

Minutes of Meeting
CONWAY BOARD OF SELECTMEN
April 26, 2016

The Selectmen's Meeting convened at 4:00 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, C. David Weathers (Chair), Mary Carey Seavey, Carl Thibodeau, John Colbath and Steven Porter, Town Manager, Earl Sires, and Recording Secretary, Karen Hollowell.

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Weathers advised that agenda item 22 "Discussion of Historic District Commissions" will be moved up on the agenda to after item 8. **Mr. Colbath moved, seconded by Mr. Porter, to accept the agenda and move item 22 to after item 8. The motion carried unanimously.**

ELECTION OF OFFICERS

Mr. Colbath nominated David Weathers for Chair of the Board of Selectmen. Seconded by Ms. Seavey. There were no other nominations. The nomination carried by a vote of 4-0-1 with Mr. Weathers abstaining.

Mr. Colbath nominated Mary Carey Seavey for Vice Chair of the Board of Selectmen. Seconded by Mr. Thibodeau. There were no further nominations. The nomination carried by a vote of 4-0-1 with Ms. Seavey abstaining.

REVIEW AND ADOPTION OF BOARD OF SELECTMEN POLICY: RULES OF PROCEDURE

Mr. Porter moved, seconded by Mr. Colbath, to adopt the Board of Selectmen Policy Rules of Procedure. The motion carried unanimously.

DISCUSSION OF HISTORIC DISTRICT COMMISSIONS

Mr. Weathers reviewed that this is on the agenda for discussion only today and the Board will be taking Board and public comments on the matter.

Mr. Weathers first asked for Board comments. Mr. Porter stated that in light of what happened with the Homestead property, he has looked at growth over the last 40-50 years and looked at historic buildings, etc. He feels it is time to explore having a historic district commission. Mr. Porter next distributed information he obtained via the internet regarding a New Hampshire historic district survey. Mr. Porter reported that there have been 90 historic districts formed since the early 1960's and they have various rules and regulations and are tied in with planning boards and also have RSA guidelines they have to follow. Mr. Porter next stated that we have seen a lot of changes over the last few decades and feels that at some point we need to step in and preserve historical buildings. If we lose our historic downtown, we would lose our tourist business.

Ms. Seavey stated that she has sat on historic commissions in the past in other places that she has lived. Some people think they are controlling, but they are not. She feels we need to investigate this and that there are spots here in the valley that need to be saved. Ms. Seavey further stated that it also helps to have the buy in of the community to do that. Also, it is

not as restrictive as people think and it does help to keep the integrity of certain areas. Ms. Seavey next stated that the Homestead property has brought this light in our town. We can't do anything about this property now but she is glad it came up and we can have discussion now.

Mr. Weathers asked for public comment. Kim Beals stated she is not sure that we need a district, but we do need historic guidelines in town. She feels the Board of Selectmen should have a committee to research this. Ms. Beals further advised that she is working with Auto Zone, the Conway Historical Society, and a landowner about moving the building. There are engineers, surveyors, etc., in place to get the building moved.

Ned Sullivan stated that he owned a building that was protected by a historical society and he doesn't know what good it was doing to the Town of Conway before it fell down. He now gets charged \$17,000 a year for the property since he replaced it with a new building. He doesn't know why we would put restrictions on buildings and/or tell someone they couldn't tear down a building.

Mr. Weathers stated if a district was formed, it is his understanding that you can't go back to someone who already owns a property. Also, it is awful early in the discussion but he doesn't think we are going to have something that is regulatory. Mr. Sullivan stated he understands but is worried about more restrictions placed on people's properties.

Ken Rancourt of the Conway Historical Society stated he has spoken with Kim Beals regarding this matter. The Conway Historical Society is a 501c3 and is willing to cooperate, not fund, this with a group of citizens in town and to talk about preservation. He also understands that personal property rights are important. Mr. Rancourt next spoke about the importance of historical preservation for the future.

Helen Barnes stated she went to Saratoga Springs and was impressed with the homes, preservation, etc., in this area. She feels this is important and adds to the feel of a town. Further, she feels we need this committee and highly recommends we pay attention to history we have in town.

