

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN
May 8th, 2018**

The Selectmen's Meeting convened at 4:00 pm in the Meeting Room of Conway Town Hall with the following present: C. David Weathers, Mary Carey Seavey, Carl Thibodeau, John Colbath, Steven Porter, Town Manager, Thomas Holmes, and Executive Secretary, Krista Day

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Weathers noted that he would be adding an agenda item, 7a., a Special Event Review with John Eastman.

Ms. Seavey moved, seconded by Mr. Colbath, to approve the agenda as amended. The motion carried unanimously.

APPOINTMENT TO THE CONSERVATION COMMISSION

Mr. Weathers stated that they had received only one application, Peter Minnich, to be an alternate for the Conservation Commission. Mr. Colbath noted that he knows Mr. Minnich personally and endorsed him for the position.

Mr. Colbath moved, seconded by Ms. Seavey, to appoint to Peter Minnich to the Conway Conservation Commission as an alternate with a term expiring in 2021. The motion carried unanimously.

DISCUSSION OF 226 SEAVEY STREET

Owners of 226 Seavey Street, Doug Hayes and Dennise Hayes were in attendance.

Mr. Hayes explained that as part of the Seavey Street reconstruction project, the Town is proposing a sidewalk along the length of his Seavey Street frontage with a 35 ft. opening with mountable curbing in front of his garage He opposes this. He stated that they do not use their garage 90% of the time because it is hazardous to back out onto Seavey Street. He noted that there are also issues with drainage from the road. Instead of the 35 ft opening that the Town is proposing, Mr. Hayes would like to see a 100 ft opening that would allow him to parallel park his cars as he does now at the 3-unit home.

Paul DegliAngeli, Public Works Director, explained that the current Town Road Standard is to allow an 18 ft opening. He added that he has some discretion and they sometimes exceed that length and go as long as 24 ft. In this case, the Town was willing to grant 35 ft and install mountable curbing at the Hayes' expense. He noted that the Hayes want to have 100 ft is so they can continue to access what they have been using as a third driveway, which is not permissible under the Town Road Standard. The Hayes currently park parallel with the road. The road right of way boundary comes very close to their house and they maintain they can only safely park parallel to the road right of way, usually encroaching into the road right of way. Mr. Hayes stated that they need a 100 ft opening to do so.

Mr. DegliAngeli stated that if the Selectmen grant the 100 ft, there would not be a sidewalk for that distance, which brings up the issue of pedestrian crossing.

There was brief discussion regarding the possibility of moving the sidewalk to the northerly side of Seavey Street, however, due to safety and budgetary concerns, it was determined that this would not be considered.

Mr. Hayes stated that he would appreciate more time before the Seavey Street project begins in order to see what other options there are. Mr. Holmes stated that a project this big cannot be delayed.

Mr. DegliAngeli emphasized that he is trying to be conscious of the existing condition of the property and its current use and believes that granting the Hayes' 35 ft is a reasonable accommodation.

There was brief discussion about not wanting to set a precedent by granting 100 ft.

Ms. Seavey moved, seconded by Mr. Porter to grant a 35-foot driveway opening with mountable curbing for 226 Seavey Street that would have sidewalk on either side of it. The motion carried unanimously.

Mr. Hayes inquired as to how he could appeal this decision. It was determined that he would have to pursue litigation if he was unhappy with the Town's offer because there is no formal appeal process.

Mr. Porter moved, seconded by Mr. Colbath, to allow the Town to submit a written offer to Mr. Hayes granting the 35-foot opening that would include the cost of the 35 feet of mountable curbing with standard curbing on either side with a 6-7-inch reveal to take care of current drainage issues. The motion carried unanimously.

The Selectmen informed Mr. Hayes that they would wait for a response to the offer, but that the Seavey Street project was going to continue on as planned.

FURTHER DISCUSSION OF GROVE STREET POSTPONEMENT

Mr. Holmes explained that the Town had heard from a few residents that were upset with the Town's decision to postpone the work on Grove Street.

Mr. DegliAngeli explained that it has been postponed due to increased material costs (asphalt) and the identification that Grove Street needs more work (drainage, sidewalks, and curbing) than they had originally planned for. He explained that while these projects have been on the books for some time, there is no way to predict the cost of materials that far in the future.

For example, Mr. DegliAngeli explained that the Town had budgeted \$245,000 for the reconstruction of Seavey Street. With the increase of paving costs, the project was coming in at \$253,000. For Grove Street, they had budgeted \$80,000, but without factoring in any of the newly identified necessary work to curbs, sidewalks, and drains, it was coming in at \$78,000.

