

**Minutes of Meeting  
CONWAY BOARD OF SELECTMEN  
March 29, 2022**

The Selectmen's Meeting convened at 4:01 pm in the Meeting Room at the Town Hall with the following present: C. David Weathers, Mary Carey Seavey, Carl Thibodeau, John Colbath, Steven Porter, Town Manager Thomas Holmes, and Executive Secretary, Krista Day.

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Weathers noted that they would be amending item 8a. to 3/31/2022.

**Mr. Colbath moved, seconded by Ms. Seavey, to approve the agenda as amended. The motion carried unanimously.**

DISCUSSION OF NEW REC PARKING LOT

Mr. Holmes explained that they have been working on plans for a new parking lot closer to the Recreation Center entrance to be more senior friendly.

Mr. Smith explained that the proposed parking lot would be approximately 24 spaces directly across the entrance from the Rec Center near Conway Elementary School.

They plan to use fill from their road project in Conway Village and install lighting.

The projected cost is approximately \$33,000 based off of assumptions for paving costs.

The project will begin after they get the fill from the road project that is projected to start in May.

The lot should be finished by the end of the summer.

Mr. Eastman explained that this project had been supported by the SAU 9 facilities committee and had been approved by the Conway School Board.

Mr. Weathers expressed his concern regarding the 100-year flood plain.

**Mr. Colbath moved, seconded by Ms. Seavey, to approve the expenditure of up to \$35,000 from the Recreation Revolving Fund to build the parking lot at the Recreation Center as presented. The motion carried unanimously.**

DISCUSSION OF FEE STRUCTURE FOR MARSHALL GYMNASIUM, STAGE and WHITAKER BUILDING

Assistant Rec Director Mike Lane explained that they had taken a look at what both Fryeburg Academy and Kennett High School do in terms of renting out spaces and then compared those to what the Rec spaces can offer.

Mr. Lane referred the Board to a menu of sports regarding pricing.

It was noted that a cancellation fee was noted in the proposed contract.

There was discussion regarding the need to trained people to run the sound and lights.

Mr. Lane explained that there were fees that were built into the price list to allow for either the Rec Staff or an outside contractor to run the sound and/or lights.

**Mr. Colbath moved, seconded by Ms. Seavey, to approve the fee structure for the Marshall Gymnasium and Whitaker Homesite as presented. The motion carried unanimously.**

REVIEW OF RECEIPTS

The receipts were available for review.

SIGNING OF DOCUMENTS

(none)

CONSIDERATION OF BILLS

- a. AP Manifest dated 3/31/2022

**Mr. Colbath moved, seconded by Ms. Seavey, to sign the AP Manifest dated 3/31/2022. The motion carried unanimously.**

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

(none)

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

(none)

CONSIDERATION OF MINUTES

(none)

TOWN MANAGER REPORT

Mr. Holmes explained that the traveling card for the people of Ukraine would be available to sign at Town Hall on April 5, 2022 from 11:00 am to 1:00 pm.

Mr. Holmes noted that SB 249 was in the House and public comment would take place on April 7, 2022 at 11:30 am in the legislative office building.

BOARD REPORTS AND COMMENTS

Ms. Seavey stated that the building was going strong at the Tech Center property.

She noted that the next Eggs and Issues would feature SAU 9 Superintendent Kevin Richard and Assistant Superintendent Kadie Wilson.

Mr. Colbath noted that the ZBA would be meeting on April 20, 2022 and the Budget Committee would be having their reorganization meeting on April 27, 2022.

Mr. Porter noted that the Planning Board had met the previous week.

Mr. Weathers stated that their next CCC meeting would be in person.

PUBLIC COMMENTS AND MEDIA QUESTIONS

(none)

**At 4:31 pm, Mr. Colbath moved, seconded by Mr. Porter to go into non-public session under RSA 91-A:3 II (A). The motion carried unanimously.**

NON-PUBLIC SESSION RSA 91-A :3 II (A) – PERSONNEL

**At 5:40 pm, the Board returned to public session.**

**Mr. Colbath moved, seconded by Ms. Seavey, to seal the minutes from this non-public session as divulgence of the information would render the proposed action ineffective. The motion carried unanimously.**

ADJOURN

At 5:40 pm, the meeting adjourned at the call of the Chair.

Respectfully Submitted,

Krista Day  
Executive Secretary