Daymond Steer of the Conway Daily Sun asked if there is any difference between a historic district committee and the planning board or is this just another layer. Planning Director, Tom Irving, explained that it is distinct and different than the planning board function itself.

Ms. Seavey stated that we need to have community support for this and that it takes money to preserve buildings.

The Board next discussed whether or not to set up a commission. There was discussion. The Board agreed that Earl Sires and Tom Irving would do some research and look at a non-commission approach and bring information back to this Board at a future meeting.

REQUEST TO DONATE A MEMORIAL BENCH AND
PLACE IT IN AREA OF FIRST RIVER BRIDGE

Recreation Director, John Eastman, was present for discussion.

Mr. Eastman advised that he was contacted by Dawn Zehner who would like to donate a bench. Ms. Zehner is not a resident but has been visiting this area for years with her family. Mr. Eastman next advised that usually people want to put benches in Schouler Park but we are out of space; however, we do have other parks that may be suitable. Mr. Eastman stated that there is an area at first river bridge, on the east side, that we cleaned out and it overlooks the river. He feels this would be a good spot for the bench but would like the approval of the Board

before proceeding Mr. Weathers stated there is a history of flooding and asked about the old abutment on the upstream side where there is old granite slab and if this is the same area as John is talking about. Mr. Eastman stated it is near there, there is greenspace and it is above the granite slabs. Mr. Eastman further stated that they would need to do a little work in this area with gravel, paving, etc. Mr. Colbath asked for the potential for vandalism. Mr. Eastman stated it would be no more than in other parks in town. Also, there is a town presence in this area in the summer with an employee at the roundabout for the launch area. There was further brief discussion by the Board. **Mr. Porter moved, seconded by Ms. Seavey, that we allow the request to put the memorial bench on this site. The motion carried unanimously.**

Consideration of Unanticipated Revenue less than \$10,000/RSA 31:95-b, III (b):

- a. \$1,080 from Dawn Zehner to the Town of Conway for a memorial bench
- b. \$700 from Friends of Conway Recreation, Inc. to the Town of Conway for uniforms
- c. \$1,956.25 from the Department of Justice to the Town of Conway for the purchase of bullet proof vests

Mr. Porter moved, seconded by Mr. Colbath, to accept the \$1080 from Dawn Zehner to the Town of Conway for a memorial bench, \$700 from Friends of Conway Recreation, Inc. to the Town of Conway for uniforms and \$1,956.25 from the Department of Justice to the Town of Conway for the purchase of bullet proof vests. John Eastman advised that the \$1,080 is the cost for the bench. Mr. Eastman next advised that the \$700 is to purchase more softball uniforms as a fifth team has been added. Police Lieutenant, George Walker, clarified that the \$1,956.25 is for ballistic vests not bullet proof vests. Lt Walker further asked that the Board accept these funds and put this back into the uniform line. **The motion carried unanimously.**

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

- a. LOCO Sports/North Conway Getaway Relay – 8/20/16-8/21/16 (Pending Insurance)

Mike St. Laurent and Arlon Chaffee of LOCO appeared before the Board. There was a review and discussion of the event including the route, how they will handle the event, event fees, and if the event will benefit the town or any non profits in town. The Board and Town Manager expressed concerns that the race goes into a private neighborhood. Mr. St. Laurent and Mr. Chaffee assured the Board that there would be minimal disruption as this is a relay and there would only be a few runners at a time going through the neighborhood. They also offered to do a mailing and advised that they will put up signs notifying people of the race. Mr. St. Laurent and Mr. Chaffee next advised that this event will benefit Friends of Conway Rec and others organizations in town. They do not know how much until after they hold the race. There was further brief discussion of the event. Mr. St. Laurant and Mr. Chaffee advised that they have put on over 100 of these types of events and they would like to be able to come back to Conway after this one is over. They further advised that they would also like to come back after this race and give a recap to the Board, talk about where the money went and, also, have discussions of any objections that people may have had about the race. There as next brief discussion regarding the insurance certificate and it was advised that the Town received the insurance certificate today. After further brief discussion of the event, **Mr. Thibodeau moved, seconded by Mr. Colbath, to approve the special event application for LOCO Sport's North Conway Getaway Relay scheduled for 8/20/16 and 8/21/16.**

