

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN
January 9th, 2018**

The Selectmen's Meeting convened at 4:06 in the Meeting Room of Conway Town Hall with the following present: Selectmen, C David Weathers, Mary Carey Seavey, Carl Thibodeau, John Colbath, Steven Porter, Town Manager, Thomas Holmes, and Executive Secretary, Krista Day.

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of the Allegiance to the flag.

APPROVAL OF AGENDA

Mr. Weathers noted that agenda item 5, Discussion of Property Tax Exemption RSA 72:81, may be skipped and revisited later in the meeting if Representative Frank McCarthy was able to join the meeting.

Mr. Colbath moved, seconded by Ms. Seavey, to approve the agenda as amended. The motion carried unanimously (5-0-0)

CONSIDERATION OF UNANTICIPATED REVENUE LESS THAN \$10,000/RSA 31:95-B III

- a. \$750.00 donation from Badger Realty for Hometown Hero Program.

Lieutenant George Walker from the Conway Police Department was present and explained that this is the second year Badger has donated these funds. He asked that the Board of Selectmen accept these funds and place them into the Police Department equipment fund. To give a bit of background on the program, Mr. Holmes explained that when a first responder buys a home, Badger donates \$250.00 that is put in a fund to be donated to a first responder organization. This past year, 3 police officers bought homes through Badger, so they were donating the \$750.00 that was in their Hometown Hero Fund back to the Conway Police Department. Ms. Seavey asked if this program was part of the police. Mr. Holmes clarified that this was not a police program, but instead a program through Badger Realty.

Mr. Colbath moved, seconded by Mr. Porter, to accept the donation of \$750.00 from Badger Realty for the Hometown Hero Program. The motion carried unanimously.

- b. \$250.00 donation from the Marshall Family Grant for the Damon O'Neal Scholarship Fund by the Town of Conway Trust Fund.

Lilli Gilligan, Finance Director, explained that these monies will be put into the scholarship fund if accepted.

Ms. Seavey moved, seconded by Mr. Colbath, to accept the donation of \$250.00 from the Marshall Family Grant for the Damon O'Neal Scholarship Fund by the Town of Conway Trust Fund. The motion carried unanimously.

- c. \$1000 donation from Jocelyn W. Hubbell for Tennis Courts/Pickle Ball at Davis Park.

Mr. Holmes explained that it is in memory of Kay Hubbell by her daughter, Jocelyn W. Hubbell. She is looking to do this annually to keep the courts in good repair for tennis and pickle ball at Davis Park.

Mr. Colbath moved, seconded by Ms. Seavey, to accept the donation of \$1000.00 from Jocelyn W. Hubbell for Tennis Courts/Pickle Ball at Davis Park. The motion carried unanimously.

DISCUSSION OF PROPERTY TAX EXEMPTION RSA 72:81

Representative Frank McCarthy did not make it to the meeting before adjournment. This agenda item was not discussed.

DISCUSSION OF ALTERNATE TO THE TRUSTEES OF TRUST FUNDS – 1 YEAR TERM

Mr. Holmes explained that the previous alternate for The Trustees of Trust Funds was Joe Mosca. Mr. Mosca continues to have an interest in being the alternate

Ms. Seavey moved, seconded by Mr. Colbath, to reappoint Joe Mosca to The Trustees of Trust Funds for a 1-year term. The motion carried unanimously.

REVIEW OF RECEIPTS

Receipts were available for the Board's review.

SIGNING OF DOCUMENTS

- a. Abatement Tax Map/Lot 202-178 (2017)
- b. Abatement Tax Map/Lot 203-110 (2017)
- c. Abatement Tax Map/Lot 253-02 (2017)
- d. Abatement Tax Map/Lot 255-21 (2017)
- e. Certification of Yield Taxes Assessed Tax Map/Lot 215-106
- e. Certification of Yield Taxes Assessed Tax Map/Lot 222-1
- f. Certification of Yield Taxes Assessed Tax Map/Lot 247-11
- g. Current Use Land Use Change Tax Collector's Warrant Tax Map/Lot 272-52.16
- h. Notice of Intent to Cut Wood or Timber Tax Map/Lot 214-31 & Tax Map/Lot 215-106
- i. Timber Tax Levy Tax Map/Lot 215-106
- j. Timber Tax Levy Tax Map/Lot 247-11 & 221-1

