

Minutes of Meeting
CONWAY MUNICIPAL BUDGET COMMITTEE
Marshall Gymnasium, Conway Recreation
Kennett Middle School, Conway, NH
August 17, 2020

The Municipal Budget Committee (the "Budget Committee") Meeting convened at 6:30 pm in the Marshall Gymnasium of Conway Recreation Center with the following present: Chairman James LeFebvre, Vice Chair David Jensen, John Colbath, Erik Corbett, Peter Donohoe, Bob Drinkhall, Eric Dziedzic, John Edgerton, Michael Fougere, Sarah Frechette, Frank Jost, Mike Laracy, Ellin Leonard and Diane Ryan.

Excused: Bill Aughton

Unexcused: Mike Tetreault

Pledge of Allegiance: Bob Drinkhall led.

Approval of June 17, 2020 minutes; Mr. Drinkhall moved to approve the minutes and was seconded. Vote: All in favor, Mr. Dziedzic, Mr. Fougere, Ms. Frechette and Mr. Jensen abstaining.

The meeting continued with the School District Subcommittee's review of their recommended questions for the school department. The members of this committee included Mr. LeFebvre, Mr. Drinkhall and Ms. Leonard. This committee met four (4) times for a total of approximately six (6) hours. The Budget Committee asked for clarification on certain items including bonds, facilities planning, ionizer testing, revenue shortfalls, COVID-19 liability, student census, resource officers and the sending town agreements. Edits to the questions were proposed. After discussion, a motion was made by Mr. Jensen, seconded by Mr. Dziedzic, with all in favor, to forward the questions as amended to the school department. A copy of the amended questionnaire is attached to these minutes.

The next subcommittee to present was the Rules and Procedures Subcommittee which included Mr. Colbath, Mr. Laracy, Mr. Aughton and Ms. Ryan. This committee worked via email. Mr. LeFebvre read a notice from Tom Holmes, Conway Town Manager, regarding filling vacancies for appointed Budget Committee members. Mr. LeFebvre reminded the Budget Committee that one fire district has had a vacancy on the Budget Committee for two (2) years. Mr. Colbath continued the meeting describing the support received from the municipal association attorney in addressing the proposed edits. Mr. Colbath reviewed Item #6 which confirmed the process for making changes to the Budget Committee Rules and Procedures. The Budget Committee asked questions and requested clarification on virtual meetings. A revised version of Rules and Procedures will be presented at the next Budget Committee meeting.

The final presentation was from the Town of Conway Subcommittee, consisting of Mr. Donohoe, Mr. Corbett and Mr. Jost. This subcommittee met in person and via zoom. Each of the nine (9) town questions were read aloud, followed by discussion. Edits were made to some

of the questions for clarification. In addition, Question #7 relating to fleet maintenance was added to the set of questions going to the school board. After discussion, a motion was made by Mr. Jensen, seconded by Mr. Donohoe, with all in favor, with the exception of Mr. Colbath who abstained, to forward the questions as amended to the Town of Conway. A copy of the amended questionnaire is attached to these minutes.

Mr. LeFebvre noted that the Rules and Procedures subcommittee has a couple of open items that will be discussed at the next Budget Committee Meeting. Mr. LeFebvre thanked everyone for their work.

Old Business

Mr. LeFebvre noted that a recording secretary is needed and that any interested parties should contact him or Mr. Holmes at the Town offices.

New Business

None

Mr. Fougere made a motion, seconded by Mr. Edgerton, with all in favor, to adjourn this meeting of the Conway Municipal Budget Committee at 7:38 pm.