

Minutes of Meeting
CONWAY BOARD OF SELECTMEN
October 18, 2016

The Selectmen's Meeting convened at 4:05 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, C. David Weathers (Chair), Mary Carey Seavey, Carl Thibodeau, and John Colbath, Town Manager, Earl Sires, and Executive Secretary, Karen Hallowell.

Selectman, Steven Porter, was not present due to another commitment.

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Weathers advised that the agenda item regarding the Ice Castle Event was canceled. Also, an Intent to Cut has been added under Signing of Documents. **Mr. Colbath moved, seconded by Ms. Seavey, to approve the agenda as amended. The motion carried unanimously.**

CONSIDERATION OF UNANTICIPATED REVENUE LESS
THAN \$10,000/RSA 31:95-B, III (B):

- a) \$8065.00 from CDFA to Town of Conway
- b) \$1445.60 from State of NH to Town of Conway PD reimbursement for Bike Patrols
- c) \$2328.66 from State of NH to Town of Conway PD reimbursement for DWI Patrols

Mr. Sires reviewed that the \$8,065.00 payment from the CDFA to the Town of Conway is related to the 32 unit senior affordable housing project from the Community Development Block Grant program. This payment is to reimburse the town for payments we have made. **Mr. Colbath moved, seconded by Ms. Seavey, to accept the \$8,065.00 from CDFA to the Town of Conway. The motion carried unanimously.**

Police Lieutenant, George Walker, reviewed that the \$1,445.60 and \$2,328.66 are grant reimbursements from the State of NH for DWI and bike patrols during the last quarter. Lt. Walker asked that the Board accept the funds and put same in the overtime line. **Mr. Thibodeau moved, seconded by Mr. Colbath, to accept the \$1,445.60 from the State of New Hampshire to the Conway Police Department for reimbursement for bike patrols and the \$2,328.66 from the State of New Hampshire to the Conway Police Department for reimbursement for DWI patrols and to reimburse the overtime line. The motion carried unanimously.**

PUBLIC HEARING/UNANTICIPATED REVENUE
\$15,989.32 FROM FOREST LAND IMPROVEMENT TO TOWN OF CONWAY

Chairman Weathers opened the public hearing regarding unanticipated revenue at 4:08 pm.

Mr. Sires reviewed that the \$15,989.32 from Forest Land Improvement is monies received from a timber sale for land on East Conway Road. Mr. Sires requested that \$8,511 be put into the general fund to offset the Conservation Commission budget and that \$7,478.32 be

placed in the Conservation Commission Land Acquisition account. Mr. Weathers reviewed that Don Johnson of Forest Land Improvement is the Town Forester and this work done is forest land management.

There were no public questions or comments. The public hearing closed at 4:10 pm.

Mr. Colbath moved, seconded by Ms. Seavey, to accept the \$15,989.32 from Forest Land Improvement to the Town of Conway and that it be allocated as presented. The motion carried unanimously.

DIANA'S BATH PARKING DISCUSSION

In attendance were Jim Innes, District Ranger and Nathan Fry, Deputy District Ranger; Bill Lambert, NHDOT Traffic Engineer, Austen Bernier National Forest Foundation Community Engagement Coordinator; Janice Crawford, MWV Chamber of Commerce Executive Director; Lt. George Walker of the Conway Police Department; Paul DegliAnjgeli, Public Works Director, Tom Holmes, Tax Assessor, Chet Lucy; Nat Lucy; Gregory Sullivan; Doug and Denise Hayes; Daymond Steer of the Conway Daily Sun; B. Geary, Susan and Karl Feil, Ian and Nan Ippolito, Charles Monaghan, and Stephen Hughes of Near Ledge Condos; Francine Lawler, Diane Sawyer, Tom Sawyer, Bob Croce and Joanne Croce of West Side Woods; and several other unidentified persons from the public.

Mr. Sires reviewed that discussions have been held recently regarding parking issues on West Side Road in the area of Diana's Bath. There are people in the roadway, the road area is restricted, there are problems for area residents, there are impacts to the natural resources at the Diana's Bath area, etc.

