

## Application for a Zoning Permit

Map:	Filing Fee:	The applicant hereby requests a zoning permit, to be issued based on the representations made herein. Permit is voided in the event of misrepresentation.					
Parcel:	\$50.00						
Landowner Information:	Name:						
	Address:						
	Telephone:		Email:				
Applicant Information:	Name:						
	Address:						
	Telephone:		Email:				
Property Information:	Lot Size:	acres	sq. ft.	Water Supply:			
	Road Frontage:	ft.		Sewerage System:			
Reason For Application	<input type="checkbox"/>	New Construction	<input type="checkbox"/>	Change of Use			
	<input type="checkbox"/>	Structural Alteration	<input type="checkbox"/>		Home Occupation		
Other (Specify):							
Primary Structure Information:	Dimensions		Setbacks		Floor Areas		
	Length:	ft.	Front:	ft.	Total Area:	sq. ft.	
	Width:	ft.	Rear:	ft.	Total Living Area:	sq. ft.	
	Height:	ft.	Side:	ft.	Proposed Use Area:	sq. ft.	
	Stories:		Side:	ft.			
	Existing Use:						
	Proposed Use:						
Accessory Structure Information:	Dimensions		Setbacks		Floor Areas		
	Length:	ft.	Front:	ft.	Total Area:	sq. ft.	
	Width:	ft.	Rear:	ft.	Total Living Area:	sq. ft.	
	Height:	ft.	Side:	ft.	Proposed Use Area:	sq. ft.	
	Stories:		Side:	ft.			
	Existing Use:						
	Proposed Use:						
<p>A general plot plan showing the location of the property and buildings must be attached to the application. If a Zoning Board of Adjustment Hearing is deemed necessary, all applicable filing and notification fees will be charged.</p>							
<p><b>Land Owner/Authorized Agent Signature:</b> _____</p>							
O F F I C E  U S E  O N L Y	Received By:		Fee Paid:		Cash	Check #: _____	
	Date:		Name on Check:				
	<input type="checkbox"/>	Approved	<input type="checkbox"/>	Denied	<input type="checkbox"/> Deferred to Zoning Board of Adjustment		
	Reason(s) for Denial/Referral:						
	_____						
	_____						
Date(s) of Inspection(s):							
Authorized Signature: _____					Title: _____		

TOWN OF CONWAY / HOME OCCUPATION: PID# \_\_\_\_\_

**Definition -**

**HOME OCCUPATION:** An occupation or profession which is carried on in no more than 50 percent of the square footage of the total square footage, or 1,500 square feet, whichever is less, of a detached, single-family dwelling unit by the full-time, permanent occupant of the dwelling which does not change the character thereof. By way of illustration, home occupations shall include, but not be limited to: the preparation of foods such as breads, cookies and jellies, construction of bird houses and other small scale wood products; quilting; fishing lure assembly, etc. The term "home occupation" shall include both professional and personal services, provided that they meet the other criteria set forth in this Chapter. Retail sales shall be allowed only in situations where the product sold is produced entirely on-site.

**Restrictions -**

A home occupation is considered accessory to a residential use and shall not occupy an area greater than fifty percent (50%) of the total floor area of the residential unit or 1,500 square feet, whichever is less. Home occupations are subject to the following provisions and restrictions:

- The home occupation shall be carried on by persons who live in the principal residential unit full time. Two (2) employees living off-premises are permitted.
- The home occupation shall be carried on within the principal residential unit or approved accessory structure.
- Exterior storage of commercial vehicles, equipment or materials or variation from the residential character of the principal residential unit shall not be permitted.
- The home occupation shall create no unreasonable noise, vibration, smoke, dust, electrical disturbance, odors, heat, glare or other nuisance or threat to the health of the abutters.
- Adequate off-street parking shall be provided.
- A home occupation shall not generate excessive traffic or traffic in greater volumes than would be normally be expected in a residential neighborhood.
- A home occupation may display a non-illuminated outdoor sign not exceeding three (3) square feet in size.
- A Change of Use permit to operate a home occupation is required before startup of operation.
- Retail or wholesale sales are only permitted for those items raised or made on the premises.
- A home occupation shall not be offensive to the character of the neighborhood, or decrease abutting property values.

***I am the full-time occupant of this single-family dwelling unit and therein I (will) carry on the HOME OCCUPATION. I have also read, understand and agree to fully comply with the above regulations.***

Applicant \_\_\_\_\_ Date \_\_\_\_\_