1 CONWAY MUNICIPAL BUDGET COMMITTEE 2 Thursday, January 21, 2021 3 Professional Development Center

Kennett Middle School, Conway, NH

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Chairman Jim LeFebvre called the meeting to order at 6:30 PM. The following Budget Committee members were present: Vice Chair, Peter Donohoe; Mike Laracy, John Colbath, Erik Dziedzic, John Edgerton, Bob Drinkall, Eric Corbett, Diane Ryan, Bill Aughton, Dave Jensen, Ellin Leonard, and Frank Jost. Also present, Lisa Towle, Recording Secretary.

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- 11 Unexcused: Mike Fougere and Sarah Frechette
- 12 **Mr. Dziedzic** led the Committee in the Pledge of Allegiance.

13 APPROVAL OF OUTSTANDING MINUTES:

- 14 Mr. Laracy moved, seconded by Mr. Jensen to approve the minutes as written from
- 15 January 11, 2021 and January 13, 2021 at the same time. Motion Carries. (12-0-1[Mr.
- 16 **Drinkhall**]).

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SUPERINTENDENT RICHARD'S OPENING REMARKS:

- Updated warrant articles were provided this evening, which reflect all changes previously discussed.
 - Appendix A explains the Federal funding to include allocations, expenditures, and encumbrances.

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SCHOOL WARRANT ARTICLES:

Mr. Richard, Superintendent:

* **Article 2**: \$1.3 million to replace windows and related improvements at KHS. The bonding of the \$1.3 million project and raising \$32,500 for the first year of interest on the bond.

Comments/ Questions:

- There has been a lot of discussion regarding this project and the School Board decided to move the article forward.
- An architect was hired and paid \$70,000 to develop the 75 +/- pages of specifications. Once the specifications are approved, they will be put out to bid. When the bids are received and approved an accurate cost will be provided by the bond bank. The bid will not be ready until the deliberative session, at which time a request might be made to amend the article.
 - Did the School Board consider utilizing funds in the KHS maintenance trust fund to offset the cost? **Mr. Richard** advised the board made the decision to bond the project due to the low interest rates.
- Mr. Drinkhall inquired if there was a request for a warranty in the window specifications. Mr. Hill noted at this time he has not fully reviewed the specifications so he is unsure and will get back to the committee.
- **Mr. Colbath** inquired if there is a back-up plan if the article does not pass. **Mr. Hill** noted if a warrant article is not approved it is prohibited to go against the voter's decision and it will have to be brought back next year.

Ms. Leonard explained it would be helpful for the School Board to be very clear on the
 reason for replacing windows in a building that is only 15 years old. Chair LeFebvre
 suggested including this in the School Board's flyer.

- Mr. Donohoe how trust fund has been tracking over the last 5 years. Mr. Hill explained based on the knowledge of upcoming projects, the Facilities Committee's position is to keep building the funds. Chair LeFebvre suggested the School Board consider using the trust fund monies. Mr. Richard noted there are several big expenses forthcoming. Mr. Colbath inquired if the school district is solely responsible for Eagles Way. Mr. Richard explained the school owns the road and there is a portion that is used by an outside entity and they can contribute to the road maintenance. Mr. Hill further explained the current condition and upcoming maintenance of Eagles Way. Additionally, Mr. Corbett inquired when maintenance fund was last used. Mr. Richard advised KHS has not been used. Elementary funds were used at 10 years ago for CES to replace the underground storage tank and 6 years ago at PTS to replace hot water pipping. A history will can be provided.
- * Article 3, 4, & 5 are the expendable trust funds which are offset by sending towns per contract.
 - * Article 6 is the AFSCME CBA 3-year agreement (custodians, bus drivers, & maintenance). As previously explained the biggest component of this agreement is the movement health insurance with a consumer driven \$1,500 deductible and the phasing out of the benefit card. Another important component for both sides was the raising of the starting salary for the custodians, bus drivers, and maintenance staff, which was significantly low.
 - * **Article 7** is the operating budget in the amount of \$38,653,496 (not including warrant articles) which will be offset \$10,645,378 through tuition agreements and \$1,588,000 through grant funding.
 - **Chair LeFebvre** clarified \$38,414,646 is the proposed default budget, which is \$238,850 less than the operating budget.
 - **Mr. Donohoe** asked for information related to how the sending town percentage has tracked over the past 3 years.
 - * **Article 8** ask for \$74,000 as supplemental funding for Project SUCCEED. These monies are necessary to apply for and receive \$215,000 in federal monies, as local support most be shown. Additionally, Ms. DellaValla has secured \$100,000 + in grant funding and anonymous donations.
 - * Article 9 asks for \$250,000 for the Equipment and/or School Bus capital reserve fund.
 - Mr. Colbath clarified the plan is to put \$250,000 into the reserve fund each year. Mr. Richard confirmed. Ms Gilligan advised \$97,020 reduced out of account for a new bus.
 - Mr. Donohoe commented in his opinion taxpayers should see spending request annually.
 - **Mr. Donohoe** inquired of the possibility of outsourcing the excess routes, decreasing the bus fleet from 18 to 14, and extend the purchase cycle from 1 to 3 years. **Mr. Richard** noted the school board looked at outsourcing and more efficient processes. A transportation study was done 10 years ago, however, the geography is the problem and to date there has not been a recommendation to the school board to outsource transportation. **Mr. Hill** noted if this is about field trips and sporting events it is not cost effective, keep in mind the district is already paying 40% of the driver's benefits. Additionally, the board increased the replacement time from 15 to 20 years and 150,000 miles to 200,000. The buses are maintained by the town maintenance crew.