Mr. Sires next reviewed the National Forest Service owns the Diana's Bath property and the NHDOT is responsible for West Side Road. Mr. Sires stated that in speaking with the Forest Ranger, their view was that the parking lot is sized appropriately for the resource and they are not interested in expanding the parking lot.

Ranger Innes commented that in terms of the parking lot size, the letters received from locals are saying they don't want the parking lot to be bigger due to the impact on the area. There was discussion regarding parking on one side of the street as an option.

Mr. Sires reviewed that the town has had discussions with the NHDOT representatives regarding limiting parking or creating physical barriers so we can try to prevent people from parking on West Side Road. The NHDOT advised that the barriers wouldn't really work and stated it could be a road safety issue.

Mr. Sires reviewed that input from the public includes parking and traffic concerns, water quality, and impact to the resources. Mr. Sires next reviewed that at the staff level, we took a look at what was going on in the road and took traffic counts. There are up to 100 vehicles on the road at any given time during the summer. Mr. Sires further reviewed that the vehicles are parked on both sides of the road from Nereledge to the Lucy property.

Mr. Sires next reviewed that there has been discussion of limiting parking to a certain degree in the area. Mr. Sires next reviewed a map of the area with the Board and public. Mr. Sires stated that if you limit parking to one side there would still be an additional 50 spaces outside on the road. The Board could discuss less than 50 spaces or no parking on either side of the road. The other option is to do nothing. Mr. Sires next stated that if there are any

changes to the parking on West Side Road it would require enforcement by the police which would include ticketing and/or towing.

Tom Sawyer, resident of West Side Woods, stated that he has witnessed a dramatic increase in parking over the last couple of years. He is concerned with overuse of the area. He walks in the area and picks up all kinds of trash, more so over the past two years. He is also concerned with traffic and parking on West Side Road. People are opening doors into traffic; there are kids in the road, etc. Mr. Sawyer stated he would like to see no parking on either side of the road. He feels this is a safety issue. One day he counted 69 vehicles on the west side of the road, 67 vehicles on the east side of the road and 60 vehicles in the parking lot. There are 200 vehicles with 3, 4 or 5 people to a vehicle. In the summer this area is wall to wall people. There is erosion, tree roots showing etc. Mr. Sawyer next stated that he has also been to Lower Falls which had 70 cars parked compared to over 200 at Diana's Bath. Also, at Lower Falls there is a volunteer ranger picking up trash and monitoring what is going on and this is not so at Diana's Bath. Only periodically is someone monitoring Diana's Bath. Mr. Sawyer next stated that there is also the safety factor along West Side Road. He thinks that once people get the idea there is no parking and the police are there, etc., this will help the situation.

Diane Sawyer, resident of West Side Woods, stated she drives by Diana's Bath almost every day. A little boy ran out from in between cars and they didn't see him until he was in the road. Another day she witnessed a lady pushing a baby carriage out of the parking lot. There are cars on both sides of the entrance and you can't see if cars are coming down the road. Someone is going to get killed there. Ms. Sawyer next stated that putting parking only on the west side of the road doesn't help as you can't see coming out of the lot. Ms. Sawyer next stated that it is now fall foliage and busses are pulling in with 60 people or so. This area is not meant for all this traffic. Ms. Sawyer next stated that the area had lady slippers, trillium, etc., and now they are gone and the reason is that the foot traffic is killing the vegetation down low. Ms. Sawyer next stated that there people are also camping, having fires, etc. They are also building cairns along the way up the river. She believes that there are also homeless people sleeping back there.

Gregory Sullivan, resident of West Side Road, stated thank you to the Board for the signs that are now at his house that say no parking. He is the closest home to Diana's bath on the opposite side of the road. Mr. Sullivan next distributed photos to the Board to review of vehicles parking along the roadway. Mr. Sullivan stated it is a miracle that no one was seriously injured at this location so far. Mr. Sullivan next stated that vegetation was mentioned earlier and that there used to be blueberry bushes in front of his property but they are now gone because of people parking. Mr. Sullivan next stated that for sure it should be parking only on one side of the road if at all. At minimum, it should be no parking on the east side of the street. Also, with regard to visibility, there should be a certain distance from the driveway entrance as well. Mr. Sullivan next again thanked the Board for the signs at this property and added that he thought they were going to be 35' from driveway but they are only 10'; however, if more no parking signs are added then the issue will go away. Mr. Sires stated that with regard to the placement of the signs at Mr. Sullivan's property, he met with the highway crew out there and it was thought that if the signs were put too far apart, then people would may have parked in between them. Mr. Sullivan stated he feels they should be all along the road.