- b. MWV Cal Ripken Baseball League/MWV Cal Ripken Baseball League Opening Day Parade – 4/30/16

Mr. Thibodeau moved, seconded by Mr. Colbath, to approve the special event application for MWV Cal Ripken Baseball League Opening Day Parade on 4/30/16. The motion carried unanimously.

c. Children Unlimited/Celebration of Young People Children's Parade – 5/4/16

Mr. Colbath moved, seconded by Mr. Porter, to approve the special event application for Children Unlimited's Celebration of Young Children Parage on 5/4/16. The motion carried unanimously.

DISCUSSION OF SPECIAL EVENT DEPOSITS

Recreation Director, John Eastman and Finance Director, Lili Giligan, were present for discussion.

Lilli Gilligan stated that almost all of the special events are non profit events. She has security deposits for the events and did let everyone know that we will now be depositing the checks and there have been no objections. Ms. Gilligan next stated that everyone must provide insurance as well. Ms. Gilligan stated that she feels we could ask for \$250 deposits instead of the \$500 that is required now. The security deposits are in case there is any clean up needed, etc. Mr. Eastman agreed that he feels \$250 would be sufficient. There was brief discussion by the Board. **Mr. Thibodeau moved, seconded by Mr. Porter, to reduce the deposit to \$250 for special events. The motion carried unanimously.** Mr. Eastman advised that he would update the application on the webpage.

SIDEWALK MAINTENANCE STAFFING

Mr. Sires reviewed that Ms. Seavey asked that this item be on the agenda for discussion. Mr. Sires reviewed that staff proposed changing a part time position to full time. This was discussed during the budget process and Ms. Seavey has concerns. Ms. Seavey stated that she just wanted to know the justification for the need.

Mr. DegliAngeli stated that we have part time and full time positions in the parks and grounds department. They assist the Recreation Director and, also, do work on the library grounds, town hall grounds and police department grounds. Currently this is staffed April to November with three people -two full time and one part time. We had discussion through the budget process that should the sidewalks in Conway Village become our responsibility, we would make the part time position a full time position to have continuity through the year and from year to year. We then wouldn't have to train new people each year. Mr. Sires stated that it is important to have someone who knows the job year to year as they will operate equipment for the sidewalks, etc.

Mr. Thibodeau questioned if we have to schedule a meeting to finalize the sidewalk transfer, etc. Mr. Sires reviewed that the warrant article stated that we take them over once an agreement is made between Conway Village and the Town of Conway. He is in the process of writing an agreement for the transfer of the equipment, etc., and will bring same to the next meeting.

Mr. DegliAngeli stated that we also need a place to keep the machine so we don't have to trailer it back and forth. We have had discussions of keeping the equipment at one of the Conway Village Precinct buildings.

Mr. Colbath stated there was a question at the Conway Village meeting if some of the sidewalks fall in the state right of way. Mr. DegliAngeli stated we can ask but they don't maintain or plow them. There was next brief discussion of the state project.

PUBLIC WORKS EQUIPMENT PURCHASES

Mr. DegliAngeli reviewed that the town was planning to replace the mower. The Solid Waste department purchased a new screen-all which was in the budget. There was also the purchase of a dump trailer. We had budgeted \$50,000 and spent \$37,000 for that. We have also replaced the service dump truck. We had budgeted \$35,000 for this and spent \$35,000. Further, the highway foreman pickup truck came in a \$24,000. We have made some changes in the plow and so we are now spending \$30,000.