Mr. DegliAngeli stated that the Town has a fiduciary responsibility to the taxpayers to stay within the budget. At this moment, the Town plans to work on Grove Street in 2019.

Mr. DegliAngeli stated that there is no question that the work needs to be done.

SECOND PUBLIC HEARING AND VOTE ON TIPPING FEES

Mr. Holmes explained that this was the second public hearing that they needed to have in order to vote on the proposed increase of a few pay for items at the transfer station.

Proposed Tipping Fees

Item	Fee
Refrigerators and air conditioners	\$15
Mattresses and Box Springs	\$20 \$25
Upholstered Furniture (per piece)	\$20
Propane Tanks	\$5
Tires	
Construction Debris:	
• Recyclable	
• Sheetrock	\$100/ton \$105/ton
• Nonrecyclable	\$80/ton \$85/ton
All Commercial Waste	\$85 (per ton)
Carpet	\$85 (per ton)
Railroad Ties	\$150 (per ton)
Electronic Waste:	
• PC Monitors	\$10
• Televisions	\$15
• Console Televisions	\$20
VCR/DVD players, audio equipment, laptops, radios, microwaves, printers, photocopiers, scanners, cameras, CPU/Hard Drives	\$5 (per item)

Mr. Holmes noted that they were adjusting prices to reflect the market value.

Mr. Colbath moved, seconded by Mr. Porter, to approve the increases of mattresses and box springs to \$25, sheetrock to \$105 per ton, and Nonrecyclables to \$85 per ton. The motion carried unanimously.

SPECIAL EVENT DISCUSSION

Mr. Holmes handed out a spreadsheet that Recreation Director John Eastman had created. The spreadsheet had each of the event permit applications that the Town has received thus far in 2018 separated into when they were received prior to their event (90+ days, 60-90 days, 30-60 days, and under 30 days).

Mr. Holmes stated that less than half of the applicants are in compliance with the 90+ day application deadline. He noted that it becomes difficult for the Rec Staff to get the applications to the Selectmen for approval when they are handed in late.

Mr. Holmes recommended that the Selectmen have a public hearing regarding this issue to see if the public has any suggestions other than raising the fee if applications are turned in late or altering the deadline date. The Selectmen were amenable to a public hearing.

There was a brief discussion regarding the differences between a tent permit and a special event permit. Mr. Eastman believes that if a business is just adding a tent to their property as an extension of their regular business, they would need a tent permit. In contrast, an event that is advertised and out of the day to day operations of a business or organization would require a special event permit.

There was brief discussion on requirements of private residential events.

REVIEW OF RECEIPTS

The receipts were available for review.

SIGNING OF DOCUMENTS

- a. Notice of Intent to Excavate Map/Lot 263-117
- b. Notice of Intent to Excavate Map/Lot 226-1
- c. Notice of Intent to Cut Wood or Timber Map/Lots 222-1, 226-2, 227-4
- d. Abatement of Taxes Map/Lot 201-23
- e. Certification of Yield Taxes Assessed Map/Lot 282-2
- f. Certification of Yield Taxes Assessed Map/Lot 291-22
- g. Certification of Yield Taxes Assessed Map/Lot 283-1
- h. Certification of Yield Taxes Assessed Map/Lot 218-8
- i. Timber Tax Levy Map/Lots 282-2, 291-22, 283-1, 218-8
- j. Gravel Tax Levy Map/Lot 226-1
- k. Permit to Sell Raffle Tickets to Benefit Sunshine Backpack Food Program (5/11/18)

Mr. Colbath moved, seconded by Ms. Seavey, to sign documents in a. through k. The motion carried unanimously.

Ms. Seavey inquired as to what a gravel tax levy was. Mr. Holmes explained that the taxable value of aggregates in the ground are not considered until they are removed. Once removed, they are taxed per ton.

CONSIDERATION OF BILLS

- l. Accounts Payable Manifest dated 5/10/18
- m. Payroll dated 5/10/18

Mr. Colbath moved, seconded by Mr. Porter, to approve and sign the Accounts Payable Manifest and Payroll dated 5/10/18. The motion carried unanimously.