Mr. Thibodeau stated that in looking at the photo provided by Mr. Sullivan you can see someone has opened the car door into the road and this is a perfect example of what we are discussing. Mr. Sullivan stated it is frequent that there are both cars doors open on either side of the road and, also, people standing in the street.

Carl Feil, resident of Nereledge, stated that he is in favor of no parking at all. When they put 60 spaces at the parking area for Diana's Bath they must have thought this was enough. Mr. Feil next stated that he has traveled to other places over the summer, other parks, and when the lots are full then they are full and questioned why we can't do that here.

Nan Ippolito, a resident of Nereledge, stated that she is in favor of no parking on either side of the road. They have had trouble there this summer. Just this past weekend there was a family getting out of a car, the people were paying no attention, and a 3 or 4 year old child stepped in front of the car. Thank God her husband saw this. However, she is afraid it will happen to someone else.

Chalres Monoghan, a resident of Nereledge, stated the town should consider the same as what is done on Old West Side Road in the area of Echo Lake. Mr. Monoghan next stated that he feels the facts here speak for themselves and there should be no parking on both sides of West Side Road. If the lot is full, people will have to come back another time.

Steve Hughes, a resident of Nereledge, stated that we need to stop promoting this and, also, his vote is for no parking on either side of West Side Road.

Janice Crawford, Executive Director for the MWV Chamber of Commerce, stated that she has met with Austin Bernier who is the community engagement coordinator for the Forest Foundation and had discussion with his on this issue. Ms. Crawford stated she is not against no parking on either side of the road. We need to decide what Diana's Bath needs to survive in the future. If the Forest Service put 60 spaces at the Diana's Bath parking lot, there must have been some reasoning for this amount. Ms. Crawford stated that we need to know how we are doing this in the future and how to tell people and guests. Ms. Crawford next stated that Diana's Bath is a good place for children. It looks like the Chamber did a good job promoting this. Ranger Innes did speak with her about this issue this past summer -about talking to people who talk to guests in the area so that they know where else they can send people, such as Lower Falls. If everyone knows, i.e. front desk people, people at attractions, they know where to tell people to go for easy hikes, etc. We need some kind of concerted effort between the Forest Service and the Chamber to put together a list of things that are easy in and out. Ms. Crawford next stated that the way they roll things out is based on sound science, and they need to understand why as well. Part of the Chamber mission is also to protect the area as well. Ms. Crawford next stated that she feels that signage is also needed to let people know there is no parking because of environmental reasons and that we are not just being mean and nasty. Further, if we do sign it, we need to ticket, etc.

Mr. DegliAngeli asked Ranger Innes if there has been any discussion by the Forest Service of limiting use. Ranger Innes stated this has kicked off discussion. This situation is not just happening at Diana's Bath, it is happening all over the state. We have lots of visitors and the trailheads are full. They are having discussion and asking if there is a solution. They can't tell people they can't come to public land.

Mr. Weathers asked about the size of the parking lot. Ranger Innes stated it was originally 40 spaces and then they did an analysis and expanded the parking lot to 60 spaces. This is not an exact science. There are 60 spaces for 250 people and that was enough. This is more intuitive and not an exact science.

Ms. Seavey stated that she has traveled the Kancamaugus Highway and it was horror show with cars parked everywhere. The impact on the environment is everywhere and there are safety issues. She feels all areas should be look at. Ranger Innes stated they don't have the authority to enforce parking on the street. The Kanc is a state highway.

An unidentified woman in the audience questioned why the forest service can't limit swimming, etc. Ranger Innes stated this is an enforcement issue and they would have to have someone there all the time.

Mr. Colbath asked if there are any issues making it no parking. Police Lt. Walker stated it is a public safety concern; there is the narrowing of the roadway, children in the road, etc. Enforcement action would be a ticket. Mr. Colbath asked how often it is patrolled. Lt Walker stated in the busy season they would have to patrol it more but they do patrol the area.