Mr. DegliAngeli next reported that with regard to the skid steer we budgeted \$50,000 but we now need \$67,000, which is \$17,000 more than we planned. We are replacing it with a mini loader and the reason for that is we can use it for other purposes such as sidewalks, etc. The old equipment trade in was \$5,000 and the foreman's truck was \$5,000 less than budgeted for a total of \$10,000 savings. Therefore the bottom line was \$7,000 over what was budgeted. There was brief discussion by the Board. **Mr. Colbath moved, seconded by Mr. Thibodeau, to approve the \$7,000 increase over what was budgeted. The motion carried unanimously.**

UPDATE ON PUBLIC WORKS PROJECTS

Pollard Street – Mr. DegliAngeli reported the layout for Pollard Street is done and the poles are placed and we are waiting for the power company. We plan to rip up the road May 1 pending the weather.

West Main Street – Mr. DegliAngeli reported that work has started on West Main Street and we are installing drainage. Mr. Thibodeau commented that the people that are doing that job and doing a good job making sure that the traffic keeps moving in both directions. Mr. DegliAngeli next stated that we made a request for the utility company to come and hold the polls and they are obligated to do so. This is pretty much routine but this year they want \$3,000 per pole and to schedule this in advance. He had a telephone conversation with them today and cited the statute. He is about to send another communication that they have added costs. Pursuant to RSA 231:182 he would like to ask the Board to let him give notice that they are required to locate the poles and we will hold a hearing and give them notice. He would also like to meet with them to see if we can save them some costs. **Mr. Porter moved, seconded by Mr. Colbath, that pursuant to RSA 231-182 to direct Fairpoint to temporarily relocate their poles at no cost to the town on West Main Street within the Town of Conway. The motion carried unanimously.**

Library Roof – Mr. DegliAngeli reported that the bids received are within budget for the library roof and we have notified the low bidder. This contractor has done work for us in the past. They are now asking to not do the job until the fall. They are also asking to be paid up front so they can order the slate. We have responded that we will pay net 15 for the purchase order of the slate so long as they are mobilized and working and they will have to change their schedule. There is a deadline for them to provide the bonds, etc, or we will notify the next lowest bidder, unless the Board wants us to cut them a check. They are \$30,000 lower than the next bidder.

Davis Hill Culvert – Mr. DegliAngeli reported the contract signing is next week for the Davis Hill culvert. Mr. DegliAngeli next reviewed that we didn't use low bidder for this project as our consultant determined the low bidder was not qualified.

FINANCE REPORT

MS-232 approval and signing - Finance Director, Lilli Gilligan reviewed the MS-232 report with the Board. Ms. Gilligan advised that this is the report that is prepared after the vote and this report is due to the NH DRA informing them of votes. **Mr. Thibodeau moved, seconded by Mr. Colbath, to accept the MS-232 as presented. The motion carried.** The Board signed the document.

Q1 expenditure and revenue update - Ms. Gilligan reviewed the first quarter expenditure report to date with the Board. Ms. Gilligan next reviewed the revenue report.

Receipts available for review - Ms. Gilligan presented the receipts for the last few weeks for the Board to review.

TANS - Ms. Gilligan next commented that she sends kudos to the school. She did reach out to them before borrowing TANS and they were able to move out a payment for a couple weeks and therefore we won't have to apply for TANS.

REVIEW AND CONSIDERATION OF MOU BETWEEN VALLEY VISION AND TOWN OF CONWAY

Mr. Sires gave a brief overview of the MOU between the Town and Valley Vision. Mr. Sires further reviewed that this is the same agreement that we have had for the last 8 or 10 years for Valley Vision to provide services to the Town of Conway **Mr. Thibodeau moved, seconded by Ms. Seavey, to accept the MOU for Valley Vision as presented. The motion carried unanimously.**

REVIEW AND CONSIDERATION OF MOU'S BETWEEN TOWN OF ALBANY AND TOWN OF CONWAY, TOWN OF BARTLETT AND TOWN OF CONWAY, TOWN OF FRYEBURG AND TOWN OF CONWAY, TOWN OF JACKSON AND TOWN OF CONWAY REGARDING CABLE CHANNEL 3

Mr. Sires reviewed the history of area towns' participation regarding cable channel 3 and a brief overview of each agreement. Mr. Sires next reviewed that the Town of Madison has opted out of Valley Vision services this year. Further, on May 6, 2015, the Town of Madison will no longer be able to watch Channel 3 or use it for programming.

