

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN
May 21, 2019**

The Selectmen's Meeting convened at 4:00 pm in the Meeting Room of Conway Town Hall with the following present: Selectmen, C. David Weathers, Carl Thibodeau, John Colbath, Steven Porter, Town Manager, Thomas Holmes, and Planning Assistant, Holly Meserve. Lilli Gilligan, Finance Director, was in attendance.

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of the Allegiance to the flag.

APPROVAL OF AGENDA

Mr. Weathers stated that item 4, Discussion of Security System at the Recreation Center, has been removed from the agenda; and under item 12, Signing of the Documents, item p. Abatement of Taxes Tax Map/Lot 265-188 has been added. **Mr. Colbath moved, seconded by Mr. Thibodeau, to approve the agenda as amended. The motion carried unanimously (4-0-0).**

DISCUSSION OF SECURITY SYSTEM AT THE RECREATION CENTER

This item was removed from the agenda.

MAINTENANCE OF TREE AT SCHOULER PARK

Mr. Holmes stated the holiday tree in Schouler Park needs to be trimmed as it is breaking the lights; it will be cut back some this year and more next year to be safer for the holiday lights. Mr. Colbath asked if this was being hired out or will we do this ourselves. Mr. Holmes stated he would have to check.

APPOINTMENTS TO THE COMMISSION OF 3
FOR THE EASTSIDE ROAD COVERED BRIDGE

Mr. Colbath moved, seconded by Mr. Weathers, to appoint David Weathers, Todd Marshall, and Rick Young to the Commission of 3 for the Eastside Road Covered Bridge. The motion carried with Mr. Weathers abstaining from voting (3-0-1).

ASSIGNMENT OF THE CDBG ADMINISTRATOR

Mr. Holmes stated we have been awarded the grant and we now need someone to administer it.

Mr. Thibodeau moved, seconded by Mr. Colbath, to assign Donna Lane as the CDBG Administrator for Black Bear Village Cooperative acquisition. The motion carried with Mr. Porter abstaining from voting (3-0-1).

PUBLIC HEARING TO ACCEPT AND DESIGNATE A SPECIFIC PURPOSE FOR THE USE OF THE FOLLOWING UNANTICIPATED REVENUE:

- a. \$13,000 from the Friends of Rec for additions to the renovation of the Recreation Center

Mr. Weathers opened the public hearing at 4:03 pm. Mr. Weathers asked for public comment; Daymond Steer of the Conway Daily Sun asked the total of what has been given and where we are at with what we can buy. Mr. Holmes stated there were items removed from the original bid due to lack of funding; we have a list of priorities that we would like to have done. Mr. Holmes stated when money comes in, unless it is specifically designated, we go down the list.

Ms. Gilligan stated if the funds in this item and in the next agenda item are accepted it will bring the total to \$71,000. Mr. Holmes stated there has been community members who have also donated their time and materials.

Mr. Steer asked how far off are we from air conditioning and the stage. Mr. Holmes stated we have a priority list and we are attacking it one item at a time. Mr. Thibodeau asked what this \$13,000 is being used for. John Eastman stated the total cost of the reception area downstairs, the concession area upstairs, and a bathroom and closet off the gym was \$63,000. Mr. Eastman stated the Friends of Rec originally donated \$50,000 and now have donated an additional \$13,000.

Mr. Weathers closed the public hearing at 4:10 pm.

CONSIDERATION OF UNANTICIPATED REVENUE MORE THAN \$10,000/RSA 31:95-B III(A)

- a. \$13,000 from the Friends of Rec for additions to the renovation of the Recreation Center

Mr. Colbath moved, seconded by Mr. Thibodeau, to accept the \$13,000 from the Friends of Rec for additions to the renovation of the Recreation Center. The motion carried unanimously (4-0-0).

CONSIDERATION OF UNANTICIPATED REVENUE LESS THAN \$10,000/RSA 31:95-B III(B)

- a. \$8,000 from the Friends of Rec for additions to the renovation of the Recreation Center

Mr. Holmes stated this does not require a public hearing. Mr. Eastman stated the entry way with the roof had to be removed, however, the Friends of Rec felt this was needed. Mr. Eastman stated that is what this money is for, which is contingent upon it being constructed; if it is not the money needs to be returned.

