Warrant – Mr. Sires reported that the Warrant had been posted by the deadline.

Deliberative Session – Mr. Sires reported that the information packets for the deliberative session of town meeting are available at Town Hall, Conway Public Library, North Conway Library and on line. Also, if anyone needs a packet and cant access one to please contact town hall and we will provide same.

MWV Board of Realtors – Mr. Sires reported that he and Tom Irving met with the White Mountain Board of Realtors this morning. The Board of Realtors was interested in the discussion about short term rentals. There was also a discussion about the real estate market in town.

Renovations – Mr. Sires reported that renovations have been made to the General Assistance office. The doors and counters are in however, there is still finish work such as locks etc, to be done.

LMWVSWD – Mr. Sires reported a meeting of the LMWVSWD was held on February 26, 2016.

Joint Loss Committee – Mr. Sires advised the Joint Loss Committee met and toured the recreation building. It was determined that the back stairs are in need of work and we will look to do this this year or next year.

Recodification project – Mr. Sires reported we received a draft from the code company and he and Tom Irving are reviewing same.

Road Posting – Mr. Sires reported road postings are effective today.

Recreation Relocation Committee – Mr. Colbath questioned if we received a response to the letter sent to the school regarding the Recreation Relocation Committee. Mr. Sires advised we have not received a response yet.

### BOARD REPORTS AND COMMENTS

Planning Board – Mr. Porter reported the Planning Board met last week.

Deliberative Session – Mr. Colbath commented that people need to participate and attend the deliberative portion of town meeting.

LMWVSWD – Mr. Weathers reported the LMWVSWD met last week. Stacy Sand brought up the hours that the transfer station is open. She feels the transfer station should be open all day on Sunday. There was discussion of the hours at the meeting and no decisions were made. Mr. Weathers next reported there was also discussion of the possibility of having two Household Hazardous Waste Days as people may not hold on to these types of items all year and they may end up in the landfill. There was also discussion of holding one Household Hazardous Waste Day at another location. There were no decisions made and there was just a general discussion.

Conservation Commission – Mr. Weathers reported the Conservation Commission meeting scheduled for next week was rescheduled to March 15, 2016.

Deliberative Sessions – Mr. Weathers reviewed that the Deliberative Session for the School is scheduled for Monday, March 7, 2016 and the Deliberative Session for the Town is scheduled for Wednesday, March 9, 2016.

### PUBLIC COMMENTS AND MEDIA QUESTIONS

Daymond Steer of the Conway Daily Sun asked if the town every had a situation where someone was looking at a sign from the other way. Mr. Colbath explained the sign regulation. There was brief discussion.

Mr. Steer questioned if the Town heard from the Conway Village Commissioners as there are two conflicting articles –one on the town's warrant and one on the districts warrant. There was brief discussion regarding the articles on both warrants by the Board.

### NON PUBLIC SESSION/NH RSA 91-A:3,II(c) – TAX MATTER(S)

At 5:27 pm, **Mr. Porter moved, seconded by Mr. Colbath, to go into non public session under NH RSA 91-A:3,II(c) to discuss a tax matter.** Included in the non public session a taxpayer, Town Manager Earl Sires, Tax Assessor Tom Holmes, a taxpayer, and Recording Secretary Karen Hallowell. **The motion carried by unanimous roll call vote.**

At 5:43 pm, the Board returned to public session.

**Mr. Thibodeau moved, seconded by Mr. Colbath, to seal the minutes of this non public session. The motion carried unanimously.**

ADJOURN

At 5:44 p.m. the meeting adjourned at the call of the Chair.

Respectfully submitted,

Karen J Hallowell  
Executive Secretary