Mr. Thibodeau moved, seconded by Mr. Colbath, to approve the MOU's for Albany, Bartlett, Fryeburg, and Jackson regarding cable channel 3. The motion carried unanimously.

APPOINTMENT OF SELECTMEN REPRESENTATIVES TO STANDING COMMITTEES

Mr. Weathers reviewed the list of Committee with the Board and the following appointments were made and agreed by the Board.

Budget Committee – John Colbath with Mary Seavey as an alternate

Conservation Commission – David Weathers

ESAA – Carl Thibodeau and Earl Sires

MWVEC – Mary Carey Seavey and Earl Sires

Legislative Liaison – Carl Thibodeau

LMWVSWD – David Weathers and John Colbath

Planning Board – Steven Porter

Recreation Access and Planning Committee – David Weathers and Earl Sires

Saco River Access Committee – Mary Seavey with David Weather as an alternate

Sign Committee – Mr. Thibodeau advised this is no longer needed and is dissolved. All agreed.

Union Negotiations – David Weathers and Mary Seavey

Valley Vision – Mary Seavey

DISCUSSION OF ESTABLISHING COMMITTEES

- a. Town Hall Building
- b. Non Precinct Fire Agreement
- c. Ambulance Agreement

There was first discussion of a Town Hall Building Committee, feasibility study and the vote at town meeting. Mr. Thibodeau reviewed that no one wanted to look at this building or study this building but he does not think people would mind the town studying or looking toward relocating. We need some forward motion on this matter. We have outlived this building and it won't last much longer. Mr. Colbath stated that the Budget Committee felt the meeting room space at town hall should be used for storage and that meetings should be held at another location. Mr. Thibodeau stated a Town Hall Building Committee should look at all alternatives. Mr. Thibodeau and Mary Seavey next advised that they would like to be on the Committee. Mr. Colbath volunteered to be an alternate. All agreed. Mr. Sires next suggested that he look for others who may be interested in being on the committee. All agreed.

Mr. Sires next recommended that the ambulance and non precinct fire agreements should be one committee. The Board agreed. David Weathers and Steven Porter volunteered to serve on this committee. Mr. Weathers advised that he is not doing any shifts on the ambulance now but he is still on Conway Fire and Rescue and he wanted this noted. Mr. Weathers further advised that he wants to sit in on this discussion and has an understanding of this matter and would also like to be part of the process. Mr. Thibodeau commented that Mr. Weathers has forty years of experience with this and he would be an asset to the committee and does not feel it is a conflict. The Board agreed to Mr. Weathers and Mr. Porter serving on the committee.

CONSIDERATION OF 2016 SELECTMEN MEETING SCHEDULE

Mr. Weathers reviewed the proposed 2016 meeting schedule with the Board. Mr. Weathers further reviewed that a meeting can be added to the schedule if needed. **Mr. Thibodeau moved, seconded by Mr. Colbath, to accept the 2016 meeting schedule. The motion carried unanimously.**

SIGNING OF DOCUMENTS

- a. Abatement Tax Map/Lot 217-22.038
- b. Application for Current Use Tax Map/Lot 263-76.4
- c. Notice of Intent to Cut Wood or Timber Tax Map/Lot 223-9,10,13 & 14
- d. Notice of Intent to Cut Wood or Timber Tax Map/Lot 223-34
- e. Notice of Intent to Cut Wood or Timber Tax Map/Lot 246-65 & 252-62
- f. Notice of Intent to Cut Wood or Timber Tax Map/Lot 247-112 & 113
- g. Notice of Intent to Cut Wood or Timber Tax Map/Lot 249-1-11, 250-32-57, 250-71, 250-84, and 263-63-73
- h. Notice of Intent to Cut Wood or Timber Tax Map/Lot 263-16
- i. Notice of Intent to Excavate Tax Map/Lot 207-14.5
- j. Notice of Intent to Excavate Tax Map/Lot 263-117
- k. Permanent Application for Property Tax Credits/Exemptions Tax Map/Lot 202-139
- l. Permanent Application for Property Tax Credits/Exemptions Tax Map/Lot 254-29.076
- m. Permanent Application for Property Tax Credits/Exemptions Tax Map/Lot 262-83.008
- n. Permanent Application for Property Tax Credits/Exemptions Tax Map/Lot 262-83.093
- o. Permit to Sell Raffle Tickets/Children Unlimited Inc – Drawing 6/14/16
- p. Permit to Sell Raffle Tickets/Friends of Conway Public Library – Drawing 7/16/16
- q. Requests to Trustees of Trust funds for
 - \$33,890.00 from Public Educational-Government Cable Television Trust Fund
 - \$30,000.00 from Solid Waste Equipment CRF
 - \$45,192.54 from Infrastructure Reconstruction CRF
 - \$77,365.00 from Highway Equipment CRF
 - \$23,019.46 from Maintenance of Town Buildings and Facilities CRF