Mr. Thibodeau stated the environmental impact is an issue. The Forest Service felt that 60 spaces is what the attraction would support. There are also safety issues. He feels we should make this no parking on either side of the road. Mr. Thibodeau next suggested to Ms. Crawford that when putting information out regarding Diana's Bath to the public, the information should include that the parking area is limited to 60 spaces and that there is no parking on the road.

Mr. Thibodeau asked if any costs analysis has been done. If we sign it no parking this will require an expenditure of funds and will also involve the police department. Mr. Sires stated that we have not done an analysis at this point but can once the Board of Selectmen position is clear. We can look at where we will put the signs, such as from the Lucy property, etc, and the costs. Also, we will need the nod of the NHDOT to do this as well. Mr. Weathers stated that the pressure for this is subsiding for now due to the time of year and we will have time to put this into the budget for next year. This will also give the police a chance to discuss more patrols for the area.

Mr. Lambert of the NHDOT stated that with regard to the parking regulation aspect, by Statute the Commissioner of the NHDOT has the authority. Diana's Bath is not the only trailhead where we have parking issues. The NHDOT Commissioner may be hesitant to limit parking on some trail heads and not others in the state. The Commissioner needs to look at this as a global issue. Further, if we look at signing the area, this will be a state budget matter. Mr. Lambert next stated that they did agree to the signs around Mr. Sullivan's driveway. But, if signing no parking for the rest of the area, this would be done by the State of NH. Mr. Lambert next stated that the Town can certainly recommend to the NHDOT no parking on the road and the Commissioner would take this into consideration; but she also has to take other areas into consideration as well. Tom Sawyer stated that other areas mentioned are not in residential areas. West Side Road is residential and, also, the width of the road is an issue. Mr. Lambert stated there are other areas that are residential as well.

Mr. Lambert next stated that he feels that people are more aware when in areas such as the one discussed today. He understands concerns, but from a data aspect, this is not a place where anything happens. Lisa from Nereledge stated that she has been on Route 1A and people do expect to see people there and it is a huge safety issue. It is a major mess on 1A and she doesn't want it to happen here.

Mr. Thibodeau stated that since it is a state road, what is the process to start toward the goal of prohibiting parking on both sides of the street. Mr. Lambert stated that the NHDOT doesn't challenge requests. Jim from the State Maintenance District is here today and they would prefer it to be no parking as well on both sides of the street. The process would be that the town would send a request to him. If the Town wants to prohibit parking the NHDOT doesn't usually have an issue with it but, like he said earlier, there needs to be a broader discussion around the State as to all trailheads. Ms. Seavey questioned if we vote tonight to eliminate parking, would the NHDOT entertain it or would they look to the town to do it. Mr. Lambert

stated it is pretty much a rubber stamp and we are in favor of it but he would have to bring it to the NHDOT Commissioner's attention first. This is a broad impact on tourism to do this on all trail heads.

After further brief discussion by the Board, **Mr. Thibodeau moved, seconded by Mr. Colbath, that we prohibit parking on both sides of west side road in the vicinity of Diana's Bath, the distance on either side to be determined, and to communicate that to the NHDOT with the end result that it does happen.** Ms. Seavey stated she has concerns that the motion doesn't have the distance. Mr. Thibodeau stated the motion is leaving the distance open ended and up to the Town Manager. Mr. Sires suggested it be from Mr. Lucy's driveway to the Nereledge driveway; however, this could cause hardy visitors to park on either end of that. Mr. Sires further suggested meeting with NHDOT on this and also viewing the shoulder of the roadway to determine the distance. Ms. Seavey stated that she felt we should hold off until we have a defined measurement. Mr. Weathers asked for public comments and also stated that the distance could go to the Bartlett town line. Some people in the audience stated they felt it should be from the Lucy property to the Bartlett town line. One person voiced concerns that people could still drop people off at the parking area and then park past the boundaries being discussed. Mr. Colbath discussed parking in the notch and other busy areas and stated that people do still find a way to park. There was further discussion by the Board of no parking from the Bartlett town line up to the Lucy property. Nat Lucy stated that if it is down to Chet Lucy's property this should be okay and, also, he thinks this would be a great start to see how it will go. **Mr. Thibodeau amended the motion, seconded by Mr. Colbath, that we prohibit parking on both sides of West Side Road in the vicinity of Diana's Bath from the Bartlett town line to Chet Lucy's driveway, and to communicate that to the NHDOT with the end result that it does happen.** Ms. Crawford stated this is not a problem until May and feels that this will go a lot further if we ask the National Forest to call a task force together of people NHDOT suggests and also have the request signed by the Chamber and White Mountains Attractions. Ms. Crawford further stated there is time to build a collaborative spirit and can convey this to the NHDOT. Mr. Thibodeau stated this request could still be sent. Also, things could still be done as Ms. Crawford suggested. There was next a review of the motion and brief discussion. **The motion carried unanimously.**

