

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN
August 24, 2021**

The Selectmen's Meeting convened at 4:00 pm in the Meeting Room of Conway Town Hall with the following present: C. David Weathers, Mary Carey Seavey, Carl Thibodeau, John Colbath, Town Manager Thomas Holmes, and Executive Secretary, Krista Day

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Weathers noted that Mr. Porter was unable to make it to tonight's meeting.

Mr. Weathers noted that they would be adding 9a., ESSC Ski Club Annual Ski Sale (11/12/21-11/13/21) and 9b. Veteran's Day Parade (11/11/21).

Mr. Weathers also added a Non-Public Session under RSA 91-A:3 II (B) – Hiring.

Mr. Colbath moved, seconded by Ms. Seavey, to approve the agenda as amended. The motion carried unanimously.

APPROVAL AND SIGNING OF EMERGENCY OPERATIONS PLAN AND RELATED DOCUMENTS

Mr. Colbath asked Ms. Linda Burns to tell them a little about the Emergency Operations Plan and its importance.

Ms. Burns, the Deputy Emergency Management Director stated that the plan is critical.

She noted that every town, county, and State have a plan.

Ms. Burns gave an overview of the different types of hazards and events that could take place.

She noted that the plan is revised every 5 years.

Mr. Colbath asked why does the Board of Selectmen have to sign off on the plan?

Ms. Burns explained that the plan requires information from Town Departments, therefore it was imperative that the Board review this information.

Mr. Colbath in stated that he believed the Board was called into this process too late and would have liked to be involved earlier.

Ms. Burns stated that this was good feedback.

Mr. Colbath moved, seconded by Ms. Seavey, to approve the Emergency Operations Plan and sign related documents. The motion carried unanimously.

REVIEW OF RECEIPTS

The receipts were available for review.

SIGNING OF DOCUMENTS

(none)

CONSIDERATION OF BILLS

- a. AP Manifest dated 8/26/2021
- b. Payroll dated 8/26/2021

Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the AP Manifest and Payroll dated 8/26/2021. The motion carried unanimously.

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

(none)

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

- a. ESSC Ski Club Annual Ski Sale (11/12/21-11/13/21)
- b. Veterans Day Parade (11/11/21)

Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the special event applications as listed above in a. and b. The motion carried unanimously.

CONSIDERATION OF MINUTES

(none)

TOWN MANAGER REPORT

Mr. Holmes stated that the Board may want to place signs at Davis Bridge and First Bridge noting that charcoal grills are not allowed.

He explained that these types of open flames raise certain hazardous issues that can be avoided.

John Eastman explained that because they have an attendant at these sites this year issues have been raised including that there is no place to properly dispose of the charcoal.

The public should be aware that they need a permit for any open flame in Town.

Mr. Colbath moved, seconded by Ms. Seavey to post signs at all recreation sites stating that open flames and charcoal grills are not allowed. The motion carried unanimously

Mr. Holmes wanted the Board to think about considering a longer lease for Valley Vision at the Town Hall Annex.

He explained that there was concern that if the voters fail to fund Valley Vision, he would not want Valley Vision to be tied in for a multi-year lease, however, there may be a place for a hardship clause.

He questioned whether the Board would consider a warrant article for a multi-year lease.

Mr. Holmes noted that in terms of other potential tenants, if they rent out a space to a for profit entity, that part of the building would become taxable.

Mr. Holmes handed that Board a list of requests they had received for consideration for the ARPA Funds.

Ms. Seavey stated that she had discovered that an engineering study had in fact taken place in 1995 regarding the extension of water and sewer lines through Redstone.

BOARD REPORTS AND COMMENTS

Ms. Seavey stated that the Economic Council and Valley Vision would both be meeting the next day.

Mr. Colbath stated that both the ZBA and the Budget Committee had met the previous Wednesday.

He noted that the Budget Committee did not have a quorum, so they had an informal work session.

PUBLIC COMMENTS AND MEDIA QUESTIONS

Daymond Steer from the Conway Daily Sun noted that a second pedestrian had been hit near CVS and questioned whether the Board would consider looking into more lighting on the roads.

Mr. Weathers explained that there may be multiple factors that contribute to these accidents.

Mr. Steer asked about what the next steps would be for the East Conway Road intersection.

Mr. Holmes stated that the engineer was going to be recommending a roundabout, but that there was no further information.

At 4:26 pm, Mr. Colbath moved, seconded by Mr. Thibodeau, to go into non-public session under RSA 91-A:3 II (L) – Legal Advice. The motion carried unanimously.

NON-PUBLIC SESSION RSA 91-A:3 II (L) – LEGAL ADVICE

At 5:37 pm, the Board returned to public session.

Mr. Colbath moved, seconded by Ms. Seavey, to seal the minutes from this non-public session as divulgence of the information would render the proposed action ineffective. The motion carried unanimously.

At 5:38 pm, Mr. Colbath moved, seconded by Mr. Thibodeau, to go into non-public session under RSA 91-A:3 II (C) – Tax Matter. The motion carried unanimously.

NON-PUBLIC SESSION RSA 91-A:3 II (C) – TAX MATTER

At 6:09 pm, the Board returned to public session.

Mr. Colbath moved, seconded by Mr. Thibodeau, to seal the minutes from this non-public session as divulgence of the information would render the proposed action ineffective. The motion carried unanimously.

At 6:10 pm, Mr. Colbath moved, seconded by Mr. Thibodeau, to go into non-public session under RSA 91-A:3 II (B) – Hiring. The motion carried unanimously.

NON-PUBLIC SESSION RSA 91-A:3 II (B) – HIRING

At 6:16 pm, the Board returned to public session.

Mr. Colbath moved, seconded by Mr. Thibodeau, to seal the minutes from this non-public session as divulgence of the information would render the proposed action ineffective. The motion carried unanimously.

ADJOURN

At 6:16 pm, the meeting adjourned at the call of the Chair.

Respectfully Submitted,

Krista Day
Executive Secretary