

**Minutes of Meeting**  
**CONWAY BOARD OF SELECTMEN**  
September 27, 2016

The Selectmen's Meeting convened at 4:01 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, C. David Weathers (Chair), Mary Carey Seavey, Carl Thibodeau, John Colbath and Steven Porter, Town Manager, Earl Sires, and Executive Secretary, Karen Hallowell.

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Weathers advised that two Intents to Cut have been added under Signing of Documents. **Mr. Porter moved, seconded by Mr. Colbath, to approve the agenda as amended. The motion carried unanimously.**

REQUEST TO DISPUTE RECYCLING CITATION – HEATHER TUTTLE ROBINSON

Heather Tuttle Robinson was not present. No discussion was held.

SUMMER UPDATE AND FALL PROGRAM UPDATE

Recreation Director, John Eastman, joined the meeting. Mr. Eastman distributed and reviewed information with the Board recapping summer programs.

Mr. Eastman next reported that the Recreation Department has a weekly newsletter and also did a survey to get parent feedback. There was no negative feedback except that someone wanted their 8 year old to be with the older group of kids.

Mr. Eastman next reported that a new person was hired in the spring. This person has some expertise in old gravestones and has had a chance to fix some gravestones late in the summer and early fall this year. They started in Center Conway and also worked with Brian Wiggin who put together a map of the graves and information on the graves. There are more cemeteries in other parts of town and the Parks Department will be working on these as well in the future.

Mr. Eastman next reported that they are getting trained for herbicides and pesticides so that the town can do this work on our own.

Mr. Eastman next reviewed swim lessons were at Conway Lake and 31 children participated in the program.

Mr. Eastman next reviewed that the 4<sup>th</sup> of July activities went off well and were also well attended.

Mr. Eastman next reviewed fall programs with the Board. There are five fall programs, bowling, soccer, flag football, field hockey and pond hockey. There are also several programs for adults and seniors.

Mr. Sires next advised that an agenda item for the next Board meeting is discussion regarding the need to repair the basketball court at Davis Park.

DISCUSSION OF DROUGHT CONDITIONS AND WATER CONSERVATION

Emergency Management Director, George Walker, joined the meeting.

Lt. Walker reported that last week he participated in a conference call with the State of New Hampshire regarding the drought. The State has started to put out information on the situation and a map of the conditions. The State and the NHDES is urging everyone to start conserving water. They are also putting bans in effect in the southern part of the state. Lt. Walker next reviewed that once we get into the colder months there is not a way for the water to get into the ground and this may become a problem for people with wells. Lt. Walker next advised that he has reached out to various departments in town and Conway had a few wells with problems. Lt. Walker next stated that the rivers and lakes are very low. It is time for us to start putting our information to viewers about conserving water. The biggest concern is private wells.

Lt. Walker next reviewed things that people can do to conserve water such as to stop watering lawns, replace dripping faucets, replace shower heads, only wash full loads of laundry, etc.

Lt. Walker next advised that the outlook right now is not the greatest and they are expecting us to go into next spring with a serious deficit. There is also the issue of fire danger as well and there was also discussion of limiting outside fires.

Lt. Walker next stated that there is information regarding drought management on the web. He also hopes to have an updated map from the state soon.

Mr. Weathers questioned if there is water available for citizens. Lt. Walker reviewed that there is water available by First River, there is a limit but there is water available. There is also water available in Conway Village.

There was next brief discussion by the Board regarding drought conditions. Mr. Sires stated we are keeping an eye on the situation and we are prepared to put together a plan if needed. There are also experts in the field keeping an eye out and will advise us when necessary.

REVIEW OF RECEIPTS

Receipts were available for the Board's review.

SIGNING OF DOCUMENTS

- a. Confirmatory Deed – Tax Map/Lot 277-198
- b. Notice of Intent to Cut Wood or Timber – Tax Map/Lot 246-65 and 252-62
- c. Notice of Intent to Cut Wood or Timber – Tax Map/Lot 261-46

**Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the Confirmatory Deed for Tax Map/Lot 277-198, Notice of Intent to Cut Wood or Timber for Tax Map/Lot 246-65 and 252-62, and Notice of Intent to Cut Wood or Timber for Tax Map/Lot 261-46. The motion carried unanimously.**

CONSIDERATION OF BILLS

- a. 9/29/16 Accounts Payable Manifest
- b. 9/29/16 Payroll

**Mr. Thibodeau moved, seconded by Mr. Colbath, to sign the 9/29/16 Accounts Payable Manifest and the 9/29/16 Payroll. The motion carried unanimously.**

CONSIDERATION OF MINUTES

Consideration of the minutes of 9/20/16 was carried to the next meeting.