Mr. Weathers asked about a task force. Mr. Lambert of the NHDOT stated there is already a group being put together to look at the situation. They are setting up a meeting next month to identify stakeholders. It will include White Mountain Attractions, Chamber of Commerce, NHDOT and others. Ms. Crawford suggested having residents on the taskforce. Mr. Lambert reiterated that they are identifying stakeholders. Ms. Crawford next stated that the process needs to speed up so that we can get a recommendation. Mr. Lambert stated that once the stakeholders are identified they together can target a deadline.

Ms. Seavey asked about this Board's motion today. Mr. Lambert stated that the NHDOT Commissioner will make the final decision and that the motion made today should be responded to independent of the task force.

Mr. Colbath suggested that the minutes of this meeting go with the letter to the NHDOT. Mr. Weathers agreed.

STREET DRAINAGE CONCERN / 226 SEAVEY STREET

Doug Hayes of Seavey Street appeared before the Board. Public Works Director, Paul DegliAngeli, was also present for discussion.

Mr. Hayes reviewed that he is here tonight to ask about street repairs to Seavey Street. Mr. Hayes stated he has been waiting for about five years for the repairs to the street and it keeps getting pushed out for other projects and now the road is deteriorated and it is affecting his driveway during rainstorms. Mr. Hayes provided photos of the street area and the Board reviewed same. There was next discussion of the 10 year plan. Mr. Weathers explained the town does have a plan for streets but sometimes other things come up and also we need to coordinate projects with water precincts, etc. Mr. Weathers explained that we do try to prioritize projects. Mr. DegliAngeli reviewed that we have just begun working on the 2017 budget and that Seavey Street is currently planned for 2018. There was next brief discussion regarding the budget for the project. Mr. DegliAngeli next reviewed that we did have this road programmed earlier than 2018 but we have had to switch some projects around to coordinate with the water precinct and had to prioritize projects. Also, we had to do the Tasker Hill and River Road culverts. Mr. DegliAngeli stated that he does understand Mr. Hayes frustration; however money and time are factors. Mr. Colbath questioned if the project could be moved around or done in parts. Mr. DegliAngeli explained that the roadway could be done but typically we start down low and move up the road. There was next brief discussion of the construction process. Mr. DegliAngeli next reviewed the Seavey Street and Patton Road roadway issues and the plan for 2018. Mr. Weathers questioned if there is a temporary measure that could be put into place such as a swale to divert water from going to his property. Mr. DegliAngeli advised that Mr. Hayes has a berm but is looking for a long term solution. Mr. Hayes advised that the swale is eroding. Mr. Hayes next stated that he has been waiting five years to re-do his driveway and can't do it until this road project gets done. Mr. DegliAngeli stated that, to his knowledge, there are no planned water or sewer projects and that Seavey Street is on the Town Plan for 2018; however, something could come up with the precinct.

Mr. Weathers suggested that Mr. Hayes attend upcoming budget hearings. Seavey Street is programmed for 2018 and this will be discussed during budget season. Mr. DegliAngeli commented that right now he does not see anything else looming that will bump Seavey Street out further.

Mr. Hayes next discussed the stop signs at the intersection and asked if anything can be changed. Mr. DegliAngeli gave a brief overview of the history of the signage at the intersection.

ICE CASTLE EVENT - DOT SEYBOLD

This agenda item was canceled.

