

## **\*Temporary Event Permits:**

### ***Simple, Fast and Inexpensive.***

Simple, one-page application. Inexpensive (\$25.) and short turn-around time – only staff approval required. Good for up to 14 days per calendar year (per business) and the 14 days do not have to be consecutive. Fire Chief approval is required only if a tent larger than 120sf is to be used.

ARE INTENDED to allow a business to utilize a portion of their outdoor space, (usually a walkway or part of their designated parking area) for promotional events or small attractions, including but not limited to tent sales, demonstration or product exhibits and/or food trucks. Maximum additional signage in conjunction with the Temporary Event is 20sf.

#### ***Site Plan Review Regulations-***

##### **\*110-3. Definitions:**

**SIDEWALK SALES** – Temporary outdoor sales of merchandise, including but not limited to art, food and clothing, within the sidewalk area of a retail use, on a temporary basis. “Temporary” shall mean seasonal, weekends, fair weather; not permanent.

**TEMPORARY EVENT** – An event whose occurrence is limited to not more than 14 Days per calendar year.

**TENT SALES** – Sales of goods within a temporary structure with fabric or nonrigid walls or roof of cloth. For the purpose of these regulations, tent sales shall be considered temporary events.

##### **\*110-4. Applicability.**

**A.(1) Not Applicable:** Temporary Events which require no permanent alterations to the site and which function safely within the approved configuration of the site as determined by the designee of the Board.

ARE **NOT** INTENDED for larger events involving multiple businesses or organizations that generate excess traffic and larger crowds such as carnivals, craft fairs and outdoor entertainment venues. These larger “Special Events” may be permitted on private or public property such as Schouler Park.