TOWN MANAGER REPORT

West Main Street Construction – Mr. Sire reported that the contractor for the West Main Street project had hoped to be done by now but isn't. The contract does allow for additional time and they plan to finish construction after Fryeburg Fair week.

Solar Project – Mr. Sires reported that we are working on the lease. He hopes to have the documents for the next meeting for the Board to review. Also, we are looking at a five year lease and this will allow Solar Garden to move forward with the project and then have it ratified at town meeting for a twenty year term. Mr. Sires next advised that there was also a question of why not bid this project out. Mr. Sires advised it is a town project on town land and will be a lease of land. Solar Garden is the only one looking at this particular approach. Mr. Sires advised that Peter Malia is however looking at this issue as and will advise on same.

NHDOT – Mr. Sires reported that he has talked with the NHDOT about looking at disposal of the lands that were part of the bypass project. There are two properties being discussed now in the Thompson Road area and there may be additional lands in the future.

Ambulance RFP – Mr. Sires reported that proposals for ambulance service are due on Friday, September 30, 2016.

LMWVSWD – Mr. Sires reported a LMWVSWD meeting is scheduled for Friday, September 30, 2016.

Proposed 2017 Budgets – Mr. Sires reported that department heads are working on proposed budgets for 2017. He will be meeting with the department heads regarding the proposed budgets in October.

Kearsarge Brook – Mr. Sires reported that he attended the groundbreaking for Kearsarge Brook this morning.

CDBG – Mr. Sires reported he will be attending a CDBG meeting on October 6, 2016 in Concord, NH.

Diana's Bath – Mr. Sires reported that we will be inviting the NHDOT, Forest Service, residents, etc., to attend the October 18, 2016 Board of Selectmen meeting to discuss Diana's Bath and come up with a recommendation for same.

BOARD REPORTS AND COMMENTS

Planning Board – Mr. Porter reported the Planning Board met last week. Randy Cooper appeared before the Board regarding the proposal by the North Conway Community Center. The Planning Board has no problem with the proposal and will be recommending same. Also, Conway Hospitality has met all requirements for approval of the former Fandangles site.

Historic District Commission – Mr. Porter reported that the Historic District Commission is scheduled to meet on October 3, 2016 at the Conway Library.

ZBA – Mr. Colbath reported that the ZBA met last week. There was one approval for a dentist on Pine Street.

Budget Committee – Mr. Colbath reported that the Budget Committee met last week. They have set the calendar for the upcoming budget cycle.

NHMA Budget and Finance Workshop – Mr. Colbath reported that he attended the NHMA Budget and Finance Workshop today. He learned about Trustees of the Trust Funds. The Town has three Trustees of Trust Funds and we should also name two alternates.

ESAA – Mr. Thibodeau reported the ESAA has not met recently. Mr. Thibodeau next reported that paving at the parking area at the ESAA started a week and a half ago. They will probably not be doing any work the week of Fryeburg Fair. The paving should be done between the 15<sup>th</sup> and 20<sup>th</sup> of October. Mr. Thibodeau next reported that the fuel farm at the airport has been closed for self-service; however, they did purchase a portable fuel tank so people can still get fuel.

Valley Vision – Ms. Seavey reported that the Valley Vision meeting scheduled for last week was canceled.

MWVEC – Ms. Seavey reported that the MWVEC is scheduled to meet tomorrow.

Conservation Commission – Mr. Weathers reported the Conservation Commission is scheduled to meet on October 12, 2016 at the Whitaker Meeting House.

Board of Selectmen – Mr. Weathers reviewed that the next meeting of the Board of Selectmen is scheduled for October 18, 2016.

PUBLIC COMMENTS AND MEDIA QUESTIONS

There were no public comments or media questions.

NON PUBLIC SESSION / NH RSA 91-A:3,11(d) CONSIDERATION  
OF ACQUISITION, SALE OR LEASE OF REAL ESTATE

At 4:43 pm, **Mr. Colbath moved, seconded by Mr. Thibodeau, to go into non public session under NHRSA 91-A:3,II,(d) to discuss a real estate matter.** Included in the non public session were Realtor, Greydon Turner, Town Manager, Earl Sires, and Recording Secretary, Karen Hollowell. **The motion carried by unanimous roll call vote.**

The Board returned to public session at 5:01 pm.

**Mr. Colbath moved, seconded by Mr. Porter, to seal the minutes of this non public session. The motion carried unanimously.**

ADJOURN

At 5:02 pm, the meeting adjourned at the call of the Chair.

Respectfully submitted,

Karen J. Hollowell  
Executive Secretary