REVIEW OF DOCUMENTS – NH SOLAR GARDEN PROJECT

Mr. Sires stated that he had hoped to have documents to the Board for review today but we are still in need of further information. Mr. Sires advised that he and staff have spent a good bit of time looking at financials and other issues and we don't have all of the information worked out yet. Mr. Sires stated he hopes to have a recommendation to the Board for this project at the next meeting.

BUDGET REPORT

a) Revenues 2016 – Ms. Gilligan gave an overview of the revenue report. The new figure after the DRA review is \$3,863,936.

b) Expenditures 2016 – Ms. Gilligan gave an overview of the Expenditure report. Ms. Gilligan stated that the goal is to have 21% left and we are now at 28% and in a good position to anticipate money going to fund balance.

Ms. Gilligan next stated that the tax rate has not been set yet. The Town is waiting for Redstone Fire to provide information to the DRA. This is holding up the tax rate setting for all entities in town.

Ms. Gilligan next reviewed the welfare budget. There is only \$4,400 left in the budget for this year. This budget was reduced last year and was more heavily used this year. Ms. Gilligan stated that her recommendation at budget time is to increase this budget back to \$50,000. Mr. Sires commented that there was a seasonal uptick in the department and things have quieted down now but we will see how it goes for the rest of the year.

Ms. Gilligan next reviewed that we may only need to use \$475,000 from fund balance to keep taxes level this year.

c) Recreation Revolving Fund/2017 budget and proposed use of proposed use of 2016 balance for resurfacing basketball court at Davis Park - Mr. Sires reported that the basketball court will now be done next year instead and so no vote is needed tonight on this matter.

Ms. Gilligan next reviewed the recreation revolving fund reports, expenses and revenues, with the Board. There was brief discussion. **Mr. Colbath moved, seconded by Ms. Seavey, that we accept the Recreation Revolving Fund budget as presented. The motion carried unanimously.**

DISCUSSION OF HEALTH INSURANCE RATES

Ms. Gilligan reported that Health Trust has provided projected information on health insurance for 2017 of about 4.2%. They will be providing firm information in the near future. Ms. Gilligan and Mr. Sires next briefly discussed town experience, losses, etc., with the Board. Ms. Gilligan next reviewed that Health Trust puts funds away for potential losses. Part of our increased rate is to put in to this fund. The actuaries say that \$90-100 million is needed. They have only used \$4 million in the past. Mr. Sires reviewed that in the past the town has been rebated funds. Mr. Sires suggested writing a letter regarding this issue. Mr. Sires stated if we are experiencing a lower risk then why are we putting the same amount into this fund as others. The Board agreed that a letter of inquiry should be sent asking about this matter.

APPOINTMENT OF ALTERNATES - TRUSTEES OF TRUST FUNDS

Mr. Colbath reported that he attended a NHMA seminar and information regarding Trustees of Trust Funds was reviewed. Mr. Colbath next advised that currently the Town of Conway only has two of three positions filled for Trustees of Trust Funds and, also, we have no alternates. Ms. Gilligan added that no one ran for the position at the last election. There was brief discussion by the Board. The Board agreed to advertise to fill the vacancy.

SET PUBLIC HEARINGS FOR CHAPTER 88 AMENDMENT TO APPLICATION FOR BUILDING PERMIT

Mr. Sires stated that by law we need to set public hearings to amend Chapter 88 to make the changes to the application for Building Permit that the Board discussed recently. **Mr. Colbath moved, seconded by Ms. Seavey, to advertise public hearings for Chapter 88 for the application for building permit. The motion carried unanimously.**

REVIEW OF RECEIPTS

Receipts were available for the Board's review.

SIGNING OF DOCUMENTS

- a. CDBG Close-Out Certification / Conway Pines II CDBG Project
- b. Certification of Yield Taxes Assessed Tax Map/Lot 246-65
- c. Notice of Intent to Cut Wood or Timber Tax Map/Lot 258-75
- d. Notice of Intent to Cut Wood or Timber Tax Map/Lot 260-58
- e. Permit to Sell Raffle Tickets – MWV Trails Association – Drawing 12/9/16
- f. Timber Tax Levy Tax Map/Lot 246-65
- g. Warrant for 11/8/16 General Election – Town of Conway
- h. Warrant for 11/8/16 General Election – Hales Location
- i. Notice of Intent to Cut Wood or Timber Tax Map/Lot 246-51