Mr. Colbath moved, seconded by Ms. Seavey, to sign the Abatement Tax Map/Lot 202-178 (2017); Abatement Tax Map/Lot 203-110 (2017); Abatement Tax Map/Lot 253-02 (2017); Abatement Tax Map/Lot 255-21 (2017); Certification of Yield Taxes Assessed Tax Map/Lot 215-106; Certification of Yield Taxes Assessed Tax Map/Lot 222-1; Certification of Yield Taxes Assessed Tax Map/Lot 247-11; Current Use Land Use Change Tax Collector's Warrant Tax Map/Lot 272-52.16; Notice of Intent to Cut Wood or Timber Tax Map/Lot 214-31 & Tax Map/Lot 215-10; Timber Tax Levy Tax Map/Lot 215-106; Timber Tax Levy Tax Map/Lot 247-11 & 221-1. The motion carried unanimously.

CONSIDERATION OF BILLS

- a. Accounts Payable Manifest 1/11/18

Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the Accounts Payable Manifest dated 1/11/18. The motion carried unanimously.

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

- a. Accounts Payable Manifest 12/28/17
- b. Accounts Payable Manifest 1/4/18
- c. Payroll 1/4/18
- d. Trustees of the Trust- \$8598.05 from the Public Educational-Government Cable Television Trust Fund

Mr. Colbath moved, seconded by Mr. Porter, to ratify the Accounts Payable Manifest dated 12/28/17, Accounts Payable Manifest dated 1/4/18, Payroll dated 1/4/18, and Trustees of the Trust - \$8598.05 from the Public Educational-Government Cable Television Trust Fund. The motion carried unanimously.

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

- a. Mt. Washington Valley Chamber of Commerce/15th Annual Chilly Chili Cook Off (4/7/18)
- b. Mt. Washington Valley Chamber of Commerce /2018 Community Expo (5/22/18)

Mr. Colbath moved, seconded by Ms. Seavey, to approve the special event applications for the Mt. Washington Valley Chamber of Commerce for the 15th Annual Chili Cook Off scheduled for 4/7/18 and their 2018 Community Expo scheduled for 5/22/18. The motion carried unanimously.

CONSIDERATION OF MINUTES

Mr. Porter moved, seconded by Mr. Thibodeau, to approve the regular and non public minutes of 12/19/17. The motion carried unanimously.

TOWN MANAGER REPORT

Mr. Holmes reported that the Prospect Road street light got moved before Christmas.

Mr. Holmes explained that the Town Hall has been experiencing some phone system problems. He believes that it is due to low voltage (114/115 volts in a socket). An electrician will be in to look at the problem.

Mr. Holmes reported that the Conway Police Department is having a virtual reality training tomorrow, January 10, 2018. It will run through vehicle pull overs and home break ins and other situations. They will get to run through escalating the citizens response and go through how the officers react. Mr. Holmes is going to check it out. It is being put on by Primex, the department's insurance company.

Mr. Holmes explained that we need to schedule the public hearing on Keno. The potential dates were February 6, 2018, February 13, 2018, and February 20, 2018. Mr. Holmes recommended that the Board approve scheduling for February 13, 2018

Mr. Porter moved, seconded by Ms. Seavey to schedule the Keno public hearing for February 13, 2018. The motion carried unanimously.

Mr. Holmes explained that there are still bills coming in for 2017, but currently, we are 1.96% under budget, which equates to approximately \$200,000.00.

Mr. Colbath asked about follow-up from the committee on the Rec Center study. Mr. Holmes said it would be covered in closed session.

BOARD REPORTS AND COMMENTS

Planning Board - Mr. Porter noted that the Planning Board does not meet until January 25, 2018 and they have not had any recent meetings.