- Mr. Colbath inquired if sp. ed. needs are outsourced. Mr. Richard advised if a student requires services outside of the district transportation is arranged for the student and would be noted under the sp. ed. budget. Additionally, there is a modified bus in the fleet for special services.
 - * Article 10 is a special article asking for \$110,000 to resurface the track and tennis courts.

REVIEW AND ANSWER TO WRITTEN QUESTIONS:

- 1. BC member Mike Laracy would like information on all interest-bearing debt/bonds issued by the District. Specifically, the dates of issue, each bonds amount at the time of issue, the principal remaining on each bond, the maturity date, interest rate, and the tax-exempt status of the bonds. As interest rates are currently so low, it might make sense to explore refinancing older bonds (with higher interest rates?) to save taxpayer money. If this attempt would result in new origination fees, would those fees negate any savings?
 - **Mr. Richard** advised each school has a bond totaling \$2,090,000 with total interest of \$363,069. **Mr. Hill** noted he reached out to the bond bank today for information related to the ability to refinance along with the pros and cons of refinancing the current bonds and will provide an update through email once the information is received.
 - **Mr. Edgerton** asked for an individual break down for each bond including the termination date. **Mr. Hill** noted the individual bond schedule is listed in the town report annually.
- 2. In the same arena, during the SB session on the new bond for the KHS windows, was any discussion held about the possibility of "offsetting" some of the bond's "cost" by utilizing monies from the KHS Maintenance Fund and/or funds retained by the board annually. If, as an example, the bond could be offset by 300K from the maintenance fund and the retained SB funds, this would the net cost to approximately one million dollars in new debt. This would reduce interest costs further.
 - **Previously discussed **
- 3. Several folks have requested a detailed breakdown of School District expenditures charged against Cares, SPRF, and SPRF2 since the start of these programs.
 - **Mr. Richard** provided Appendix A to the budget that provides a breakdown of the allocations and detailed expenditures/encumbrances from each fund. Additionally, he reviewed each allocation and the expenditures and encumbrances.
 - Mr. Donohoe clarified between the SPRF1 & 2 and budgeted funds that filled the gap. Mr. Richard the budget request would have been higher if it weren't for the additional grant funding.
- 4. On Unit 8 Dale was asked about the total number of Chrome Books on the property
 book. Answer was not available at the time. Please provide that answer as soon as
 feasible. Additionally, it was mentioned that some number of Chrome Books at CES were 8
 years old and well past license expiration. How many CB are past license expiration across
 the district?
- Mr. Richard advised the district has 1881 Chromebooks from Pre-K 12. There are 905
 Chromebooks that have licenses set to expire this year. There are 53 out of date
 Chromebooks in the district.
- 5. Dale also mentioned that he believed that the new CB being purchased came with a four-year license agreement. Could that belief be confirmed?
 - **Mr. Richard** noted licensing is for the life of the device. Google says the license is good for 4 years, however, the Chromebooks purchased last year have a 5-year warranty.

- Mr. Dziedzic clarified the 1881 Chromebooks provides one for each student. Mr.
 Richard advised it brings everyone up to date and on track for an obsolescence schedule.
 Further noting, he saw Bartlett was fundraising or Chromebooks and he found it odd since there are so many in Conway. Mr. Richard noted Bartlett is behind on their technology and their SPRF funds were utilized for technology.
 - Mr. Jensen inquired if the revenue and expenditures for the CARES and SPRF monies are in this budget. Ms. Gilligan advised the monies are unanticipated so they will not be in the budget and the expenditures will show up in next year's budget. Further explaining the process for reporting the monies to the DRA. Mr. Jensen sought clarification regarding which number is better to use in Article 7, so the taxpayers know exactly what Conway is paying. Ms. Gilligan advised the revenue is anticipated and the \$10 million plus that is listed is to show the voters the cost of running the school is supported by sending towns. The total amount of revenue can not be added to the warrant article; however, a footnote could be used. Mr. Jensen asked what amount the tax rates are set with. Mr. Richard advised as noted on page 77, it is the \$22 million +.
 - **Mr. Colbath** commented on the unanticipated expenditures related to COVID which is offset by the unanticipated revenues from the federal funds as the monies could not be used for operating expenses.
 - Chair LeFebvre inquired if an audit of the expenditure of the funds has been conducted. Ms. Gilligan advised an audit will take place in the spring.

Mr. Edgerton proposed moving the middle school into the high school and close the middle school to save money. **Chair LeFebvre and Mr. Richard** advised the previous studies are available on the SAU 9 website and can also be copied and provided to the board members.

Mr Drinkhall asked for an updated total that includes the operating budget and warrant articles minus revenue. **Ms. Gilligan** advised the total is \$21,318,845.

OLD BUSINESS:

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Upcoming meetings:

- ➤ January 25, 2021 at 6:30 in the Marshall Gymnasium; nonprofit presentations, joint meeting with the select board. (Chair LeFebvre will not be present)
- February 1, 2021 at 6:30 in the Marshall Gymnasium; final town session to include the default budget.
- February 10, 2021 at 6:00 at the Loynd Auditorium; public hearing and voting on articles.

173 NEW BUSINESS: None

175 PUBLIC / MEDIA QUESTIONS AND COMMENTS: None

177 ADJOURN:

- 178 Mr. Edgerton moved, seconded by Mr. Drinkhall to adjourn the meeting at 7:56 PM.
- 180 Respectfully Submitted,
- 181 Lisa E. Towle,
- 182 Recording Secretary