Mr. Colbath moved, seconded by Ms. Seavey, to sign the CDBG Close-Out Certification / Conway Pines II CDBG Project, Certification of Yield Taxes Assessed for Tax Map/Lot 246-65, Notice of Intent to Cut Wood or Timber for Tax Map/Lot 258-75, Notice of Intent to Cut Wood or Timber for Tax Map/Lot 260-58, Permit to Sell Raffle Tickets for MWV Trails Association for a drawing on 12/9/16, Timber Tax Levy for Tax Map/Lot 246-65, Warrant for 11/8/16 General Election for the Town of Conway, Warrant for 11/8/16 General Election for Hales Location, and a Notice of Intent to Cut Wood or Timber for Tax Map/Lot 246-51. Mr. Weathers reviewed that with regard to the Intent to Cut for Map/Lot 260-58, he did go out and talk with the landowner about the cut and asked him why he is cutting such a large parcel. Mr. Weathers advised that the landowner is doing this cut over a three year operation. He will be taking anything 10" or larger both hard and soft wood. Mr. Weathers next advised that the property does not go to the waterfront at Conway Lake. The landowner has also agreed to abide by best practices. Mr. Weathers next stated that this is 450+ acres and this owner can do the cut so long as he doesn't change the land use. Mr. Weathers further stated he did ask him why now and the owner advised him he feels there is a market for the materials. Mr. Weathers next stated that he just wanted to make this Board aware of this large parcel being cut over the next three years. Mr. Sires commented that the town also received calls about Strich Road. It is this landowners road and he did straighten out an area of the road. He owns the road. **The motion carried unanimously.**

CONSIDERATION OF BILLS

- a. Accounts Payable Manifest 10/20/16

Mr. Thibodeau moved, seconded by Mr. Colbath, to approve and sign the accounts payable manifest dated 10/20/16. The motion carried unanimously.

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

- a. Accounts Payable Manifest 10/6/16
- b. Accounts Payable Manifest 10/13/16
- c. Payroll 10/13/16

Mr. Colbath moved, seconded by Ms. Seavey, to ratify the Accounts Payable Manifest dated 10/6/16, Accounts Payable Manifest dated 10/13/16 and Payroll dated 10/13/16. The motion carried unanimously.

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION

- a. Veterans Day Parade / Post 95 American Legion – 11/11/16

Mr. Thibodeau moved, seconded by Mr. Colbath to approve the Special Event Application for the Veterans Day Parade by Post 95 American Legion scheduled for 11/11/16. The motion carried unanimously.

CONSIDERATION OF MINUTES – 9/20/16 AND 9/27/16

Mr. Thibodeau moved, seconded by Mr. Colbath, to approve the regular and non public minutes of 9/20/16 and regular and non public minutes of 9/27/16 as written. The motion carried unanimously.

TOWN MANAGER REPORT

RFP/Ambulance Service – Mr. Sires reported that proposals for ambulance service were received a couple weeks ago. Four proposals were received and they are available on the town web page for review. Also, the committee of town representatives is scheduled to meet tomorrow to start the review process of the proposals.

Non Precinct Fire Agreement – Mr. Sires reported the committee of town representatives will meet tomorrow night to discuss the non precinct fire agreement. Mr. Sires further reported that he will be meeting with the North Conway Water Precinct tomorrow morning. Mr. Sires next reported that he and Lilli also met with the Conway Village Fire Chief and there are a few issues they are still working through for the agreement.

TAP Grant – Mr. Sires reviewed a TAP grant application was prepared by the MWV Trails Association and same was reviewed by North Country Council last Thursday. The application was voted the #1 ranked project for the region. The application will now go to a statewide committee at the NHDOT and will be reviewed and ranked again. Mr. Sires next advised that the state however does use different criteria for ranking applications and looks at economic benefit and need. He is a little concerned that this happens at this level as it should be up front that they will give preference to towns with economic need.

Vaughan Food Pantry – Mr. Sires reported that he toured the pantry with one of the Vaughan board members. They feel they are outgrowing the facility and are looking into another location. There was next brief discussion with the Board regarding the food pantry and funds provided by the town.