Mr. Thibodeau moved, seconded by Mr. Colbath, to sign the Abatement Tax Map/Lot 217-22.038; Application for Current Use Tax Map/Lot 263-76.4; Notice of Intent to Cut Wood or Timber Tax Map/Lot 223-9,10,13 & 14; Notice of Intent to Cut Wood or Timber Tax Map/Lot 223-34; Notice of Intent to Cut Wood or Timber Tax Map/Lot 246-65 & 252-62; Notice of Intent to Cut Wood or Timber Tax Map/Lot 247-112 & 113; Notice of Intent to Cut Wood or Timber Tax Map/Lot 249-1-11, 250-32-57, 250-71, 250-84, and 263-63-73; Notice of Intent to Cut Wood or Timber Tax Map/Lot 263-16, Notice of Intent to Excavate; Tax Map/Lot 207-14.5; Notice of Intent to Excavate Tax Map/Lot 263-117; Permanent Application for Property Tax Credits/Exemptions Tax Map/Lot 202-139; Permanent Application for Property Tax Credits/Exemptions Tax Map/Lot 254-29.076; Permanent Application for Property Tax Credits/Exemptions Tax Map/Lot 262-83.008; Permanent Application for Property Tax Credits/Exemptions Tax Map/Lot 262-83.093; Permit to Sell Raffle Tickets/Children Unlimited Inc – Drawing 6/14/16; Permit to Sell Raffle Tickets/Friends of Conway Public Library – Drawing 7/16/16; and Requests to Trustees of Trust funds for \$33,890.00 from Public Educational-Government Cable Television Trust Fund, \$30,000.00 from Solid Waste Equipment CRF, 45,192.54 from Infrastructure Reconstruction CRF, \$77,365.00 from Highway Equipment CRF and \$23,019.46 from Maintenance of Town Buildings and Facilities CRF. The motion carried unanimously.

CONSIDERATION OF BILLS

- a. Accounts Payable Manifest 4/28/16
- b. Payroll 4/28/16

Ms. Seavey moved, seconded by Mr. Thibodeau, to sign the Manifest and Payroll dated 4/28/16. The motion carried unanimously.

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

- a. Accounts Payable Manifest 4/14/16
- b. Payroll 4/14/16
- c. Accounts Payable Manifest 4/21/16
- d. Letter dated 4/13/16 to Northway Bank, Citizens Bank and Public Deposit Insurance Pool advising Lucy Philbrick was elected Treasurer and to remove account access to former Treasurer
- e. Certification of Yield Taxes Assesses Tax Map/Lot 218-33
- f. Certification of Yield Taxes Assesses Tax Map/Lot 238-2
- g. Certification of Yield Taxes Assesses Tax Map/Lot 253-90
- h. Certification of Yield Taxes Assesses Tax Map/Lot 255-9
- i. Original Warrant/Timber Tax Levy Tax Map/Lots 218-33, 255-9, 238-2 & 253-90
- j. Permit to Sell Raffle Tickets/American Legion Post 46 – Drawing 4/22/16
- k. Permit to Sell Raffle Tickets/American Legion Post 46 – Drawing 4/30/16
- l. Permit to Sell Raffle Tickets/Kristina Graves-April's Fight for Cancer – Drawing 6/1/16