Budget Committee - Mr. Colbath explained that at the opening budget session this fall, there was discussion on ethical rules of the Board. There was a board member who felt that if there were items relating to the town budget, that the Selectmen representative should recuse themselves. Similarly, if items related to the school budget, they believed that the School Board member should recuse themselves. Mr. Colbath explained that in his 3 years on the Board, that is not how it worked. Mr. Colbath noted that Budget Committee Chair, Jim LeFebvre, is going to be at the New Hampshire Department of Revenue Administration (DRA) to talk to them directly. The Municipal Association has said that members should only recuse themselves if there are personal reasons. Mr. Weathers expressed that this had been his understanding.

The Budget Committee is meeting 2 times a week. Mr. Colbath commended Public Works Director, Paul DegliAngeli, for his ability to answer all questions posed to him from the committee. He also expressed his belief that all department presentations have gone extremely favorable; Mr. Weathers agreed.

There was a brief discussion the deteriorating condition and responsibility of maintenance of Main Street in Conway.

Zoning Board of Adjustment – Mr. Colbath said that the ZBA will be meeting next Wednesday. However, due to a conflict of scheduling with the Budget Committee meeting, Mr. Colbath would not be attending. He was hopeful that BC Committee Alternate, Mr. Richard Pierce, would be attending.

There was a brief discussion about the date for discussion of warrant articles. It was decided that warrant articles would be discussed at the next Board of Selectmen meeting on January 16, 2018, therefore, presentations to the Budget Committee for the warrant articles would take place on January 17, 2018 at the Budget Committee meeting at 6:30 pm at Kennett Middle School. The non profit Budget Presentations will take place on January 31, 2018 at Kennett Middle School beginning at 6:30 pm.

There was brief discussion on the schedule for Board of Selectmen meetings. It was determined that they would continue meeting weekly.

Eastern Slope Airport Authority – Mr. Thibodeau reported that their next meeting will be January 18, 2018 at 6 pm.

Conservation Commission – Mr. Weathers reported that their next meeting is January 10, 2018 at 6:30 pm.

Economic Council – Ms. Seavey had nothing to report.

Valley Vision – Ms. Seavey had nothing to report.

PUBLIC COMMENTS AND MEDIA QUESTIONS

Daymond Steer, of the Conway Daily Sun asked if we anticipated coming back into public session this evening to discuss negotiations with the School. Mr. Holmes answered in the negative. Mr. Steer asked how the Town Hall Bank Project was coming along. Mr. Holmes answered that things are moving slowly. Mr. Steer asked where the public hearing on Keno would take place. Mr. Holmes stated that it would take place here at Town Hall around 4:10.

NON PUBLIC SESSION / NH RSA 91-A:3.II(E) – PENDING LITIGATION

At 4:32 pm, Mr. Colbath moved, seconded by Ms. Seavey to go into non public session under NH 91-A, III (e) to discuss a pending litigation. The non public session included Town Manager, Thomas Holmes, Finance Director, Lilli Gilligan, Public Works Director, Paul DegliAngeli, and Executive Secretary, Krista Day. **The motion carried unanimously.**

The Board returned to public session at 5:12 pm.

Mr. Colbath moved, seconded by Mr. Thibodeau, to seal the minutes of this non public session. The motion carried unanimously.

NON PUBLIC SESSION / RSA 91-A:3 II(D) - CONSIDERATION OF THE ACQUISITION, SALE OR LEASE OF REAL OR PERSONAL PROPERTY

At 5:13 pm, Mr. Colbath moved, seconded by Mr. Thibodeau, to go into non public session under NH 91-A:3(D) to discuss the consideration of the acquisition, sale, or lease of real estate or personal property. The non public session included Town Manager, Thomas Holmes, Finance Director, Lilli Gilligan, Public Works Director, Paul DegliAngeli, and Executive Secretary, Krista Day. **The motion carried unanimously.**

The Board returned to public session at 5:32 pm.

Mr. Colbath moved, seconded by Mr. Thibodeau, to seal the minutes of this non public session. The motion carried unanimously.

ADJOURN

At 5:32 pm, the meeting adjourned at the call of the Chair.

Respectfully submitted,

Krista Day
Executive Secretary