Mr. Colbath moved, seconded by Mr. Thibodeau, to accept the \$8,000 from the Friends of Rec for additions to the renovation of the Recreation Center. The motion carried unanimously (4-0-0).

REVIEW OF RECEIPTS

The receipts were available for review.

SIGNING OF DOCUMENTS

- a. Permit to Sell Raffle Tickets for Center Conway Fire (9/9/19)
- b. Permit to Sell Raffle Tickets for Arts Jubilee (7/18/19, 7/25/19, 8/1/19, 8/8/19, 8/15/19)
- c. Notice of Intent to Excavate Map/Lot 244-16
- d. Permanent Application for Property Tax Credits/Exemptions Map/Lot 230-32.013
- e. Notice of Intent to Cut Wood or Timber Map/Lot 241-6
- f. Current Use Land Use Change Tax Collector's Warrant Map/Lot 261-52
- g. Current Use Land Use Change Tax Collector's Warrant Map/Lot 258-68.12
- h. Current Use Land Use Change Tax Collector's Warrant Map/Lot 258-68.23
- i. Land Use Change Tax Map/Lot 261-52
- j. Land Use Change Tax Map/Lot 258-68.12
- k. Land Use Change Tax Map/Lot 258-68.23
- l. Abatement of Taxes Map/Lot 202-178
- m. Certification of Yield Taxes Assessed Map/Lot 218-35
- n. Certification of Yield Taxes Assessed Map/Lot 272-32
- o. Timber Tax Levy Map/Lot 272-32 and 218-35
- p. Abatement of Taxes Map/Lot 265-188 for the years 2015 and 2016 for good cause shown [added to the agenda under *Approval of Agenda*]**

Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the documents listed above in a. through p. The motion carried unanimously (4-0-0)

CONSIDERATION OF BILLS

- a. AP Manifest dated 5/23/19
- b. Payroll dated 5/23/19

Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the AP Manifest and Payroll, both dated 5/23/19. The motion carried unanimously (4-0-0).

RATIFICATION OF DOCUMENTS SIGNED OUTSIDE OF SESSION

- a. AP Manifest dated 5/16/19
- b. Tax Collector's Warrant 2019

Mr. Colbath moved, seconded by Mr. Thibodeau, to ratify the documents signed out of session listed above in a. and b. The motion carried unanimously (4-0-0).

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

- a. Tin Mountain Conservation Center Mt. Washington Century Run (7/27/19)
Pending Insurance
- b. NH Intertribal Native American Council Saco River Pow Wow (8/3/19-8/4/19)

Mr. Colbath moved, seconded by Mr. Thibodeau, to approve and sign the Special Event applications in a. and b. The motion carried unanimously (4-0-0).

CONSIDERATION OF MINUTES

a. Regular Minutes from 5/7/19

Mr. Colbath moved, seconded by Mr. Thibodeau, to adopt the regular minutes from 5/7/19 as written. The motion carried unanimously (4-0-0).

TOWN MANAGER REPORT

Mr. Holmes stated the Board signed a Special Event Permit for a Memorial Day event at Schouler Park for a craft fair and the organizer asked if it would be okay to have a few alpacas in Schouler Park. Mr. Holmes stated it was not part of the original application; she indicated that they would be cleaned up after and there would be no damage. Mr. Holmes asked if the Board has any problems with the alpacas. Mr. Thibodeau asked can we assume they will be tethered and handler there at all times. Mr. Holmes answered in the affirmative and stated it is a vendor they have had in the past and they are wonderful with taking care of the alpacas. Mr. Colbath stated we already have a deposit for damage. Mr. Holmes stated we have \$1,000.

Mr. Holmes stated he passed out a letter at the beginning of the meeting that he would like to agenda next week for discussion on whether Conway would like to be part of this rural broadband initiative spearheaded by Steven Knox and Rick Hyland of Albany.