Ms. Seavey moved, seconded by Mr. Colbath, to ratify the Accounts Payable Manifest dated 4/14/16; Payroll dated 4/14/16, Accounts Payable Manifest dated 4/21/16, Letter dated 4/13/17 to Northway Bank, Citizens Bank and Public Deposit Insurance Pool advising Lucy Philbrick was elected Treasurer and to remove account access to former Treasurer; Certification of Yield Taxes Assesses Tax Map/Lot 218-33; Certification of Yield Taxes Assesses Tax Map/Lot 238-2; Certification of Yield Taxes Assesses Tax Map/Lot 253-90; Certification of Yield Taxes Assesses Tax Map/Lot 255-9; Original Warrant/Timber Tax Levy Tax Map/Lots 218-33, 255-9, 238-2 & 253-90; Permit to Sell Raffle Tickets/American Legion Post 46 – Drawing 4/22/16; Permit to Sell Raffle Tickets/American Legion Post 46 – Drawing 4/30/16; and Permit to Sell Raffle Tickets/Kristina Graves-April's Fight for Cancer – Drawing 6/1/16. The motion carried 4-0-1 with Mr. Colbath abstaining.

CONSIDERATION OF MINUTES: 4/5/16

Mr. Colbath moved, seconded by Mr. Thibodeau, to approve the minutes of 4/5/16 as written. The motion carried 5-0-0.

TOWN MANAGER REPORT

CDBG – Mr. Sires reported he will be attending a CDBG meeting next Thursday in Concord.

Code Project – Mr. Sires reported that we are continuing to work on the code project.

CVFD – Mr. Sires reported he is working on an agreement to assume sidewalk responsibility from Conway Village.

BOARD REPORTS AND COMMENTS

Planning Board – Mr. Porter reported that the Planning Board met two weeks ago and the former Homestead property was discussed. The Planning Board will meet again this Thursday.

ZBA – Mr. Colbath advised there has not been a ZBA meeting recently.

Budget Committee – Mr. Colbath reported there has not been a Budget Committee recently.

Election – Mr. Colbath congratulated Selectman Thibodeau on his reelection.

MWVEC – Ms. Seavey reported that the MWVEC will be meeting this week.

Recreation Relocation – Mr. Weathers reported a third meeting was held with the school to discuss relocation of the recreation department to the Junior High School and Andy Griegal and Jim Hill were present for this meeting. Also, Gretel and John Eastman met and reviewed the fields. Mr. Weathers further reviewed that there was a review of space at the meeting. The school advised they have to reserve space on the second floor for special needs if needed in the future. Originally, John Eastman thought he would be able to use all the space and now they are saying we can't. Mr. Weathers next reported there was also a discussion of the line of sight and access points to drop off students. Mr. Weathers next further reported that there was also discussion of air conditioning in the building as that section of the school is not air conditioned. They are trying to come up with a figure and cost estimates for renovating the old gym, staffing, custodial costs, electricity, plowing, etc. as we will need to take all of this information to the voters. Mr. Weathers next advised that the next meeting is scheduled for May 16.

PUBLIC COMMENTS AND MEDIA QUESTIONS

There were no public comments or media questions.

NON PUBLIC SESSION / NH RSA 98-A:3,II(d) CONSIDERATION OF ACQUISITION, SALE OR LEASE OF REAL ESTATE

At 6:28 pm, **Mr. Thibodeau moved, seconded by Mr. Colbath, to go into non public session under NH RSA 98-A:3,II(d).** The non public session included Town Manager, Earl Sires, Realtor, Greydon Turner, and Recording Secretary, Karen Hallowell. **The motion carried by unanimous roll call vote.**

The Board returned to public session at 6:54 pm

Mr. Colbath moved, seconded by Mr. Thibodeau, to seal the minutes of this non public session. The motion carried unanimously.

ADJOURN

At 6:55 pm the meeting adjourned at the call of the Chair.

Respectfully submitted,

Karen J Hallowell
Executive Secretary