Budget Committee – Mr. Sires reported that the Budget Committee meets tomorrow night and they will receive the budget report presented to the Board today.

Eversource – Mr. Sires reported a meeting with Eversource is scheduled for Thursday to discuss the relamping project.

Recreation Center – Mr. Sires reported that the NHDES has advised that we can't use the water at the Recreation Center for anything but washing hands and flushing toilets. We will either need to do a treatment or fix the plumbing.

Drought – Mr. Sires reported that another meeting will be held soon regarding the drought situation. We have had a number of calls regarding water problems. Information is

available on the town web page. Mr. Sires next reported that he has received calls that the hydrant in North Conway isn't working. It is working and it is a lever and not a pump.

West Main Street – Ms. Seavey stated that the sidewalk on West Main Street is messy. Mr. Sires reviewed that the budget for this was only to patch the sidewalk. Ms. Seavey next stated that with regard to the people working on the road, they have been exceptional and there couldn't have been a better crew.

Sidewalk at Town Hall – Mr. Colbath asked about the new sidewalk in front of town hall and the bulkhead work at town hall. Mr. Sires reported the bulkhead work was done by a member of the highway crew. The railings at town hall were also painted. Mr. Sires next reported that a sidewalk was installed out front of town hall and this is a convenience for employees and visitors.

BOARD REPORTS AND COMMENTS

ZBA – Mr. Colbath started he would like to clarify a matter he discussed during his Board report at the last meeting, At the last meeting of the ZBA the Board approved a Main Street sign variance. A dentist has a property between Pine Street, Main Street, and the Observatory Parking lot. He also owns a piece of land near the Cupcakery and wanted a directional sign on Main Street. He negotiated signage with the abutter. Mr. Colbath stated he is bringing this up so that the Board is aware sometime in the future there will a a sign on Main Street. Mr. Colbath next reported that there will not be a ZBA meeting this month as there are no applications.

Budget Committee – Mr. Colbath reported a Budget Committee meeting is scheduled for tomorrow night and the will be reviewing the town and school budgets.

LMWVSWD – Mr. Colbath reported the LMWVSWD met two weeks ago.

ESAA – Mr. Thibodeau reported that the ESAA has not met recently. Mr. Thibodeau next advised that he will be making the presentation for the airport warrant article to the Budget Committee and requests that he be notified of the meeting date.

MWVEC – Ms. Seavey reported that the MWVEC met recently and they are focusing on the land in back and the sale of same. Ms. Seavey next reported that the Governor and Representatives debates are scheduled for October 31, 2016.

Valley Vision – Ms. Seavey reported that the last meeting scheduled for Valley Vision was canceled. The next meeting is scheduled for this Friday.

Conservation Commission – Mr. Weathers reported the Conservation Commission met last week. There was review of the proposed budget for 2017. There was also discussion regarding a bike rack, tools, pump, etc that the MWV Trails Association would like to put at the Marshall Property. This is under the purview of the Conservation Commission to accept this gift.

PUBLIC COMMENTS AND MEDIA QUESTIONS

Tom Holmes stated that with regard to the Diana's Bath parking discussion earlier in the meeting, he is the one that came up with the 100 count for cars on the roadway and this was during a Tuesday afternoon.

NON PUBLIC SESSION / NH RSA 91-A:3,II(c) – TAX MATTERS

The non public session for a tax matter was canceled.

NON PUBLIC SESSION / NH RSA 98-A:3,II(d) CONSIDERATION
OF ACQUISITION, SALE OR LEASE OF REAL ESTATE

At 6:59 pm, **Mr. Thibodeau moved, seconded by Mr. Colbath, to go into non public session under NH RSA 98-A:3II(d) to discuss a real estate matter.** Town Manager, Earl Sires and Recording Secretary, Karen Hallowell, were included in the non public session. **The motion carried by unanimous roll call vote.**

The Board returned to public session at 7:14 pm. **Mr. Colbath moved, seconded by Mr. Thibodeau, to seal the minutes of this non public session. The motion carried unanimously.**

ADJOURN

At 7:15 pm, the meeting adjourned at the call of the Chair.

Respectfully submitted,

Karen J. Hallowell
Executive Secretary