Mr. Holmes stated the Bank of New Hampshire move is delayed a bit; we had a difference of opinion over drainage in the parking lot. Mr. Holmes stated it came down to if the bank expects us to maintain that lot then they need to build the drainage the way we want it, we don't want to spend money on someone else's design that we disagree with. Mr. Holmes stated the CFO of the bank has agreed, but it requires a state permit. Mr. Colbath asked how long is the process. Mr. Holmes answered months, but it is our desire to design the drainage correctly to save us money and maintenance for the 36 years we are going to be there.

Mr. Holmes stated the new recreation center is coming along good, the basketball hoops are up and getting close to finishing the gym floor. Mr. Holmes stated Mr. Eastman, Todd Gallagher and the Parks Crew, Jeff and Ben, will be painting on Thursday as we are coming up short on some donated painting as others have become busy. Mr. Colbath stated we want to thank all of those people who have donated their time.

It was determined that the flag at Veteran's Triangle is now up.

BOARD REPORTS AND COMMENTS

Mr. Porter stated the Planning Board will be meeting Thursday night at 7 pm and on the agenda is a public hearing with Rock Development in regard to the Market Basket property. Mr. Porter stated the Board will be discussing parking.

Mr. Colbath stated he had nothing to report.

Mr. Thibodeau stated he had nothing to report.

Mr. Weathers stated he received a response from NHDOT regarding Route 153 through Conway into Eaton; this is considered a tier 3 corridor road and they do not have the money for a complete reconstruction. Mr. Weathers stated there will be road construction from the Eaton Town Beach coming

north to Potter Road similar to what was done in 2011 that is scheduled for this year. Mr. Weathers stated there was a suggestion that we try to put this type of project on the 10-year rotation plan and have GACIT do the review on it. Mr. Colbath asked if we want to do that. Mr. Weathers stated it is not going to hurt. There was a brief discussion regarding that process.

Mr. Thibodeau asked what do we have for information regarding the Main Street project, are we off another whole year. Mr. Holmes stated a year was automatic with the Library issue; a walking tour of Main Street and the intersection has been scheduled. Mr. Thibodeau stated it has recently come to his attention that the former Bolduc Block is on the National Register, will that have any effect. Mr. Holmes stated that is part of the walking tour. Mr. Thibodeau stated so we are in limbo for at least a year. Mr. Holmes answered in the affirmative.

Mr. Colbath asked about a report regarding the Conway Conservation Commission. Mr. Weathers stated we had a meeting and the end result is we want to concentrate on signage for Whitaker Woods; he told them that the Town would prepare the signs, but we cannot get a cost estimate on the signs until we know the exact wording. Mr. Colbath asked who is doing the wording, the Conservation Commission or Parks and Recreation. Mr. Weathers stated Conservation Commission as far as he knows.

PUBLIC COMMENTS AND MEDIA QUESTIONS

Daymond Steer from The Conway Daily Sun stated of the issues with the Main Street Project the one that always seems to get overlooked is the lead pipes. Mr. Steer asked if there is anything about the lead pipes that will make this move a little faster. Mr. Colbath stated it is a Conway Precinct issue; the people who should be pushing that are the Precinct people. Mr. Steer asked if the Board has spoken to the Precinct, and does the Board know about the water quality. Mr. Colbath stated we certainly talk to them, but not in regards to the water quality.

Mr. Weathers stated the Precinct does weekly testing. Mr. Thibodeau stated they test often and they leave bottles at his house; he is on the tail end of that so if there was a large concentration of lead, he would see it and the results have always been in the acceptable limits. Mr. Colbath stated the pipes failing due to age should be the bigger concern. Mr. Thibodeau stated to clarify it is not the pipes, but leaded joints.

Mr. Steer asked when can we expect to see the dog signs. Mr. Weathers stated there is nothing appropriated in this year's budget, so depending if we can find it in this year's budget will be determined partly on the size of the sign and the size of the sign will be determined on the wording. Mr. Weathers stated we are waiting to hear back from the Conservation Commission.

ADJOURN

At 4:32 pm, the meeting adjourned at the call of the Chair.

Respectfully submitted,

Holly Meserve
Planning Assistant