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

(none)

REVIEW AND CONSIDERATION OF SPECIAL EVENT| APPLICATION(S)

- a. Tuckerman Brewery Co. Car Show for Kevin Peare Skate Park (6/2/18)
- b. North Conway Farmers Market at Twomblys Market (5/26/18-9/22/18)
- c. Mt. Washington Skating Club 5th Annual Midnight Owl 15K Run (7/28/18-7/29/18)

Mr. Colbath moved, seconded by Ms. Seavey, to approve and sign the special event applications in a. through c. The motion carried unanimously.

CONSIDERATION OF MINUTES

- a. Regular Minutes from 5/1/18

Mr. Porter moved, seconded by Mr. Colbath, to approve the regular minutes from 5/1/18 as written. The motion carried (4-0-1) with Mr. Thibodeau abstaining.

TOWN MANAGER REPORT

Mr. Holmes gave a report on the Amnesty Day at the Transfer Station. He stated that given the short window between when the decision was made to host an Amnesty Day and when it was carried out, he believes that it was a qualified success. He noted that there were a few things that they could tweak in the future such as limits and logistics.

Mr. Holmes referred the Selectmen to an email from Transfer Station Foreman, David Sheaff, that gave a detailed description of number of items and the revenue that would normally have been collected for the disposal of these items; This totaled \$6,575. Mr. Sheaff noted that they had never taken in that quantity of items before.

Mr. Holmes reported only one incident that required a police response.

Mr. Holmes noted that in the days leading up to it, the Town had received a few phone calls from people who seemed to be confusing Valley Pride Volunteers with volunteers who they thought would come to their houses to pick up their unwanted items. However, he believes that next year, these small issues can be worked out.

Mr. Holmes suggested the Selectmen consider limiting each household to a certain number of total items instead of specific numbers of different types of items.

Mr. Holmes noted the great morale of the staff at the Transfer Station.

Mr. Holmes wanted to clarify why the Town charges for certain items because he had read some negative comments in the paper where people felt that all items should be included in property taxes that are already paid. Mr. Holmes explained that it costs the Town money to dispose of these items and it would be unfair to split the cost evenly amongst taxpayers when some property owners regularly dispose of more items than others.

Mr. DegliAngeli commended his staff at the Transfer Station, particularly foreman David Sheaff, who gave up his weekend off to come assist.

Mr. Holmes reported that he had met with Alba Architects to finalize the bid documents for the work needed at the Middle School.

Mr. Holmes is going to be touring Transvale with a FEMA representative this month.

Mr. Holmes reported that there was no new news on the Bank/Town Hall move.

There was a question from Mr. Colbath regarding the Emergency Management Director Position. Mr. Holmes explained that they would be looking at applicants and beginning to interview. Mr. Colbath suggested including a Fire Chief in the process.

Mr. Holmes also added that they had received approximately 27 applicants for the Deputy Town Clerk Position. He reported that Town Clerk/Tax Collector, Louise Inkell, had requested that Finance Director, Lilli Gilligan, and himself be part of the process.

BOARD REPORTS AND COMMENTS

Mr. Thibodeau wanted to give the public an idea of the economic impact that some of the airport events are having on the Valley. He noted that currently, the Canadian Helicopter crew is in Town. They are running a small crew this year, but even with the small crew, they have spent a lot of time and money in the area. Mr. Thibodeau stated that at the end of their short time here, they will have spent money on 90 hotel rooms, 180 meals in Conway, 90 lunches at the Subway in Fryeburg, and 6,000 gallons of jet fuel. He also noted they did a lot of shopping.

Mr. Thibodeau stated that the Women's Air Race Classic would be coming to Town and would have a much bigger impact with up to 200 people staying and eating in the Valley.

Mr. Weathers stated that the Conservation Commission meets Wednesday, May 9, 2018.

PUBLIC COMMENTS AND MEDIA QUESTIONS

Daymond Steer from the Conway Daily Sun asked if the work on the bridge over the Saco River in Conway was finished being painted. The Selectmen informed him that it was being painted underneath currently, however, the bridge is open to traffic in both directions.

Mr. Steer asked where the \$6,500 that the Transfer Station did not collect from the Amnesty Day items was going to come from. Mr. DegliAngeli explained that there is only a revenue account that relates to the transfer station pay for items. He noted that on average, it runs 5% in the positive per year after paying to dispose of these items. He noted that as long as this stays the same, they should have enough funds to cover the Amnesty Day.

ADJOURN

At 6:11 pm, the meeting adjourned at the call of the Chair.

Respectfully Submitted,

Krista Day
Executive Secretary